

*Ridgewood Trails
Community Development District*

September 6, 2023

AGENDA

Ridgewood Trails Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

District Website: www.ridgewoodtrailsccd.com

August 30, 2023

Board of Supervisors
Ridgewood Trails Community Development District

Dear Board Members:

The Ridgewood Trails Community Development District Meeting is scheduled for **Wednesday, September 6, 2023 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comments (*for agenda items listed below*)
- III. Discussion of Insurance Proposals
- IV. Discussion of Suspension Letter
- V. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Operation Manager
 - E. Amenity Manager
 1. Report
 2. Landscape Inspection Report
- VI. Supervisor's Requests and Public Comments

VII. Approval of Consent Agenda

A. Approval of the Minutes of the July 5, 2023 Meeting

B. Balance Sheet & Income Statement

C. Assessment Receipt Schedule

D. Approval of Check Register

VIII. Next Meeting Scheduled for: November 1, 2023 @ 6:00 p.m. at the Azalea Ridge Amenity Center

IX. Adjournment

Board Oversight

Supervisor Nolte – Landscape

Supervisor Genska – Security & Technology

Supervisor Shroyer – Maintenance

Supervisor Miller – Athletics

Supervisor Barnhouse - Aquatics

THIRD ORDER OF BUSINESS



Egis Insurance & Risk Advisors

Is pleased to provide a

Confirmation of Insurance Coverage for:

Ridgewood Trails Community Development District

Effective:

October 1, 2022

Coverage Confirmation Expiration Date:

November 30, 2022

Please review the Confirmation of insurance coverage terms and conditions carefully.

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement forms. Specimen forms are available upon request. The forms used in the specimen are tentative (per expiring). Updated versions of the forms will be provided once they are finalized and approved by the Office Of Insurance Regulation.

Coverage Confirmation being provided for:

Ridgewood Trails Community Development District
c/o Governmental Management Services - North Florida 475 West Town Place, STE #114
St. Augustine, FL 32092

Term: October 1, 2022 to October 1, 2023

Policy Number: 100122143

PROPERTY COVERAGE

SCHEDULE OF COVERAGES AND LIMITS OF COVERAGE

COVERED PROPERTY	
Total Insured Values – Blanket Building and Contents – Per Schedule on file totalling	\$1,666,703
Inland Marine	
Scheduled Inland Marine	\$27,000

It is agreed to include automatically under this Insurance the interest of mortgagees and loss payees where applicable without advice.

	<u>Valuation</u>	<u>Coinsurance</u>
Property	Replacement Cost	None
Inland Marine	Actual Cash Value	None

DEDUCTIBLES:		
	\$2,500	Per Occurrence, All other Perils, Building & Contents and Extensions of Coverage.
	3 %	Total Insured Values per building, including content, inland marine, vehicle values, for “Named Storm” at each affected location throughout Florida subject to a minimum of \$10,000 per occurrence, per Named Insured.
	Per Attached Schedule	Inland Marine, All other perils.

Special Property Coverages		
<u>Coverage</u>	<u>Deductibles</u>	<u>Limit</u>
Earth Movement	\$2,500	Included
Flood	\$2,500 *	Included
Boiler & Machinery		Included
TRIA		Included

*Except for Zones A & V see page 8 (Terms and Conditions) excess of NFIP, whether purchased or not

Extensions of Coverage

If marked with an "X" we will cover the following EXTENSIONS OF COVERAGE under this Agreement, These limits of liability do not increase any other applicable limit of liability.

(X)	Code	Extension of Coverage	Limit of Liability
X	A	Accounts Receivable	\$500,000 in any one occurrence
X	B	Animals	\$1,000 any one Animal \$5,000 Annual Aggregate in any one agreement period
X	C	Buildings Under Construction	As declared on Property Schedule, except new buildings being erected at sites other than a covered location which is limited to \$250,000 estimated final contract value any one construction project.
X	D	Debris Removal Expense	\$250,000 per insured or 25% of loss, whichever is greater
X	E	Demolition Cost, Operation of Building Laws and Increased Cost of Construction	\$500,000 in any one occurrence
X	F	Duty to Defend	\$100,000 any one occurrence
X	G	Errors and Omissions	\$250,000 in any one occurrence
X	H	Expediting Expenses	\$250,000 in any one occurrence
X	I	Fire Department Charges	\$50,000 in any one occurrence
X	J	Fungus Cleanup Expense	\$50,000 in the annual aggregate in any one occurrence
X	K	Lawns, Plants, Trees and Shrubs	\$50,000 in any one occurrence
X	L	Leasehold Interest	Included
X	M	Air Conditioning Systems	Included
X	N	New locations of current Insureds	\$1,000,000 in any one occurrence for up to 90 days, except 60 days for Dade, Broward, Palm Beach from the date such new location(s) is first purchased, rented or occupied whichever is earlier. Monroe County on prior submit basis only
X	O	Personal property of Employees	\$500,000 in any one occurrence
X	P	Pollution Cleanup Expense	\$50,000 in any one occurrence
X	Q	Professional Fees	\$50,000 in any one occurrence
X	R	Recertification of Equipment	Included
X	S	Service Interruption Coverage	\$500,000 in any one occurrence
X	T	Transit	\$1,000,000 in any one occurrence
X	U	Vehicles as Scheduled Property	Included
X	V	Preservation of Property	\$250,000 in any one occurrence
X	W	Property at Miscellaneous Unnamed Locations	\$250,000 in any one occurrence
X	X	Piers, docs and wharves as Scheduled Property	Included on a prior submit basis only

X	Y	Glass and Sanitary Fittings Extension	\$25,000 any one occurrence
X	Z	Ingress / Egress	45 Consecutive Days
X	AA	Lock and Key Replacement	\$2,500 any one occurrence
X	BB	Awnings, Gutters and Downspouts	Included
X	CC	Civil or Military Authority	45 Consecutive days and one mile

CRIME COVERAGE

<u>Description</u>	<u>Limit</u>	<u>Deductible</u>
Forgery and Alteration	Not Included	Not Included
Theft, Disappearance or Destruction	Not Included	Not Included
Computer Fraud including Funds Transfer Fraud	Not Included	Not Included
Employee Dishonesty, including faithful performance, per loss	Not Included	Not Included

Deadly Weapon Protection Coverage

Coverage	Limit	Deductible
Third Party Liability	\$1,000,000	\$0
Property Damage	\$1,000,000	\$0
Crisis Management Services	\$250,000	\$0

AUTOMOBILE COVERAGE

Coverages	Covered Autos	Limit	Premium
Covered Autos Liability	8,9	\$1,000,000	Included
Personal Injury Protection	N/A		Not Included
Auto Medical Payments	N/A		Not Included
Uninsured Motorists including Underinsured Motorists	N/A		Not Included
Physical Damage Comprehensive Coverage	N/A	<p>Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto, But No Deductible Applies To Loss Caused By Fire or Lightning.</p> <p>See item Four for Hired or Borrowed Autos.</p>	Not Included
Physical Damage Specified Causes of Loss Coverage	N/A	<p>Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto For Loss Caused By Mischief Or Vandalism</p> <p>See item Four for Hired or Borrowed Autos.</p>	Not Included
Physical Damage Collision Coverage	N/A	<p>Actual Cash Value Or Cost Of Repair, Whichever Is Less, Minus Applicable Deductible (See Attached Schedule) For Each Covered Auto</p> <p>See item Four for Hired or Borrowed Autos.</p>	Not Included
Physical Damage Towing And Labor	N/A	\$0 For Each Disablement Of A Private Passenger Auto	Not Included

GENERAL LIABILITY COVERAGE (Occurrence Basis)

Bodily Injury and Property Damage Limit	\$1,000,000
Personal Injury and Advertising Injury	Included
Products & Completed Operations Aggregate Limit	Included
Employee Benefits Liability Limit, per person	\$1,000,000
Herbicide & Pesticide Aggregate Limit	\$1,000,000
Medical Payments Limit	\$5,000
Fire Damage Limit	Included
No fault Sewer Backup Limit	\$25,000/\$250,000
General Liability Deductible	\$0

PUBLIC OFFICIALS AND EMPLOYMENT PRACTICES LIABILITY (Claims Made)

Public Officials and Employment Practices Liability Limit	Per Claim	\$1,000,000
	Aggregate	\$2,000,000
Public Officials and Employment Practices Liability Deductible		\$0

Supplemental Payments: Pre-termination \$2,500 per employee - \$5,000 annual aggregate.
Non-Monetary \$100,000 aggregate.

Cyber Liability sublimit included under POL/EPLI

- Media Content Services Liability
- Network Security Liability
- Privacy Liability
- First Party Extortion Threat
- First Party Crisis Management
- First Party Business Interruption

Limit: \$100,000 each claim/annual aggregate



PREMIUM SUMMARY

Ridgewood Trails Community Development District
c/o Governmental Management Services - North Florida 475 West Town Place, STE #114
St. Augustine, FL 32092

Term: October 1, 2022 to October 1, 2023

Policy Number: 100122143

PREMIUM BREAKDOWN

Property (Building & Contents)	\$19,155
Inland Marine	\$310
Crime	Not Included
Automobile Liability	Not Included
Hired Non-Owned Auto	Included
Auto Physical Damage	Not Included
General Liability	\$4,211
Public Officials and Employment Practices Liability	\$3,147
Deadly Weapon Protection Coverage	Included
TOTAL PREMIUM DUE	\$26,823

IMPORTANT NOTE

Defense Cost - Outside of Limit, Does Not Erode the Limit for General Liability, Public Officials Liability, and Employment related Practices Liability.

Deductible does not apply to defense cost. Self-Insured Retention does apply to defense cost.

Additional Notes:

(None)

Coverage Confirmation Terms & Conditions

1. Please review the coverage confirmation carefully for coverage terms, conditions, and limits.
2. The coverage is subject to 25% minimum earned premium as of the first day of the "Coverage Period".
3. Total premium is late if not paid in full within 30 days of inception, unless otherwise stated.
4. Property designated as being within Flood Zone A or V (and any prefixes or suffixes thereof) by the Federal Emergency Management Agency (FEMA), or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a Special Flood Deductible equal to all flood insurance available for such property under the National Flood Insurance Program, whether purchased or not or 5% of the Total Insured Value at each affected location whichever the greater.
5. The Florida Insurance Alliance is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by the Alliance on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence. Property designated as being within.



Ridgewood Trails Community Development District

Policy No.: 100122143
 Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value
	Address		Const Type	Term Date	Contents Value		
	Roof Shape	Roof Pitch			Roof Covering	Covering Replaced	Roof Yr Blt
1	Amenity Center		2014	10/01/2022	\$365,988		\$400,203
	1667 Azalea Ridge Blvd Middleburg FL 32068		Joisted masonry	10/01/2023	\$34,215		
	Pyramid hip			Asphalt shingles			
2	Entry Monument & Sign		2014	10/01/2022	\$15,000		\$15,000
	Blanding Blvd. & Azalea Ridge Blvd. Middleburg FL 32068		Non combustible	10/01/2023			
3	Family Pool & Fencing		2018	10/01/2022	\$295,000		\$295,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Masonry non combustible	10/01/2023			
4	Slide		2018	10/01/2022	\$310,000		\$310,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Property in the Open	10/01/2023			
5	Bathroom Building		2018	10/01/2022	\$200,000		\$200,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Joisted masonry	10/01/2023			
	Pyramid hip			Asphalt shingles			
6	Entry Feature		2018	10/01/2022	\$25,000		\$25,000
	Green River Place and Azalea Ridge Blvd. Middleburg FL 32068		Masonry non combustible	10/01/2023			
7	Meeting Room		2019	10/01/2022	\$109,250		\$109,250
	3813 Great Falls Loop Middleburg FL 32068		Joisted masonry	10/01/2023			
	Pyramid hip			Asphalt shingles			



Ridgewood Trails Community Development District

Policy No.: 100122143
 Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Unit #	Description		Year Built	Eff. Date	Building Value		Total Insured Value
	Address				Const Type	Term Date	
	Roof Shape	Roof Pitch	Roof Covering	Covering Replaced			Roof Yr Blt
8	Wading Pool & Fencing		2018	10/01/2022	\$20,000		\$20,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Below ground liquid storage tank / pool	10/01/2023			
9	Pool Pergolas (3)		2018	10/01/2022	\$6,000		\$6,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Frame	10/01/2023			
10	Pool Furniture in the Open		2018	10/01/2022	\$95,000		\$95,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Property in the Open	10/01/2023			
11	Playground (Equipment, Benches & Fencing)		2018	10/01/2022	\$80,000		\$80,000
	Azalea Ridge Blvd Middleburg FL 32068		Non combustible	10/01/2023			
12	Playground (Equipment, Benches, & Fencing)		2021	10/01/2022	\$50,000		\$50,000
	Warm Spring Way Middleburg FL 32068		Non combustible	10/01/2023			
13	Gym Equipment		2014	10/01/2022	\$50,000		\$50,000
	1667 Azalea Ridge Blvd Middleburg FL 32068		Non combustible	10/01/2023			
14	Picnic Tables		2020	10/01/2022	\$11,250		\$11,250
	Within the District Middleburg FL 32068		Non combustible	10/01/2023			
Total:			Building Value	Contents Value	Insured Value		
			\$1,632,488	\$34,215	\$1,666,703		



Inland Marine Schedule

Ridgewood Trails Community Development District

Policy No.: 100122143
Agent: Egis Insurance Advisors LLC (Boca Raton, FL)

Item #	Department Description	Serial Number	Classification Code	Eff. Date Term Date	Value	Deductible
1	Pool Chair Lift		Other inland marine	10/01/2022 10/01/2023	\$5,000	\$1,000
2	Pool Chair Lift 2		Other inland marine	10/01/2022 10/01/2023	\$5,000	\$1,000
3	Fountain 1		Other inland marine	10/01/2022 10/01/2023	\$8,500	\$1,000
4	Fountain 2		Other inland marine	10/01/2022 10/01/2023	\$8,500	\$1,000
				Total	\$27,000	

PUBLIC SECTOR

Insurance Proposal

October 1, 2023 – October 1, 2024

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT



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Our Story

The Brown & Brown, Public Sector team is a highly-specialized unit of insurance advisors 100% trained to deliver industry-leading services to public entities in the State of Florida. Since 1992, we have continuously refined that specialization and enhanced our services, while becoming the largest public entity brokerage in Florida. Our team provides Property & Casualty and Employee Benefits services to governments from Key West to the Panhandle and represents more than 200 clients.

We have built our reputation by empowering our governmental clients to outperform their industry peers, lower their cost of risk, and enhance their insurance programs - all while staying within their annual budgetary constraints. Our team is committed to serve those who serve the public - and provide superior service to our clients, their staff, and their employees.



- Dedicated service team working exclusively for Florida local governments in all capacities surrounding risk and human resources
- Access to highly experienced public entity resources including Claims Team, Panel Counsel, Loss Control, Disaster Planning and Recovery, and Risk Management Specialists.
- Only retail office in Florida 100% committed to Florida's public entities
- Brown & Brown, Public Sector currently represents over 200 of Florida's governmental entities
 - 22 Counties
 - 70 Cities
 - 20 Public Airports
 - 7 Public School Districts
 - State of Florida

An Introduction to Your Service Team

Account Executives

Matt Montgomery Executive Vice President	(386) 239-7245	Matt.Montgomery@bbrown.com
Robin Russell, ARM-P, CISR, CSRM Director of Operations	(386) 239-4044	Robin.Russell@bbrown.com
Paul Dawson, ARM-P Senior Vice President / Public Risk Advisor	(386) 239-4045	Paul.Dawson@bbrown.com
Michelle Martin, CIC Senior Vice President / Public Risk Advisor	(386) 239-4047	Michelle.Martin@bbrown.com
Kyle Stoekel, ARM-P, CIC Public Risk Advisor	(386) 944-5805	Kyle.Stoekel@bbrown.com
Bill Wilson Public Risk Advisor	(386) 333-6058	Bill.Wilson@bbrown.com
Molly Grande, CPCU, ARM, CISR Account Executive	(386) 333-6084	Molly.Grande@bbrown.com
Victoria "Tori" Reedy Executive Coordinator	(386) 239-4043	Tori.Reedy@bbrown.com

Service Representatives

Emily Bailey Public Risk Specialist	(386) 333-6085	Emily.Bailey@bbrown.com
Melody Blake, ACSR Senior Public Risk Specialist	(386) 239-4050	Melody.Blake@bbrown.com
Taylor Brodeur Public Risk Specialist	(386) 361-5225	Taylor.Brodeur@bbrown.com
Alexa Gray, AIC Public Risk & Claims Specialist	(386) 333-6068	Alexa.Gray@bbrown.com
Schylar Howard Public Risk Specialist	(386) 265-6117	Schylar.Howard@bbrown.com
Patricia "Trish" Jenkins, CPSR Senior Public Risk Specialist	(386) 239-4042	Trish.Jenkins@bbrown.com
Nicholas "Nick" Van Nostrand Public Risk Specialist	(321) 214-2377	Nicholas.VanNostrand@bbrown.com

Certificate Requests: 179.certificates@bbrown.com

Claim Reporting: 179.claims@bbrown.com

Our Service Team philosophy focuses on accountability at all levels of account management. Our goal is not simply to meet your service needs, but to exceed them. All the employees at Brown & Brown are dedicated to achieving this goal and distinguishing ourselves from the competition.

Preferred Governmental Insurance Trust (*Preferred*) Overview

Several hundred members and millions in premiums prove that the *Preferred* Governmental Insurance Trust® fulfills what Florida needs: an insurance program exclusively customized and dedicated to the public sector. *Preferred* stays on the forefront of specialized insurance for property, casualty and workers’ compensation because it is non-profit and self-governed with a membership comprised solely of Florida public entities.

Preferred’s history dates back to 1999. Its robust membership and financial strength, including consistent growth of surplus, stem from its conservative platform of managed risk. *Preferred* is just that: ***preferred*** for unmatched public entity experience, innovation, stability and personalized service.

<i>Preferred’s</i> Member Types		
Municipalities	Counties	Special Districts
Public Schools	Charter Schools	Sheriff Departments
Housing Authorities	Aviation Authorities	Transit, Port & Utility Authorities

<i>Preferred’s</i> Comprehensive Coverages		
Property	Workers’ Compensation	General Liability
Automobile Liability	Automobile Physical Damage	Law Enforcement Liability
Public Officials Liability	Employment Practices Liability	Educators’ Legal Liability

The Power of Groups and People

What does a specialized insurance trust do for you? In the case of *Preferred*, it gives you the purchasing power of a very large trust with billions of covered property values—far more financial negotiating power than a single public entity can muster. As a *Preferred* member, you are part of a formidable Florida insurance trust.

The trust also transfers risks from any one public entity to the larger group. This provides all members of the trust better rating structures with less volatility. *Preferred’s* sole focus on government ensures that members’ unique needs are met.

Underwriting and Administration

Behind *Preferred's* underwriting platform are decades of success built on integrity and market relationships. Our team of underwriters' vast insurance expertise enhances the actuarial and scientific data used to underwrite individual risks within the trust. Services delivered are both broad and precise. Reliability is assured. The administrator for *Preferred* is Public Risk Underwriters of Florida, Inc.® (PRU), Florida's premier public entity specialist of its kind. *Preferred's* claims administrator is PGCS Claim Services. With more than 25 years in claims experience, PGCS is Florida's foremost governmental third-party administration company.



Underwriting Highlights

- **Diverse risk financing options:** guaranteed cost, deductible, self-insured retention, all lines aggregate
- **Competitive premium discounts** based on favorable experience and sound safety practices
- **Flexibility of coverage design**, including mono-line or package basis
- **Dynamic financial analysis** conducted periodically to validate the trust's superior financial standing

Administration

- **General counsel, defense counsel and litigation services** by specialists in governmental law
- **Membership relations** for networking and professional development
- **Legislative Pulse newsletter** from Tallahassee-based law firm
- **Professional marketing** that guarantees local agent support, governmental knowledge and an ever-growing group of members
- **Preferred News**—a quarterly publication covering the spectrum of government insurance issues
- **State filing, accounting and independent CPA audited financials** as needed

***Preferred's* Expert Boards Know Your Business**

Preferred is governed and guided by people working daily in all segments of Florida's public sector – from municipalities to counties to schools to special taxing districts.

The Board of Trustees is comprised of elected public officials who work wisely and diligently to set policy, keeping *Preferred* as the premier public entity insurer of its kind.

Preferred Claims Administration

Preferred Governmental Claim Solutions, Inc. ® (PGCS) is the premier governmental third-party claims administrator in the state of Florida and administers the claims for Preferred Governmental Insurance Trust (*Preferred*). Since its founding in 1956, PGCS has provided claims administration services exclusively to over 450 governmental entities including schools, cities, towns, counties, community development districts, and fire districts. Therefore, PGCS's adjusters are extremely qualified to handle governmental tort liability and public sector workers' compensation claims. They are experts at investigating and handling police and firefighters presumption claims. PGCS is sensitive to the politics involved in the handling of public entity claims.

PGCS's claims administration program consists of workers' compensation, general liability, bodily injury, personal injury, property, auto liability, auto physical damage, employment practices liability, school leaders/educators liability and public officials liability. Their claims staff has over 630 years of combined insurance experience and each has been with PGCS an average of 8 years. Claims are handled under strict supervision in accordance with the PGCS workers' compensation and liability claim handling procedure manuals and the PGCS claim best practices manual. A random sampling of each adjuster's claim files are audited on a monthly basis by a Quality Assurance Manager to ensure compliance.

PGCS provides their clients with a dedicated Subrogation Unit to pursue reimbursements from at-fault third parties. Their current recovery rate is fifty-nine (59) percent of the claim costs expended. PGCS also has a dedicated excess reporting and recovery unit for communication to and securing reimbursement from the excess and/or reinsurance carriers. In addition, PGCS provides a state-approved Special Investigation Unit (SIU) to prevent and pursue fraudulent claims. PGCS offers rewards up to \$10,000.00 for the arrest and conviction of persons committing workers' compensation fraud. This service is provided via a twenty-four hour seven day a week hotline.

PGCS utilizes the RiskMaster system for claims processing. This system captures a wide variety of data and allows the adjuster to enter an unlimited number of claim notes, process reserve changes, and issue claim payments. Customized reports can be obtained from PGCS's on-line system containing a multitude of data parameters that a client may choose to analyze. The system can be accessed by clients via their website at www.pgcs-tpa.com.

Communication with PGCS's clients is the cornerstone of their claims administration program. Professional adjusters, nurses, management, quarterly in-depth claim review meetings, 24/7 claim reporting, utilization of attorneys specializing in public entity defense, litigation management, and return to work programs are just a sample of how PGCS has set the standard for the industry.

PGCS is committed to partnering with their clients to provide professional and aggressive claim management programs. While they are recognized as the leader in the industry, PGCS is always striving to improve the quality of their programs and expand the services that they offer.

***Preferred* Safety and Risk Management Services**

The success of any public sector community is tied to its ability to protect and preserve its human physical assets. This basic premise serves as the cornerstone of an effective Safety Management program and underscores the importance of Safety and Risk Control to the community. *Preferred's* Safety and Risk Management Department is very aware of the valuable contribution a comprehensive safety and risk control program makes to the bottom-line of any organization.

At *Preferred*, Safety consultations originate with one basic thought—to recommend specific measures to minimize or eliminate the exposures that cause accidents. This does not mean that the workplace become no-risk utopias, but we expect our consultants to recommend measures to control and minimize all types of accidents, injuries and illnesses to our *Preferred* members' operations and premises.

Preferred is dedicated to meeting the challenge of the complex issues facing public sector organizations. Disarming these issues and converting them into solutions which work to the advantage of our goal. *Preferred's* approach to risk control incorporates the following elements:

- **Exposure Identification** – Assist management in determining areas where a chance of loss might exist through cause trend analysis, work site evaluations, and facility inspections.
- **Exposure Measurement and Loss Analysis** – Loss analysis and a review of the consequences of the exposures will be considered to develop alternative methods of control.
- **Determination and Selection of Appropriate Risk Control Methods** – Based on measurement and analysis, specific recommendations and/or custom designed risk control plan will be formulated. OSHA, as well as other Agency Standards will be applied and/or used as a “Best Practice” measure when designing and formulating safety and risk control plans.
- **Training and Safety Management Consulting** – After considering client needs specific services and/or training will be formulated and initiated to fit the client's need. Key Personnel or specialty consulting services with the knowledge and skills needed to meet those identified needs will be provided.
- **Additional Consulting Services Available** – *Preferred's* Safety & Risk Management has other services available that may benefit our clients. These services include security evaluations and review of existing safety and risk programs.

Preferred's Safety and Risk Management Department evaluates the unique needs to each client, ultimately designing a program that is capable of being integrated into the overall safety and risk control efforts of each client. *Preferred's* dedication to the problem-solving approach is the foundation of their Safety and Risk Management Service.

Property – Inland Marine

Term: October 1, 2023 to October 1, 2024

Company: Preferred Governmental Insurance Trust (*Preferred*)

Covered Property (Per Schedule Provided)	
\$1,655,453	Blanket Value Buildings and Contents
Special Property Coverages	
\$1,000,000	Flood
\$1,000,000	Earth Movement
\$1,000,000	TRIA
Inland Marine (Per Schedule Provided)	
\$41,250	Blanket Unscheduled Inland Marine***
Included in Blanket	Communication Equipment***
Included in Blanket	Contractor’s / Mobile Equipment***
Included in Blanket	Electronic Data Processing Equipment***
Included in Blanket	Emergency Portable Service Equipment***
Included in Blanket	Fine Arts***
Included in Blanket	Other Inland Marine
Not Included	Rented, Leased or Borrowed Equipment◆◆
Included in Blanket	Valuable Papers
Not Included	Watercraft, Not Including Hull Coverage**

Deductibles: \$5,000 per Occurrence – Buildings and Contents, Earth Movement and TRIA

5% of TIV per Occurrence / Per Location for “Named Storm” subject to minimum of \$35,000 Per Occurrence. Location is defined by each itemized listing on the applicable schedule. Also applies to Inland Marine.

\$5,000 any one occurrence for Flood, except:
Excess of maximum NFIP available whether purchased or not or 5% of the TIV at each affected location whichever is greater for Zones A & V

\$1,000 per Occurrence – Inland Marine

***Unscheduled items are subject to a maximum value of \$25,000 or less per item. Items valued above this amount must be scheduled.

**Watercraft, not exceeding 25 feet, coverage is not hull coverage. Limited to Specified Perils only, excluding collision with another object.

◆◆Unscheduled items are subject to a maximum value of \$250,000 or less per item, subject to the maximum per occurrence loss limit shown on the Inland Marine Schedule. Items valued above \$250,000 must be schedule.

Property – Inland Marine

Coverage:

1. Special form (formerly “All Risk”), subject to policy exclusions.
2. Replacement Cost applies to Buildings, Contents and EDP is subject to all terms and conditions of the coverage agreement the most we will pay for all loss, damage or costs in any one occurrence is the applicable limits of liability shown in the property declaration. **The blanket limit of coverage shown in the property declaration applies to all covered property unless a separate limit, lower limit or reduced amount of coverage is indicated elsewhere in the coverage agreement or in the property declaration.**
3. Inland Marine coverage paid at “Agreed Value” if the valuation type on the Inland Marine schedule is shown as agreed value; or the lesser of Actual Cash Value or 110% of the value reported on the schedule. See policy for complete details.
4. *Preferred* will pay for covered loss to your real property, inland marine or personal property:
 - a. At the location shown on the Schedule of the Declarations,
 - b. Property in the open within 1,000 feet of locations described in a. above,**
 - c. With respects to Inland Marine, at or away from your covered location.
5. No Coinsurance Clause.
6. Certain coverages subject to sub-limits stated in policy.
7. During the current Coverage Agreement period, *Preferred* will not charge an additional premium for **new locations** if the value of a **new location** or total value of all **new locations** at the same physical address that are acquired or newly constructed during the coverage agreement period **is less than \$15,000,000** and if the location is acquired after the inception date of the Coverage Agreement. If the newly added location was owned or acquired prior to the inception date of the Coverage Agreement then premium is due at the time the location is added.
8. The *Preferred* Property Program is a shared limit. The limits purchased are a per occurrence limit and in the event an occurrence exhaust the limit purchased by *Preferred* on behalf of the members, payment to you for a covered loss will be reduced pro-rata based on the amounts of covered loss by all members affected by the occurrence.
9. ***Preferred* will be appraising all property currently scheduled. At time of finalization of appraisal, building values are to be adjusted accordingly or Stated Value endorsement will be applied with immediate effect.**

Property – Inland Marine

Sublimits of Coverage	
Sublimits apply as part of, and not in addition to, the overall Total Insured Values coverage limit.	
\$500,000	Accounts Receivable, per occurrence
\$1,000,000	Additional Expense
\$5,000	Animals, annual aggregate
\$500,000	Business Income
\$250,000, or 25% of loss whichever is greater	Debris Removal, per occurrence
\$500,000	Demolition Cost, Ordinance & Increased Cost of Construction, per occurrence
\$250,000	Errors and Omissions, per occurrence
\$5,000	Expediting Expense, per occurrence
\$25,000	Fire Department Charges, per occurrence
\$50,000	Fungus Cleanup Expense, annual aggregate
\$25,000 Per Occurrence \$1,000 Max per Tree	Lawns, Plants, Trees and Shrubs, Excludes Wind (see policy form for additional restrictions)
\$2,000,000	New Locations, per occurrence – 60 days from the date new location(s) is first purchased, rented or occupied, whichever is earlier. See policy for details.
\$50,000	Personal Property of Employees, per occurrence
\$50,000	Pollution Cleanup Expense, annual aggregate
\$250,000	Preservation of Property, per occurrence
\$20,000	Professional Fees, per occurrence
\$150,000	Property at Miscellaneous Unnamed Locations
\$10,000	Recertification, per occurrence
\$100,000	Service Interruption Coverage, per occurrence
\$250,000	Transit, per occurrence

Property – Inland Marine Major Exclusions

Property Not Covered includes but not limited to:

1. Animals, water, land including land on which the property is located, shrubs, trees, lawns, growing crops, or standing timber, except under conditions described in the “Extensions of Coverage” section of the policy.
2. Aircraft.
3. Property you sold under conditional sale, trust agreement, installment payment, or other deferred payment plan after such property has been delivered to the customer.
4. Caves, caverns, mines or any type, or any property contained within them.
5. Currency, money, notes or securities.
6. Dams, dikes or levees.
7. Contraband or property in the course of illegal transportation or trade.
8. Property covered under import or export ocean cargo policies.
9. Property you transport as a common carrier.
10. Property shipped by mail, unless sent registered or certified.
- 11. Watercraft unless loss is from a specified peril and scheduled on the inland marine schedule.**
12. Vehicles licensed or designed for highway use, unless shown on the Property Declaration, Extensions of Coverage item U, and then no coverage for any **over the road coverage**, or collision with another vehicle or object. The AOP deductible applies per occurrence and in the event of a Named Storm the Named Storm deductible applies per vehicle rather than per location. This coverage is paid at actual cash value at time of loss.
13. Bulkheads, docks, piers, wharves, retaining walls, boardwalks or underwater conduits from: freezing and thawing; impact of watercraft; waves, or debris driven by waves; pressure or weight of ice or water, whether driven by wind or not; or sinking or settling.
14. Dune walkovers, unless loss is at a covered location and from a specified peril other than collapse. **No wind coverage is afforded for dune walkovers.**
15. Electrical or communication lines, towers, and poles you own that are not located on a “covered location” insured under this policy.
16. Personal property of volunteers.
17. Underground pipes, unless loss is from a specified peril.
18. If building has been vacant for more than 90 consecutive days before a loss or damage, the following perils will be excluded: Vandalism, Sprinkler leakage, unless the system has been protected against freezing, building glass breakage, water damage, theft or attempted theft.

Property – Inland Marine Major Exclusions

Excluded Risks of Direct Physical Loss include but not limited to:

1. War, invasion, acts of foreign enemies, hostilities or war like operations, civil war, rebellion, revolution, insurrection, civil commotion, military, usurped power, or any act of terrorism
2. Biological or Chemical Materials
3. Electronic Data or Electronic Data Recognition Exclusion
4. Asbestos
5. Damage caused by electronic currents artificially generated.
6. Pollution, except as provided under “Extensions of Coverage”
7. Building ordinance enforcement or Government action
8. Nuclear reaction
9. Utility failure
10. Fungus, except as provided under “Extensions of Coverage”
11. Any offshore oil well or oil shipping/tanker incident and the ensuing oil spill

“Named Storm” Definition: “...the direct action of wind, **including wind driven water and storm surge** when associated with or occurring in conjunction with a storm or weather disturbance which is named...” Wind driven water and storm surge loss are NOT subject to Flood Sublimit and are included to the blanket limits.

Flood coverage in zones A or V, or within a 100 Year Flood Plain as designated by the United States Army Corps of Engineers, will have a special flood deductible equal to all flood insurance available for such property under the NFIP, whether purchased or not or 5% of the Total Insured Value at each affected location whichever is greater. If such property is not eligible for the National Flood Insurance Program because the community in which the property is located does not participate in the NFIP, the Special Flood Deductible will be \$1,000,000 per insured location damaged in the flood occurrence or 5% of the Total Insured Value at each affected location whichever is greater.

Flood zones A will include, but not be limited to all the sub-classifications of AO, AH, AE, AR, A1 through A99, or any other sub-classification with the A prefix or designation. Flood zones V will include, but not be limited to all the sub-classifications of VO, VH, VE, VR V1 through V99, or any other sub-classification with the V prefix or designation. See policy form for special deductible restrictions.

Equipment Breakdown

Term: October 1, 2023 to October 1, 2024

Company: Preferred Governmental Insurance Trust (*Preferred*)

Covered Equipment: Covered Property built to operate under vacuum or pressure, other than weight of contents, or used for the generation, transmission or utilization of energy.

Coverage	Limit
Property Damage / Loss of Business Income / Additional Expense per accident	\$1,655,453
Water Damage	\$1,000,000
Ammonia Contamination	\$1,000,000
Hazardous Substance Coverage	\$1,000,000
Utility Interruption (24 Hour Waiting Period)	\$2,000,000
Spoilage Damage	\$250,000
Ordinance or Law	\$1,000,000
Expediting Expenses	\$1,000,000
Data or Media	\$250,000
Fungus, Wet Rot, Dry Rot	\$15,000

Deductibles: Same as Property – Building and Contents
24 Hours – Utility Interruption

General Liability

Term: October 1, 2023 to October 1, 2024
Company: Preferred Governmental Insurance Trust (*Preferred*)
Form: Occurrence

Coverage	Limit	Deductible
General Liability		
Bodily Injury and Property Damage, per Occurrence	\$1,000,000	\$0 Per Occurrence
Personal Injury and Advertising Injury, per Person/Occurrence	Included	
Products/Completed Operations, Aggregate	Included	
Fire Damage, per Occurrence	Included	
Medical Payments	\$0	
Employee Benefits Liability, per Occurrence	\$1,000,000	
Sublimits		
Vicarious Law Enforcement Liability, per Occurrence	\$1,000,000	Same as General Liability
Principle of Eminent Domain Including Inverse Condemnation, "Bert J. Harris, Jr., Private Property Rights Protection Act" per Occurrence / Annual Aggregate.	\$100,000	
Sewer Backup and Water Damage: Non-Negligent Claims Negligent Claims.	\$10,000/\$200,000 \$200,000/\$200,000	
Herbicide and Pesticide, per Occurrence	\$1,000,000	

Additional Coverages Included:

1. EMT/Paramedic Professional Services
2. Premises Operations
3. "Insured" Contracts
4. Host Liquor Liability
5. Broad Form Property Damage Subject to \$2,500 Personal Property of Others Sublimit
6. Watercraft Liability (under 52 feet). See policy form for limitations
7. Limited Worldwide Coverage
8. Failure to Supply Water
9. Communicable Disease (Correctional Facilities and Health Care Facilities - \$300,000 Limit)

Notes of Importance:

1. Premium is not audited.
2. Defense Costs are paid in addition to policy limits.
3. In the event an occurrence, accident or offense continues beyond the policy period, the applicable deductible would apply separately to each policy period in which the occurrence, accident or offense was committed or was alleged to have been committed.
4. Limits of Liability are subject to Florida Statute 768.28.
5. Deductible does not apply to claims expense.

General Liability

Exclusions, include but not limited to:

- Expected or intended injury
- Contractual Liability
- Liquor Liability
- Workers' Compensation and similar laws
- Employer's Liability
- Pollution
- Aircraft, Auto or Watercraft
- Mobile Equipment
- War
- Damage to Your Property, Product or Work
- Damage to Impaired Property or Property Not Physically Injured
- Recall of Products, Work or Impaired Property
- Racketeering
- Law Enforcement, except for vicarious liability arising out of an act or omission by a law enforcement agency that is not owned, operated or controlled by the "Covered party" if there is a contract with an outside agency to provide law enforcement for your entity.
- Asbestos, Mold, Fungi, or Bacteria
- Liability arising out of or caused or contributed to by any ownership, maintenance, operation, use, loading, unloading or control of or responsibility for any airfield, airport, aircraft, runway, hangar, building or other property or facility designed for, used, connected, associated or affiliated with or in any way related to aviation or aviation activities; this exclusion does not apply to premises exposure for those common areas open to the public including but not limited to parking areas, sidewalks, and terminal buildings.
- Failure or inability to supply or any interruption of any adequate quantity of power, steam, pressure, or fuel
- Subsidence, erosion or earth movement.
- Hospital / Clinic Medical Malpractice or Health Care Facilities
- Professional Health Care Services, but not including emergency medical services for first aid performed by emergency medical technicians, paramedics or Medical Director while in the course and scope of their duties.
- ERISA
- Actual or alleged illegal discrimination
- Injunctive, declaratory or equitable relief
- Actual or alleged deterioration, bursting breaking, leaking, inadequacy, design of, control of, maintenance of, or any other alleged responsibility for any structure device, or water course, natural or man-made, including, but not limited to: dams, reservoirs, levees, banks, embankments, gates, canals, ditches, gutters, sewers, aqueducts, channels, culvert, retaining walls, drains, tanks, watershed, or drains, a purpose of which is the containing, carrying, impeding, channeling, diverting, or draining of water or other liquid. Does not apply only as to the bursting or failure of man-made sewer, storm water, grey water or potable water supply pipes owned and maintained by Covered Party.
- Sexual abuse after initial discovery
- Perfluoroalkyl and Polyfluoroalkyl group of manufactured chemicals including, but not limited to the PFAS sub-groups: perfluorooctane sulfonate (PFOS), perfluorooctanoic acid (PFOA), and Perfluorohexane sulfonate acids (PFHxS).

Deadly Weapon Protection

Term: October 1, 2023 to October 1, 2024
Company: Preferred Governmental Insurance Trust (*Preferred*)
Form: Claims Made

Deadly Weapon Protection – Claims Made		
Retroactive Date: 10/1/2023		
Coverage	Limit	Deductible
Deadly Weapon Event (Including Claims Expenses), per event	\$1,000,000	\$0 Per Event
Deadly Weapon Protection – Sublimits		
Business Interruption	Included	\$0 Per Event
Demolition, Clearance, and Memorialization, per event	\$250,000	
Extra Expense, per event	\$250,000	
Crisis Management	Included	
Property Damage Extension, per event	Included	
Counseling Services, per event	\$250,000	
Funeral Expenses, per event	\$250,000	
Claims Expenses	Included	
Medical Expense, per person	\$25,000	
Accidental Death & Dismemberment, per person	\$50,000	

Notes of Importance:

- Coverage limited to scheduled locations only.**
- Premium is not audited.
- Defense Costs are paid within the policy limits.
- Deductible does not apply to claims expense.

Any Event that occurs at a Location which has been specifically leased or loaned by the District to any other entity or individual to host a permitted event planned and ticketed for more than 15,000 attendees over the duration of the event, MUST BE reported to AND APPROVED by *Preferred* PRIOR to event. The Trust may, at their discretion, charge an additional premium and/or impose additional conditions specifically for that event.

Deadly Weapon Protection

Exclusions include but are not limited to:

- Loss of market, income or use at the property physically lost or physically damaged.
- Confiscation, nationalization, requisition, destruction or damage to property by any authority.
- Criminal, dishonest, fraudulent or malicious conduct by the Covered Party.
- Negligent act, error, omission, misstatement, misleading statement, neglect or breach of duty by the Directors or Officers
- Euthanasia.
- Explosive devices unless used in conjunction with a Deadly Weapon Event.
- Vehicle not defined as a Road Vehicle;
- Weapon mounted (or designed to be mounted) on a vehicle;
- Weapon, device or substance delivered by an airborne weapon delivery system including, but not limited to, fixed wing aircraft, helicopter or drone.
- Injury or death to employees of the Covered Party, except for Crisis Management Services, Counselling Services, and Funeral Expenses endorsed by Extension to this Coverage Agreement.
- Claim or Claims made by, or on behalf of, any Assailant(s).
- Use or operation, as a means for inflicting harm, of any computer, computer system, computer software program, malicious code, computer virus or process or any other electronic system.
- Nuclear, Chemical, Biological, Bio-Chemical, Electromagnetic or Radioactive Weapons.
- Mental injury or mental anguish related claim where no actual Bodily Injury has occurred to the claimant.
- Covered Party's recklessness or deliberate misconduct.
- Mercy Killing(s).
- Covered Party except for employee while they are a recipient of Business Services being provided by the Covered Party.
- Pollutant or Contaminant.
- Goods or products designed, manufactured, constructed, altered, repaired, serviced, treated, sold, supplied or distributed by the Covered Party.
- Property Damage in respect of property:
 - owned, leased, rented or occupied by the Covered Party.
 - in the care, custody or control of the Covered Party or the care, custody or control of any person under contract with the Covered Party.
- Punitive or exemplary damages, sanctions or any additional damages resulting from the multiplication of compensatory damages.
- Strikes, labor unrest, riots or civil commotion.
- Suicide.
- War, invasion, acts of foreign enemies, hostilities or warlike operations, civil war, rebellion, revolution, insurrection, civil commotion assuming the proportions of, or amounting to, an uprising, military power.

Deadly Weapon Protection

Claims Made Policy:

When a policy is on a claims-made basis, coverage triggers based on the actual filing date or receipt of the claim, in addition to the date of loss or injury. It handles any insured loss or claim filed during the policy period, regardless of when the actual loss or injury occurred, subject to the retroactive date on the declarations. Claims-made coverage applies only to covered losses that occur after the retroactive date.

Extended Reporting Periods:

Preferred provides the following Extended Reporting Periods options in the event coverage is cancelled or non-renewed:

Automatic Extended Reporting Period – continued coverage granted for a period of 90 days following the effective date of termination or nonrenewal, but only for Claims first made during the 90 days and arising from Wrongful Acts taking place prior to the effective date of the termination or nonrenewal.

Public Officials Liability/Employment Practices Liability

Term: October 1, 2023 to October 1, 2024

Company: Preferred Governmental Insurance Trust (*Preferred*)

Form: **POL/EPLI:** Claims Made – Duty to Defend

Coverage	Limit	Deductible
Public Officials Liability Retroactive Date: 10/1/2023		
Per Claim	\$1,000,000	\$0 Per Claim
Employment Practices Liability Retroactive Date: 10/1/2023		
Per Claim	\$1,000,000	\$0 Per Claim
Sublimits		
Employee Pre-Termination Legal Consultation Services		
Per Employee	\$2,500	
Aggregate	\$5,000	
Non-Monetary Claims Defense Costs, Aggregate	\$100,000	

Notes of Importance:

1. Defense Costs are paid in addition to policy limits.
2. Deductible does not apply to claims expense.
3. Broadened definition of “Who is an Insured.”
4. Limits of Liability are subject to Florida Statute 768.28.

Public Officials Liability/Employment Practices Liability

Exclusions, include but not limited to:

- Criminal Acts
- Non-Monetary relief except as provided in the Supplementary Payments
- Bodily Injury, Personal Injury, Property Damage, Advertising Injury
- Damages arising out of Inverse Condemnation, Eminent Domain, Temporary or Permanent taking, Adverse Possession, Dedication by adverse Use, Condemnation Proceedings, or claims brought under Florida Statute 70.001 the “Bert J. Harris Jr., Private Property Rights Protection Act” or any similar claim by whatever named called.
- War, Invasion, Acts of foreign enemies, hostiles or warlike operations, strike, lock-out, riot, civil war, rebellion, revolution, insurrection or civil commotion
- Failure to effect and maintain insurance
- Fiduciary Liability
- Pollution
- Workers’ Compensation, Employers Liability and similar laws
- Nuclear
- ERISA of 1974, any similar state or local laws, and any rules and regulations promulgated thereunder and amendments thereto.
- Infringement of copyright, trademark, plagiarism, piracy or misappropriation of any ideas or other intellectual property
- Contractual Liability
- Health Care Professional or Health Care Facilities
- Prior and Pending claims
- Workers’ Adjustment and Retraining Notification Act, OSHA, RICO, or ADA
- Law Enforcement Activities
- Insured vs. Insured
- Bonds, Taxes or Construction contracts
- Collective Bargaining Agreements
- Capital Improvement to make property more accessible or accommodating to disabled persons
- Punitive Damages
- Return or improper assessment of taxes, assessments, penalties, fines, fees
- Activities of any attorney-at-law, medical personnel, architect, engineer or accountant, in the scope of their professional duties, except for claims made against them as Public Officials or Employees
- Media Wrongful Act
- Access or Disclosure of Confidential or Personal Information and Data-related Liability
- Perfluoroalkyl and Polyfluoroalkyl group of manufactured chemicals including, but not limited to the PFAS sub-groups: perfluorooctane sulfonate (PFOS), perfluorooctanoic acid (PFOA), and Perfluorohexane sulfonate acids (PFHxS).

Public Officials Liability/Employment Practices Liability

Claims Made Policy:

When a policy is on a claims-made basis, coverage triggers based on the actual filing date or receipt of the claim, in addition to the date of loss or injury. It handles any insured loss or claim filed during the policy period, regardless of when the actual loss or injury occurred, subject to the retroactive date on the declarations. Claims-made coverage applies only to covered losses that occur after the retroactive date.

Extended Reporting Periods:

Preferred provides the following Extended Reporting Periods options in the event coverage is cancelled or non-renewed:

Automatic Extended Reporting Period – continued coverage granted for a period of 60 days following the effective date of termination or nonrenewal, but only for Claims first made during the 60 days and arising from Wrongful Acts taking place prior to the effective date of the termination or nonrenewal.

Optional Extended Reporting Period – The Public Entity shall have the right, upon payment of up to 200% of the expiring premium, to purchase an Optional Extended Reporting Period, for the period of 12 months following the effective date of the cancellation or nonrenewal, but only for Claims first made during the Optional Extended Reporting Period and arising from Wrongful Acts taking place prior to the effective date of the termination or nonrenewal.

Cyber Liability

Term: October 1, 2023 to October 1, 2024

Company: Preferred Governmental Insurance Trust (*Preferred*)

Form: Claims Made – Duty to Defend

Cyber Liability Retroactive Date: 10/1/2023		
Coverage	Limit	Deductible
Policy Limit – Annual Aggregate	\$2,000,000	Per Below
Third Party Liability Coverage		
Privacy & Security Liability, each claim	\$2,000,000	\$25,000
Media Content Services Liability, each claim	\$2,000,000	\$25,000
PCI DSS, sublimit	\$1,000,000	\$25,000
First Party Liability Coverage		
Cyber Extortion & Ransomware, each claim	\$500,000	\$25,000
Data Breach & Crisis Management, each claim	\$2,000,000	\$25,000
Data Recovery, each claim	\$2,000,000	\$25,000
Business Interruption / Extra Expense, each claim	\$2,000,000	\$25,000/12 Hr.
Cyber Crime, refer to form for sublimits – Annual Aggregate	\$350,000	\$25,000
Social Engineering Financial Fraud*	\$350,000	\$25,000
Funds Transfer Fraud	\$350,000	\$25,000
Invoice Manipulation	\$350,000	\$25,000
Utility Fraud, refer to form for sublimits – Annual Aggregate	\$350,000	\$25,000
Crypto Jacking	\$350,000	\$25,000
Telecommunications Fraud	\$350,000	\$25,000
System Failure – BI/EE, sublimit	\$1,000,000	\$25,000/12 Hr.
Dependent Business Interruption – System Failure, BI/EE, sublimit	\$1,000,000	\$25,000/12 Hr..
Bricking Coverage, sublimit	\$500,000	\$25,000
Consequential Reputation Loss Period of Restoration	\$500,000 6 Months	12 Hours

*Social Engineering Financial Fraud – Coverage shall only apply if you verify the instruction to transfer money or securities by following a pre-arranged callback or other established procedural method to authenticate the validity or the request prior to acting upon any transfer instructions.

Cyber Liability

Notes of Importance:

1. Defense Costs are paid in addition to policy limits.
2. Deductible does not apply to claims expense.

Exclusions, include but not limited to:

- Deliberate Acts / Personal Profit
- Prior Acts
- Bodily Injury / Property Damage
- Employment Practices
- Ownership
- Covered Party vs. Covered Party
- ERISA/Securities
- Pollution
- Contractual except when assumed under contract
- Guarantees
- Advertising
- Business Practice
- Patent
- Privacy
- Governmental Action
- Software Responsibility
- Act of God
- Recover of Profits, Royalties and Fees
- RICO
- Trade Secrets
- War
- Infrastructure Failure electrical, mechanical, Internet, telecommunication, cable or satellite failure, fluctuation or outage not under the operational control of the Insured, however caused, including any electrical power interruption, short circuit, surge, brownout or blackout, however this exclusion shall not apply to a telecommunications fraud event.
- Governmental Orders any court order or damaged requiring the Covered Party to provide law enforcement, any administrative, regulatory or judicial body or any other governmental authority access to personally identifiable information, protected health information, or confidential business information.
- Over-Redemption price discounts, prizes, awards, coupons, or any other valuable consideration given in excess of the contracted or expected amount.
- Perfluoroalkyl and Polyfluoroalkyl group of manufactured chemicals including, but not limited to the PFAS sub-groups: perfluorooctane sulfonate (PFOS), perfluorooctanoic acid (PFOA), and Perfluorohexane sulfonate acids (PFHxS).

Cyber Liability

Claims Made Policy:

When a policy is on a claims-made basis, coverage triggers based on the actual filing date or receipt of the claim, in addition to the date of loss or injury. It handles any insured loss or claim filed during the policy period, regardless of when the actual loss or injury occurred, subject to the retroactive date on the declarations. Claims-made coverage applies only to covered losses that occur after the retroactive date.

Extended Reporting Periods:

Preferred provides the following Extended Reporting Periods options in the event coverage is cancelled or non-renewed:

Automatic Extended Reporting Period – continued coverage granted for a period of 60 days following the effective date of termination or nonrenewal, but only for Claims first made during the 60 days and arising from Wrongful Acts taking place prior to the effective date of the termination or nonrenewal.

Optional Extended Reporting Period – The Covered Party shall have the right to purchase an Optional Extended Reporting Period for up to 6 years following the effective date of the cancellation or nonrenewal, as shown below:

- Option 1 – 100% for 1 Year
- Option 2 – 150% for 2 Years
- Option 3 – 175% for 3 Years
- Option 4 – 250% for 6 Years

but only for Claims first made during the Optional Extended Reporting Period and arising from Wrongful Acts taking place prior to the effective date of the termination or nonrenewal.

Automobile Liability and Physical Damage

Term: October 1, 2023 to October 1, 2024

Company: Preferred Governmental Insurance Trust (*Preferred*)

Coverage	Limit	Symbol	Deductible
Automobile Liability (Based on 00 Vehicles)			
Primary Bodily Injury and Property Damage Liability - Combined Limit	\$1,000,000	8, 9	\$0 Each Accident
Personal Injury Protection	Statutory	5	\$0 Per Person
Medical Payments	N/A	N/A	N/A
Uninsured Motorist	N/A	N/A	N/A
Physical Damage			
Comprehensive (Based on 00 Vehicles)	Per Schedule	8	\$1,000 per Vehicle
Collision (Based on 00 Vehicles)	Per Schedule	8	\$1,000 per Vehicle
Rental Coverage	\$50 per day / \$5,000 Aggregate		N/A
Hired Physical Car Damage	\$35,000		\$1,000 per Vehicle

Coverage and Notes of Importance:

1. Defense Costs are paid in addition to policy limits.
2. Hired and non-owned liability is included.
3. Premium is based on number of vehicles and subject to adjustment if schedule is changed.
4. Limited Replacement Cost provided for owned and scheduled private passenger vehicle, light truck or sport utility vehicle that is involved in a covered total loss if the vehicle has less than 18,000 miles and is within the first 12 months of being scheduled at the time of the total loss. This coverage does not apply to police vehicles or any other vehicle types already listed.
5. Physical Damage coverage paid at Actual Cash Value or 110% of the value reported on the schedule, whichever is less. Please see policy for complete details.
6. Limits of Liability are subject to Florida Statute 768.28.

Automobile Liability and Physical Damage

Description of Covered Auto Designation Symbols:

SYMBOL	DESCRIPTION
1	= ANY "AUTO"
2	= ALL OWNED "AUTOS" ONLY. Only those "autos" you own and or lease (and for Liability Coverage any "trailers" you don't own while attached to power units you own). This also includes all those "autos" you acquire ownership of after the coverage agreement begins.
3	= OWNED PRIVATE PASSENGER "AUTOS" ONLY. Only the private passenger "autos" you own. This includes those private passenger "autos" you acquire ownership of after the coverage agreement begins.
4	= OWNED "AUTOS" OTHER THAN PRIVATE PASSENGER "AUTOS" ONLY. Only those "autos" you own that are not of the private passenger type (and for Liability Coverage any "trailers" you don't own while attached to power units you own). This includes those "autos" not of the private passenger type you acquire ownership of after the coverage agreement begins.
5	= OWNED "AUTOS" SUBJECT TO NO-FAULT. Only those "autos" you own and or lease that are required to have No-Fault benefits in the state where they are licensed or principally garaged. This includes those "autos" you acquire ownership of after the coverage agreement begins provided they are required to have No-Fault benefits in the state where they are licensed or principally garaged.
6	= OWNED "AUTOS" SUBJECT TO A COMPULSORY UNINSURED MOTORIST LAW. Only those "autos" you own and or lease that because of the law in the state where they are licensed or principally garaged are required to have and cannot reject Uninsured Motorists Coverage. This includes those "autos" you acquire ownership of after the coverage agreement begins provided they are subject to the same state uninsured motorists requirement.
7	= SPECIFICALLY DESCRIBED "AUTOS". Only those "autos" described in ITEM THREE of the Declarations for which a premium charge is shown (and for Liability Coverage any "trailers" you don't own while attached to any power unit described in ITEM THREE).
8	= HIRED "AUTOS" ONLY. Only those "autos" you hire rent or borrow. This does not include any "auto" you lease, hire, rent, or borrow from any of your employees or partners or members of their households.
9	= NONOWNED "AUTOS" ONLY. Only those "autos" you do not own, hire, rent or borrow that are used in connection with your business. This includes "autos" owned by your employees or partners or members of their households but only while used in your business.

Premium Recapitulation

	<u>Annual Premium</u>	<u>Check Option</u>	
		<u>Accept</u>	<u>Reject</u>
Preferred Package			
Property including Equipment Breakdown	\$14,795.00	<input type="checkbox"/>	<input type="checkbox"/>
Inland Marine	\$500.00	<input type="checkbox"/>	<input type="checkbox"/>
General Liability	\$5,000.00	<input type="checkbox"/>	<input type="checkbox"/>
Deadly Weapon Protection*	Included		
Public Officials / Employment Practices Liability	\$3,001.00	<input type="checkbox"/>	<input type="checkbox"/>
Cyber Liability	\$1,300.00	<input type="checkbox"/>	<input type="checkbox"/>
Automobile Liability	\$600.00	<input type="checkbox"/>	<input type="checkbox"/>
Automobile Physical Damage	\$275.00	<input type="checkbox"/>	<input type="checkbox"/>
Package Payment Plan:	Annual	<input type="checkbox"/>	<input type="checkbox"/>

***Deadly Weapon Protection Coverage:** Any Event that occurs at a Location which has been specifically leased or loaned by the District to any other entity or individual to host a permitted event planned and ticketed for more than 15,000 attendees over the duration of the event, **MUST BE reported to AND APPROVED by Preferred PRIOR to event.** The Trust may, at their discretion, charge an additional premium and/or impose additional conditions specifically for that event.

All lines of coverage must be accepted in order to bind coverage with Preferred.

I authorize Brown & Brown to request the underwriters to bind coverage on the items indicated above and acknowledge receipt of the Compensation and Financial Condition Disclosure(s) provided in this proposal.

(Signature)

(Name & Title)

(Date)

Notes of Importance:

1. Quotes provided in the proposal are valid until 10/1/2023. After this date terms and conditions are subject to change by the underwriters.
2. *Preferred* is not subject to the Florida Insurance Guaranty Act, in the event it becomes unable to meet its claims payment obligations. However, insured is named on excess of loss policies.
3. Some of the Carriers of the *Preferred* excess of loss policies are issued pursuant to the FL Surplus Lines laws. Entities insured by surplus lines carriers do not have the protection of the FL Insurance Guaranty Act to the extent of any right of recovery for the obligation of an insolvent, unlicensed insurer.
4. Quote is subject to review and acceptance by *Preferred* Board of Trustees.
5. Premiums are subject to change if all lines of coverage quoted are not bound. **Premiums are subject to 25% minimum premium upon binding.**
6. Not all coverages requested may be provided in this quotation.
7. Flood quotes from NFIP may be available. Please advise your agent if you have property located in zones A or V and would like to have separate NFIP quotes.
8. Property values are based on information supplied by you. You should have reviewed your property schedule and as you deem necessary have appraisals done to verify your reported values are accurate based on current market conditions.
9. The Trust requires all Members to maintain valid and current certificates of workers' compensation insurance for all work performed by persons other than its employees.
- 10. The total premium is due within 30 days of inception. Premium financing can be arranged if needed.**
11. Quote is not bound until written orders to bind are received from the insured and the Trust subsequently accepts the risk.
12. Should signed application reveal differing details/data than original application received, the entire quote/binder is subject to revision and possible retraction.
13. Higher limits of liability may be available. Please consult with your agent.
14. This proposal is based upon exposures to loss made known to the Brown & Brown. Any changes in exposures (i.e. new operations, new acquisitions of property or change in liability exposure) need to be promptly reported to us in order that proper coverage may be put into place.
- 15. This proposal is intended to give a brief overview. Please refer to coverage agreements for complete information regarding definition of terms, deductibles, sub-limits, restrictions and exclusions that may apply. In the event of any differences, the policy will prevail.**

Retail Compensation Disclosure

In addition to the commissions or fees received by us for assistance with the placement, servicing, claims handling, or renewal of your insurance coverages, other parties, such as excess and surplus lines brokers, wholesale brokers, reinsurance intermediaries, underwriting managers and similar parties, some of which may be owned in whole or in part by Brown & Brown, Inc., may also receive compensation for their role in providing insurance products or services to you pursuant to their separate contracts with insurance or reinsurance carriers. That compensation is derived from your premium payments. Additionally, it is possible that we, or our corporate parents or affiliates, may receive contingent payments or allowances from insurers based on factors which are not client-specific, such as the performance and/or size of an overall book of business produced with an insurer. We generally do not know if such a contingent payment will be made by a particular insurer, or the amount of any such contingent payments, until the underwriting year is closed. That compensation is partially derived from your premium dollars, after being combined (or “pooled”) with the premium dollars of other insureds that have purchased similar types of coverage. We may also receive invitations to programs sponsored and paid for by insurance carriers to inform brokers regarding their products and services, including possible participation in company-sponsored events such as trips, seminars, and advisory council meetings, based upon the total volume of business placed with the carrier you select. We may, on occasion, receive loans or credit from insurance companies. Additionally, in the ordinary course of our business, we may receive and retain interest on premiums you pay from the date we receive them until the date of premiums are remitted to the insurance company or intermediary. In the event that we assist with placement and other details of arranging for the financing of your insurance premium, we may also receive a fee from the premium finance company.

If an intermediary is utilized in the placement of coverage, the intermediary may or may not be owned in whole or part by Brown & Brown, Inc. or its subsidiaries. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so. In addition to providing access to the insurance company, the Wholesale Insurance Broker/Managing General Agent may provide additional services including, but not limited to: underwriting; loss control; risk placement; coverage review; claims coordination with insurance company; and policy issuance. Compensation paid for those services is derived from your premium payment, which may on average be 15% of the premium you pay for coverage, and may include additional fees charged by the intermediary.

Questions and Information Requests. Should you have any questions, or require additional information, please contact this office at (386) 252-6176 or, if you prefer, submit your question or request online at <http://www.bbinsurance.com/customerinquiry/>.

PREFERRED Compensation Disclosure

We appreciate the opportunity to assist with your insurance needs. Information concerning compensation paid to other entities for this placement and related services appears below. Please do not hesitate to contact us if any additional information is required.

Our office is owned by Brown & Brown, Inc. Brown & Brown entities operate independently and are not required to utilize other companies owned by Brown & Brown, Inc., but routinely do so.

For the 2023 – 2024 policy year, your insurance was placed with Preferred Governmental Insurance Trust (*Preferred*). *Preferred* is an insurance trust formed by Florida public entities through an Interlocal Agreement for the purpose of providing its members with an array of insurance coverages and services. *Preferred* has contracted with entities owned by Brown & Brown, Inc. to perform various services. As explained below, those Brown & Brown entities are compensated for their services.

Preferred has contracted with Public Risk Underwriters (PRU), a company owned by Brown & Brown, Inc., to administer *Preferred's* operations. The administrative services provided by PRU to *Preferred* include:

- Underwriting
- Coverage review
- Marketing
- Policy Review
- Accounting
- Issuance of *Preferred* Coverage Agreements
- *Preferred* Member Liaison
- Risk Assessment and Control

Pursuant to its contract with *Preferred*, Public Risk Underwriters of Florida, Inc. (PRU) receives an administration fee, based on the size and complexity of the account, of up to 10% of the *Preferred* premiums billed and collected.

Preferred has also contracted with Preferred Governmental Claims Solutions (PGCS), a company owned by Brown & Brown, Inc., for purposes of administering the claims of *Preferred* members. The services provided by PGCS to *Preferred* may include:

- Claims Liaison with Insurance Company
- Claims Liaison with *Preferred* Members
- Claims Adjustment

Pursuant to its contract with *Preferred*, PGCS receives a claims administration fee for those accounts which PGCS services of up to 5% of the non-property portion of the premiums you pay to *Preferred*.

Preferred also utilizes wholesale insurance brokers, some of which (such as Peachtree Special Risk Brokers and Apex Insurance Services) are owned by Brown & Brown, Inc., for the placement of *Preferred's* insurance policies. The wholesale insurance broker may provide the following services:

- Risk Placement
- Coverage review
- Claims Liaison with Insurance Company
- Policy Review
- Current Market Intelligence

The wholesale insurance broker's compensation is largely dictated by the insurance company. It typically ranges between 10% and 17% of the premiums you pay to *Preferred* for your coverage.

Notice of Carrier Financial Status

Risk Management Associates, Inc., and its parent company, Brown & Brown, Inc. (collectively “Brown & Brown”) do not certify, warrant or guarantee the financial soundness or stability of any insurance carrier or alternative risk transfer or pooling entity. We endeavored to place your coverage with an insurance carrier with an AM Best Company financial rating of “A-” or better.* While Brown & Brown cannot certify, warrant or guarantee the financial soundness or stability of any insurance carrier or alternative risk transfer or pooling entity or otherwise predict whether the financial condition of any such entity might improve or deteriorate, we are hereby providing you with notice and disclosure of financial condition so that you can make an informed decision regarding the placement of coverage. Accordingly, with receipt of this notice you acknowledge the following with regard to the placement and any subsequent renewal of the coverage indicated below:

- Brown & Brown may have other options for your insurance placement, including quotations with insurance carriers holding an “A-” or better rating from AM Best Company. Alternative quotes may be available with an A- or better rated carrier upon your request.
- Coverage is being quoted through **Preferred Governmental Insurance Trust (“Preferred”)**, which is as a Florida local government self-insurance fund established pursuant to Section 624.4622, Florida Statutes, as such **Preferred** is not rated by the AM Best Company.
- **Preferred** is not subject to the protections afforded by any state guaranty fund or association.
- The financial condition of insurance companies and other coverage providers including local government self-insurance funds like **Preferred** may change rapidly and that such changes are beyond the control of Brown & Brown.
- You should review the financial and membership information from **Preferred** and agree to abide by the conditions of membership established by **Preferred**.
- You should consider the information provided, including the **Preferred** coverage quote and coverage placement and review it with your accountants, legal counsel and advisors.

Named Insured: Ridgewood Trails Community Development District
Line of Coverage(s): Property, Inland Marine, General Liability, Public Officials and Employment Practices Liability, Automobile Liability and Physical Damage, Deadly Weapon.
Policy Number(s): PK FL1 0104004 23-01
Policy Period(s): 10/1/2023 – 10/1/2024
Date of Notice: 7/21/2023

* AM Best Rating Guide: **Rating for Stability: A++ to F = Highest to lowest rating**
Financial Size Category: XV to I - Largest to smallest rating

Guide to Bests Ratings		
Best Category	Rating	Description
Secure	A++	Superior
Secure	A+	Superior
Secure	A	Excellent
Secure	A-	Excellent
Secure	B++	Very Good
Secure	B+	Very Good
Vulnerable	B	Fair
Vulnerable	B-	Fair
Vulnerable	C++	Marginal
Vulnerable	C+	Marginal
Vulnerable	C	Weak
Vulnerable	C-	Weak
Vulnerable	D	Poor
Vulnerable	E	Under Regulatory Supervision
Vulnerable	F	In Liquidation
Vulnerable	S	Rating Suspended
Not Rated	NR-1	Insufficient Data
Not Rated	NR-2	Insufficient Size and/or operating experience
Not Rated	NR-3	Rating Procedure Inapplicable
Not Rated	NR-4	Company Request
Not Rated	NR-5	Not Formally Followed
Rating Modifier	u	Under Review
Rating Modifier	q	Qualified
Affiliation Code	g	Group
Affiliation Code	p	Pooled
Affiliation Code	r	Reinsured

Guide to Best's Financial Size Categories		
Reflects size of insurance company based on their capital, surplus and conditional reserve funds in U.S. dollars.	I	Less than \$1,000,000
	II	\$1,000,000 - \$2,000,000
	III	\$2,000,000 - \$5,000,000
	IV	\$5,000,000 - \$10,000,000
	V	\$10,000,000 - \$25,000,000
	VI	\$25,000,000 - \$50,000,000
	VII	\$50,000,000 - \$100,000,000
	VIII	\$100,000,000 - \$250,000,000
	IX	\$250,000,000 - \$500,000,000
	X	\$500,000,000 - \$750,000,000
	XI	\$750,000,000 - \$1,000,000,000
	XII	\$1,000,000,000 - \$1,250,000,000
	XIII	\$1,250,000,000 - \$1,500,000,000
	XIV	\$1,500,000,000 - \$2,000,000,000
	XV	Greater than \$2,000,000,000

Brown & Brown always strives to place your coverage with highly secure insurance companies. We cannot, however, guarantee the financial stability of any carrier.



Public Risk Underwriters Public Entity Application
 PO Box 958455 New Application Muni
 Lake Mary, FL 32795-8455 Coverage Term: 10/01/2023 to 10/01/2024
 Phone:321-832-1450
 Fax:321-832-1496

General Member Information	
Name: Ridgewood Trails Community Development District	
Mailing: c/o Governmental Management Services 475 West Town Place, STE #114	
City/State/Zip: St. Augustine, FL, 32092	
Physical: c/o Governmental Management Services 475 West Town Place, STE #114	
City/State/Zip: St. Augustine, FL, 32092	
Member Contact Information	Additional Member Information
Contact:	FEIN: 20-3787077 NCCI Risk ID:
Title:	Population:
Phone #: Fax #:	County: St. Johns
Email:	Member Type: Community Development District
Agency Information	Agency Contact Information
Agency: Public Risk Insurance Advisors	Contact: Taylor Brodeur
Address: 300 North Beach Street	Phone #: 386-361-5225
City/State/Zip: Daytona Beach FL, 32114	Fax #:
Phone #: 386-252-6176 Fax #: 386-239-4049	Email: Taylor.Brodeur@bbrown.com

CERTIFICATION

The undersigned being authorized by and acting on behalf of the applicant and all persons/concerns seeking insurance, has read and understands this Application, including any appendices and/or supplements, and declares that all statements set forth herein are true, complete and accurate. The undersigned acknowledges and agrees that the submission and the Trust's receipt of such written report, prior to the inception of the coverage agreement applied for, is a condition precedent to coverage.

The signing of this Application does not bind the undersigned to purchase the coverage, nor does the review of same bind The Trust to issue a coverage agreement. This application shall be the basis of the contract, should one be issued.

This Application must be signed by the "Ranking Elected / Appointed Official" of the Entity making the application (e.g. Chair, President, Superintendent or Executive Director of the Educational Entity) or the Risk Manager (or ranking official) assigned this function.

SIGNATURE: _____	
TITLE: _____	
DATE: _____	

NOTICE TO APPLICANT

For your protection, the following Fraud Warning is required to appear on this application:

FLORIDA FRAUD STATEMENT

Any person who knowingly and with intent to injure, defraud or deceive any insurer, files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony of the third degree.



Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

Coverages Selected:

Auto Liability	Y	Auto Physical Damage	Y
Boiler & Machinery	Y	Crime	N
Flood	Y	Garage Keepers	N
General Liability	Y	Inland Marine	Y
Professional Liability	Y	Property	Y
Cyber Liability	Y		

Coverage/Exposure Summary:

Line of Business	Exposure/ Coverage	Applicable/ Not Applicable
General Question	Application General Information	Applicable
General Question	Excess WC (Standard Limits are \$1M/\$1M/\$1M)	Not Applicable
General Question	SIR – TPA Information	Not Applicable
General Question	Stop Loss	Not Applicable
Auto Liability	Coverage	Applicable
Auto Physical Damage	Coverage	Applicable
Crime	Coverage	Not Applicable
Cyber Liability	Coverage	Applicable
Garage Keepers	Coverage	Not Applicable
General Liability	Coverage	Applicable
General Liability	Operations: Elder Care/Respite Care	Not Applicable
General Liability	Operations: Special Events, Fairs or Carnivals	Not Applicable
General Liability	Supervision Abuse Prevention (Required)	Applicable
Professional Liability	Law Enforcement	Not Applicable
Professional Liability	POL/ELL/EPLI	Applicable
Property	Coverage	Applicable





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

APPLICATION GENERAL INFORMATION

General Questions	Response
Account CSR:	Bailey, Emily
Agent Name:	Kyle Stoekel
Primary Member Contact:	
If New Primary Contact include name, phone and email address:	
Requested Effective Date:	10/01/2023
Requested Termination Date:	10/01/2024
Bid Date (if Applicable, Attach RFP copy):	
Need by Date:	07/25/2023
If new business, complete and attach the "Expiring Information" form. Template can be found under Help section on portal home page (Submission is not complete without this information).	
If with PGIT less than 5 years, complete and attach the "Loss Summary" form or a "No Known Losses" letter. Form can be found Help section on portal home page (Submission is not complete without this information).	
Member's FEIN	20-3787077
NCCI Risk Id #	
Population	
Have you attached the most recent audited financials/budget?	Y
Please Enter Full Detail Description of Operations	Community Development District
Installment Schedule: (Only Available for premium > 100k, pay plan is agency bill)	PKG - Annual
Do you have a Risk Manager? (if yes please provide name and number in comment box)	N
Do you have a Human Resource or Personnel Department? (If No please describe handling of this function in comment box)	N
Number of Full Time Police?	0
Number of Full Time Fire?	0
Number of Full Time all other Personnel?	0
Number of Part Time Police?	0
Number of Part Time Fire?	0
Number of Part Time All Other Personnel including Seasonal personnel?	0
Number of Volunteers Police?	0
Number of Volunteers Fire?	0
Number of Volunteers All Others?	0
Police - Estimated Payroll	\$0.00
Fire - Estimated Payroll	\$0.00
All Other - Estimated Payroll	\$0.00





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION- PROFESSIONAL LIABILITY- PUBLIC OFFICIALS & EMPLOYMENT PRACTICES

THIS IS AN APPLICATION FOR "CLAIMS MADE AND REPORTED" COVERAGE

POL/EPLI General Questions	Response
1 - POL Limit:	\$1,000,000
2 - POL Deductible:	\$0
3 - EPLI Limit:	\$1,000,000
4 - EPLI Deductible:	\$0
5 - POL Retro Date	
6 - EPLI Retro Date	
7 - If New Business - Who is your current POL/EPLI carrier?	EGIS
8 - If new business - What is your current POL/EPLI Limit?	1,000,000
9 - If new business - What is your current POL/EPLI Deductible?	0
10 - If new business, is your current coverage claims made or occurrence?	
11 - Has your POL/EPLI coverage ever been cancelled or non-renewed? (If yes describe answer in comment box)	N
12 - Total Number of Board Members?	5
13 - Are Board members Elected? (Y/N) (If no, describe who they are appointed by in comment box)	Y
14 - Number of employees who hold professional designations	0
15 - Has any bond issue been defeated within the past three years?	N
16 - If yes, has the proposal been resubmitted or is it expected to be resubmitted?	N
17 - Has the public entity been in default on the principal or interest on any bond?(If yes please provide details in comment box)	N
18 - Do you have a zoning commission? (Y/N)	N
19 - Does your legal counsel attend all meetings of the planning and zoning board?	
20 - Do officials receive training with respect to open meetings and hearing regulations?	Y
21 - Do you have a written master plan for economic development? (If Yes, please indicate the 4 digit year it was updated in the comment box)	N
22 - Do you have formally approved land use ordinances that have been reviewed by legal counsel?	N
23 - Do you have a formal procedure to file for a variance to land use statutes?	N
24 - Do you have a formal process for application and approval of permits and licenses?	N
25 - Do you have a formal written policy prohibiting elected officials and/or board members from sitting on decisions in which they may have a conflict of interest?	Y
26 - If with Preferred less than 5 years, have you had any disputes or claims involving a wrongful taking, zoning variance or land use right? (If yes, provide details in comment box). Please note providing details here does not qualify as reporting a claim.	N
27 - If with Preferred less than 5 years, have you had any disputes or claims involving the approval of building permits, design, or code enforcement? (If yes, provide details within comment box.) Please note providing details here does not qualify as reporting a claim	N

INITIAL HERE



Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

28 - If with Preferred less than 5 years, have you had any disputes, claims, or complaints involving open or closed landfills? (If yes, provide details within the comment box.)	N
29 - Number of employees reported on IRS Form 1099(no FEIN) and/or who have written employment agreements	
30 - Total % of involuntary turnover during the last 3 years (Ex. 2)	0
31 - Total % of voluntary turnover during the last 3 years (Ex. 5)	0
32 - Average # of years of employment for all employees (Ex. 4)	0
33 - Do supervisors receive training in the proper implementation of your policies and procedures?	N
34 - Is training documented in their personnel file?	N
35 - Enter 4 digit year employment manual written or last updated.	
36 - Is employment manual reviewed by counsel experienced and qualified in employment law?	N
37 - Do policies and procedures comply with state and federal guidelines?	N
38 - Is this manual distributed to all employees upon hiring? (If No, please explain why not in the comment box)	N
39 - Do you have a written policy with respect to both sexual and non-sexual harassment?	N
40 - Do you follow a formal written procedure for employee disputes/complaints?	N
41 - Are all actions to dismiss or demote employees reviewed in advance by legal counsel?	N
42 - Do you require that due process be served and documented for all proceedings involving dismissal, demotion, or suspension?	N
43 - Are all probationary or disciplinary actions recorded in writing and signed by the employee?	N
44 - Have job descriptions been drafted for regular full-time positions?	N
45 - Are you an Equal Opportunity Employer?	N
46 - Over the last 5 years has any person made a claim alleging unfair or improper treatment regarding employee hiring, remuneration, advancement, or termination of employment? (If yes, explain in the comment box.). Please note providing details here does not qualify as reporting a claim.	N
47 - Answer if with Preferred less than 5 years. Has any claim been made against the entity or any person in their capacity as an official or employee of the entity? (If yes, explain in the comment box.). Please note providing details here does not qualify as reporting a claim.	N
48 - Does any official or employee have any knowledge of any fact, circumstance or situation which might reasonably be expected to give rise to a claim? (If yes, explain in the comment box.). Please note providing details here does not qualify as reporting a claim.	N





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION - CYBER LIABILITY GENERAL QUESTIONS

THIS IS AN APPLICATION FOR CLAIMS MADE AND REPORTED COVERAGE

Cyber Liability	Response
1 - Cyber Retro Date	
2 - Do you have anti-virus software installed and enabled on all desktops and servers (excluding database servers) and is it updated on a regular basis?	Y
3 - Do you have firewalls installed on all external gateways?	Y
4 - Do you take regular backups (at least weekly) of all critical data?	Y
5 - If confidential information is stored on laptops, flash drives and other mobile devices, is the information stored in an encrypted format?	Y
6 - Is data "at rest" (servers, etc.) stored in an encrypted format?	Y
7 - Is multi-factor authentication required for all employees when accessing email through a website or cloud based service?	N
8 - Is multi-factor authentication required for all remote access to the network provided to employees, contractors, and 3rd party service providers?	N
IN ADDITION TO REMOTE ACCESS, IS MULTI-FACTOR AUTHENTICATION REQUIRED FOR THE FOLLOWING, INCLUDING ACCESS PROVIDED TO 3RD PARTY SERVICE PROVIDERS:	
9 - All internal and remote admin access to directory services	
10 - All internal and remote admin access to network backup environments	
11 - All internal and remote admin access to network infrastructure	
12 - All internal and remote admin access to the organization's endpoints/servers	
13 - Have you suffered a claim or loss in the last five years, in relation to cyber liability or cyber security? If yes, describe:	N
14 - Are you aware of any circumstances or complaints against you in relation to data protection or security, PII (Personally Identifiable Information), PHI (Protected Health Information) or any other actual or potential security violations or breaches either currently or in the past five years? If so, please describe (Please note providing details here does not qualify as reporting a claim)	





Public Entity Application
 Coverage Term: 10/01/2023 to 10/01/2024
 Member Name: Ridgewood Trails Community Development District
 Agency: Public Risk Insurance Advisors

PROFESSIONAL LIABILITY- POL/EPLI/ CYBER

IT IS AGREED THAT IF ANY SUCH FACT, CIRCUMSTANCE OR SITUATION NOT LISTED/DISCLOSED HEREIN, THEN ANY CLAIM BASED UPON, ARISING OUT OF, OR ATTRIBUTABLE THERETO, IS EXCLUDED FROM THE COVERAGE BEING APPLIED FOR.

The undersigned, being authorized by and acting on behalf of the applicant and all persons or concerns seeking coverage, has read and understand this Application, and declares all statements set forth herein are true, complete accurate. The undersigned further declares and represents that any occurrence or event taking place prior to the inception of the coverage agreement applied for, which may render inaccurate, untrue or incomplete any statement made herein will immediately be reported in writing to the Trust. The undersigned acknowledges and agrees that th submission and the Trust's receipt of such written report, prior to the inception of the coverage agreement applied f a condition precedent to coverage.

The signing of this Application does not bind the undersigned to purchase coverage, nor does the review of this Application bind Preferred to issue a coverage agreement. This Application shall, however, be the basis of the contract, should a coverage agreement be issued.

Signed _____ SIGN HERE _____ Title _____ Date _____

This Application must be signed by the "Ranking Elected / Appointed Official" of the Entity making the application (e.g. Mayor /Manager / equivalent Officer) or the Risk Manager (or ranking official) assigned this function.

SIGNATORY ABOVE IS ALSO TO INITIAL EACH AND EVERY PAGE OF THIS APPLICATION.

IMPORTANT NOTICE: SHOULD THE SIGNED APPLICATION DIFFER IN ANY WAY FROM THE APPLICATION SUBMITTED FOR UNDERWRITING/RATING PURPOSES, THE TERMS, CONDITIONS AND PREMIUM AS REFLECTED ON SUBJECT TO CHANGE.

Initial _____ Date _____

INITIAL HERE



Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION - Auto Liability

Coverage	Response
1 - AL Limit:	\$1,000,000
2 - AL Territory:	2T - Gulf Coast (2T)
3 - AL Deductible:	\$0
4 - Medical Payment limit:	
5 - Uninsured/Underinsured motorist limit (Maximum \$100,000):	
6 - Hired and Non-Owned Liability? (Y/N)	Y
7 - If symbol 10 for AL is required, provide definition:	
8 - How often do you inspect vehicles for safety hazards?	
9 - Are safety inspection records maintained?	N
10 - Are vehicles assigned to specific drivers with back up drivers?	N
11 - Do you own any 15 Passenger Vans with Model Year 2006 or older? (If yes, provide Member's policy/procedure with regards to how many passengers are transported in each van, seatbelts, other safety procedures, etc. in comments box)	N
12 - Are 15 passenger vans used for passenger transportation?	N
13 - Do you own/operate Autonomous Vehicles? If so Autonomous Vehicle Supplemental Application is required.:	No
PLEASE ENTER 4 DIGIT YEAR FOR DATE WRITTEN, LAST UPDATED OR "NONE" for the next 5 questions	
14 - Fleet Management Safety Manual:	
15 - Driver Training Program:	
16 - MVR Criteria:	
17 - Formal Written Accident Reporting Procedure:	
18 - Employee Disciplinary Program for Driver Safety	





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION - Auto Physical Damage

Coverage	Response
1 - Collision Auto Symbol:	
2 - Comprehensive Auto Symbol:	
3 - Symbol 10 definition, if required:	
4 - Hired Physical Damage Limit (0/35K/50K/75K/100K):	\$35,000
5 - Hired Physical Damage Deductible:	





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION - General Liability

Coverage	Response
1 - GL Occurrence Limit	\$1,000,000
2 - GL Deductible	\$0
3 - Employee Benefits Occurrence Limit	\$1,000,000
4 - Medical Expense Limit (Max \$5,000)	\$0
5 - Total number of Housing Authority units	749
6 - If Housing Authority, please give number of section 8 units (including USDA units)	
7 - Number of hotel units owned/operated by member	0
8 - Do you require all contractors & vendors with whom you do business to provide a contractual hold harmless and certificate of Insurance.	Y
9 - Do you require groups using your facilities to provide a contractual hold harmless and Certificate of Insurance?	Y
10 - Do you require groups using your facilities to make you an additional insured on their insurance policy?	Y
11 - Do you have an ADA coordinator? If so please provide name.:	
12 - If you are a special district, are you responsible for sidewalk maintenance?	Y
CHECK YES/ NO FOR EACH OF THE FOLLOWING EXPOSURES	
13 - Athletic Fields & Activities	Y
14 - Airports/Aircraft (Coverage limited to Premises Liability Only)	N
15 - Bleachers/Auditoriums/Stadiums	
16 - Do you sponsor/operate Children/Youth Programs?	N
17 - Do you sponsor/operate Sr. Adult Program?	N
18 - Do you sponsor/operate programs for emotionally/mentally challenged individuals?	N
19- Electric Power Distribution(Power Generation excluded)	N
20 - EMT's/Paramedics (Incl Fire Dept & Other 1st Responders)	N
21 - Exhibition/Convention Center	Y
22 - Gas Utility Distribution (Generation Excluded)	N
23 - Golf Course	N
24 - Hospitals, Nursing Homes, Medical Facilities (Coverage limited to Premises Liability only, Medical Malpractice excluded)	N
25 - Law Enforcement(See Law Enforcement section for coverage questions)	N
26 - Marinas (Premises Liability only excludes Marina Operators Liability)	N
27 - Detention Facilities (See Law Enforcement section for coverage questions)	N
28 - Restaurants/Snack Bars/Food Beverage Carts	N
29 - Skate Parks	N
30 - Swimming Pools/Water Parks/Splash Parks	Y
31 - Wastewater Treatment	N
32 - Water Utility	N
33 - Watercraft (Coverage limited to craft less than 52ft excludes paying passengers)	N





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

34 - Wharves/Piers/Docks (Excluding Marina Ops Liability)	Y
35 - Drones (if yes, and you are requesting coverage complete the Unmanned Aircraft/Drone supplemental application found in the pool forms and documents)	N

COVERAGE INFORMATION- General Liability

Operations: Elder Care/ Respite Care

Response

1 - Number of Elder Care/Respite Care locations	
2 - Ratio of clients to care providers	

COVERAGE INFORMATION- General Liability

Operations: Special Events, Fairs, or Carnivals

Response

1 - If you have fireworks displays, how many a year do you have?	
2 - Do you contract out the fireworks display to a licensed Pyrotechnician?	





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION- General Liability

Supervision Abuse Prevention (Required)	Response
1 - Who in the Entity has been designated to handle claims (include name, address, telephone number and email)?	
2 - With respect to Claims Incidents, etc., do you have a written procedure for obtaining information?	
ENTER YES/NO FOR ALL OPERATIONS LISTED BELOW	
3 - Camps(Residential): (Yes/No)	
4 - Camps with overnight stays: (Yes/No)	
5 - Daycare Centers/Nursery Schools - Children or Adult Care: (Yes/No)	
6 - Juvenile Detention Centers: (Yes/No)	
7 - Medical Services and Professionals - Doctors, Psychiatrists, Visiting Nurse Services: (Yes/No)	
8 - Mental Institutions: (Yes/No)	
9 - Orphans or Foster Homes, including Social Service Agencies responsible for the Foster Home evaluation and/or placement: (Yes/No)	
10 - Religious/Clergy/Church Organizations	
11 - Schools - public or private elementary, junior high or high school: (Yes/No)	
12 - Social Service Counselors - Social Workers, Psychologists: (Yes/No)	
13 - Special Needs Educational Facilities: (Yes/No)	
14 - Substance Abuse Facilities with overnight stays: (Yes/No)	
15 - Substance Abuse Facilities without overnight stays: (Yes/No)	
16 - Youth Organizations (Sports, Scouts, YMCA/YWCA, Big Brothers/Sisters, etc): (Yes/No) - If yes please specify in Comment field	
17 - Is there a Sexual Abuse Prevention Program in effect?	
18 - Has a written policy been established clearly expressing management's commitment to sexual abuse prevention?	
19 - Have written procedures encompassing rules, a code of conduct and disciplinary measures been established for all staff and/or volunteers, which clearly define the policy and consequences of non-adherence?	
20 - Has a mechanism been developed to ensure that sexual abuse prevention policies and procedures are implemented and enforced throughout the organization?	
21 - Is there a Sexual Abuse Prevention Coordinator that reports to a member of management?	
22 - Are management/staff trained in policies and procedures relating to the Sexual Abuse Prevention Program?	
23 - Do policies and procedures include an incident reporting and follow-up mechanism?	
24 - Are standard applications used for all prospective employees or volunteers?	
25 - Is there a minimum of two background checks for prospective employees with documentation maintained in file?	





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

26 - Do background checks include checks with "Sex Offender Hot-lines", State Police, State Department of Social Services, or similar public agencies? (where applicable)	
27 - In the past five years have any employees or officers been terminated for cause related to sexually abusive behavior?	
28 - Are records maintained documenting adherence to all applicable policies and procedures, e.g., hiring and screening, code of conduct, training, incident and follow-up procedures?	
29 - Are you aware of any circumstance that may result in a sexual abuse claim? If Yes, explain in the comment box. (Please note providing details here does not qualify as reporting a claim)	
30 - Have any members of the staff been transferred because of allegations of sexual abuse?	





Public Entity Application

Coverage Term: 10/01/2023 to 10/01/2024

Member Name: Ridgewood Trails Community Development District

Agency: Public Risk Insurance Advisors

COVERAGE INFORMATION - Property

Coverage	Response
1 - ISO Protection Class:	
2 - AOP Property Deductible:	\$1,000
3 - Excess Flood Limit (primary for zones other than A & V) - Maximum Limit \$5,000,000	\$1,000,000
4 - Earth movement Limit - Maximum Limit \$5,000,000	\$1,000,000
5 - Equipment Breakdown Coverage requested (Y/N)	Y
6 - Do any of the buildings have unrepaired damage from a recent loss? If so, please describe the extent of the damage and location.	N
7 - Date of last property valuation: (4 digit year)	
8 - If new business, have you attached a copy of your most recent appraisal?	N
9 - Does the member own any structures not listed on the Property Application Schedule of Locations? If yes, provide description in the comment box.	N
10 - Are these structures insured with another carrier?	





Named Covered Party: Ridgewood Trails Community Development District

Agreement Number: 10/01/2023 to 10/01/2024

Coverage Provided By: Preferred Governmental Insurance Trust

Quote Number: PK FL1 0104004 23-01

YOU ARE ELECTING NOT TO PURCHASE CERTAIN VALUABLE COVERAGE WHICH PROTECTS YOU AND YOUR FAMILY OR YOU ARE PURCHASING UNINSURED MOTORISTS LIMITS LESS THAN YOUR BODILY INJURY LIABILITY LIMITS WHEN YOU SIGN THIS FORM. PLEASE READ CAREFULLY.

Uninsured Motorist coverage provides for payment of certain benefits for damages caused by owners or operators of uninsured motor vehicles because of bodily injury or death resulting there from. Such benefits may include payments for certain medical expenses, lost wages, and pain and suffering, subject to limitations and conditions contained in the Coverage Agreement. For the purpose of this coverage, an uninsured motor vehicle may include a motor vehicle as to which the bodily injury limits are less than your damages.

Florida law requires that automobile liability coverage agreements include Uninsured Motorist coverage at limits equal to the Bodily Injury limits in your coverage agreement unless you select a lower limit offered by the Trust, or reject Uninsured Motorist entirely. Please indicate whether you desire to entirely reject Uninsured Motorist coverage, or, whether you desire this coverage at limits lower than the Bodily Injury Liability limits of your Coverage Agreement:

a. I hereby reject Uninsured Motorist coverage.

b. I hereby select the following Uninsured Motorist limits which are lower than my Bodily Injury Liability Limits:
each person (enter limit if applicable)
each accident

c. I hereby select Uninsured Motorist coverage limits equal to my Bodily Injury Liability limits. (If you select this option disregard the bold face statement above.)

ELECTION OF NON-STACKED COVERAGE

(Do not complete if you have rejected Uninsured Motorist)

You have the option to purchase, at a reduced rate, non-stacked (limited) type of Uninsured Motorists coverage. Under this form if injury occurs in a vehicle owned or leased by you or any family member who resides with you, this Coverage Agreement will apply only to the extent of coverage (if any) which applies to that vehicle in this Coverage Agreement. If an injury occurs while occupying someone else's vehicle, or you are struck as a pedestrian, you are entitled to select the highest limits of Uninsured Motorist coverage available on any one vehicle for which you are a Named Covered Party, covered family member, or covered resident of the Named Covered Party's household. This Coverage Agreement will not apply if you select the coverage available under any other Coverage Agreement issued to you or the Coverage Agreement of any other family member who resides with you.

If you do not elect to purchase the non-stacked form, your Coverage Agreement limit(s) for each motor vehicle are added together (stacked) for all covered injuries. Thus, your Coverage Agreement limits would automatically change during the Coverage Agreement term if you increase or decrease the number of autos covered under the Coverage Agreement.

I hereby elect the non-stacked form of Uninsured Motorist coverage.

I understand and agree that selection of any of the above options applies to my liability Coverage Agreement and future renewals or replacements of such Coverage Agreement which are issued at the same Bodily Injury Liability limits. If I decide to select another option at some future time, I must let the Trust or my agent know in writing.

Signature _____

Title _____

Name _____

Date _____

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.



SIGNATURE PAGE

Policy#: PK FL1 0104004 23-01

Named Covered Party: Ridgewood Trails Community Development District

Effective: 10/01/2023

Termination: 10/01/2024

I hereby confirm that the limits/coverages as shown here, corresponding with the Coverage Agreement, are correct:

X	Property TIV: \$1,655,453
X	Inland Marine Blanket Unscheduled IM: \$41,250 Scheduled Inland Marine: Not Included Total All Inland Marine: \$41,250
X	Property TRIA (Terrorism Risk Insurance Act) coverage
N/A	Crime
X	General Liability Ratable Payroll: Not Included
N/A	Law Enforcement Liability Officers: Not Included
X	Professional Liability Employees: Not Included
X X X	Automobile 0 Units - Auto Liability 0 Units - Comprehensive 0 Units - Collision
N/A	Stop Loss Aggregate: Not Included Applies to:
N/A	Excess Workers' Compensation Payroll: Not Included
X	I confirm that I have received a copy of Preferred's Current Interlocal Agreement (last amended October 1, 2004) and Amendment A (effective October 1, 2013).
X	I confirm having read and agreed to the terms as laid out in the attached Preferred Participation Agreement (which also requires a signature).

A signed copy of the following is also required where applicable: First Page of Preferred Application; Professional Liability Application; Uninsured Motorist Rejection/Election Form; SIR Signature Page.

Signature _____ **Title** _____

Name _____ **Date** _____

Coverage is provided by Preferred Governmental Insurance Trust

The brief description of coverage contained in this document is being provided as an accommodation only and is not intended to cover or describe all Coverage Agreement terms. For more complete and detailed information relating to the scope and limits of coverage, please refer directly to the Coverage Agreement documents. Specimen forms are available upon request.

PARTICIPATION AGREEMENT

Application for Membership in the Preferred Governmental Insurance Trust

The undersigned local governmental entity, certifying itself to be a public agency of the State of Florida as defined in Section 163.01, Florida Statutes, hereby formally makes application with the Trust for continuing workers compensation, liability, property and/or casualty coverage through membership in the Preferred Governmental Insurance Trust, to become effective 12:01 a.m. _____ (effective date of coverage agreement), and if accepted by the Fund's duly authorized representative, does hereby agree as follows:

- (a) To accept and be bound by the provisions of the Florida Workers' Compensation Act;
- (b) That, by this reference, the terms and provisions of the Amended Interlocal Agreement creating the Preferred Governmental Insurance Trust date October 1, 2004 are hereby adopted, approved and ratified by the undersigned local governmental entity. The undersigned local governmental entity certifies that it has received a copy of the aforementioned Amended Interlocal Agreement and further agrees to be bound by the provisions and obligations of the Amended Interlocal Agreement as provided therein;
- (c) To pay all premiums on or before the date the same shall become due and, in the event Applicant fails to do so, to pay any reasonable late penalties and charges arising therefrom, and all costs of collection thereof, including reasonable attorneys' fees;
- (d) To abide by the rules and regulations adopted by the Board of Trustees of the Fund;
- (e) That should either the Applicant or the Fund desire to cancel coverage, it will give not less than thirty (30) days prior written notice of cancellation;
- (f) That all information contained in the underwriting application provided to the Fund as a condition precedent to participation in the Fund is true, correct and accurate in all respects.

(Name of Local Governmental Entity)

Witness Signature

By: _____
Signature

Printed Name

Printed Name

Witness Signature

Title: _____

Printed Name

For Internal Use Only

IS HEREBY APPROVED FOR MEMBERSHIP IN THIS FUND, AND COVERAGE IS EFFECTIVE THE ___ DAY OF _____, 20 __. SIGNED THIS ___ DAY OF _____, 20 __.

By: _____
Administrator/Trustee

**AMENDED INTERLOCAL AGREEMENT CREATING
THE
PREFERRED GOVERNMENTAL INSURANCE TRUST**

This Amended Interlocal Agreement, restating and modifying the Preferred Governmental Insurance Trust, is made and entered into effective October 1, 2004, by and among the Local Governmental Entities who have executed Participation Agreements (Application for Membership in the Preferred Governmental Insurance Trust) to become effective October 1, 2004, such Local Governmental Entities representing one hundred percent (100%) of the Governmental Entities participating in the Preferred Governmental Insurance Trust, together with such other Local Governmental Entities who hereafter become members of the Fund, for the purposes and subject to the conditions and restrictions, as hereinafter set forth.

WITNESSETH:

WHEREAS, Article VIII, Section 2, Florida Constitution, provides municipalities shall have governmental, corporate and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes except as otherwise provided by law; and

WHEREAS, Section 125.01, Florida Statutes, provides that counties shall have the power to carry on county government and to exercise all powers and privileges not specifically prohibited by law; and

WHEREAS, Section 166.021, Florida Statutes, provides in part that "...municipalities shall have the governmental, corporate, and proprietary powers to enable them to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except when expressly prohibited by law."; and

WHEREAS, Section 163.01, Florida Statutes, commonly known as the "Florida Interlocal Cooperation Act of 1969", provides that Local Governmental Entities may enter

into interlocal agreements in order to make the most efficient use of their powers by enabling them to cooperate with other Local Governmental Entities on a basis of mutual advantage, thereby providing services and facilities in a manner, and pursuant to forms of governmental organization, that will best accord with geographic, economic, population, and other factors influencing the needs and development of Local Communities; and

WHEREAS, Section 624.4622, Florida Statutes, provides that any two or more Local Governmental Entities may enter into an interlocal agreement for the purpose of securing the payment of benefits under Chapter 440, Florida Statutes, provided such local governmental self- insurance fund created thereby has an annual normal premium in excess of five million dollars (\$5,000,000.00), maintains a continuing program of excess insurance coverage, submits annual audited year-end financial statements, and has a governing body which is comprised entirely of local elected officials; and

WHEREAS, Section 768.28, Florida Statutes, provides that the state and its agencies and subdivisions are authorized to be self-insured, to enter into risk management programs, or to purchase liability insurance for whatever coverage they may choose, or to have any combination thereof, in anticipation of any claim, judgment, and claims bill which they may be liable to pay pursuant to such section; and

WHEREAS, Section 111.072, Florida Statutes, authorizes any county, municipality, or political subdivision to be self-insured, to enter into risk management programs, or to purchase liability insurance for whatever coverage it may choose, or to have any combination thereof in anticipation of any judgment or settlement which its officers, employees, or agents may be liable to pay pursuant to a civil or civil rights lawsuit described in s. 111.07, Florida Statutes; and

WHEREAS, Section 624.462, Florida Statutes, provides that a governmental self-insurance pool created pursuant to Section 768.28(16), Florida Statutes, shall not be considered a commercial self-insurance fund; and

WHEREAS, each of the participating Local Governmental Entities which are party to this Agreement, and all subsequent Local Governmental Entities which become party to this

Agreement, are public agencies as defined in Section 163.01, Florida Statutes, and are authorized to enter into this Interlocal Agreement by executing a Participation Agreement; and

WHEREAS, each of the Local Governmental Entities which are a party to this Agreement have the powers and authorities to establish, operate and maintain their own individual self-insured programs for the purpose of securing payment of benefits under Chapter 440, Florida Statutes; and

WHEREAS, each of the Local Governmental Entities which are a party to this Agreement have the powers and authorities to establish, operate and maintain their own individual self-insured programs for the purpose of securing payment of benefits under risk management programs or liability insurance programs; and

WHEREAS, it is in the public interest, and in the best interest of the parties hereto, that they join together to establish a consolidated and comprehensive Fund for the payment of benefits under the Florida Workers' Compensation Law, payment of claims, judgments and claims bills which they may become liable to pay, payment of certain civil rights liabilities, payment of casualty and property losses, and the purchase of appropriate policies of insurance, excess insurance and reinsurance to provide protection against such claims and liabilities; and

WHEREAS, the governing authority of each of the Local Governmental Entities which are a party to this Agreement have duly authorized the execution and delivery of a Participation Agreement obligating such Governmental Entity to full performance of this Agreement; and

WHEREAS, it is the intent of this Agreement to allow participation by additional Local Governmental Entities in the self-insurance fund created hereby, pursuant to the terms and conditions of this Interlocal Agreement;

NOW, THEREFORE, by virtue of the execution and delivery of a Participation Agreement, the parties hereto do hereby covenant and agree as follows

SECTION I
INCORPORATION OF RECITALS

The foregoing WHEREAS clauses are incorporated in, and made a part of, this Amended Interlocal Agreement.

SECTION II
DEFINITIONS

The following definitions shall apply to the provisions of this Amended Interlocal Agreement:

- 2.1 ADMINISTRATOR.** An individual, partnership or corporation engaged by the Fund to carry out the policies of the Fund and provide the day-to-day executive management and oversight of the Fund's operations, including, but not limited to, administration, marketing, underwriting, quoting, issuance, maintenance and auditing of coverage terms, coordinating other third party service providers retained by the Fund and ensuring that the policies and decisions of the Board of Trustees are implemented.
- 2.2 CLAIMS MANAGEMENT.** "Claims Management" shall mean the process of identifying, receiving, handling, adjusting, reserving, resolving and planning for the funding of eligible claims made by or against any Member of the Trust and any other necessary risk management operations.
- 2.3 CONTRIBUTION(S).** "Contribution(s)" shall mean any premium charge or other consideration imposed or collected by, or on behalf of the Trust, from its Members based on criteria adopted from time to time by the Board of Trustees. Contributions may be determined and set with respect to all Members, any individual Member or otherwise. The terms "Contribution(s)", "Premium(s)" and "Premium Contribution(s)" are used interchangeably and synonymously throughout this Agreement.
- 2.4 COVERAGE TERMS.** "Coverage Terms" or "Coverage Agreements" shall mean the terms and conditions of certificates of insurance, policies of insurance, endorsements to policies of insurance, excess insurance policies and reinsurance policies which are provided to Fund Members from time to time

which comprehensively set forth the insurance coverages provided to the Fund Members, as may be modified or altered from time to time with respect to all Members, any individual Member, or otherwise, within the applicable notice and procedural requirements of law, or in any other rules and regulations adopted by the Board of Trustees.

- 2.5 FUND.** “Fund” shall mean the group self-insurer’s fund or trust fund which is hereby created for the purposes set forth herein, known as the Preferred Governmental Insurance Trust. The terms “Fund”, “Trust” and “Trust Fund” are used interchangeably and synonymously throughout this Agreement.
- 2.6 LOCAL GOVERNMENTAL ENTITY OR ENTITIES.** “Local Governmental Entity or Entities” shall mean any “public agency” as defined by Section 163.01(3)(b), Florida Statutes.
- 2.7 MEMBER.** “Member” shall mean a Local Governmental Entity which has duly executed a Participation Agreement and otherwise has complied with all provisions of this Agreement, and which thereafter is entitled to all the rights and benefits conferred by, and subject to all conditions and obligations imposed by, this Agreement, the Coverage Terms, or any rules and regulations which may be adopted by the Board of Trustees.
- 2.8 NON-COMPLIANCE.** “Non-Compliance” shall mean the failure to comply with the terms of this Agreement, the Coverage Terms, or any rules and regulations which may be adopted by the Board of Trustees, but only to the extent that such Non-Compliance is deemed material by, and within the sole discretion of, the Board of Trustees.
- 2.9 PARTICIPATION AGREEMENT.** “Participation Agreement” shall mean the application for membership in the Preferred Governmental Insurance Trust pursuant to which an applying member agrees to be bound by the provisions of the Florida Workers’ Compensation Act, this Amended Interlocal Agreement, the rules and regulations adopted by the Board of Trustees of the Fund, and when accepted by the Board of Trustees or their duly authorized representative, becomes a part of the Interlocal Agreement between the applying member and the Fund.
- 2.10 PREMIUM(S).** “Premium(s)” shall mean “Contribution(s)”.

- 2.11 **PREMIUM CONTRIBUTION(S).** “Premium Contribution(s)” shall mean Contribution(s).
- 2.12 **THIRD-PARTY CLAIMS MANAGER.** “Third-Party Claims Manager” shall mean an individual or organization providing claims management services to the Fund.
- 2.13 **TRUST.** “Trust” shall mean the “Fund”.
- 2.14 **TRUSTEES.** “Trustees” or “Board of Trustees” shall mean the collegial body charged with the operation and administration of the Fund pursuant to the provisions of this Agreement.
- 2.15 **TRUST FUND.** “Trust Fund” shall mean the “Fund”.

SECTION III
ESTABLISHMENT OF “PREFERRED
GOVERNMENTAL INSURANCE TRUST”
AS A SELF-INSURED FUND

- 3.1 **ESTABLISHMENT.** The Preferred Governmental Insurance Trust is hereby established and created pursuant to the provisions of Article VIII, Section 2, of the Florida Constitution, Sections 125.01, 163.01, 624.4622, 768.28(15)(a) and 111.072, Florida Statutes, for the purposes, and with the powers, duties and obligations, as herein set forth.
- 3.2 **LOCATION.** The location of the principal office of the Trust shall be determined from time to time by the Board of Trustees.
- 3.3 **PURPOSES.** This Amended Interlocal Agreement is made and executed, and the Fund created hereby is established for the purposes of:
- (a) Pooling Member’s resources to fulfill Members’ legal liabilities and obligations, including, but not limited to, providing for the payment of benefits under the Florida Workers’ Compensation Law;
 - (b) To minimize the cost of providing workers’ compensation coverage by developing and refining specialized claim services, by developing and refining, internally or through third party service providers, a managed care system, together with the development and refining of loss prevention programs for the Members;

- (c) To pay or provide for general liability and casualty coverage to participating Members, including, but not limited to, public officials errors and omissions, employment practices liability and law enforcement liability claims;
- (d) To pay or provide for property coverage to participating Members;
- (e) To pay for or provide to its participating Members coverage in anticipation of any judgment or settlement resulting from a civil rights action arising under federal law;
- (f) To pay for or provide to participating Members coverage in anticipation of any claims bill passed by the Legislature;
- (g) To pay for or provide to participating Members coverage for any other risk authorized under Florida law to be self-insured;
- (h) To pay for or provide to participating Members all or a part of such coverages.

This Agreement is not intended to create a partnership or other legal entity whereby one Member assumes the obligations of another Member, or the obligations of the Fund in general.

3.4 NON-ASSESSABILITY. Should a deficit develop in the Trust, after excess reinsurance recoveries, whereby claims or other expenses cannot be paid, each individual Member shall assume liability for the costs of claims brought against that Member as if such Member were individually self-insured. Each individual Member shall thereafter be responsible for its individual costs including, but not limited to, claims administration without an obligation to, or a right of contribution from, other Members.

3.5 POWERS. The Trust shall have all the rights, powers, duties and privileges as set forth in Article VIII, Section 2 of the Florida Constitution, and Sections 163.01, et seq., 624.4622, 768.28(15)(a) and 111.072, Florida Statutes, and any other applicable Florida Statutes, which are necessary to accomplish the purposes described in Section 3.3, including but not limited to the following:

- (a) Securing the payment of benefits under Chapter 440, Florida Statutes.
- (b) Collecting premiums from Members for the purpose of paying for or providing casualty, property, and liability coverage, and securing the payment of claims associated therewith.

- (c) Paying for or providing coverage for any other risk authorized under Florida law to be self-insured.
- (d) Paying for or providing all or a part of such coverages.
- (e) To make, enter into, and arrange for insurance, reinsurance, excess insurance, catastrophic insurance, stop-loss insurance, or any other coverage as the Fund shall deem necessary and appropriate, without such purchase being deemed a waiver of sovereign immunity.
- (f) To pay, or approve the payment of, any expenses and fees associated with the operation of the Fund.
- (g) To indemnify and hold harmless any Trustee, officer of the Fund, or any person acting on behalf of the Fund, to the fullest extent such indemnification is permitted by law, against (1) reasonable expenses actually and necessarily incurred in connection with any threatened, pending or completed action, suit or proceeding, whether civil, administrative or civil investigative, including any action, suit or proceeding by or on behalf of the Fund, seeking to hold said person liable by reason of the fact that he or she was acting in such capacity, and (2) reasonable payments made by him or her in satisfaction of any judgment, monetary decree or settlement for which he or she may have become liable in any such action, suit or proceeding by reason of the fact that he or she was acting in such capacity. This indemnification is not intended to, and does not, waive any immunities provided to Members of the Fund, Trustees serving in their capacity as Trustees to the Fund, or to officers or employees of the Fund, by virtue of the laws of the state of Florida, but is merely in addition to such rights, privileges and immunities. (Ref. 624.489 and 768.28, FS).

SECTION IV

ADMINISTRATION OF FUND

- 4.1 MEETINGS.** The Board of Trustees shall meet at such time and in such location as may be acceptable to a majority of the Board of Trustees. The Chairman of the Board of Trustees or his designee shall set the date, time and location of each meeting, and notice thereof shall be furnished to each

Trustee by the Chairman or his designee not less than ten (10) days prior to the date of such meeting. Such notice shall specify the date, time and location of such meeting and may specify the purpose thereof, and any action proposed to be taken there at. Such notice shall be directed to each Trustee by mail to the address of such Trustee as is recorded in the office or offices of the Fund. In no event shall the Board of Trustees meet less than quarterly.

The Chairman of the Board or any three (3) Trustees may call a special meeting and direct the Administrator to send the prerequisite notice for any special meeting of the Board of Trustees. Special meetings of the Board of Trustees may be held at any time and place without notice, or with less than the prerequisite notice, provided all Trustees execute a waiver of notice and consent to said meeting.

For purposes of a duly called meeting of the Board of Trustees, a quorum shall exist if a majority of the members of the Board of Trustees are present.

The Administrator shall keep minutes of all meetings, proceedings and acts of the Board of Trustees, but such minutes need not be verbatim. Copies of all minutes of the Board of Trustees shall be sent by the Administrator to all Trustees.

4.2 VOTING. All actions by, and decisions of, the Board of Trustees shall be by vote of a majority of the Trustees attending a duly called meeting of the Board of Trustees at which a quorum is present; however, in the event of a duly called special meeting, all actions by, and decisions of, the Board of Trustees may be by vote of a majority of the Trustees present and attending such special meeting if a proper waiver of notice and consent was obtained as provided herein.

4.3 OFFICE OF THE FUND. The Board of Trustees shall establish, maintain and provide adequate funding for an office or offices for the administration of the Fund. The address of such office or offices shall be made known to the units of local governments eligible to participate in, or participating in, the Fund. The books and records pertaining to the Fund and its administration shall be kept and maintained at the office or offices of the Fund.

4.4 EXECUTION OF DOCUMENTS. A certificate, document, or other instrument signed by the Chairman or the Administrator of the Fund shall be evidence of the

action of the Board of Trustees and any such certificate, document, or other instrument so signed shall conclusively be presumed to be authentic. Likewise, all acts and matters stated therein shall conclusively be presumed to be true.

- 4.5 APPOINTMENT OF ADMINISTRATOR.** The trustees shall designate and provide compensation for an Administrator to administer the affairs of the Fund. Any Administrator so designated shall furnish the board of Trustees with a fidelity bond with the Trustees as named obligee. The amount of such bond shall be determined by the Trustees and the evidence thereof shall be available to all units of government eligible to participate, or participating in, the Fund.
- 4.6 COMPENSATION AND REIMBURSEMENT OF TRUSTEES.** The Board of Trustees may from time to time establish a reasonable amount of compensation to cover attendance at a duly called meeting by the Board of Trustees, or to cover the performance of the normal duties of a Trustee. Such compensation shall include reimbursement for reasonable and necessary expenses incurred therewith.

SECTION V

NUMBER, QUALIFICATION, TERM OF OFFICE AND POWER AND DUTIES OF TRUSTEES

- 5.1 NUMBER AND QUALIFICATION OF TRUSTEES.** The operation and administration of the Trust shall be the joint responsibility of a Board of Trustees consisting of seven (7) Trustees. No Trustee may be elected who is, or continue to serve as a Trustee after becoming, an owner, officer, or employee of a service provider to the Fund. Each Trustee shall be an elected official of a Member. No two (2) Trustees may be elected officials from the same Member. Each Trustee shall serve for a period of four (4) years, or the balance of such Trustee's term of office as an elected official of the Member, whichever shall first occur. A Trustee may serve successive four (4) year terms provided such Trustee continues to remain an elected official of a Member. Each and every Trustee named, and each successor Trustee, shall acknowledge and

consent to their election as a Trustee by giving written notice of acceptance of such appointment to the chairman, or acting chairman of the Board of Trustees.

- 5.2 RESIGNATION AND REMOVAL OF A TRUSTEE.** A Trustee may resign and become and remain fully discharged from all further duties or responsibilities hereunder, by giving at least sixty (60) days prior written notice sent by certified mail, overnight delivery or other appropriate method of delivery to the chairman or acting chairman of the Board of Trustees. Such notice shall state the date said resignation shall take effect, and such resignation shall take effect on the date designated unless a successor Trustee has been elected at an earlier date as herein provided, in which event resignation shall take effect immediately upon the election of such successor Trustee. Additionally, oral notice of resignation may be given at any duly convened meeting of the Trustees, which said oral notice of resignation shall be incorporated, and made a part of, the minutes of such duly convened meeting. A Trustee may be removed by a majority vote of the Board of Trustees or by a majority vote of the Members. Any Trustee, upon leaving office, shall forthwith turn over and deliver to the chairman or the secretary of the Trustees at the principal office of the Trust any and all records, books, documents or other property in such Trustees possession, or under such Trustees control, which belongs to the Trust.
- 5.3 ELECTION OF SUCCESSOR TRUSTEES.** Successor Trustees shall be elected by a majority vote of the Board of Trustees. Nominations for the election of Trustees may be made by the Board of Trustees or by any Member of the Fund.
- 5.4 TRUSTEE TITLE.** In the event of death, resignation, refusal or inability to act by any one or more of the Trustees, the remaining Trustees shall have all the powers, rights, estates and interests of this Trust and shall be charged with its duties and responsibilities; provided, however, that in such case(s), no action may be taken unless it is concurred in by a majority of the remaining Trustees.
- 5.5 TRUSTEE OFFICERS.** The Trustees shall elect from among themselves a chairman, vice-chairman and secretary of the Board of Trustees. Such

officers shall be elected annually at the end of the fiscal year of the Trust, and may succeed themselves.

5.6 POWER AND AUTHORITY. The Board of Trustees shall be charged with the duty of the general supervision and operation of the Fund, and shall conduct the business activities of the Fund in accordance with this Agreement, its by-laws, rules and regulations and applicable federal and state statutes and rules and regulations. In connection therewith, the Board of Trustees may exercise the following authority and powers:

(a) To collect premiums from participating Members in an amount individually agreed to by the Fund and said Members for the purpose of paying for or providing the coverages provided in this Agreement to participating Members.

(b) To pay for or provide such excess insurance or reinsurance coverage as is necessary to accomplish the purpose of the Fund.

(c) To borrow funds, issue bonds and other certificates of indebtedness, and arrange for lines or letters of credit to assist in providing the coverages provided in this Agreement to participating Members.

(d) To pay for or provide appropriate liability and other types of insurance to cover the acts of the Board of Trustees of the Fund.

(e) To contract with appropriate professional service providers to meet the purposes of the Fund, and to expend funds for the reasonable operating and administrative expenses of the Fund, including but not limited to, all reasonable and necessary expenses which may be incurred in connection with the establishment of the Fund, in connection with the employment of such administrative, legal, accounting, and other expert or clerical assistance to the Fund, and in connection with the leasing and purchase of such premise, material, supplies and equipment as the Board, in its discretion, may deem necessary for or appropriate to the performance of its duties, or the duties of the Administrator or the other agents or employees of the Fund.

(f) To pay claims the Fund becomes legally obliged to pay pursuant to the Coverage Agreements entered into by and between the Fund and participating Members.

- (g) To establish and accumulate as part of the Fund adequate reserves to carry out the purposes of the Fund.
- (h) To pay premiums on, and to otherwise secure or provide, insurance products that are ancillary to the coverages authorized by this Agreement.
- (i) To invest and reinvest funds that may come into the possession of the Fund.
- (j) To assume the assets and liabilities of the Fund.
- (k) To take such actions and expend such funds as are reasonably necessary to facilitate the cessation of the business of the Fund.
- (l) To exercise such powers that are authorized to be exercised by trustees under and pursuant to the laws of Florida.
- (m) To take such other action and expend such funds as are reasonably necessary to accomplish the purposes of the Fund.

5.7 APPROVAL OF MEMBERS. The Board of Trustees, after the inception of the Fund, shall receive applications for membership from prospective new participants in the Fund and shall approve applications for membership in accordance with the terms of this Agreement, any Participation Agreement, applicable federal and state statutes and rules and regulations, and the rules and regulations established by the Board of Trustees for the admission of new members into the Fund; provided, however, no prospective member may participate in the Fund unless such prospective member is a public agency of the state. As used herein, the phrase “public agency” includes, but is not limited to, the state, its agencies, counties, municipalities, special districts, school districts, and other governmental entities; the independent establishments and constitutional officers of the state, counties, municipalities, school districts, special districts, and other governmental entities; and corporations primarily acting as instrumentalities or agencies of the state, counties, municipalities, special districts, school districts, and other governmental entities. The Board of Trustees shall be the sole judge of whether or not an applicant for membership shall be eligible to participate in the Fund; provided, however, the Board of Trustees may delegate the functions associated with approval of Members to the Administrator.

- 5.8 REPORTING.** The Board of Trustees shall be responsible for and shall cause to be prepared and filed such annual or other periodic audits, reports and disclosures as may be required from time to time pursuant to applicable federal and state statutes and rules and regulations, including, but not limited to, periodic payroll audits, periodic summary loss reports, periodic statements of financial condition, certified audits, appropriate applications filed by prospective new members, reports as to financial standings, payroll records, reports relating to coverage, experience, loss and compensation payments, summary loss data statements, periodic status reports, and any other such reports as may be required from time to time to accomplish the purpose of the Fund or to satisfy the requirements of appropriate governmental entities.
- 5.9 TRUSTEES' LIABILITY.** The Trustees and their agents and employees shall not be liable for any act of omission or commission taken pursuant to this Agreement unless such act constitutes a willful breach of fiduciary duties nor shall any Trustee be liable for any act of omission or commission by any other Trustee or by any employee or agent of the Fund. The Fund hereby agrees to save, hold harmless and indemnify the Trustees and their agents and employees for any loss, damage or expense incurred by said persons or entities while acting in their official capacity on behalf of the Fund, unless such action constitutes a willful breach of fiduciary duties.
- 5.10 RELIANCE ON COUNSEL'S OPINION.** The Board of Trustees may employ and consult with legal counsel concerning any questions which may arise with reference to the duties and powers of the Board of Trustees or with reference to any other matter pertaining to this Agreement or the Fund created thereby; and the opinion of such counsel shall be full and complete authorization and protection from liability arising out of or in respect to any action taken or suffered by the Board of Trustees or an individual Trustee acting hereunder in good faith and in accordance with the opinion of such counsel.
- 5.11 BY-LAWS, RULES AND REGULATIONS.** The Board of Trustees may adopt and enforce such by-laws, rules and regulations as between the Members of the Fund and the Fund governing the operation of the Fund as are consistent with the terms of this Agreement and as are reasonably necessary to accomplish the purposes of the Fund.

SECTION VI
POWERS AND DUTIES OF THE ADMINISTRATOR

- 6.1** **RESPONSIBILITIES.** The Administrator shall have the power and authority to implement the directives of the Board of Trustees and the policy matters set forth by the Board of Trustees as they relate to the on-going operation and supervision of the Fund, the by-laws, rules and regulations established by the Board of Trustees, the provisions of this Agreement, and applicable federal and state statutes, rules and regulations. The powers, duties and responsibilities of the Administrator retained by the Board of Trustees shall be set forth in an Administrative Agreement executed between the Board of Trustees and the Administrator.
- 6.2** **CONTRIBUTIONS.** The Administrator shall deposit into the account or accounts designated by the Board of Trustees, at the financial institution or institutions designated by the Board of Trustees, all contributions as and when collected from the Members and said monies shall be disbursed only in the manner provided by this Agreement, the Coverage Agreements, the rules, regulations and by-laws of the Board of Trustees, and the Agreement entered into by and between the Board of Trustees and the Administrator.

SECTION VII
MEMBERS

- 7.1** **MEMBERSHIP CANCELLATION, SUSPENSION OR EXPULSION.** The Board of Trustees shall be the sole judge of whether membership in the Fund may be cancelled, or whether a member may be suspended or expelled from the Fund; provided, however, the Board of Trustees may delegate the functions associated with cancellation, suspension or expulsion of a Member to the Administrator. Written notice of any such cancellation, suspension or expulsion shall be provided by the Fund to the member no less than thirty (30) days prior to the effective date of such cancellation, suspension or expulsion, and no liability under this Agreement or any other agreement,

certificate, document, or other instrument executed by the Fund and the member pursuant to this Agreement, shall accrue to the Fund following the effective date of such cancellation, suspensions or expulsion. The minimal notice provisions of this paragraph shall not apply in the event a member fails to make the requisite contributions for coverages under this Agreement when such contributions are due.

7.2 **RESPONSIBILITIES OF MEMBERS.** By execution of a Participation Agreement agreeing to be bound by the terms and conditions of this Amended Interlocal Agreement, each Member agrees to abide by the following rules and regulations:

(a) The Trustees have the sole responsibility to govern and direct the affairs of the Fund pursuant to this Agreement.

(b) Any Member who formally applies for Membership in this Fund, and who is accepted by the Board of Trustees, shall thereupon become a party to this Amended Interlocal Agreement and shall be bound by all of the terms and conditions contained herein. The Participation Agreement shall constitute a counterpart of this Amended Interlocal Agreement, and this Amended Interlocal Agreement shall constitute a counterpart of the Participation Agreement.

(c) To maintain a reasonable loss prevention program in order to provide the maximum in safety and lawful practices as such may relate to the potential liability assumed by the Fund under this Agreement or any other agreement, certificate, document, or other instrument executed by the Fund and the Member pursuant to this Agreement.

(d) To comply with the conditions of the Florida Workers' Compensation Law.

(e) To provide immediate notification in the event an accident or incident occurs which is likely to give rise to a claim within the scope of this Agreement, or any other agreement, certificate, document, or other instrument executed by the Fund and the Member pursuant to this Agreement.

(f) To promptly make all contributions for coverages arising under this Agreement, or any other agreement, certificate, document, or other

instrument executed by the Fund and the Member pursuant to this Agreement, at the time and in the manner directed by the Board of Trustees. Said contributions may be reduced by any discount, participation credit, or other contribution reduction program established by the Board of Trustees.

(g) In the event of the payment of any loss by the Fund on behalf of the Member, the Fund shall be subrogated to the extent of such payment to all the rights of the Member against any party or other entity legally responsible for damages resulting from said loss, and in such event, the Member hereby agrees, on behalf of itself, its officers, employees and agents, to execute and deliver such instruments and papers as is required, and do whatever else is reasonably necessary, to secure such right to the Fund, and to cooperate with and otherwise assist the Fund as may be necessary to effect any recovery sought by the Fund pursuant to such subrogated rights.

(h) The Board of Trustees, its Administrator, and any of their agents, servants, employees or attorneys, shall be permitted at all reasonable times and upon reasonable notice to inspect the property, work places, plants, works, machinery and appliance covered pursuant to this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, and shall be permitted at all reasonable times while the Member participates in the Fund, and up to and including two (2) years following the termination of its membership in the Fund, to examine the Members' books, vouchers, contracts, documents and records of any and every kind which show or tend to show or verify any loss that may be paid or may have been paid by the Fund on behalf of the Member pursuant to this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, or which show or verify the accuracy of any contribution which is paid or payable by the Member pursuant to the terms of this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement.

(i) The Fund is to defend in the name and on behalf of the Member any claims, suits or other legal proceedings which may at any time be instituted

against the Member on account of bodily injury liability, property damage, property damage liability, errors and omissions liability or any other such liability, monetary or otherwise, to the extent such defense and liability has been assumed by the Fund pursuant to his Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, subject to any and all of the definitions, terms, conditions and exclusion contained in said agreements, or any other agreement, certificate, document, or other instruments, although such claims, suits, allegations or demands are wholly groundless, false, fraudulent, and to pay all costs taxed against the Member in any such legal proceedings defended by the Fund or the Member, all interest, if any, legally accruing before and after entry of judgment in such proceedings, and all expense incurred in the investigation, negotiation or defense of such claims, suits, allegations or demands. Such defense shall be subject to the control of the Fund and its Administrator, which may make such investigations and settlement of any such claim, suit, or other legal proceeding, monetary or otherwise, as they deem expedient. The Member agrees to cooperate fully with the Fund, its administrator and their agents, with respect to the investigation, adjustment, litigation, settlement and defense of any claim, suit, or other legal proceeding, monetary or otherwise, which would be covered by the terms of this Agreement and/or any policies of insurance, excess insurance or re-insurance which have been purchased to provide protection against such claims and liabilities. The Member acknowledges that failure to cooperate fully in the investigation, defense or litigation of such claims, suits, or liabilities may constitute grounds for denial of coverage pursuant to this Agreement and/or the applicable policies of insurance.

(j) The liability of the Fund is specifically limited to the discharge of the liability of its Members assumed pursuant to this Agreement or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement; the coverage of the Fund does not apply to punitive or exemplary damages.

(k) Unless the Fund and the Member otherwise expressly agree in writing, coverage by the Fund for a Member under the terms of this Agreement, or

any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, shall expire automatically on the last day of September of each calendar year, and no liability under this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, shall accrue to the Fund beyond such expiration date unless such Member renews its coverage.

(l) Except as otherwise provided herein, a Member's coverage may be cancelled by the Fund or the Member at any time upon no less than thirty (30) days prior written notice by the Board of Trustees or Administrator to the Member, or by the Member to the Board of Trustees. The notice shall state the date such cancellation shall become effective.

(m) Excess monies remaining after the payment of claims and claims expenses, and after provision has been made for the payment of open claims and outstanding reserves, may be distributed by the Board of Trustees to the Members participating in the Fund in such manner as the Board of Trustees shall deem to be equitable.

(n) There will be no disbursements out of the reserve fund established by the Fund by way of dividends or distributions of accumulated reserves to Members until after provision has been made for all obligations against the Fund and except at the discretion of the Board of Trustees.

(o) Qualified service providers, including attorneys selected by the Fund, shall defend, investigate, settle and otherwise process and dispose of all claims, suits, allegations or demands that may result in liability assumed by the Fund on behalf of the Member pursuant to this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement.

(p) The Member, through the Board of Trustees, does hereby appoint the Administrator as its agent and attorney-in-fact, to act on its behalf and to execute all necessary contracts, reports, waivers, agreements, excess insurance contracts, service contracts, and other documents reasonably necessary to accomplish the purposes and to fulfill the responsibilities of the Fund; to make or arrange for the payment of claims, claims expenses, and all

other matters required or necessary insofar as they affect the matters covered pursuant to the terms of this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, and the rules and regulations now or hereafter promulgated by the Board of Trustees.

(q) To make prompt payment of all contributions and penalties as required by the Board of Trustees, said contributions or penalties to be determined by the Board of Trustees. Any disputes concerning contributions or penalties shall be resolved after the payment of said contributions or penalties.

(r) To pay reasonable penalties as determined by the Board of Trustees for late payment of contributions required under this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement.

(s) Coverage by the Fund under the terms of this Agreement, or any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement, shall expire and be cancelled, upon no less than ten (10) days prior written notice from the Fund to the Member, for nonpayment of contributions.

(t) To abide by all the terms and conditions of this Agreement, the Participation Agreement, the Fund's by-laws, the rules and regulations, the terms of any coverage document issued by the Fund to the Member, and any other agreement, certificate, document, or other instrument executed by the Member and the Fund pursuant to this Agreement.

(u) Each Member voluntarily transfers to the Trust any rights and privileges such Member enjoys under the laws of the State of Florida, including Sections 163.01, and 768.28, Florida Statutes, and specifically those statutory provisions pertaining to such Member's sovereign immunity and the applicable limitations of the Member's liability to \$100,000.00 per individual claim, and to \$200,000.00 for multiple claims, arising out of the same transaction. The purchase of insurance or indemnity hereunder shall not be deemed or be construed as a waiver of sovereign immunity by the Members.

SECTION VIII

ACCOUNTING

True and complete accounts shall be kept of all transactions and of all assets and liabilities of the Trust. The accounts of the Trust shall be audited annually by a firm of independent certified public accountants, which shall be selected by the Board of Trustees.

SECTION IX **DURATION**

This Agreement shall continue in full force and effect until it is terminated by the mutual consent of all the Members; provided, however, that this Section IX shall not be construed to preclude the termination and winding up of the Trust within the discretion of the Board of Trustees, or the amendment of this Agreement pursuant to Section X.

SECTION X **AMENDMENT**

This Agreement may be amended upon the written consent of the Members of the Fund. Execution of a Participation Agreement or renewal of coverages provided by the Fund shall constitute such written consent.

SECTION XI **STATUTES, RULES AND REGULATIONS**

The Trust shall at all times act in accordance with the provisions of statutes, rules and regulations of the State of Florida.

SECTION XII **MISCELLANEOUS PROVISIONS**

12.1 PROHIBITION AGAINST ASSIGNMENT. No Member may assign any right, claim, or interest it may have under this Agreement, or any coverage term, and no creditor, assignee, or third-party beneficiary of any Member shall have any right, claim, or title to any part, share, interest, funds, or assets of the Trust except as specifically may be agreed to by the Trust.

- 12.2 APPLICABLE LAW.** This Agreement shall be governed by and construed in accordance with the statutes, rules and regulations of the State of Florida, and all questions pertaining to its validity, construction, and administration shall be determined in accordance with the laws of the State of Florida.
- 12.3 ENFORCEMENT.** The Trust and its Members shall have the power to enforce this Agreement by action brought in any court of appropriate jurisdiction within the State of Florida.
- 12.4 SEVERABILITY.** If any term or provision of this Agreement, or the application of such term or provision to any person or circumstance, shall to any extent be invalid or unenforceable, the remainder of this Agreement and the application of such term or provision to persons or circumstances other than those to which it is held invalid or unenforceable shall not be effected, and each term or provision of this Agreement shall be valid and enforceable to the full extent permitted by law.
- 12.5 CONSTRUCTION.** Whenever any words are used in this Agreement in the masculine gender, they shall be construed as though they were also used in the feminine or neutral gender in all situations where they would so apply. Whenever any words are used in this Agreement in the singular, they shall be construed as though they were also used in the plural form in all situations where they would so apply. Whenever any words are used in this Agreement in the plural form, they shall be construed as they thought were used in the singular form in all situations where they would so apply.
- 12.6 FISCAL YEAR.** The Fund shall operate on a fiscal year from 12:01 a.m., October 1, to midnight the last day of September of the succeeding year. Application for membership, when approved in writing by the Board of Trustees or its designee, shall constitute a continuing contract for each succeeding fiscal year unless cancelled by the Board of Trustees or the participating Member in the manner herein provided.

By execution of the attached Participation Agreement or renewal of coverages provided by the Fund, and upon acceptance by the Board of Trustees, or their designated agent, the Member agrees to be fully bound by the terms and conditions of the Amended Interlocal Agreement, effective October 1, 2004, and thereafter.

**AMENDMENT “A” TO THE
AMENDED INTERLOCAL AGREEMENT
CREATING
THE PREFERRED GOVERNMENTAL INSURANCE TRUST**

WHEREAS, Section X of the Amended Interlocal Agreement Creating The Preferred Governmental Insurance Trust (alternatively “Preferred”, “Fund” or “Trust”) provides that the Interlocal Agreement may be amended by the members of Preferred, and that execution of either a Participation Agreement or an Agreement for Renewal of Coverage shall constitute written consent to such amendment; and

WHEREAS , in order to protect the integrity of Preferred, its continued success and provide security as to its operation and administration, it is essential that the provisions of the Interlocal Agreement, relating to who may serve as a Trustee of Preferred, be fully compliant with applicable Florida Statutes;

NOW, THEREFORE , by execution of a Participation Agreement or Agreement for Renewal of Coverage, the Members of Preferred do hereby amend subsection 5.1 of the Amended Interlocal Agreement to read as follows:

5.1 NUMBER AND QUALIFICATION OF TRUSTEES. The operation and administration of the Trust shall be the joint responsibility of a Board of Trustees consisting of seven (7) Trustees. No Trustee may be elected who is, or continue to serve as a Trustee after becoming, an owner, officer, or employee of a service provider to the Fund. Upon initial election to the Board of Trustees, a Trustee shall be a local elected official of a member of the Trust. No two (2) Trustees may be local elected officials from the same governmental entity. Each Trustee shall serve for a period of four (4) years, or the balance of such Trustee’s term of office as a local elected official. Following a Trustees’ initial term of office, such Trustee may continue to serve as a Trustee of Preferred provided: (1) such Trustee holds an office as an elected local official (as required by s. 624.4622(1) (d) Florida Statues); and (2) a majority of the Board of Trustees, in their sole discretion, determine that it is in the best interest of the Trust that such Trustee continue to serve as a Trustee of Preferred, and so elects such Trustee to continue to serve a successive term, or terms. Each and every Trustee named, and each successor Trustee, shall acknowledge and consent to their election as a Trustee by giving written notice of acceptance of such election to the Chairman, or acting Chairman, of the Board of Trustees.

Effective Date: October 1, 2013

FIFTH ORDER OF BUSINESS

E.

1.

9/6/2023

Azalea Ridge at Ridgewood Trails

Community Development District
Amenity Management Report



Tara Lee

AMENITY MANAGER
RIVERSIDE MANAGEMENT SERVICES, INC.

Ridgewood Trails
Community Development District

Amenity Management Report

September 6, 2023

To: Board of Supervisors

From: Tara Lee
Amenity Manager

RE: Azalea Ridge Amenity Management Report – September 6, 2023

The following is a summary of items related to the field operations, maintenance, and amenity management of Azalea Ridge.



Community Updates

MAINTENANCE

- Repaired weather stripping on women's restroom door.
- Replaced stacking pin on the weight machine.
- Reinstalled wire on pull down back machine in gym.
- Stabilized treadmill.
- Reattached pool rules sign at the big pool.
- Replaced (2) flush valves in women's restroom.
- Reattached "smile you're on camera" sign at the small pool.

EVENTS

- Kids Back to School Bingo Night/hosted by the CDD event.
 - Event was held on Friday, August 4th from 6:30pm - 8:30pm.
 - Pre-registration was required, age range was 5-12.
 - Light snacks, water and juice were provided.
 - The community really enjoyed this event Turnout was excellent!! Received positive feedback from the residents.
 - (4) winners received \$25 gift cards to various fast-food restaurants.
 - Black out winner received gift cards for a dinner, movie, and a dessert night.
 - The kids in the community truly enjoyed themselves.
 - Several requests from residents to host this event again in the future.
- HOA Bingo Night/hosted by the HOA.
 - Friday, August 25th from 6pm - 9pm at the Amenity Center Clubhouse.
 - Friday, September 22nd from 6pm – 9pm at the Amenity Center Clubhouse.

UPCOMING EVENTS

- HOA Bingo Night/hosted by the HOA.
 - Friday, September 22nd from 6pm to 9pm at the Amenity Center Clubhouse.
- Fall Festival (combined CDD/HOA) event.
 - Saturday, October 21st from 1pm – 5 pm.
 - Tentatively scheduling with HOA events committee.

ROOM RENTALS

- Total number of rentals for July and August: 9
- Total number of rentals tentatively scheduled for September and October: 4

Kids Back to School Bingo



Kids Back to School Bingo



McDonald's gift card winner



Freddy's gift card winner



Domino's gift card winner



Grand prize winner ~ dinner, movie & dessert



Burger King gift card winner

Conclusion

For any questions or comments regarding the above information please contact Tara Lee, Amenity Manager, at Ridgewoodtrailsmgr@rmsnf.com.

Respectfully,

Tara Lee



2.



Quality Site Assessment

Prepared for: 1667 Azalea Ridge Blvd

General Information

- DATE:** Friday, Aug 25, 2023
- NEXT QSA DATE:** Tuesday, Nov 21, 2023
- CLIENT ATTENDEES:** Royce Peaden
- BRIGHTVIEW ATTENDEES:** Karen Fisher

Customer Focus Areas

Entrances, Pool area

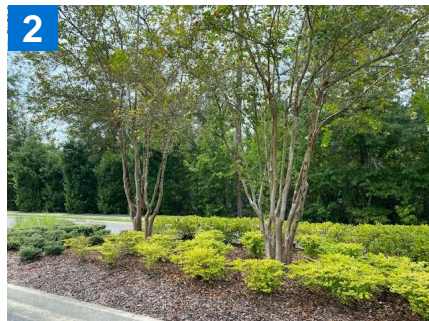
Quality you can count on.

<h1>7</h1> <p>Seven Standards of Excellence</p>	 <p>1 Site Cleanliness</p>	 <p>2 Weed Free</p>	 <p>3 Green Turf</p>
	 <p>4 Crisp Edges</p>	 <p>5 Spectacular Flowers</p>	 <p>6 Uniformly Mulched Beds</p>

QUALITY SITE ASSESSMENT

1667 Azalea Ridge Blvd

Maintenance Items



1 Crew is keeping focal areas blow off, weed and trash free

2 Azalea Ridge Blvd. entry beds are being kept weed free, tree canopies are raised and sucker free

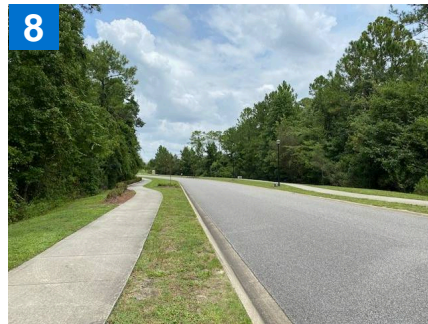
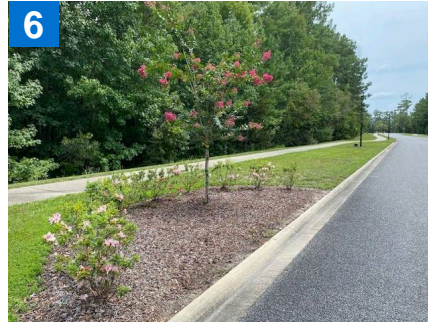
3 Crew is keeping focal areas in neat order, annuals are looking good and beds weed free.

4 Crew will remove dead grasses at Azalea Ridge Blvd. entry island on next rotation

QUALITY SITE ASSESSMENT

1667 Azalea Ridge Blvd

Maintenance Items



- 5** Clubhouse - Sharp bed edging and maintenance.
- 6** Crew is keeping Azalea Ridge Blvd. entry driveway in neat order, focal islands clean and weed free.
- 7** Clean beds along entry driveway on Azalea Ridge Blvd.
- 8** Hard edging throughout is looking sharp, blown off and trash free

QUALITY SITE ASSESSMENT

1667 Azalea Ridge Blvd

Maintenance Items



9



10



11



12

9 Walking path through community is being kept crack weed and trash free and in neat order

10 Crew is on top of sectional trimming and weed treating

11 Clubhouse - beds clean and weed free, walkways blown off

12 Crew is keeping bed lines around pool defined and weed free.

QUALITY SITE ASSESSMENT

1667 Azalea Ridge Blvd

Maintenance Items



13 Tight maintenance overall throughout community

14 Other side of walking path through community.

15 Sharp common area maintenance

SEVENTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, July 5, 2023 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida.

Present and constituting a quorum were:

Marty Genska	Chairman
Jacqui Proctor Miller	Vice Chairperson
Dennis Schroyer	Supervisor
Michael Weatherbee	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan	District Counsel by telephone
Jay Soriano	GMS
Tara Lee	RMS
Several Residents	

The following is a summary of the actions taken at the July 5, 2023 meeting.

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comments

Mr. Edson stated I am in the Freedom section. The last time there was a new member for the board I applied for that position; I didn't get it for several reasons, perhaps experience. I want to address reckless spending. I'm trying to improve things and will hold my other comments until we get to the budget.

Ms. Giles read the comment card from Ms. Herrera, what happened to our old gym equipment, we could use them in addition to what we already have. There is not enough equipment for all of us to use especially during the summer.

Mr. Soriano stated that was disposed of and taken to the vendor that sold us the new equipment. We only have so much room and it was getting to a point where if there are too many people in the room it is a fire marshal issue.

Mr. Miller stated there are a few things we would like to add to what we already have but the most important thing is we invested in a universal machine that isn't accommodating our needs because of the breakdown time. While it is under warranty perhaps we could trade it in for something more durable to accommodate the amount of people that use that machine.

Ms. Giles stated your second comment was, are new residents aware that they have to clean up after fireworks? And unfortunately that is not a CDD issue, it is probably an HOA issue. The CDD only affects what the CDD owns, which is the common areas, amenity center, pool gym, those things. Next was, is there a crew to clean up the garbage around the retention pond.

Mr. Soriano stated we don't employ a crew to clean up around the retention ponds. We do have a janitorial person that goes out to clean up the dog pots and we try to get what we can, but it is very limited hours. We also asked the landscaper to do it. I was getting complaints that they were not doing a good job of trash pickup and sometimes they run over it. I have been leaning on them. We don't employ or have funds for a person that just goes around the ponds and cleans up.

Mr. Genska asked what can we do?

Mr. Soriano stated you can put money towards hours for somebody. Your janitorial is 12 hours or so a week. All I can do is get on the landscape people to do a better job. There is a very small amount in the contract for trash pickup.

Mr. Raska stated last year I was new I wasn't aware of how much police patrol time there is in Florida. I thought we were getting an exceptionally greater number of patrols and I now know it was because we were paying for it. A lot of people in freedom think they are totally separate from us and if this place becomes a war zone with every other house having pit bulls our place is going to go downhill. I have lived in towns with neighborhoods like this and this is an ideal neighborhood for professional criminals. There are three entries and exits to this development that is something they look for along with lack of police presence. I take back what I said last time; the money was well worth it.

Ms. Boughter stated when I looked at the reserve study for 2023/2024 it generally read asphalt/mill/overlay parking lot, landscape and irrigation and the total was \$8,405 on the reserve study. Is that reflected in the budget currently?

Mr. Soriano stated the people who conduct the reserve study break it down and tell us how much to budget to put towards those numbers. We plug in what they tell us to plug in. They try to catch everything, but there may be something that you don't expect. We recommend updating the reserve study every couple years to keep the numbers up to date.

Ms. Giles stated the reserve study is on the CDD website.

Ms. Sinift asked is it possible to get an AED for this pool? It is something we should have. On June 9th Brightview came down our cul-de-sac with their truck and I have not seen them before or since. They did a huge loop in our cul-de-sac and the guy flipped us off. I don't know how that gets reported.

Mr. Soriano stated we can note it and talk to Brightview. Scott did call me when that happened and he said he had a video of it but then told me the video doesn't really show it. If that is happening, their manager needs to take care of it.

Ms. Giles asked is the AED under the threshold?

Mr. Soriano stated they are expensive but if everyone agrees that is a good idea and is something the district purchases we can do that; it is not something that RMS or GMS does. They cost about \$3,000 and you need to replace the pads every year. I will work with Katie on this too. If it is locked up people can't get to it, there is no staff here. Some places will put them on the wall and let anybody use it and that would be a concern here. That is probably why the developer didn't go that route. I do agree it is a good idea.

Mr. Schroyer stated it is a good idea, but there is liability.

Ms. Giles stated if the board would like, Jay can bring back proposals to the next meeting.

Mr. Genska stated please do so.

A resident asked the \$10,000 coming from the CDD for events, you mentioned the HOA is in charge of picking up and stuff but I don't see where the CDD should be funding events when we can't participate. Give the HOA the money and let them provide the events so the community doesn't pay for that.

Ms. Giles stated the special events line in the budget is for special events held by the CDD. Last month the board agreed to allow the HOA and CDD to cohost an event, but this budget line is for the CDD. This is Tara's first year but historically they host holiday parties, stargazing, farm animals, easter egg hunts.

Mr. Soriano stated there is a list of events; this budget only pays for the things the CDD organizes and is open to everybody. The HOA in the front will fund a portion of it to make the event bigger and better.

THIRD ORDER OF BUSINESS

Public Hearing Adopting the Budget for Fiscal Year 2024

Ms. Buchanan stated the resolution just identifies the funds, the appropriation the district is going to make. The budget you will be approving is going to be attached to the back. It is a generic resolution that adopts your budget for the upcoming fiscal year, which starts October 1st and ends on September 30th.

Ms. Giles stated there is an increase of \$6 per month or 13% for the 691 homeowners. The table on page 2 breaks out the assessment by lot sizes.

On MOTION by Mr. Genska seconded by Ms. Miller with all in favor the public hearing was opened.

Mr. Edson stated the pond fountain, \$503 per month times 2 on page 7, I recommend we turn that off, \$1,000 a month for a light is too much.

Mr. Soriano stated it is the electricity also, it is a meter. It is your choice to turn it off more hours or have a fountain.

Ms. Giles asked is that the discussion by the board? You want to turn ff the pond fountains?

Mr. Weatherbee stated it does help with the aeration.

Mr. Soriano stated it helps slightly. If we see algae buildup in those ponds and the residents complain we can get an algae treatment. It will be an extra cost outside the contract.

A resident stated I don't understand about the \$10,000 for activities. I thought what we paid was for operations not activities. I thought that fell on the HOA.

Ms. Giles stated it is more than activities; it is anything for the special events such as decorating for the holidays.

Mr. Soriano stated that is still operations. Operations is everything done on this property through the CDD.

A resident asked why are you doing that?

Mr. Soriano stated most CDDs do events, some do one or two and bigger districts do four or five a month.

Mr. Schroyer stated \$10,000 is astronomical.

Mr. Genska asked but are we spending that much?

Ms. Giles stated there is an actual column. So far we spent \$2,171.

Mr. Genska stated let's reduce that to \$5,000.

Mr. Schroyer stated I think it should be \$3,000.

Mr. Weatherbee stated the events give the community an opportunity to come together. We had a good time Saturday and there were a lot of people. Don't reduce it to the point where we can't have a community event.

On MOTION by Mr. Genska seconded by Mr. Weatherbee with three in favor that Mr. Schroyer opposed the special event line item was reduced to \$5,000.
--

Ms. Giles stated I will make that adjustment and that will affect the assessment by about 1%. What do you feel we should lower the fountains by?

Mr. Soriano stated if you want to make it the full \$12,000 that is not a concern.

Ms. Giles stated electric under the amenity center is forecasted to go over budget and that is why it was increased to \$16,000. Under grounds maintenance it was \$9,000 in 2023 and it is at \$6,800 right now and she is forecasting that to go over budget and that is why it was increased.

After further discussion it was the consensus of the board to reduce the grounds maintenance electric from \$15,938 to \$5,000.

A resident stated on page 1 the insurance went from \$19,505 to \$21,000.

Ms. Giles stated that is a big deal in the State of Florida and we haven't written the policy for 2024 yet, but that is the proposal they gave us.

A resident asked why is the amenity manager going from \$63,000 to \$67,000?

Mr. Soriano stated it is proposed to be 6%. The minimum wage goes up as much as 4% every year without an increase so additional time for being here a year, two or three years just because we have to automatically give our lowest level people \$1 more per hour. People we train to do more work and are worth it we would like to give more than the 4%.

A resident stated I'm very encouraged by the positive discussion. What is the actual increase for last year and what is the proposed percentage increase for this year?

Ms. Giles responded when we started this conversation it was 13% increase.

Mr. Genska stated last year was very high because we did not have any carry forward.

A resident stated maybe we can have more discussion and we can lower that more.

A resident stated the people in Freedom are paying \$200 per month for our HOA then you add another \$100 a month for here, that is \$300 a month. Most of the people in Freedom are physically fit and there are programs for them but not for the mobility challenged or older people. We are paying \$200 in Freedom for next to nothing and \$100 here for nothing. You leave us no choice besides try to exit the CDD.

A resident stated when we were talking about reducing the electric cost, we need to make sure we figure in the cost to treat algae in those ponds because you are no longer going to have aeration.

Mr. Soriano stated I would not be able to estimate what it will cost for The Lake Doctors until we go for a couple months and see growth.

A resident stated my point is we shouldn't lower it so much in case you need to turn it back on due to algae buildup. Nothing is wrong budgeting for something and not spend it. If it doesn't get spent it doesn't get on the budget for next year.

A resident asked the highest item in the budget is landscaping and Jay and I have worked together over the past two months and I have given him a lot of information about what is not happening. Even as high as the landscape is we cut back on the ponds every two weeks, the front ponds every two weeks etc. We are paying all this money, but they are not doing what they are supposed to be doing. We are nickel and diming events, the fountains, and stuff like that but \$128,000 and we get third class work. Jay is doing everything he can.

Mr. Soriano stated all I can do is continue to go after them. Tree Amigos had their issues too, but at the same time they at \$97,000. If you want to change the scope we can do that but if you change it for \$5,000 it is not worth it.

A resident stated our scope is minimal.

Mr. Genska stated if our scope is minimal and they are not doing it, we have to do something.

Mr. Soriano stated if they are not serving the scope of the contract then they don't get paid either. That is why everything was asked to be detailed so if they are not picking up trash for example then that needs to come off and give credit to something else.

Mr. Genska stated have Brightview at the next meeting.

On MOTION by Mr. Genska seconded by Mr. Weatherbee with all in favor the public hearing was closed.

A. Consideration of Resolution 2023-08 Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2024

Ms. Giles stated the guidance I have so far from the board is reduce the special event line from \$10,000 to \$5,000; under grounds reduce electric down to \$5,000 and cut off the two pond fountains. I am not the accountant I'm just using fuzzy math here and it does look like a 2% decrease so unless there is any board discussion the motion would be to approve Resolution 2023-08 in substantial form.

Mr. Schroyer asked on the insurance since that has gone up so much and we haven't signed the contract, have we gone out for bids yet?

Ms. Giles stated if you want I can go out for bids. There are only two other companies who do this type of insurance and another district went out and one of them opted to not bid and the other one did. I'm still waiting on those proposals. I can still do that.

Mr. Schroyer stated we need to save as much money as we can. We don't want to sacrifice services, but I don't want to throw good money after bad.

Ms. Giles stated I can email our insurance specialist to get a proposal. We can approve the budget tonight with the changes made on the record and if they come back with a better proposal then I would introduce that to the board and the difference in money stays with the district.

Ms. Miller stated last meeting we talked about changing something at the pool so as not to have the problem we had last year. I see chemicals but I think we talked about changing the system.

Mr. Soriano stated we talked about controllers and we ended up getting forced a little bit because the health inspector came in and closed the pool down because of some of that stuff. The repairs are outlined in my report. There are other things we can do that cost about \$2,000.

On MOTION by Mr. Genska seconded by Ms. Miller with all in favor Resolution 2023-08 was approved in substantial form.

B. Consideration of Resolution 2023-09 Imposing Special Assessments and Certify an Assessment Roll for Fiscal Year 2024

Ms. Buchanan stated this is the resolution that imposes your annual operations and maintenance assessment. It essentially instructs Marilee to put the assessments that are levied and tied to the budget you just approved on the tax roll so people will pay it concurrent with their property taxes.

On MOTION by Mr. Genska seconded by Mr. Schroyer with all in favor the public hearing was opened.

A resident stated even though we have a little increase, our CDD fee are 3/8th what we pay in taxes.

A resident asked have you ever looked into the management fees, RMS, GMS?

Mr. Schroyer stated yes, last meeting we requested that we get bids to replace RMS. We didn't want them for this meeting, but we are in the process of looking around.

A resident asked why did you not get the proposals in before the budget is approved? If it was less we could have saved money.

Ms. Giles stated at the last meeting the discussion was to bring back the scope of services and that is what the supervisors have tonight.

On MOTION by Mr. Weatherbee seconded by Mr. Schroyer with all in favor the public hearing was closed.

On MOTION by Mr. Schroyer seconded by Mr. Weatherbee with all in favor Resolution 2023-09 was approved.

FOURTH ORDER OF BUSINESS

Discussion of Suspension Letters

Ms. Giles stated some of those suspension letters went to minors and I ask that we be mindful of that and not say the minor's name as we discuss this.

Ms. Buchanan stated I agree with not addressing the minors by name. You can go over the situation and your recommendation and the board can discuss if they want to continue with the recommendation or make any modifications.

After discussion the following actions were taken:

For the resident who gave her access card to someone else, it was three months to include time served, which makes it September 7th.

For the minor resident, initials, SJ, smoking on property, all amenity privilege were suspended for three months to include time served from the date of the incident.

For the minor, initials HL, who gained access with illegal card, three month suspension from all amenities from date of the letter, June 21, 2021.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – Discussion of Fiscal Year 2024 Meeting Schedule

On MOTION by Mr. Genska seconded by Mr. Weatherbee with all in favor the fiscal year meeting schedule was approved as amended with the January meeting being January 10 and July meeting being July 10, 2024.

Ms. Giles stated at the last meeting Dennis asked for a scope of work, job descriptions provided by RMS. I put it on your table and there was a discussion as to whether the board wanted to go out for an RFP. Before we do that, I would like a scope of work and what you have is currently in the RMS contract. If the board wants to go out with an RFP, the first step is direct staff to do that and prepare a scope of services.

D. Operation Manager’s Report –Report

Mr. Soriano updated the board on the lights, controllers for irrigation and stated I am working with Clay Electric on your meters. The pool issues we talked about, we got new feeders. The feeders in the back are not owned by us. At one time the developer installed them and the mounting plates are still there but they went away and by the time we came in those were not in place. We have a Pool Sure contract and they bring their own equipment. I have a concern because it is not our equipment. They also don't allow us to adjust or repair when there are problems. You pay a lot for that service, but they are one of a very few companies that delivers chemicals. I'm going through the process of getting quotes and designs for salt cell and that would cut down the chemical use. That would be a good idea for the future to save money in chemicals. I reported the lights that were out to Clay Electric.

E. Amenity Manager

1. Report

Ms. Lee reviewed the amenity management report, reported on the last event done with the HOA and upcoming events.

2. Landscape Inspection Report

Mr. Soriano gave an overview of the Brightview report, copy of which was included in the agenda package.

3. Brightview Proposals for Trees/Palms

Mr. Soriano stated unless there is an objection, we will proceed with the two proposals from Brightview that are within our spending limit.

Ms. Giles stated I reached out to the accountant and making those two changes in the budget resulted in the proposed 13% increase now being 11% increase.

SIXTH ORDER OF BUSINESS

Supervisor's Requests and Public Comments

Additional comments from the supervisors and residents: On Woodland Glen one post is rotten at the crosswalk, it should have been a 6 month suspension rather than 3 months since it is a second offense for one minor, frequent damage to district property by teenagers, trespass by Clay

County, prior board members fiscally irresponsible, qualification/election process, little support from community, resident volunteer cleanup.

SEVENTH ORDER OF BUSINESS

Approval of Consent Agenda

A. Approval of the Minutes of the May 3, 2023 Meeting

On MOTION by Mr. Schroyer seconded by Ms. Miller with all in favor the minutes of the May 3, 2023 meeting were approved as presented.

B. Balance Sheet & Income Statement

C. Assessment Receipt Schedule

D. Approval of Check Register

On MOTION by Mr. Genska seconded by Mr. Weatherbee with all in favor the balance of the consent agenda items was approved.

EIGHTH ORDER OF BUSINESS

Next Meeting Scheduled for Wednesday, September 6, 2023 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida

Ms. Giles stated the next scheduled meeting is Wednesday, September 6, 2023 at 6:00 pm. in the same location.

On MOTION by Mr. Genska seconded by Mr. Schroyer with all in favor the meeting adjourned at 8:35 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Ridgewood Trails
Community Development District

Unaudited Financial Reporting
July 31, 2023



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10 Assessment Receipt Schedule

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
July 31, 2023

	<i>GENERAL FUND</i>	<i>CAPITAL RESERVE FUND</i>	<i>DEBT SERVICE FUND</i>	<i>CAPITAL PROJECT FUND</i>	<i>TOTALS GOVERNMENTAL FUNDS</i>
ASSETS:					
CASH	\$28,302	\$170,879	---	---	\$199,181
INVESTMENTS - STATE BOARD	\$671	---	---	---	\$671
INVESTMENTS - US BANK - GENERAL FUND	\$223,459	---	---	---	\$223,459
INVESTMENTS - STATE BOARD - CAPITAL RESERVE	---	\$39,770	---	---	\$39,770
INVESTMENTS				---	
Reserve A	---	---	\$9,957	---	\$9,957
Revenue A	---	---	\$4,824	---	\$4,824
Deferred Costs	---	---	---	\$1,139	\$1,139
ASSESSMENTS RECEIVABLE	---	---	---	---	\$0
PREPAID EXPENSES	\$1,129	---	---	---	\$1,129
DEPOSITS	\$2,803	---	---	---	\$2,803
TOTAL ASSETS	\$256,364	\$210,649	\$14,781	\$1,139	\$482,933
LIABILITIES:					
ACCOUNTS PAYABLE	\$11,034	---	---	---	\$11,034
ACCRUED EXPENSES	\$1,831	---	---	---	\$1,831
TOTAL LIABILITIES	\$12,865	\$0	\$0	\$0	\$12,865
FUND BALANCES:					
UNASSIGNED	\$239,567	---	---	---	\$239,567
NONSPENDABLE	\$3,932	---	---	---	\$3,932
ASSIGNED	\$0	---	---	---	\$0
ASSIGNED FOR CAPITAL RESERVE	\$0	\$210,649	---	---	\$210,649
RESTRICTED FOR DEBT SERVICE	---	---	\$14,781	---	\$14,781
RESTRICTED FOR CAPITAL PROJECTS	---	---	---	\$1,139	\$1,139
TOTAL FUND BALANCES	\$243,499	\$210,649	\$14,781	\$2,279	\$470,068
TOTAL LIABILITIES & FUND EQUITY	\$256,364	\$210,649	\$14,781	\$1,139	\$482,933

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2023

	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
REVENUES:				
Assessments - Tax Roll	\$554,270	\$554,270	\$555,533	\$1,263
Interest Earned/Misc. Income	\$200	\$167	\$16,669	\$16,503
Rental Revenue	\$500	\$417	\$2,500	\$2,083
TOTAL REVENUES	\$554,970	\$554,853	\$574,702	\$19,849
EXPENDITURES:				
ADMINISTRATIVE:				
Supervisor Fees	\$8,000	\$6,667	\$4,400	\$2,267
FICA Expense	\$612	\$510	\$337	\$173
Engineering	\$3,000	\$2,500	\$168	\$2,333
Assessment Roll	\$5,260	\$5,260	\$5,260	\$0
Arbitrage	\$600	\$0	\$0	\$0
Dissemination	\$1,000	\$833	\$833	\$0
Attorney	\$12,000	\$10,000	\$14,640	(\$4,640)
Annual Audit	\$3,190	\$0	\$0	\$0
Trustee	\$5,650	\$5,650	\$4,436	\$1,214
Management Fees	\$45,675	\$38,063	\$38,063	\$0
Information Technology	\$1,800	\$1,500	\$1,500	\$0
Website Maintenance	\$1,200	\$1,000	\$1,000	\$0
Telephone	\$350	\$292	\$242	\$49
Postage (1)	\$800	\$667	\$974	(\$307)
Printing & Binding (1)	\$1,500	\$1,250	\$2,607	(\$1,357)
Insurance	\$8,212	\$8,212	\$7,358	\$854
Legal Advertising	\$1,800	\$2,010	\$2,010	\$0
Other Current Charges	\$1,000	\$833	\$9	\$825
Office Supplies	\$250	\$208	\$207	\$1
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
TOTAL ADMINISTRATIVE	\$102,074	\$85,630	\$84,219	\$1,411
AMENITY CENTER				
Insurance	\$19,505	\$19,505	\$19,465	\$40
Amenity Manager	\$63,600	\$53,000	\$53,000	\$0
Facility Assistant	\$5,000	\$4,167	\$1,178	\$2,989
General Facility Maintenance	\$11,500	\$9,583	\$7,392	\$2,191
Repairs & Replacements	\$15,000	\$15,000	\$22,939	(\$7,939)
Lifeguards	\$17,344	\$9,202	\$9,202	\$0
Pool Maintenance	\$16,865	\$14,054	\$14,054	(\$0)
Pool Chemicals	\$12,640	\$10,533	\$11,328	(\$795)
Other Current Charges	\$1,000	\$833	\$865	(\$32)
Water & Sewer	\$13,500	\$11,250	\$9,947	\$1,303
Electric	\$14,000	\$11,667	\$10,985	\$682
Internet/Cable	\$5,600	\$4,667	\$4,958	(\$292)
Janitorial	\$10,583	\$8,819	\$8,819	\$0
Janitorial Supplies	\$2,500	\$2,083	\$1,355	\$729
Security System	\$8,700	\$7,250	\$7,828	(\$578)
Refuse Service	\$2,500	\$2,083	\$2,045	\$39
Special Events	\$10,000	\$3,435	\$3,435	\$0
Pool Permit	\$382	\$382	\$475	(\$93)
Pest Control	\$1,000	\$833	\$1,108	(\$275)
Capital Reserve	\$35,525	\$35,525	\$35,525	\$0
TOTAL AMENITY CENTER	\$266,743	\$223,872	\$225,904	(\$2,032)

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2023

	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
EXPENDITURES:				
<u>GROUNDS MAINTENANCE:</u>				
Operations Management	\$22,948	\$19,123	\$19,123	\$0
Access Cards	\$1,000	\$833	\$135	\$698
Electric	\$9,000	\$7,500	\$10,490	(\$2,990)
Water	\$8,300	\$6,917	\$5,294	\$1,623
Repairs & Maintenance	\$18,200	\$15,167	\$10,171	\$4,996
Landscape Maintenance	\$104,704	\$87,254	\$102,920	(\$15,666)
Landscape Contingency	\$10,000	\$8,333	\$10,199	(\$1,866)
Lake Maintenance	\$12,000	\$10,000	\$6,720	\$3,280
Irrigation Repairs	\$0	\$0	\$2,533	(\$2,533)
TOTAL GROUNDS MAINTENANCE	\$186,152	\$155,127	\$167,585	(\$12,458)
TOTAL EXPENDITURES	\$554,970	\$464,629	\$477,708	(\$13,079)
EXCESS REVENUES (EXPENDITURES)	\$0		\$96,994	
FUND BALANCE - Beginning	\$0		\$146,505	
FUND BALANCE - Ending	\$0		\$243,499	

(1) Includes cost for mailed notice to Freedom Neighborhood.

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
MONTH TO MONTH

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
REVENUES:													
Assessments - Tax Roll	\$0	\$36138	\$498229	\$3161	\$5398	\$2592	\$4789	\$954	\$4272	\$0	\$0	\$0	\$555,533
Interest Earned/Misc. Income	\$154	\$9314	\$140	\$975	\$1418	\$820	\$1465	\$704	\$687	\$993	\$0	\$0	\$16,669
Rental Revenue	\$750	\$200	\$0	\$0	\$75	\$50	\$0	\$700	\$0	\$725	\$0	\$0	\$2,500
TOTAL REVENUES	\$904	\$45,653	\$498,369	\$4,136	\$6,891	\$3,462	\$6,254	\$2,358	\$4,959	\$1,718	\$0	\$0	\$574,702

EXPENDITURES: ADMINISTRATIVE

Supervisor Fees	\$0	\$800	\$0	\$1,000	\$0	\$1,000	\$0	\$800	\$0	\$800	\$0	\$0	\$4,400
FICA Expense	\$0	\$61	\$0	\$77	\$0	\$77	\$0	\$61	\$0	\$61	\$0	\$0	\$337
Engineering	\$0	\$0	\$0	\$0	\$0	\$168	\$0	\$0	\$0	\$0	\$0	\$0	\$168
Assessment Roll	\$5,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,260
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$833
Attorney	\$1,167	\$4,000	\$1,624	\$2,936	\$734	\$1,388	\$177	\$1,792	\$824	\$0	\$0	\$0	\$14,640
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$1,048	\$0	\$0	\$3,388	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,436
Management Fees	\$3,806	\$3,806	\$3,806	\$3,806	\$3,806	\$3,806	\$3,806	\$3,806	\$3,806	\$3,806	\$0	\$0	\$38,063
Information Technology	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$0	\$0	\$1,500
Website Maintenance	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$1,000
Telephone	\$31	\$75	\$0	\$26	\$0	\$22	\$6	\$38	\$0	\$45	\$0	\$0	\$242
Postage (1)	\$35	\$459	\$10	\$36	\$18	\$4	\$18	\$33	\$353	\$8	\$0	\$0	\$974
Printing & Binding (1)	\$137	\$1,300	\$40	\$101	\$328	\$27	\$56	\$88	\$498	\$32	\$0	\$0	\$2,607
Insurance	\$7,358	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,358
Legal Advertising	\$38	\$0	\$37	\$1,171	\$0	\$0	\$44	\$0	\$720	\$0	\$0	\$0	\$2,010
Other Current Charges	\$0	\$9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9
Office Supplies	\$0	\$1	\$1	\$1	\$1	\$0	\$101	\$0	\$1	\$103	\$0	\$0	\$207
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
ADMINISTRATIVE TOTALS	\$19,389	\$10,844	\$5,851	\$12,875	\$5,220	\$6,824	\$4,541	\$6,951	\$6,535	\$5,188	\$0	\$0	\$84,219

EXPENDITURES: AMENITY CENTER

Insurance	\$19,465	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,465
Amenity Manager	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$5,300	\$0	\$0	\$53,000
Facility Assistant	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$353	\$0	\$825	\$0	\$0	\$1,178
General Facility Maintenance	\$624	\$0	\$835	\$1,155	\$800	\$833	\$625	\$813	\$874	\$833	\$0	\$0	\$7,392
Repairs & Replacements	\$5,843	\$7,785	\$836	\$722	\$1,437	\$361	\$611	\$4,046	\$673	\$627	\$0	\$0	\$22,939
Lifeguards	\$0	\$0	\$0	\$0	\$0	\$830	\$0	\$2,101	\$2,318	\$3,952	\$0	\$0	\$9,202
Pool Maintenance	\$1,405	\$1,405	\$1,405	\$1,405	\$1,405	\$1,405	\$1,405	\$1,405	\$1,405	\$1,405	\$0	\$0	\$14,054
Pool Chemicals	\$778	\$1,064	\$778	\$1,244	\$1,244	\$1,244	\$1,244	\$1,244	\$1,244	\$1,244	\$0	\$0	\$11,328
Other Current Charges	\$30	\$275	\$0	\$427	\$15	\$0	\$0	\$118	\$0	\$0	\$0	\$0	\$865
Water & Sewer	\$1,127	\$843	\$1,111	\$1,016	\$985	\$813	\$896	\$954	\$1,127	\$1,076	\$0	\$0	\$9,947
Electric	\$1,365	\$1,484	\$1,039	\$1,234	\$1,068	\$976	\$921	\$897	\$990	\$1,011	\$0	\$0	\$10,985
Internet/Cable	\$461	\$473	\$473	\$492	\$511	\$511	\$511	\$511	\$509	\$507	\$0	\$0	\$4,958
Janitorial	\$882	\$882	\$882	\$882	\$882	\$882	\$882	\$882	\$882	\$882	\$0	\$0	\$8,819
Janitorial Supplies	\$0	\$671	\$0	\$169	\$162	\$0	\$0	\$167	\$160	\$26	\$0	\$0	\$1,355
Security System	\$530	\$2,285	\$1,514	\$538	\$413	\$538	\$538	\$395	\$538	\$538	\$0	\$0	\$7,828
Refuse Service	\$191	\$215	\$215	\$208	\$209	\$206	\$202	\$201	\$198	\$198	\$0	\$0	\$2,045
Special Events	\$553	\$402	\$478	\$0	\$0	\$0	\$737	\$0	\$0	\$1,265	\$0	\$0	\$3,435
Pool Permit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175	\$300	\$0	\$0	\$0	\$475
Pest Control	\$388	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$90	\$0	\$0	\$0	\$1,108
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$35,525	\$0	\$0	\$0	\$0	\$0	\$35,525
AMENITY CENTER TOTALS	\$38,942	\$23,173	\$14,956	\$14,882	\$14,521	\$13,989	\$49,488	\$19,653	\$16,610	\$19,689	\$0	\$0	\$225,904

RIDGEWOOD TRAILS CDD
COMMUNITY DEVELOPMENT DISTRICT
MONTH TO MONTH

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
EXPENDITURES: GROUNDS MAINTENANCE													
Operations Management	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$0	\$0	\$19,123
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$135	\$0	\$0	\$0	\$0	\$0	\$135
Electric	\$1,169	\$1,248	\$1,141	\$1,144	\$1,135	\$1,017	\$886	\$954	\$976	\$820	\$0	\$0	\$10,490
Water	\$476	\$588	\$549	\$469	\$522	\$492	\$492	\$495	\$576	\$635	\$0	\$0	\$5,294
Repairs & Maintenance	\$718	\$354	\$643	\$1,297	\$1,051	\$1,596	\$769	\$0	\$1,162	\$2,581	\$0	\$0	\$10,171
Landscape Maintenance	\$10,292	\$10,292	\$10,292	\$10,292	\$10,292	\$10,292	\$10,292	\$10,292	\$10,292	\$10,292	\$0	\$0	\$102,920
Landscape Contingency	\$0	\$0	\$5,218	\$0	\$0	\$0	\$4,981	\$0	\$0	\$0	\$0	\$0	\$10,199
Lake Maintenance	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$0	\$0	\$6,720
Irrigation Repairs	\$0	\$0	\$750	\$0	\$1,132	\$0	\$0	\$48	\$604	\$0	\$0	\$0	\$2,533
GROUND MAINTENANCE TOTAL	\$15,239	\$15,066	\$21,177	\$15,787	\$16,717	\$15,980	\$20,140	\$14,373	\$16,194	\$16,912	\$0	\$0	\$167,585
TOTAL EXPENDITURES	\$73,569	\$49,083	\$41,985	\$43,544	\$36,458	\$36,794	\$74,169	\$40,977	\$39,339	\$41,789	\$0	\$0	\$477,708
EXCESS REV/(EXP)	(\$72,665)	(\$3,430)	\$457,134	(\$39,408)	(\$28,436)	(\$33,333)	(\$67,916)	(\$38,571)	(\$33,776)	(\$40,071)	\$0	\$0	\$96,994

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2023

	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
REVENUES:				
Capital Reserve Transfer In	\$35,525	\$35,525	\$35,525	\$0
Interest Income	\$250	\$208	\$2,258	\$2,050
TOTAL REVENUES	\$35,775	\$35,733	\$37,783	\$2,050
EXPENDITURES:				
Capital Reserves	\$60,000	\$50,000	\$0	\$50,000
Amenity Improvement Project	\$4,500	\$3,750	\$0	\$3,750
Other Current Charges	\$600	\$500	\$0	\$500
Repair & Replacement	\$10,000	\$8,333	\$6,711	\$1,622
TOTAL EXPENDITURES	\$75,100	\$62,583	\$6,711	\$55,872
OTHER SOURCES AND USES:				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/USES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	(\$39,325)		\$31,072	
FUND BALANCE - Beginning	\$180,647		\$179,577	
FUND BALANCE - Ending	\$141,322		\$210,649	

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND - 2007A

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2023

	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/23	ACTUAL THRU 07/31/23	VARIANCE
REVENUES:				
Assessments - On Roll	\$13,359	\$13,389	\$13,389	\$0
Interest Income	\$0	\$0	\$576	\$576
TOTAL REVENUES	\$13,359	\$13,389	\$13,965	\$576
EXPENDITURES:				
Interest Expense - 11/1	\$3,814	\$3,814	\$3,814	\$0
Interest Expense - 5/1	\$3,814	\$3,814	\$3,814	\$0
Principal Expense - 5/1	\$5,000	\$5,000	\$5,000	\$0
TOTAL EXPENDITURES	\$12,628	\$12,628	\$12,628	\$0
OTHER SOURCES AND USES:				
Interfund Transfer In/(Out)	\$0	\$0	(\$1,113)	(\$1,113)
TOTAL OTHER SOURCES/USES	\$0	\$0	(\$1,113)	(\$1,113)
EXCESS REVENUES (EXPENDITURES)	\$732		\$224	
FUND BALANCE - Beginning	\$4,856		\$14,557	
FUND BALANCE - Ending	\$5,588		\$14,781	

RIDGEWOOD TRAILS

COMMUNITY DEVELOPMENT DISTRICT

CAPITAL PROJECTS FUND - 2007A

Statement of Revenues & Expenditures and Changes of Fund Balance

For the Period Ended July 31, 2023

	ADOPTED BUDGET	PRORATED BUDGET THRU 10/31/22	ACTUAL THRU 10/31/22	VARIANCE
REVENUES:				
Interest Income	\$0	\$0	\$26	\$26
TOTAL REVENUES	\$0	\$0	\$26	\$26
EXPENDITURES:				
Capital Projects	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$0	\$0	\$0	\$0
OTHER SOURCES AND USES:				
Interfund Transfer In/(Out)	\$0	\$0	\$1,113	\$1,113
TOTAL OTHER SOURCES/USES	\$0	\$0	\$1,113	\$1,113
EXCESS REVENUES (EXPENDITURES)	\$0		\$1,139	
FUND BALANCE - Beginning	\$0		\$0	
FUND BALANCE - Ending	\$0		\$1,139	

Ridgewood Trails
Community Development District
Long Term Debt Report

Series 2007A Capital Improvement Revenue Bonds	
Interest Rate:	5.650%
Maturity Date:	5/1/2038
Reserve Fund Definition:	
Reserve Fund Requirement (6.949% of Outstanding Bonds):	\$9,034
Reserve Fund Balance:	\$9,957
Bonds outstanding - 6/1/2019	\$150,000
Less: May 1, 2020 (Mandatory)	(\$5,000)
Less: May 1, 2021 (Mandatory)	(\$5,000)
Less: May 1, 2022 (Mandatory)	(\$5,000)
Less: May 1, 2023 (Mandatory)	(\$5,000)
Current Bonds Outstanding	\$130,000

C.

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2023 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2007A DEBT ASMT ASSESSED	FY23 O&M ASSESSED	TOTAL ASSESSED
NET TAX ROLL ASSESSED	691	13,358.77	554,282.37	567,641.14
TOTAL NET ASSESSMENTS	691	13,358.77	554,282.37	567,641.14

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2007A DEBT RECEIPTS	O&M RECEIPTS
1	11/9/22	1,103.67	25.97	1,077.70
2	11/16/22	19,001.27	447.17	18,554.10
3	11/28/22	16,904.14	397.82	16,506.32
4	12/12/22	474,928.58	11,176.89	463,751.69
5	12/19/22	35,307.89	830.93	34,476.96
6	1/11/23	3,237.49	76.19	3,161.30
7	2/7/23	5,528.03	130.10	5,397.93
8	3/7/23	2,654.18	62.46	2,591.72
9	4/12/23	4,904.27	115.42	4,788.85
10	5/8/23	977.29	23.00	954.29
11	6/8/23	2,590.95	60.97	2,529.98
		-	-	-
TOTAL TAX ROLL RECEIPTS		567,137.76	13,346.92	553,790.84

PERCENT COLLECTED	TOTAL	DEBT	O&M
TOTAL PERCENT COLLECTED	99.91%	99.91%	99.91%

D.

RIDGEWOOD TRAILS

Community Development District

Check Run Summary 6/1/2023 - 7/31/2023

Fund	Date	Check Numbers	Amount	
<u>General Fund</u>				
	6/1/23 - 6/30/23	2478-2490	\$35,583.03	
	7/1/23 - 7/31/23	2491-2500	\$32,857.18	
				\$68,440.21
<u>Autopayments</u>				
	6/6/23	Comcast	\$226.62	
	6/6/23	Waste Pro	\$198.28	
	6/7/23	Triple Heritage	\$783.23	
	6/12/23	Comcast	\$282.48	
	6/26/23	Newlane Finance	\$395.12	
	6/30/23	Clay Electric	\$1,965.93	
	6/30/23	CCUA	\$1,702.81	
	7/6/23	Waste Pro	\$198.17	
	7/6/23	Comcast	\$224.67	
	7/12/23	Comcast	\$282.48	
	7/26/23	Newlane Finance	\$395.12	
	7/28/23	EFTPS	\$122.40	
	7/31/23	CCUA	\$1,710.85	
				\$8,488.16
Total				\$76,928.37

* Fedex invoices and Autopayments available upon request.

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
6/19/23	00119	5/22/23 8422096	202305 330-53800-46301	12" POP-UP SPRAY HEAD	*	47.75		
6/01/23		8429068	202306 330-53800-46200	JUN LANDSCAPE MAINTENANCE	*	10,292.00		
6/06/23		8456304	202306 330-53800-46301	LATERAL LINE ZONE 9	*	603.90		
BRIGHTVIEW LANDSCAPE SERVICES, INC							10,943.65	002478
6/19/23	00003	6/01/23 244	202306 310-51300-34000	JUN MANAGEMENT FEES	*	3,806.25		
6/01/23		244	202306 310-51300-35200	JUN WEBSITE ADMIN	*	100.00		
6/01/23		244	202306 310-51300-35100	JUN INFO TECH	*	150.00		
6/01/23		244	202306 310-51300-31300	JUN DISSEM AGENT SRVCS	*	83.33		
6/01/23		244	202306 310-51300-51000	OFFICE SUPPLIES	*	.84		
6/01/23		244	202306 310-51300-42000	POSTAGE	*	23.85		
6/01/23		244	202306 310-51300-42500	COPIES	*	44.10		
GOVERNMENTAL MANAGEMENT SERVICES							4,208.37	002479
6/19/23	00117	5/31/23 3225823	202304 310-51300-31500	APR GENERAL SERVICES	*	176.50		
KUTAK ROCK LLP							176.50	002480
6/19/23	00042	6/01/23 99701B	202306 330-53800-46400	JUN LAKE MANAGEMENT	*	672.00		
THE LAKE DOCTORS, INC.							672.00	002481
6/19/23	00132	5/25/23 5875176	202305 320-57200-46000	DRY HI-VAC TRUCK	*	1,631.63		
WIND RIVER ENVIRONMENTAL LLC DBA							1,631.63	002482
6/19/23	00095	6/01/23 13129561	202306 320-57200-52100	JUN POOL CHEMICALS	*	1,244.16		
POOLSURE							1,244.16	002483
6/19/23	00039	5/31/23 336	202305 320-57200-45100	MAY LIFEGUARD SRVCS	*	2,101.42		
6/01/23		335	202306 320-57200-34200	JUN JUNITORIAL SRVCS	*	881.92		
6/01/23		335	202306 320-57200-46500	JUN POOL MAINT SRVCS	*	1,405.42		

RDGE --RIDGEWOOD-- BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/01/23		335	202306	330	53800	34000	JUN CONTRACT ADMIN	*	1,912.33		
6/01/23		335	202306	320	57200	46200	JUN FACILITY MANAGEMENT	*	5,300.00		
RIVERSIDE MANAGEMENT SERVICES, INC.										11,601.09	002484
6/19/23	00130	5/31/23	61728479	202305	320	57200-43200	MAY RODENT CONTROL	*	90.00		
TURNER PEST CONTROL LLC										90.00	002485
6/19/23	00118	5/22/23	72151507	202306	320	57200-34510	JUN SECURITY CAM MONITOR	*	142.95		
VECTOR SECURITY INC										142.95	002486
6/29/23	00015	6/15/23	2023-253	202306	310	51300-48000	NOTICE OF PUBLIC HEARING	*	360.00		
OSTEEN MEDIA GROUP-CLAY TODAY										360.00	002487
6/29/23	00117	6/23/23	3238694	202305	310	51300-31500	MAY GENERAL SERVICES	*	1,791.50		
KUTAK ROCK LLP										1,791.50	002488
6/29/23	00039	6/20/23	337	202305	320	57200-46100	GEN FACILITY MAIN	*	812.68		
6/20/23		337	202305	320	57200	46000	RPR & RPLC FIELD	*	711.00		
6/20/23		337	202305	320	57200	46000	RPR & RPLC AMENITY	*	704.00		
6/20/23		337	202305	320	57200	52200	JANITORIAL SUPPLIES	*	167.26		
6/20/23		337	202305	320	57200	49000	OFFICE SUPPLIES	*	118.16		
RIVERSIDE MANAGEMENT SERVICES, INC.										2,513.10	002489
6/29/23	00133	5/04/23	TH042189	202305	320	57200-46000	RECTANGLE DE FILTER GRID	*	208.08		
SCP DISTRIBUTORS LLC										208.08	002490
7/07/23	00119	7/01/23	8472942	202307	330	53800-46200	JUL LANDSCAPE MAINTENANCE	*	10,292.00		
BRIGHTVIEW LANDSCAPE SERVICES, INC										10,292.00	002491
7/07/23	00042	7/03/23	106505B	202307	330	53800-46400	JUL LAKE MANAGEMENT	*	672.00		
THE LAKE DOCTORS, INC.										672.00	002492

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/07/23	00095	7/01/23 13129561	202307 320-57200-52100	JUL POOL CHEMICALS POOLSURE	*	1,244.16	1,244.16 002493
7/07/23	00133	5/25/23 74025454	202305 320-57200-46000	ADJ 1-HEAD CLASSIC PUMP	*	791.14	
		6/02/23 CS170601	202306 320-57200-46000	MEDIUM PAD SCP DISTRIBUTORS LLC	*	21.64	812.78 002494
7/07/23	00130	6/29/23 61739688	202306 320-57200-43200	SMART RODENT CTL PROGRAM TURNER PEST CONTROL LLC	*	90.00	90.00 002495
7/07/23	00118	6/21/23 72317974	202307 320-57200-34510	JUL SECURITY CAM MONITOR VECTOR SECURITY INC	*	142.95	142.95 002496
7/14/23	00015	6/30/23 2023-253	202306 310-51300-48000	NOTICE OF PUBLIC HEARING OSTEEN MEDIA GROUP-CLAY TODAY	*	360.00	360.00 002497
7/14/23	00003	7/01/23 245	202307 310-51300-34000	JUL MANAGEMENT FEES	*	3,806.25	
		7/01/23 245	202307 310-51300-35200	JUL WEBSITE ADMIN	*	100.00	
		7/01/23 245	202307 310-51300-35100	JUL INFO TECH	*	150.00	
		7/01/23 245	202307 310-51300-31300	JUL DISSEM AGENT SRVCS	*	83.33	
		7/01/23 245	202307 310-51300-51000	OFFICE SUPPLIES	*	.39	
		7/01/23 245	202307 310-51300-42000	POSTAGE	*	7.80	
		7/01/23 245	202307 310-51300-42500	COPIES	*	32.10	
		7/01/23 245	202307 310-51300-41000	TELEPHONE GOVERNMENTAL MANAGEMENT SERVICES	*	45.16	4,225.03 002498
7/14/23	00039	6/30/23 339	202305 320-57200-45200	MAY FACILITY ASSISTANT	*	353.00	
		6/30/23 340	202306 320-57200-45100	JUN LIFEGUARD SERVICES	*	2,318.42	
		7/01/23 338	202307 320-57200-34200	JUL JANITORIAL SERVICES	*	881.92	

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
7/01/23	338	338	202307 320-57200-46500	JUL POOL MAINTENANCE	*	1,405.42		
7/01/23	338	338	202307 330-53800-34000	JUL CONTRACT ADMIN	*	1,912.33		
7/01/23	338	338	202307 320-57200-46200	JUL FACILITY MANAGEMENT	*	5,300.00		
RIVERSIDE MANAGEMENT SERVICES, INC.							12,171.09	002499
7/31/23	00039	7/17/23	341	202306 320-57200-46100	*	874.00		
				GEN FAC MAINT				
		7/17/23	341	202306 330-53800-46000	*	1,161.97		
				REPAIRS/REPLACE FIELD				
		7/17/23	341	202306 320-57200-46000	*	651.00		
				REPAIRS/REPLACE AM				
		7/17/23	341	202306 320-57200-52200	*	160.20		
				JANITORIAL SUPPLIES				
RIVERSIDE MANAGEMENT SERVICES, INC.							2,847.17	002500
TOTAL FOR BANK A						68,440.21		
TOTAL FOR REGISTER						68,440.21		

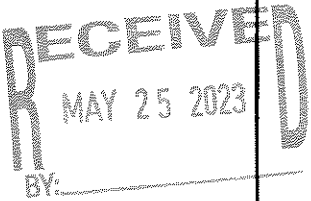
INVOICE



Sold To: 24319930
 Ridgewood Trails CDD
 475 W Town Pl Ste 114
 St Augustine FL 32092

Customer #: 24319930
Invoice #: 8422096
Invoice Date: 5/22/2023
Sales Order: 8118276
Cust PO #:

Project Name: Ridgewood Trails - Irrigation Repairs
Project Description: Ridgewood repairs - Irrigation repairs

Job Number	Description	Qty	UM	Unit Price	Amount
346100568	Ridgewood Trails CDD 12" Pop-up spray head	1.000	EA	47.75	47.75
Approved Ridgewood Trails CDD Irrigation Repairs 001.330.53800.46301 Tara R. Lee 5.25.23					
					
Total Invoice Amount Taxable Amount Tax Amount Balance Due					 47.75 47.75

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 24319930
 Invoice #: 8422096
 Invoice Date: 5/22/2023

Amount Due: \$ 47.75

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Ridgewood Trails CDD
 475 W Town Pl Ste 114
 St Augustine FL 32092

BrightView Landscape Services, Inc.
 P.O. Box 740655
 Atlanta, GA 30374-0655

Proposal for Extra Work at Ridgewood Trails CDD

Property Name	Ridgewood Trails CDD	Contact	Tara Lee
Property Address	1667 Azalea Ridge Blvd Middleburg, FL 32068	To	Ridgewood Trails CDD
		Billing Address	475 W Town Pl Ste 114 St Augustine, FL 32092

Project Name Ridgewood Trails - Irrigation Repairs
Project Description Ridgewood repairs - Irrigation repairs

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
1.00	EACH	12" Pop-up spray head	\$47.75	\$47.75

For internal use only

SO# 8118276
JOB# 346100568
Service Line 150

Total Price \$47.75

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32256 ph. (904) 292-0716 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. **Work Force.** Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The workforce shall be competent and qualified, and shall be legally authorized to work in the U.S.
3. **License and Permits.** Contractor shall maintain a Landscape Contractor's license if required by State or local law, and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. **Taxes.** Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
5. **Insurance.** Contractor agrees to provide General Liability Insurance, Automotive Liability Insurance, Worker's Compensation Insurance, and any other insurance required by law of Customer, as specified in writing prior to commencement of work. If not specified, Contractor will furnish insurance with \$1,000,000 limit of liability.
6. **Liability.** Contractor shall not be liable for any damage that occurs from Acts of God defined as extreme weather conditions, fire, earthquake, etc. and rules, regulations or restrictions imposed by any government or governmental agency, national or regional emergency epidemic/pandemic health related outbreak or other medical events not caused by one or other delays or failure of performance beyond the commercially reasonable control of either party. Under these circumstances, Contractor shall have the right to renegotiate the terms and prices of the Contract within sixty (60) days.
7. Any illegal trespass, claims and/or damages resulting from work requested that is not on property owned by Customer or not under Customer management and control shall be the sole responsibility of the Customer.
8. **Subcontractors.** Contractor reserves the right to hire qualified subcontractors to perform specialized functions or work requiring specialized equipment.
9. **Additional Services.** Any additional work not shown in the above specifications involving extra costs will be executed only upon signed written orders, and will become an extra charge over and above the estimate.
10. **Access to Jobsite.** Customer shall provide all utilities to perform the work. Customer shall furnish access to all parts of jobsite where Contractor is to perform work as required by the Contract or other functions related thereto, during normal business hours and other reasonable periods of time. Contractor will perform the work as reasonably practical after the Customer makes the site available for performance of the work.
11. **Payment Terms.** Upon signing this Agreement, Customer shall pay Contractor 50% of the Proposed Price and the remaining balance shall be paid by Customer to Contractor upon completion of the project unless otherwise, agreed to in writing.
12. **Termination.** This Work Order may be terminated by the either party with or without cause, upon seven (7) workdays advance written notice. Customer will be required to pay for all materials purchased and work complete to the date of termination and reasonable charges incurred in demobilizing.
13. **Assignment.** The Customer and the Contractor respectively bind themselves, their partners, successors, assigns and legal representative, to the other party with respect to all covenants of this Agreement. Neither the Customer nor the Contractor shall assign or transfer any interest in this Agreement without the written consent of the other provided, however, that consent shall not be required to assign the Agreement to any company which controls, is controlled by or is under common control with Contractor or in connection with assignment to an affiliate or pursuant to a merger, sale of all or substantially all of its assets or equity securities consolidation, change of control or corporate reorganization.
14. **Disclaimer.** This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural, and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

15. **Cancellation.** Notice of Cancellation of work must be received in writing before the crew is dispatched to their location or Customer will be liable for a minimum travel charge of \$150.00 and billed to Customer.

The following sections shall apply where Contractor provides Customer with tree care services:

16. **Tree & Stump Removal.** Trees removed will be cut as close to the ground as possible based on conditions to or next to the bottom of the tree trunk. Additional charges will be levied for unseen hazards such as, but not limited to: concrete brick filled trunks, metal rods, etc. If requested mechanical grinding of visible tree stump will be done to a defined width and depth below ground level at an additional charge to the Customer. Defined backfill and landscape material may be specified. Customer shall be responsible for contacting the appropriate underground utility locator company to locate and mark underground utility lines prior to start of work. Contractor is not responsible damage done to underground utilities such as but not limited to, cables, wires, pipes, and irrigation parts. Contractor will repair damaged irrigation lines at the Customer's expense.
17. **Waiver of Liability.** Requests for crown thinning in excess of twenty-five percent (25%) or work not in accordance with ISA (International Society of Arboriculture) standards will require a signed waiver of liability.

Acceptance of the Contract

By executing this document, Customer agrees to the formation of a binding contract and to the terms and conditions set forth herein. Customer represents that Contractor is authorized to perform the work stated on the face of this Contract. If payment has not been received by Contractor per payment terms hereunder, Contractor shall be entitled to all costs of collection, including reasonable attorneys' fees and it shall be relieved of any obligation to continue performance under this or any other Contract with Customer. Interest at a per annum rate of 1.5% per month (18% per year), or the highest rate permitted by law, may be charged on unpaid balance 15 days after billing.

NOTICE: FAILURE TO MAKE PAYMENT WHEN DUE FOR COMPLETED WORK ON CONSTRUCTION JOBS MAY RESULT IN A MECHANIC'S LIEN ON THE TITLE TO YOUR PROPERTY.

Customer

	Amenity Manager
Signature	Title
Tara Lee	May 12, 2023
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	Account Manager
Signature	Title
Miles R. Peaden Jr.	May 12, 2023
Printed Name	Date

Job #:	346100568		
SO #:	8118276	Proposed Price:	\$47.75

No. 1500589

BrightView

Authorization for Extra Work

SO# 80118276

ite 5-10-23
 ient Name Ridgewood Trails
 ient/Jobsite Phone No. _____
 b Name _____
 scription of Work Irrigation Repairs

INTERNAL USE ONLY

Client Number 346100568
 Job Number/Coding 150
 Purchase/Work Order 80118276
 Tax Code: _____

OTHER NOTES:

- Do not mail; send invoice back to branch
- Attach copy of signed approval letter w/invoice

Item No.	Type of Labor, Equipment or Materials Used	Hours or Quantity	Unit Price	Total
1	12" spray head	1	17.75	17.75
Total Labor & Materials, including Sales Tax				17.75

This bid is valid for 60 calendar days unless otherwise approved by BrightView

THIS IS NOT AN INVOICE

Instructions to Job Superintendent: No work is to be performed without this authorization being correctly completed and signed by the authorized agent of the Contractor or Owner. Give Customer's Copy to the agent. ALL original copies (with the exception of the Field Copy) MUST be submitted to the branch office promptly upon completion of the work.

Instructions to Contractor or Owner: This work order properly signed by your agent has been accepted as authorization to perform the work. An invoice accompanied by a copy of this order will be forwarded to your office for payment when the work is completed. All work will be performed in accordance with the "General terms and conditions" which are printed on reverse and are incorporated herein by reference.

Approved by BrightView Representative

Approved by Client Representative

Date



INVOICE

Ridgewood Trails CDD
475 W Town Pl Ste 114
St Augustine FL 32092

Customer #: 24319930
Invoice #: 8429068
Invoice Date: 6/1/2023
Cust PO #:

Job Number	Description	Amount
346100568	Ridgewood Trails CDD Exterior Maintenance For June	10,292.00
<p>RECEIVED MAY 26 2023 BY: _____</p> <p>Approved Ridgewood Trails CDD Landscape Maintenance 001.330.53800.46200 Tara R. Lee 5.26.23</p>		
Total invoice amount		10,292.00
Tax amount		
Balance due		10,292.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904-292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account#: 24319930
Invoice #: 8429068
Invoice Date: 6/1/2023

Amount Due:	\$10,292.00
--------------------	--------------------

Thank you for allowing us to serve you

Please reference the invoice # on your check
and make payable to:

Ridgewood Trails CDD
475 W Town Pl Ste 114
St Augustine FL 32092

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

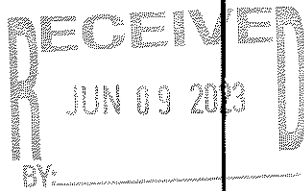


INVOICE

Sold To: 24319930
 Ridgewood Trails CDD
 475 W Town Pl Ste 114
 St Augustine FL 32092

Customer #: 24319930
Invoice #: 8456304
Invoice Date: 6/6/2023
Sales Order: 8100803
Cust PO #:

Project Name: Ridgewood Trails CDD: Repairing Lateral Lines
Project Description: Repairing Lateral Lines

Job Number	Description	Qty	UM	Unit Price	Amount
346100568	Ridgewood Trails CDD Lateral line Zone 9	1.000	EA	603.90	603.90
Approved Ridgewood Trails CDD Irrigation Repairs 001.330.53800.46301 Tara R. Lee 6.9.23					
					
Total Invoice Amount					603.90
Taxable Amount					
Tax Amount					
Balance Due					603.90

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904 292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account #: 24319930
 Invoice #: 8456304
 Invoice Date: 6/6/2023

Amount Due: \$ 603.90

Thank you for allowing us to serve you

Please reference the invoice # on your check and make payable to

Ridgewood Trails CDD
 475 W Town Pl Ste 114
 St Augustine FL 32092

BrightView Landscape Services, Inc.
 P.O. Box 740655
 Atlanta, GA 30374-0655



Proposal for Extra Work at Ridgewood Trails CDD

Property Name Ridgewood Trails CDD
Property Address 1667 Azalea Ridge Blvd
Middleburg, FL 32068

Contact Tara Lee
To Ridgewood Trails CDD
Billing Address 475 W Town Pl Ste 114
St Augustine, FL 32092

Project Name Ridgewood Trails CDD: Repairing Lateral Lines

Project Description Repairing Lateral Lines

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total	
Lateral line Zone 9				Subtotal	\$603.90
1.00	EACH	Repair lateral line Front entrance	\$603.90	\$603.90	

For internal use only

SO# 8100803
JOB# 346100568
Service Line 150

Total Price \$603.90

THIS IS NOT AN INVOICE

This proposal is valid for thirty (30) days unless otherwise approved by Contractor's Senior Vice President
11530 Davis Creek Court, Jacksonville, FL 32256 ph. (904) 292-0716 fax (904) 292-1014

TERMS & CONDITIONS

1. The Contractor shall recognize and perform in accordance with written terms, written specifications and drawings only contained or referred to herein. All materials shall conform to bid specifications.
2. Work Force: Contractor shall designate a qualified representative with experience in landscape maintenance/construction upgrades or when applicable in tree management. The work force shall be competent and qualified and shall be legally authorized to work in the U.S.
3. License and Permits: Contractor shall maintain a Landscape Contractor's license if required by State or local law and will comply with all other license requirements of the City, State and Federal Governments, as well as all other requirements of law. Unless otherwise agreed upon by the parties or prohibited by law, Customer shall be required to obtain all necessary and required permits to allow the commencement of the Services on the property.
4. Taxes: Contractor agrees to pay all applicable taxes, including sales or General Excise Tax (GET), where applicable.
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14. Disclaimer: This proposal was estimated and priced based upon a site visit and visual inspection from ground level using ordinary means at or about the time this proposal was prepared. The price quoted in this proposal for the work described, is the result of that ground level visual inspection and therefore our company will not be liable for any additional costs or damages for additional work not described herein, or liable for any incidents/accidents resulting from conditions, that were not ascertainable by said ground level visual inspection by ordinary means at the time said inspection was performed. Contractor cannot be held responsible for unknown or otherwise hidden defects. Any corrective work proposed herein cannot guarantee exact results. Professional engineering, architectural and/or landscape design services ("Design Services") are not included in this Agreement and shall not be provided by the Contractor. Any design defects in the Contract Documents are the sole responsibility of the Customer. If the Customer must engage a licensed engineer, architect and/or landscape design professional, any costs concerning these Design Services are to be paid by the Customer directly to the designer involved.

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Customer:

	Amenity Manager
Signature	Title
Tara Lee	April 25, 2023
Printed Name	Date

BrightView Landscape Services, Inc. "Contractor"

	Senior Branch Manager
Signature	Title
Rodney Hicks	April 25, 2023
Printed Name	Date

Job #:	346100568		
SO #:	8100803	Proposed Price:	\$603.90

Indra Dudley

From: Rodney Hicks
Sent: Tuesday, May 2, 2023 1:48 PM
To: Indra Dudley
Subject: FW: Ridgewood Trails Irrigation
Attachments: Ridgewood Trails CDD Repairing Lateral Lines SO 8100803.pdf

Rodney Hicks CIC,CIT,CLIA
Senior Branch Manager
BrightView Landscape Services
T.904-292-0716
C.904-759-7753
Rodney.Hicks@Brightview.com

From: Jay Soriano <jsoriano@gmsnf.com>
Sent: Tuesday, May 2, 2023 9:31 AM
To: Rodney Hicks <Rodney.Hicks@brightview.com>
Cc: Tara -Ridgewood Trails <ridgewoodtrailsmgr@rmsnf.com>; Jeremiah Blouin <Jeremiah.Blouin@brightview.com>; Royce Peaden <Royce.Peaden@brightview.com>
Subject: Re: Ridgewood Trails Irrigation

Please move forward with the lateral line repair at the entrance. Hold off on the others until we have more detail.
Thanks

On Tue, May 2, 2023, 8:17 AM Rodney Hicks <Rodney.Hicks@brightview.com> wrote:

Hello!

Please see attached proposal for repairs after our irrigation inspection. We found 4 zones not operating and pretty bad lateral line at the entrance. I am sorry I thought I sent this last week, and I did not. Please let me know if we can get this scheduled.

Rodney Hicks CIC,CIT,CLIA

Senior Branch Manager

BrightView Landscape Services

T.904-292-0716

C.904-759-7753

Rodney.Hicks@Brightview.com

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 244
Invoice Date: 6/1/23
Due Date: 6/1/23
Case:
P.O. Number:

Bill To:

Ridgewood Trails CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - June 2023		3,806.25	3,806.25
Website Administration - June 2023		100.00	100.00
Information Technology - June 2023		150.00	150.00
Dissemination Agent Services - June 2023		83.33	83.33
Office Supplies		0.84	0.84
Postage		23.85	23.85
Copies		44.10	44.10

RECEIVED
JUN 02 2023
BY: _____

Total	\$4,208.37
Payments/Credits	\$0.00
Balance Due	\$4,208.37

KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

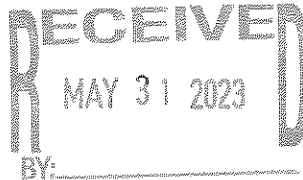
Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

May 31, 2023

Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157



Reference: Invoice No. 3225823
Client Matter No. 17623-1
Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Ridgewood Trails CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3225823
17623-1

Re: Ridgewood Trails CDD - General

For Professional Legal Services Rendered

04/01/23	S. Sandy	0.30	115.50	Monitor 2023 legislative session for legislation pertaining to or affecting District
04/25/23	K. Buchanan	0.20	61.00	Confer with district manager
TOTAL HOURS		0.50		
TOTAL FOR SERVICES RENDERED				\$176.50
TOTAL CURRENT AMOUNT DUE				<u>\$176.50</u>

MAKE CHECK PAYABLE TO:



Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

RIDGEWOOD TRAILS CDD
Taylor Tennison
475 West Town Pl
SUITE 114
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
718416	6/1/2023	\$672.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

0000000066213001000000009970100000006720004

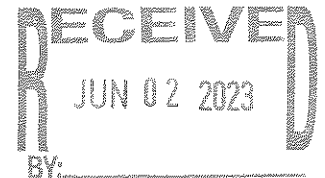
Please Return this portion with your payment

Invoice Due Date 6/11/2023 Invoice 99701B PO #

Invoice Date	Description	Quantity	Amount	Tax	Total
6/1/2023	Water Management - Monthly		\$672.00	\$0.00	\$672.00

Please remit payment for this month's invoice.

**Approved
Ridgewood Trails CDD
June Lake Maintenance
330.53800.46400
Tara R. Lee
6.2.23**



Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

Credits \$0.00
Adjustment \$0.00

AMOUNT DUE

Total Account Balance including this invoice: \$672.00

This Invoice Total: \$672.00

E-mail payments@lakedoctors.com to submit payment by ACH

Customer #: 718416
Portal Registration #: 98B142AF

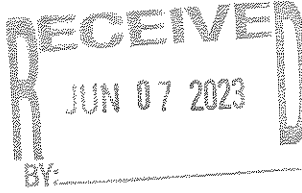
Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Customer Portal Link: www.lakedoctors.com/contact-us/make-a-payment/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



Wind River Environmental LLC.
8892 Normandy Blvd
Jacksonville FL 32221



Invoice

Customer Number: 2617519
Questions: 978-841-5000

BILL TO

JOB SITE

721 1 SP 0.630 E0014X J0022 D11052713616 S2 P9700934 0001:0001



Ridgewood Trails CDD
Tara Lee
3813 Great Falls Loop
Middleburg, FL 32068

Ridgewood Trails
1667 Azalea Ridge Blvd
Middleburg FL 32068

Service Date: 24-May-2023	Invoice Number: 5875176	Order Number: 8490166435
P.O. Number:	Invoice Date: 25-May-2023	Order Date: 15-May-2023

Quantity	Service Type	Amount	Tax
1.00	Fuel / Energy Recovery	\$206.63	\$0.00
1.00	Project-C-Hours-Dry Hi-Vac Truck	\$1,425.00	\$0.00

Technician Comments:
Clean catch basins full of debris
Catch basin by pool is full of grout.

Approved
Ridgewood Trails CDD
Repairs & Replacements
001.320.57200.46000
Tara R. Lee
6.7.23

Subtotal Non Tax	Subtotal Taxed	Tax	Subtotal	Adjustment	Payments	Payment Terms	Amount Due
\$1,631.63	\$0.00	\$0.00	\$1631.63		\$0.00	Net 30	\$1,631.63

TO VIEW AND PAY ONLINE GO TO: <http://wrenvironmental.billtrust.com> USE THE ENROLLMENT CODE: DLP XDM RWS

Please detach here and return the bottom portion with your payment.

From:

Ridgewood Trails CDD
Tara Lee
3813 Great Falls Loop
Middleburg, FL 32068

Customer #	Order Number	Invoice Number	Invoice Date	Amount Due
2617519	8490166435	5875176	25-May-2023	\$1,631.63

We accept the following credit cards within 30 days of the invoice date. Wind River Environmental will appear on your credit card statement for this transaction. For questions please visit www.wrenvironmental.com/policies



Remit To:

Wind River Environmental LLC.
P.O. Box 22074
New York, NY 10087-2074

22074 000005875176 000002617519 0000163163 3

Customer Service Report

Schedule Now For Service

May 2024

Call 904-695-1911

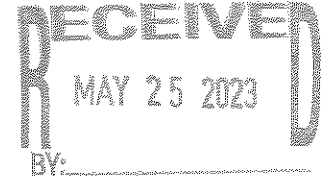
Work Order # 8490166435

Customer Since: 2023

<p style="text-align: center;">System Owner</p> <p>Ridgewood Trails CDD 3813 Great Falls Loop Middleburg, FL 32068 904-214-3346</p>	<p style="text-align: center;">System Location</p> <p>Ridgewood Trails 1667 Azalea Ridge Blvd Middleburg, FL 32068 Tara Lee : 904-214-3346</p>
--	---

Service Date: May 05/24/2023 01:15 PM
Service Type: Standard
Approx. Gals.: 0
Depth Below: 0
Cust Home: NO
Township:
County: Clay County

Frequency:
Previous Service:
System Treatment:
Custom Clean:
Filter
Inspection/T5:
Build Up:



Description	Qty	Unit Price	Ext. Price
Fuel / Energy Recovery	1.00	\$206.6250	\$206.63
Project-C-Hours-Dry Hi-Vac Truck	1.00	\$1,425.0000	\$1,425.00
Subtotal:			\$1631.63
Tax:			\$0.00
Total:			\$1631.63

<input type="checkbox"/> System Normal	Keep your system healthy by following these 3 steps: <ul style="list-style-type: none"> • Regular Service • Use WRE Septic System Treatment • Use a Filter
<input type="checkbox"/> Excessive Solids	Use WRE Septic System Treatment
<input type="checkbox"/> Heavy Sludge	Use WRE Septic System Treatment
<input type="checkbox"/> Tee Missing/Broken	Repair/Replace Tee
<input type="checkbox"/> High Liquid Level	Possible system failure. Call for evaluation or customer cleaning.
<input type="checkbox"/> Distribution Box Issue	See notes below for details.
<input type="checkbox"/> Missing Filter	Use a filter.
<input type="checkbox"/> Other	See notes below for details.

Schedule Now for Service
May 2024
 Call 904-695-1911

Payment Detail:
 Invoice
 Net 30

Customer not on site

X
 Customer Signature

To schedule repairs, customer cleaning, or system evaluation, call 904-695-1911

Technician: Brandon Burnette

Arrived at: 3:09 PM

Left at: 4:04 PM

Tech Notes:

Clean catch basins full of debris Catch basin by pool is full of grout. Tech Recommendation: No Recommendation - None



A Wind River Environmental Company

emit payment to P.O. Box 22074 New York, NY 10087-2074

Approved
Ridgewood Trails CDD
Repairs & Replacements
001.320.57200.46000
Tara R. Lee
5.25.23







1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

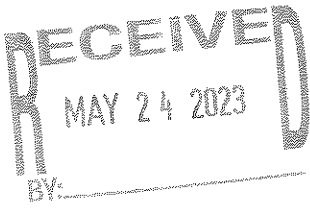
Invoice

Date 6/1/2023

Invoice # 131295614927

Terms	Net 20
Due Date	6/21/2023
PO #	

Bill To	Ship To
RMS Ridgewood Trails CDD 9655 Florida Mining Blvd Bldg 300 suite 305 Jacksonville FL 32257	Azalea Ridge by DR Horton 1667 Azalea Ridge Blvd Middleburg FL 32068

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	1,244.16
	<p>Approved Ridgewood Trails CDD Pool Chemicals 001.320.57200.52100 Tara R. Lee 5.25.23</p> 			

Subtotal 1,244.16
Shipping Cost (FEDEX GROUND) 0.00
Total 1,244.16
Amount Due \$1,244.16

Remittance Slip

Customer
13AZA025
Invoice #
131295614927

Amount Due \$1,244.16

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295614927

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 336
 Invoice Date: 5/31/2023
 Due Date: 5/31/2023
 Case:
 P.O. Number:

Bill To:
 Ridgewood Trails CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Lifeguard / Deck Monitor Services through May 2023 300.570,4510 <div data-bbox="402 987 706 1165" style="border: 1px solid black; padding: 5px; text-align: center;"> <p>RECEIVED</p> <p>JUN 09 2023</p> <p>BY: _____</p> </div> <div data-bbox="389 1417 803 1585" style="margin-top: 20px;"> <p><i>Jerry Lambert</i> 6-9-23</p> </div>	113.59	18.50	2,101.42

Total	\$2,101.42
Payments/Credits	\$0.00
Balance Due	\$2,101.42

RIDGEWOOD TRAILS CDD
LIFEGUARD INVOICE DETAIL

Quantity	Description	Rate	Amount
113.59	Lifeguard/Deck Monitor Services for Ridgewood Covering May 2023	\$ 18.50	\$2,101.42
	LIFEGUARDS # 320-572-4510		
	TOTAL DUE:		<u>\$2,101.42</u>

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
LIFEGUARD BILLABLE HOURS MAY 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/6/23	5.82	R.A.	Lifeguarding
5/6/23	5.6	M.M.	Lifeguarding
5/7/23	5.6	R.A.	Lifeguarding
5/7/23	5.85	M.M.	Lifeguarding
5/7/23	5.58	M.K.	Lifeguarding
5/14/23	5.7	R.A.	Lifeguarding
5/14/23	5.77	M.M.	Lifeguarding
5/14/23	5.67	M.K.	Lifeguarding
5/20/23	5.43	R.A.	Lifeguarding
5/20/23	5.62	M.K.	Lifeguarding
5/21/23	6.03	R.A.	Lifeguarding
5/21/23	5.6	M.M.	Lifeguarding
5/21/23	5.55	M.K.	Lifeguarding
5/27/23	5.4	M.K.	Lifeguarding
5/27/23	5.7	J.G.	Lifeguarding
5/28/23	5.78	R.A.	Lifeguarding
5/28/23	5.55	M.M.	Lifeguarding
5/28/23	5.57	M.K.	Lifeguarding
5/29/23	6.07	R.A.	Lifeguarding
5/29/23	5.7	M.K.	Lifeguarding
TOTAL	<u><u>113.59</u></u>		

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 335
 Invoice Date: 6/1/2023
 Due Date: 6/1/2023
 Case:
 P.O. Number:

Bill To:
 Ridgewood Trails CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.320.57200.34200 - Janitorial Services - June 2023		881.92	881.92
1.320.57200.46500 - Pool Maintenance Services - June 2023		1,405.42	1,405.42
1.330.53800.34000 - Contract Administration - June 2023		1,912.33	1,912.33
1.320.57200.46200 - Facility Management - Ridgewood Trails - June 2023		5,300.00	5,300.00

RECEIVED
 JUN 05 2023
 BY: _____

Jerry Lambert
 6-5-23

Total	\$9,499.67
Payments/Credits	\$0.00
Balance Due	\$9,499.67



Turner Pest Control
 PAYMENT ADDRESS:
 Turner Pest Control LLC • P.O. Box 952503 • Atlanta, Georgia 31192-2503
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305 • turnerpest.com

Turner Pest Control LLC
 P.O. Box 952503
 Atlanta, GA 31192-2503
 904-355-5300

Service Slip/Invoice

INVOICE: 617284799
DATE: 5/31/2023
ORDER: 617284799

Bill To: [761826]
 Ridgewood Trails CDD
 3813 Greatfall Loop
 Middleburg, FL 32068

Work Location: [761826] 904-214-3346
 Ridgewood Trails CDD
 3813 Greatfall Loop
 Middleburg, FL 32068

Work Date	Time	Target Pest	Technician	Time In
5/31/2023	01:57 PM			01:57 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	5/31/2023		02:06 PM

Service	Description	Price
---------	-------------	-------

CPCSMART	SMART Rodent Control Program	\$90.00
----------	------------------------------	---------

SUBTOTAL	\$90.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$90.00

RECEIVED
 JUN 01 2023
 BY: _____

Approved
Ridgewood Trails CDD
Amentiy Center ~ Pest Control
001.320.57200.43200
Tara R. Lee
6.2.23

AMOUNT DUE \$90.00

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.



VECTOR SECURITY

9456 Phillips Highway, Suite 1
Jacksonville, FL 32256

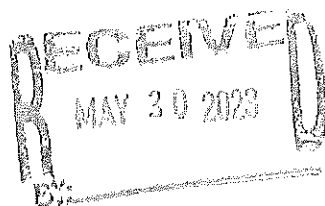
Account Information

Invoice Number: 72151507
Invoice Date: 05/22/2023
Branch: 72
Account Number: 6433093
Due Date: 06/21/2023

Account Activity

Description	Qty	Unit Amt	Extended Amt	Tax Amt	Total Amt
RIDGEWOOD TRAILS DE 1667 AZALEA RIDGE 32068 Service From: 06/01/2023 To: 06/30/2023 RECURRING SERVICES			142.95	0.00	142.95

Approved
Ridgewood Trails CDD
Security Cameras
320.57200.34510
Tara R. Lee
6.2.23



Extended Total	Tax Total	Invoice Total	Prior Balance	Total Due
\$142.95	\$0.00	\$142.95	\$0.00	\$142.95

Important Messages

Sales scams are on the rise. Learn how to protect yourself.

www.vectorsecurity.com/sales-scam

For all inquiries call your local branch phone number: 1-904-265-7890

Please detach and return below portion with your payment
DO NOT SEND CORRESPONDENCE WITH YOUR PAYMENT

MS9GW7JF



9456 Phillips Highway, Suite 1
Jacksonville, FL 32256

VECTOR SECURITY

Address Service Requested

4714014102 PRESORT PBPS032
RIDGEWOOD TRAILS DEVELOPMENT D
475 WEST TOWN PLACE SUITE 114
SAINT AUGUSTINE FL 32092-3649

Invoice

Customer Name: RIDGEWOOD TRAILS DEVELOPMENT
Invoice Number: 72151507
Invoice Date: 05/22/2023
Account Number: 6433093
Due Date: 06/21/2023
Amount Due: \$142.95

Amount Enclosed: \$
Please write your account number on your check. Thank you in advance for your prompt payment. Use the enclosed envelope and make checks payable to:

VECTOR SECURITY, INC.
PO BOX 89462
CLEVELAND, OHIO 44101-6462



Check box and fill out reverse side to correct billing address.

00000000720000000643309390072151507000000000142956

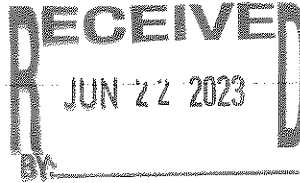
CLAY TODAY

A Division of Osteen Media Group

Clay Today
3513 US Hwy 17
Fleming Island, FL 32003
904-264-3200

INVOICE

Invoice Number: 2023-253730
Invoice Date: 6/15/2023
Due Date: 7/14/2023



BILL TO
Sarah Sweeting
Ridgewood Trails C.D.D.
475 W TOWN PL
#114
SAINT AUGUSTINE, FL 32092

Advertiser
Ridgewood Trails C.D.D.

Customer ID
21794

Invoice Notes	PO #	Pub.	Issue	Year	AdTitle	Ad Size	Color	Ad Inch	Net
Legal # 70695	Notice of Public Hearing Fiscal Year 2023/2024 Budget 4x9 back display	CT - Clay Today	Jun 15	2023		Column Inch	Black & White	9.0000	\$360.00
									\$360.00

Total:									\$360.00
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Please mail payments to:
Osteen Media Group
3513 US Hwy 17
Fleming Island Florida 32003

Affidavit attached to this invoice.

Please call the office at 904-264-3200 if you would like to pay by credit card.

Please pay from this invoice. Email for inquiries or questions - legal@claytodayonline.com. Thank you for your business.

CLAY TODAY

PUBLISHER AFFIDAVIT

PUBLISHER AFFIDAVIT
CLAY TODAY
Published Weekly
Fleming Island, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Hugh Osteen, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Fleming Island in Clay County, Florida; that the attached copy of advertisement Being a Notice of Public Hearing

In the matter of Proposed Budget Fiscal Year 2023/2024 with map

LEGAL: 70695

Was published in said newspaper in the issues:

6/8/2023 and 6/15/2023

Affiant Further says that said "Clay Today" is a newspaper published at Fleming Island, in said Clay County, Florida, and that the said newspaper Has heretofore been continuously published in said Clay County, Florida, Weekly, and has been entered as Periodical material matter at the post Office in Orange Park, in said Clay County, Florida, for period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Hugh Osteen

Sworn to me and subscribed before me 06/15/2023

Christie Lou Wayne



NOTARY PUBLIC, STATE OF FLORIDA

3513 US HWY 17 Fleming Island FL 32003
Telephone (904) 264-3200
FAX (904) 264-3285
E-Mail: legal@claytodayonline.com
Christie Wayne christie@osteenmediagroup.com

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2023/2024 BUDGET; NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF OPERATIONS AND MAINTENANCE SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

Upcoming Public Hearings, and Regular Meeting

The Board of Supervisors ("Board") for the Ridgewood Trails Community Development District ("District") will hold the following two public hearings and a regular meeting:

DATE: July 5, 2023
TIME: 6:00 p.m.

LOCATION: Azalea Ridge Amenity Center
1667 Azalea Ridge Boulevard
Middleburg, Florida 32068

The first public hearing is being held pursuant to Chapter 190, Florida Statutes, to receive public comment and objections on the District's proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("Fiscal Year 2023/2024"). The second public hearing is being held pursuant to Chapters 190 and 197, Florida Statutes, to consider the imposition of operations and maintenance special assessments ("O&M Assessments") upon the lands located within the District, to fund the Proposed Budget for Fiscal Year 2023/2024; to consider the adoption of an assessment roll; and, to provide for the levy, collection, and enforcement of assessments. At the conclusion of the hearings, the Board will, by resolution, adopt a budget and levy O&M Assessments as finally approved by the Board. A Board meeting of the District will also be held where the Board may consider any other District business.

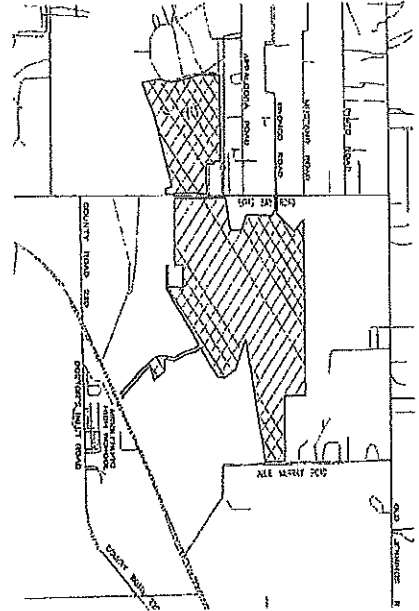
Description of Assessments

The District imposes O&M Assessments on benefited property within the District for the purpose of funding the District's general administrative, operations, and maintenance budget. A geographic depiction of the property potentially subject to the proposed O&M Assessments is identified in the map attached hereto. The table below shows the schedule of the proposed O&M Assessments, which are subject to change at the hearing:

Land Use	Total # of Units / Acres	Proposed O&M Assessment (including collection costs / early payment discounts)
50' lot	470	\$908.19
60' lot	221	\$1100.06

The proposed O&M Assessments as stated include collection costs and/ or early payment discounts, which Clay County ("County") may impose on assessments that are collected on the County tax bill. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the "maximum rate" authorized by law for O&M Assessments, such that no assessment hearing shall be held or notice provided in future years unless the assessments are proposed to be increased or another criterion within Section 197.3632(4), Florida Statutes, is met. Note that the O&M Assessments do not include any debt service assessments previously levied by the District and due to be collected for Fiscal Year 2023/2024.

For Fiscal Year 2023/2024, the District intends to have the County tax collector collect the assessments imposed on certain developed property. It is important to pay your assessment because failure to pay will cause a tax certificate to be issued against the property which may result in loss of title,



or for direct billed assessments, may result in a foreclosure action, which also may result in a loss of title. The District's decision to collect assessments on the tax roll or by direct billing does not preclude the District from later electing to collect those or other assessments in a different manner at a future time.

Additional Provisions

The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Proposed Budget, proposed assessment roll, and the agenda for the hearings and meeting may be obtained at the offices of the District Manager, located at c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Manager's Office"), during normal business hours. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting. There may be occasions when staff or board members may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Please note that all affected property owners have the right to appear at the public hearings and meeting, and may also file written objections with the District Manager's Office within twenty days of publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Manlee Giles
District Manager

Legal 70695 published 6/8/2023 and 6/15/2023 in Clay County's Clay Today Newspaper.

KUTAK ROCK LLP

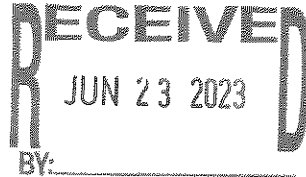
TALLAHASSEE, FLORIDA

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 23, 2023



Check Remit To:
Kutak Rock LLP
PO Box 30057
Omaha, NE 68103-1157

Reference: Invoice No. 3238694
Client Matter No. 17623-1
Notification Email: eftgroup@kutakrock.com

Mr. Jim Oliver
Ridgewood Trails CDD
Governmental Management Services – St. Augustine
Suite 114
475 West Town Place
St. Augustine, FL 32092

Invoice No. 3238694
17623-1

Re: Ridgewood Trails CDD - General

For Professional Legal Services Rendered

05/03/23	W. Haber	2.90	1,116.50	Prepare for and participate in Board meeting
05/08/23	J. Gillis	1.40	203.00	Draft amenities management agreement with Riverside Management; draft published notice, mailed notice and affidavit of mailing for FY 2024 budget adoption; revise appropriation and assessment resolutions
05/10/23	K. Buchanan	0.40	122.00	Confer with district manager
05/12/23	K. Buchanan	0.50	152.50	Review outstanding action items; prepare for budget cycle
05/15/23	K. Buchanan	0.40	122.00	Confer with board member regarding solicitation process
05/25/23	K. Buchanan	0.20	61.00	Review records request and confer with district manager
05/30/23	J. Gillis	0.10	14.50	Finalize and coordinate dissemination of published notice and mailed notice for FY 2024

KUTAK ROCK LLP

Ridgewood Trails CDD
June 23, 2023
Client Matter No. 17623-1
Invoice No. 3238694
Page 2

budget hearing

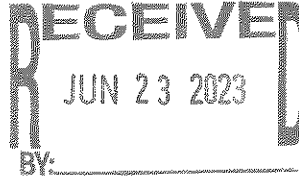
TOTAL HOURS	5.90	
TOTAL FOR SERVICES RENDERED		\$1,791.50
TOTAL CURRENT AMOUNT DUE		<u>\$1,791.50</u>

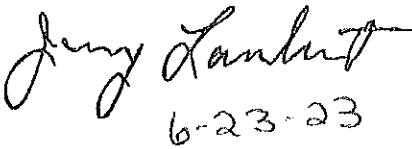
Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 337
 Invoice Date: 6/20/2023
 Due Date: 6/20/2023
 Case:
 P.O. Number:

Bill To:
 Ridgewood Trails CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2023		1,331.65	1,331.65
Maintenance Supplies		1,181.45	1,181.45
Gen. Facility Maint. #812.68 1.320.57200.46100			
Repairs/Replace Field #711 ⁰⁰ 1.330.53800.46000			
Repairs/Replace Amenity #704 ⁰⁰ 1.320.57200.46000			
Janitorial Supplies #167 ²⁶ 1.320.57200.52200			
Office Supplies #118 ¹⁶ 1.320.57200.49000			
			

Total	\$2,513.10
Payments/Credits	\$0.00
Balance Due	\$2,513.10

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF MAY 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/2/23	2.5	M.B.	Cleaned and removed debris from storage room and organized, troubleshoot hammerhead for pool
5/2/23	2.5	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
5/3/23	5	M.B.	Installed towel dispenser in handicap stall in men's restroom, picked up supplies, installed stainless plates in men's and women's restrooms handicap stall, door knocking holes in the drywall, reinstall slide rules onto metal fence at slide entrance
5/4/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, picked up supplies
5/8/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
5/10/23	2	M.B.	Replaced hammerhead pool vacuum motor
5/10/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground, roadways and lakes, changed trash receptacles
5/12/23	2	M.B.	Replace light bulbs in club house
5/12/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
5/15/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
5/18/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
5/19/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
5/22/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
5/24/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, picked up supplies
5/26/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
5/31/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
TOTAL	<u>36</u>		
MILES	<u>161</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 6/05/23

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
	5/9/23	Envelopes 45pk	6.79	T.L.
	5/9/23	Replacement Remote Control	8.63	T.L.
	5/9/23	Air Wick Refill 7ct	15.77	T.L.
	5/12/23	Light Bulbs 6pk	25.28	M.B.
	5/12/23	pH Down Stabilizer 5lbs	22.98	M.B.
	5/12/23	Chlorine Tablets 12lbs	102.35	M.B.
	5/12/23	Algaecide 32oz	28.73	M.B.
	5/12/23	AAA Batteries 30pk	24.00	F.S.
	5/16/23	3-Outlet Extender Wall Adapter (2)	12.33	T.L.
	5/16/23	Paper Shredder	49.65	T.L.
	5/16/23	Jumbo Paper Towel Rolls 6pk	90.25	F.S.
	5/16/23	Urinal Screens 10pk (2)	77.00	F.S.
	5/17/23	Sign Frame	189.08	T.L.
	5/17/23	Pool Closed Reserved for Private Party Sign (2)	74.28	T.L.
	5/17/23	Pool Closed Violators Will Lose Access Privileges (2)	74.28	T.L.
	5/18/23	Disposable Gloves 200ct	26.42	F.S.
	5/18/23	33 Gallon Trash Bags 50ct	19.52	F.S.
	5/23/23	No Pets in Playground Area Sign (2)	76.35	T.L.
	5/23/23	Please Use Headphones Sign	10.40	T.L.
	5/24/23	Extension Cord	17.23	F.S.
	5/24/23	Printer Paper 3 Reams	25.15	T.L.
	5/24/23	Ink Cartridges Black, Cyan, Magenta and Yellow	36.58	T.L.
	5/25/23	Screws 10pk	8.02	M.B.
	5/25/23	Lock Nuts 3pk	1.59	M.B.
	6/2/23	Keys (2)	9.13	M.B.
	6/2/23	Key Copy	4.57	M.B.
	6/2/23	40lbs Concrete	39.45	M.B.
	6/2/23	Muriatic Acid (2)	68.93	M.B.
	6/2/23	Concrete Trowel Finish	23.14	M.B.
	6/2/23	Concrete Trowel Margin	13.63	M.B.
		TOTAL	<u>\$1,181.45</u>	



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3511
Fax 904-908-6983

INVOICE

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	TH042189
ORDER #	74095348
DATE	05/04/23
PAGE	1 of 1



BILL TO

277678
RIDGEWOOD TRAILS CDD
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648

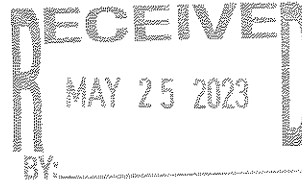
SHIP TO

681-JACKSONVILLE EAST-SCP DIST
9301 HOGAN RD
JACKSONVILLE, FL 32216-0400

CUSTOMER P/O NUMBER JAY	SHIP VIA STAGED WILL CALL	WRITTEN BY ANGELIA JACKSON(74)	ORDER DATE 05/04/23
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 06/03/23
JOB / SHIP-TO NAME RIDGEWOOD TRAILS	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-239-5309

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	SPG-051-0141		FC-9750 17.5"x24" ANTHONY RECTANGULAR DE FILTER GRID	EA	9	9	9	0	23.12	208.08
				10-B-02						

Approved
Ridgewood Trails CDD
Repairs and Replacement
001.320.52700.46000
Tara R. Lee
5.25.23



___ PLACARDS SUPPLIED-YES ___ NO ___ REFUSED ___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
208.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	208.08

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: ANGELIA JACKSON(74)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 277678 Cust Name: RIDGEWOOD TRAILS CDD
Inv#: TH042189 Invoice Date: 05/04/23 Invoice Amount: \$208.08

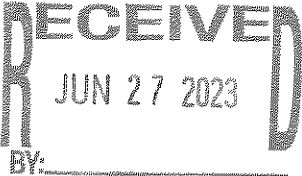
Remit To:
SCP DISTRIBUTORS LLC
DEPT 0594
PO BOX 850001
ORLANDO, FL 32885-0594

INVOICE



Ridgewood Trails CDD
475 W Town Pl Ste 114
St Augustine FL 32092

Customer #: 24319930
Invoice #: 8472942
Invoice Date: 7/1/2023
Cust PO #:

Job Number	Description	Amount
346100568	Ridgewood Trails CDD Exterior Maintenance For July	10,292.00
 Approved Ridgewood Trails CDD Landscape Maintenance 001.330.53800.46200 Tara R. Lee 6.27.23		
Total invoice amount		10,292.00
Tax amount		
Balance due		10,292.00

Terms: Net 15 Days

If you have any questions regarding this invoice, please call 904-292-0716

Please detach stub and remit with your payment

Payment Stub

Customer Account#: 24319930
Invoice #: 8472942
Invoice Date: 7/1/2023

Amount Due: \$10,292.00

Thank you for allowing us to serve you

Please reference the invoice # on your check
and make payable to:

Ridgewood Trails CDD
475 W Town Pl Ste 114
St Augustine FL 32092

BrightView Landscape Services, Inc.
P.O. Box 740655
Atlanta, GA 30374-0655

MAKE CHECK PAYABLE TO:

 **The Lake Doctors, Inc.**
Landscape Management Services
Post Office Box 20122
Tampa, FL 33622-0122
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER EXP. DATE
SIGNATURE AMOUNT PAID

ADDRESSEE

Please check if address below is incorrect and indicate change on reverse side

RIDGEWOOD TRAILS CDD
Taylor Tennison
475 West Town Pl
SUITE 114
St Augustine, FL 32092

ACCOUNT NUMBER	DATE	BALANCE
718416	7/3/2023	\$672.00

The Lake Doctors
Post Office Box 20122
Tampa, FL 33622-0122

00000000662130010000001065050000006720006

Please Return this portion with your payment

Invoice Due Date 7/13/2023	Invoice 106505B	PO #
-----------------------------------	------------------------	-------------

Invoice Date	Description	Quantity	Amount	Tax	Total
7/3/2023	3813 Great Falls Loop Middleburg, FL 32068 Water Management - Monthly		\$672.00	\$0.00	\$672.00

Please remit payment for this month's invoice.

Approved
Ridgewood Trails CDD
Lake Maintenance
1.330.53800.46400
Tara R. Lee
7.3.23

RECEIVED
JUL 03 2023
BY: _____

Please provide remittance information when submitting payments,
otherwise payments will be applied to the oldest outstanding invoices.

Credits	\$0.00
Adjustment	\$0.00
AMOUNT DUE	

Total Account Balance including this invoice:

\$672.00

This Invoice Total:

\$672.00

Click the "Pay Now" link to submit payment by ACH

Customer #: 718416
Portal Registration #: 98B142AF

Corporate Address
4651 Salisbury Rd, Suite 155
Jacksonville, FL 32256

Customer Portal Link: www.lakedoctors.com/contact-us/make-a-payment/

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

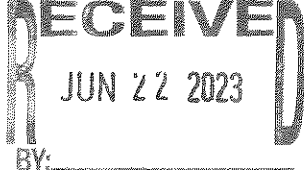
Invoice

Date 7/1/2023

Invoice # 131295615631

Terms	Net 20
Due Date	7/21/2023
PO #	

Bill To RMS Ridgewood Trails CDD 9655 Florida Mining Blvd Bldg 300 suite 305 Jacksonville FL 32257	Ship To Azalea Ridge by DR Horton 1667 Azalea Ridge Blvd Middleburg FL 32068
--	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	1,244.16
				
<p>Approved Ridgewood Trails CDD Pool Chemicals 001.320.57200.52100 Tara R. Lee 6.22.23</p>				

Subtotal 1,244.16
 Shipping Cost (FEDEX GROUND) 0.00
Total 1,244.16
Amount Due \$1,244.16

Remittance Slip

Customer
13AZA025
Invoice #
131295615631

Amount Due \$1,244.16
Amount Paid _____
Make Checks Payable To
 Poolsure
 PO Box 55372
 Houston, TX 77255-5372



131295615631



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3511
Fax 904-908-6983

INVOICE REPRINT

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	74025454
ORDER #	74099181
DATE	05/25/23
PAGE	1 of 1



BILL TO

277678
RIDGEWOOD TRAILS CDD
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648

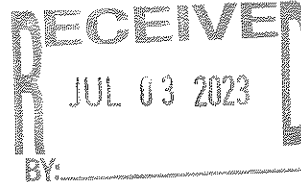
SHIP TO

74-JACKSONVILLE-SCP DIST.
2900 DAWN RD
JACKSONVILLE, FL 32207-7904

CUSTOMER P/O NUMBER 5/25/23	SHIP VIA PRIORITY PICK	WRITTEN BY JESSE SEXTON(74)	ORDER DATE 05/25/23
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 06/24/23
JOB / SHIP-TO NAME RIDGEWOOD TRAILS	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-239-5309

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	GHS-45-805		45MJL5A1STAA 120V 50GPD 25PSI .25" ADJ 1-HEAD CLASSIC PUMP	EA	2	2	2	0	395.57	791.14
			SER#040623FL0011360							SER#040623FL0011390

Approved
Ridgewood Trails, CDD
Amenity Center
Repairs & Replacements
1.320.57200.46000
Tara R. Lee
7.3.23



___ PLACARDS SUPPLIED-YES ___ NO ___ REFUSED ___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
791.14	0.00	0.00	0.00	0.00	0.00	0.00	0.00	791.14

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: JOSE DIAZ(74)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 277678 Cust Name: RIDGEWOOD TRAILS CDD
Inv#: 74025454 Invoice Date: 05/25/23 Invoice Amount: \$791.14

WARNING: Cancer and Reproductive Harm - www.p65warnings.ca.gov

Remit To:
SCP DISTRIBUTORS LLC
DEPT 0594
PO BOX 850001
ORLANDO, FL 32885-0594



194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927
Phone 904-739-3511
Fax 904-908-6983

INVOICE REPRINT

EMERGENCY RESPONSE #
1-800-424-9300

INVOICE #	CS170601
ORDER #	CS169730
DATE	06/02/23
PAGE	1 of 1



BILL TO

277678
RIDGEWOOD TRAILS CDD
475 W TOWN PL
SAINT AUGUSTINE, FL 32092-3648

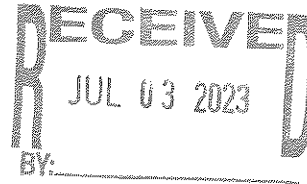
SHIP TO

194-ORANGE PARK-SCP DIST.
8601 YOUNGERMAN CT UNIT 2
JACKSONVILLE, FL 32244-8927

CUSTOMER P/O NUMBER	SHIP VIA PRIORITY PICK	WRITTEN BY LARRY HORNE(194)	ORDER DATE 06/02/23
CUSTOMER RELEASE NUMBER	FREIGHT TERMS 02 IN/OUTBOUND	PAYMENT TERMS NET 30 DAYS	DUE DATE 07/02/23
JOB / SHIP-TO NAME RIDGEWOOD TRAILS	PURCHASING AGENT	CONTACT JAY SORIANO	PHONE 904-239-5309

LN#	PRODUCT	HM	DESCRIPTION	U/M	OPEN	PCK-QTY	SHQ-QTY	B/O	PRICE	EXTENSION
1	ADJ-40-206		PROD069 48" HANDLE KNUCKLE MEDIUM PAD	EA	1	1	1	0	21.64	21.64
				D-05-D						

Approved
Ridgewood Trails, CDD
Amenity Center
Repairs & Replacements
1.320.57200.46000
Tara R. Lee
7.3.23



___ PLACARDS SUPPLIED-YES___ NO___ REFUSED___

MERCHANDISE TOTAL	DISCOUNTS	MISC CHARGES	SALES TAX	INBOUND FREIGHT	OUTBOUND FREIGHT	DEPOSIT AMOUNT	DEPOSIT APPLIED	INVOICE TOTAL
21.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	21.64

This is to certify that the herein named materials are properly classified, described, packaged, marked, and labeled, and are in proper condition for transportation according to the applicable regulations of the department of transportation.

SIGNATURE: LARRY HORNE(194)

Subject to our terms at <http://www.poolcorp.com/dealer-terms-conditions>

SIGNATURE: _____

RECEIVED BY: _____

Cust#: 277678 Cust Name: RIDGEWOOD TRAILS CDD
Inv#: CS170601 Invoice Date: 06/02/23 Invoice Amount: \$21.64

Remit To:
SCP DISTRIBUTORS LLC
DEPT 0594
PO BOX 850001
ORLANDO, FL 32885-0594



PAYMENT ADDRESS:
 Turner Pest Control LLC - P.O. Box 952503 - Atlanta, Georgia 31192-2503
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-6365 • turnerpest.com

Turner Pest Control LLC
 P.O. Box 952503
 Atlanta, GA 31192-2503
 904-355-5300

Service Slip/Invoice

INVOICE:	617396884
DATE:	6/29/2023
ORDER:	617396884

Bill To: [761826]
 Ridgewood Trails CDD
 3813 Greatfall Loop
 Middleburg, FL 32068

Work Location: [761826] 904-214-3346
 Ridgewood Trails CDD
 3813 Greatfall Loop
 Middleburg, FL 32068

Work Date 6/29/2023	Time 03:46 PM	Target Pest	Technician	Time In 03:46 PM
Purchase Order	Terms NET 30	Last Service 6/29/2023	Map Code	Time Out 03:58 PM

Service	Description	Price
---------	-------------	-------

CPCSMART	SMART Rodent Control Program	\$90.00
		SUBTOTAL \$90.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$90.00

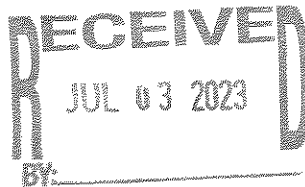
Approved
Ridgewood Trails CDD
Pest Control
1.320.57200.43200
Tara R. Lee
7.3.23

AMOUNT DUE \$90.00



TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE



Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



9456 Phillips Highway, Suite 1
Jacksonville, FL 32256

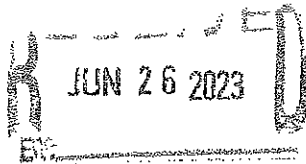
Account Information

Invoice Number: 72317974
 Invoice Date: 06/21/2023
 Branch: 72
 Account Number: 6433093
 Due Date: 07/21/2023

Account Activity

Description	Qty	Unit Amt	Extended Amt	Tax Amt	Total Amt
PRIOR BALANCE, INCLUDING PAYMENTS RECEIVED AS OF 06/21/2023. PLEASE DISREGARD IF PAID.					142.95
RIDGEWOOD TRAILS DE 1667 AZALEA RIDGE 32068 Service From: 07/01/2023 To: 07/31/2023 RECURRING SERVICES			142.95	0.00	142.95

Approved
 Ridgewood Trails CDD
 Security Cameras
 320.57200.34510
 Tara R. Lee
 6.27.23



Extended Total	Tax Total	Invoice Total	Prior Balance	Total Due
\$142.95	\$0.00	\$142.95	\$142.95	\$285.90

Important Messages

Sales scams are on the rise. Learn how to protect yourself.

www.vectorsecurity.com/sales-scam

For all inquiries call your local branch phone number: 1-904-265-7890

Please detach and return below portion with your payment
 DO NOT SEND CORRESPONDENCE WITH YOUR PAYMENT

MS9GW7JF



9456 Phillips Highway, Suite 1
Jacksonville, FL 32256

VECTOR SECURITY

Address Service Requested

9096015707 PRESORT PBPS035

RIDGEWOOD TRAILS DEVELOPMENT D
 475 WEST TOWN PLACE SUITE 114
 SAINT AUGUSTINE FL 32092-3649

Invoice

Customer Name: RIDGEWOOD TRAILS DEVELOPMENT D
 Invoice Number: 72317974
 Invoice Date: 06/21/2023
 Account Number: 6433093
 Due Date: 07/21/2023
 Amount Due: \$285.90
 Amount Enclosed: \$

Please write your account number on your check. Thank you in advance for your prompt payment. Use the enclosed envelope and make checks payable to:

VECTOR SECURITY, INC.
 PO BOX 89462
 CLEVELAND, OHIO 44101-6462



Check box and fill out reverse side to correct billing address.

00000000720000000643309390072317974000000000285909

CLAY TODAY

A Division of Osteen Media Group

Clay Today
3513 US Hwy 17
Fleming Island, FL 32003
904-264-3200

INVOICE

Invoice Number: 2023-253729
Invoice Date: 6/30/2023
Due Date: 7/30/2023
Current Account Balance: \$720.00

BILL TO
Sarah Sweeting
Ridgewood Trails C.D.D.
475 W TOWN PL
#114
SAINT AUGUSTINE, FL 32092

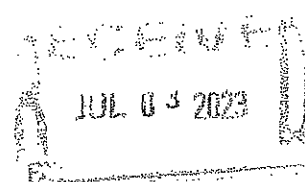
Advertiser
Ridgewood Trails C.D.D.
21794

Sales Rep
Shelli Shealy

PO #	Pub.	Issue	Year	Ad Size	Color	Invoice Notes	Net
Notice of Public Hearing Fiscal Year 2023/2024 Budget 4x9 back display	CT - Clay Today	Jun 8	2023	Column Inch	Black & White	Legal # 70695	\$360.00
							\$360.00

Total: \$360.00

OMG
Osteen Media Group



Please mail payments to:
Osteen Media Group
3513 US Hwy 17
Fleming Island
Florida 32003

Payment is due on or before 7/30/2023

For questions or problems with this invoice, please email AR@Osteenmediagroup.com, or Call Christie at 904-579-2153.

Thank you for your business.

CLAY TODAY

PUBLISHER AFFIDAVIT

**PUBLISHER AFFIDAVIT
CLAY TODAY**
Published Weekly
Fleming Island, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Hugh Osteen, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Fleming Island in Clay County, Florida; that the attached copy of advertisement Being a Notice of Public Hearing

In the matter of Proposed Budget Fiscal Year 2023/2024 with map

LEGAL: 70695

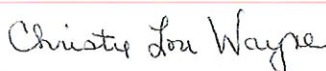
Was published in said newspaper in the issues:

6/8/2023 and 6/15/2023

Affiant Further says that said "Clay Today" is a newspaper published at Fleming Island, in said Clay County, Florida, and that the said newspaper Has heretofore been continuously published in said Clay County, Florida, Weekly, and has been entered as Periodical material matter at the post Office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 06/15/2023




NOTARY PUBLIC, STATE OF FLORIDA

3513 US HWY 17 Fleming Island FL 32003
Telephone (904) 264-3200
FAX (904) 264-3285
E-Mail: legal@claytodayonline.com
Christie Wayne christie@osteenmediagroup.com

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2023/2024 BUDGET; NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF OPERATIONS AND MAINTENANCE SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.

Upcoming Public Hearings, and Regular Meeting

The Board of Supervisors ("Board") for the Ridgewood Trails Community Development District ("District") will hold the following two public hearings and a regular meeting:

DATE: July 5, 2023
TIME: 6:00 p.m.

LOCATION: Azalea Ridge Amenity Center
1667 Azalea Ridge Boulevard
Middleburg, Florida 32068

The first public hearing is being held pursuant to Chapter 190, Florida Statutes, to receive public comment and objections on the District's proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2023 and ending September 30, 2024 ("Fiscal Year 2023/2024"). The second public hearing is being held pursuant to Chapters 190 and 197, Florida Statutes, to consider the imposition of operations and maintenance special assessments ("O&M Assessments") upon the lands located within the District, to fund the Proposed Budget for Fiscal Year 2023/2024; to consider the adoption of an assessment roll; and, to provide for the levy, collection, and enforcement of assessments. At the conclusion of the hearings, the Board will, by resolution, adopt a budget and levy O&M Assessments as finally approved by the Board. A Board meeting of the District will also be held where the Board may consider any other District business.

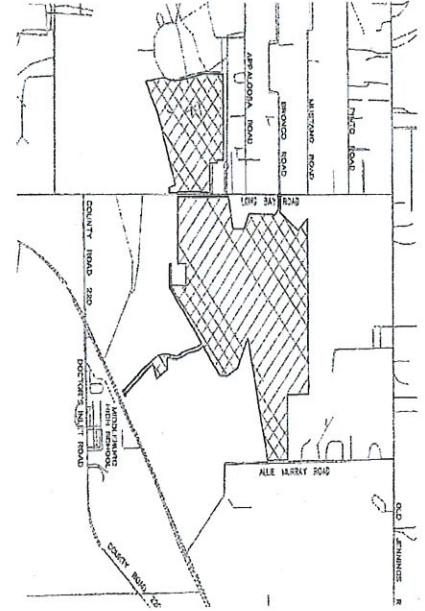
Description of Assessments

The District imposes O&M Assessments on benefitted property within the District for the purpose of funding the District's general administrative, operations, and maintenance budget. A geographic depiction of the property potentially subject to the proposed O&M Assessments is identified in the map attached hereto. The table below shows the schedule of the proposed O&M Assessments, which are subject to change at the hearing:

Land Use	Total # of Units / Acres	Proposed O&M Assessment (including collection costs / early payment discounts)
50' Lot	470	\$908.19
60' Lot	221	\$1100.06

The proposed O&M Assessments as stated include collection costs and/ or early payment discounts, which Clay County ("County") may impose on assessments that are collected on the County tax bill. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the "maximum rate" authorized by law for O&M Assessments, such that no assessment hearing shall be held or notice provided in future years unless the assessments are proposed to be increased or another criterion within Section 197.3632(4), Florida Statutes, is met. Note that the O&M Assessments do not include any debt service assessments previously levied by the District and due to be collected for Fiscal Year 2023/2024.

For Fiscal Year 2023/2024, the District intends to have the County tax collector collect the assessments imposed on certain developed property. It is important to pay your assessment because failure to pay will cause a tax certificate to be issued against the property which may result in loss of title,



or for direct billed assessments, may result in a foreclosure action, which also may result in a loss of title. The District's decision to collect assessments on the tax roll or by direct billing does not preclude the District from later electing to collect those or other assessments in a different manner at a future time.

Additional Provisions

The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Proposed Budget, proposed assessment roll, and the agenda for the hearings and meeting may be obtained at the offices of the District Manager, located at c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Manager's Office"), during normal business hours. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting. There may be occasions when staff or board members may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Please note that all affected property owners have the right to appear at the public hearings and meeting, and may also file written objections with the District Manager's Office within twenty days of publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Manlee Giles
District Manager

Legal 70695 published 6/8/2023 and 6/15/2023 in Clay County's Clay Today Newspaper.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

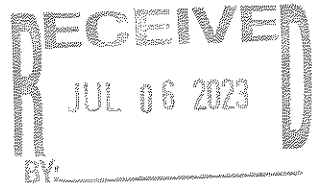
Invoice

Invoice #: 245
Invoice Date: 7/1/23
Due Date: 7/1/23
Case:
P.O. Number:

Bill To:

Ridgewood Trails CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - July 2023		3,806.25	3,806.25
Website Administration - July 2023		100.00	100.00
Information Technology - July 2023		150.00	150.00
Dissemination Agent Services - July 2023		83.33	83.33
Office Supplies		0.39	0.39
Postage		7.80	7.80
Copies		32.10	32.10
Telephone		45.16	45.16



Total	\$4,225.03
Payments/Credits	\$0.00
Balance Due	\$4,225.03

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 339
Invoice Date: 6/30/2023
Due Date: 6/30/2023
Case:
P.O. Number:

Bill To:
Ridgewood Trails CDD
475 West Town Place Sulte 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Assistant through May 2023	14.12	25.00	353.00

RECEIVED
JUL 10 2023
BY: _____

Jerry Lambert
7-10-23

Total	\$353.00
Payments/Credits	\$0.00
Balance Due	\$353.00

RIDGEWOOD TRAILS CDD

FACILITY ASSISTANT

<u>Qty./Hours</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
14.12	Facility Assistant	\$ 25.00	\$ 353.00

Covers Period: June 2023

TOTAL DUE:

\$ 353.00

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
ASSISTANT MANAGER BILLABLE HOURS
FOR THE MONTH OF JUNE 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/9/23	4	A.B.	Completed daily checklist, returned calls and emails
6/15/23	4	A.B.	Completed daily checklist, returned calls and emails
6/16/23	2.12	L.H.	Completed daily checklist, returned calls and emails
6/23/23	4	A.B.	Completed daily checklist, returned calls and emails
	<u>14.12</u>		

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 340
Invoice Date: 6/30/2023
Due Date: 6/30/2023
Case:
P.O. Number:

Bill To:
Ridgewood Trails CDD
475 West Town Place Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Lifeguard Services through June 2023 320.573.4510	125.32	18.50	2,318.42

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Jerry Lambert
7.10.23

Total	\$2,318.42
Payments/Credits	\$0.00
Balance Due	\$2,318.42

RIDGEWOOD TRAILS CDD
LIFEGUARD INVOICE DETAIL

Quantity	Description	Rate	Amount
125.32	Lifeguarding Services for Ridgewood Trails Covering June 2023	\$ 18.50	\$2,318.42
	LIFEGUARDS # 320-572-4510		
	TOTAL DUE:		<u><u>\$2,318.42</u></u>

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
LIFEGUARD BILLABLE HOURS JUNE 2023**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/2/23	5.88	R.A.	Lifeguarding
6/2/23	5.43	M.K.	Lifeguarding
6/9/23	5.5	M.M.	Lifeguarding
6/9/23	5.53	M.K.	Lifeguarding
6/10/23	5.08	R.A.	Lifeguarding
6/10/23	4.97	M.M.	Lifeguarding
6/10/23	4.82	M.K.	Lifeguarding
6/11/23	5.42	R.A.	Lifeguarding
6/11/23	5.33	M.K.	Lifeguarding
6/16/23	0.93	M.M.	Lifeguarding
6/16/23	1.78	M.K.	Lifeguarding
6/17/23	8	R.A.	Lifeguarding
6/17/23	2.12	M.M.	Lifeguarding
6/17/23	5.58	M.K.	Lifeguarding
6/18/23	5.73	R.A.	Lifeguarding
6/18/23	5.42	M.K.	Lifeguarding
6/23/23	4.32	M.K.	Lifeguarding
6/23/23	5.28	G.R.	Lifeguarding
6/24/23	5.17	R.A.	Lifeguarding
6/24/23	4.85	M.K.	Lifeguarding
6/25/23	5.6	R.A.	Lifeguarding
6/25/23	5.75	M.K.	Lifeguarding
6/30/23	5.68	M.K.	Lifeguarding
6/30/23	5.65	E.H.	Lifeguarding
6/30/23	5.5	J.M.	Lifeguarding
TOTAL	<u>125.32</u>		

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 338
 Invoice Date: 7/1/2023
 Due Date: 7/1/2023
 Case:
 P.O. Number:

Bill To:
 Ridgewood Trails CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
1.320.57200.34200 - Janitorial Services - July 2023		881.92	881.92
1.320.57200.46500 - Pool Maintenance Services - July 2023		1,405.42	1,405.42
1.330.53800.34000 - Contract Administration - July 2023		1,912.33	1,912.33
1.320.57200.46200 - Facility Management - Ridgewood Trails - July 2023		5,300.00	5,300.00

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 BY: _____

Jerry Lambert
 7-10-23

Total	\$9,499.67
Payments/Credits	\$0.00
Balance Due	\$9,499.67

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 341
 Invoice Date: 7/17/2023
 Due Date: 7/17/2023
 Case:
 P.O. Number:

Bill To:
 Ridgewood Trails CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance June 1 - June 30, 2023		1,138.40	1,138.40
Maintenance Supplies		1,708.77	1,708.77
Gen Fac Maint \$1874 ⁰⁰ 1.320.57200.46100 Repairs/Replace Field \$1,161. ⁹¹ 1.330.53800.46000 Repairs/Replace Am \$651. ⁰⁰ 1.320.57200.46000 Janitorial Supplies \$160. ²⁰ 1.320.57200.52200			

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Jerry Lambert
 7-21-23

Total	\$2,847.17
Payments/Credits	\$0.00
Balance Due	\$2,847.17

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF JUNE 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/2/23	3.5	M.B.	Repair loose railings with concrete, picked up supplies
6/2/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
6/5/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
6/7/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
6/9/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
6/12/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
6/14/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
6/16/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
6/19/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
6/21/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
6/22/23	1	M.B.	Installed No Pets On Playground signs
6/23/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
6/26/23	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles
6/29/23	2.5	M.B.	Replaced GFCI plug in breezeway, start installation of new umbrellas at large pool
6/30/23	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles

TOTAL 31

MILES 120

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 7/05/23

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
	5/17/23	3" Metal Hole Saw	20.55	J.S.
	5/17/23	2" PVC Pipe	9.15	J.S.
	5/24/23	1 1/2" Male Adapter	2.85	J.S.
	5/24/23	1 1/2" Female PVC Adapter	2.60	J.S.
	5/24/23	1 1/2" PVC Elbow	3.28	J.S.
	5/24/23	D& D Metal Gate Hinges (2)	89.01	J.S.
	5/24/23	Gate Anti Sag Kit (2)	36.41	J.S.
	5/24/23	1/2HP Sump Pump	190.90	J.S.
	5/24/23	1 1/2" PVC Pipe	14.70	J.S.
	5/24/23	1/4HP Air Mover	132.25	J.S.
	5/26/23	12g THHN Wire Green 50'	29.12	J.S.
	5/26/23	12g THHN Wire Black 50'	29.12	J.S.
	5/26/23	12g THHN Wire White 50'	29.12	J.S.
	5/26/23	1 Gang 5 Hole Box (2)	17.71	J.S.
	5/26/23	1 Gang In Use Cover	11.22	J.S.
	5/26/23	15a Weather Rate GFCI (5)	135.36	J.S.
	5/26/23	1/4" Vinyl Tubing (2)	10.37	J.S.
	5/26/23	Electrical Tape	9.46	J.S.
	5/26/23	1/4" Coupling (3)	19.56	J.S.
	5/26/23	3/4" Hose Bib Vacuum Breakers (4)	37.81	J.S.
	5/26/23	1/2" Ridgid Conduit Elbow (4)	19.87	J.S.
	5/26/23	3/4" x 1/2" Reducing Washer (3)	4.35	J.S.
	5/26/23	1/2" Conduit Nipple	1.45	J.S.
	5/26/23	1/2" x 6" Conduit Nibble (4)	9.89	J.S.
	6/7/23	Microban Spray Citrus	7.56	F.S.
	6/7/23	Microban Spray Fresh	7.56	F.S.
	6/7/23	RCP Maximizer #24 Blend Mop Refill	14.34	F.S.
	6/7/23	CLX Germicidal Bleach (2)	21.80	F.S.
	6/7/23	Toilet Paper 18rolls (2)	45.95	F.S.
	6/22/23	1/4" Washer 6pk (2)	3.17	M.B.
	6/22/23	1/4" Lock Washer 6pk (2)	3.17	M.B.
	6/22/23	#10 5/8" Sheet Metal Screws 100pk	11.47	M.B.
	6/28/23	9' Market Umbrella (4)	225.40	J.S.
	6/28/23	1 1/2"x5" Galvanized Nipple (4)	27.51	J.S.
	6/28/23	1 1/2" Galvanized Floor Flange (4)	108.61	J.S.
	6/28/23	1 1/2" Female Adapter (4)	10.40	J.S.
	6/28/23	9' Market Umbrella	56.35	J.S.
	6/29/23	60lb Sakrete (4)	19.18	J.S.
	6/29/23	2" Spiral Mixer	10.33	J.S.
	6/29/23	1 1/2" Galv Coupling (4)	40.30	J.S.
	6/29/23	GFCI Plug 20 AMP	23.38	M.B.
	6/26/23	GFCI Plug 15 AMP	22.15	M.B.
	6/29/23	Voltage Tester	22.97	M.B.
	6/30/23	1 1/2" Male Adapter (4)	24.01	J.S.
	6/30/23	2PLY Paper Towel (2)	45.95	F.S.
	6/30/23	Germicidal Bleach (2)	21.80	F.S.
	6/30/23	Lysol	14.47	F.S.
	6/30/23	55 Gallon Trash Bags 40 ct	28.72	F.S.
	7/2/23	24" Concrete Mixer	16.41	M.B.
	7/2/23	Torpedo Level	4.57	M.B.
	7/2/23	5 Gallon Bucket	5.15	M.B.

TOTAL \$1,708.77