

*Ridgewood Trails  
Community Development District*

*July 6, 2022*

# *AGENDA*

# Ridgewood Trails Community Development District

475 West Town Place

Suite 114

St. Augustine, Florida 32092

*District Website:* [www.ridgewoodtrailsccd.com](http://www.ridgewoodtrailsccd.com)

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June 29, 2022

Board of Supervisors  
Ridgewood Trails Community Development District

Dear Board Members:

The Ridgewood Trails Community Development District Meeting is scheduled for **Wednesday, July 6, 2022 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Public Comments *(for agenda items listed below)*
- III. Affidavit of Publication
- IV. Organizational Matters
  - A. Acceptance of Resignation from Supervisor Barnes
  - B. Appointment of New Supervisor to Fill Unexpired Term of Office (11/2024)
  - C. Oath of Office for Newly Appointed Supervisor
  - D. Election of Officers, Resolution 2022-05
- V. Acceptance of Fiscal Year 2021 Draft Audit Report
- VI. Public Hearing Adopting the Budget for Fiscal Year 2023
  - A. Consideration of Resolution 2022-06, Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2023

- B. Consideration of Resolution 2022-07, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2023
- VII. Consideration of Updated Proposal from Vector for Access Control
- VIII. Staff Reports
  - A. Attorney
  - B. Engineer – Ratification of Stormwater Needs Analysis Report (due June 30, 2022)
  - C. Manager – Discussion of Fiscal Year 2023 Meeting Schedule
  - D. Operation Manager
    - 1. Report
    - 2. Monthly Quality Inspection Report
  - E. Amenity Manager
- IX. Supervisor’s Requests and Public Comments
- X. Approval of Consent Agenda
  - A. Approval of the Minutes of the May 4, 2022 Meeting
  - B. Balance Sheet & Income Statement
  - C. Assessment Receipt Schedule
  - D. Approval of Check Register
- XI. Next Meeting Scheduled for: September 7, 2022 @ 6:00 p.m. at the Azalea Ridge Amenity Center
- XII. Adjournment

*THIRD ORDER OF BUSINESS*

## PUBLISHER AFFIDAVIT

PUBLISHER AFFIDAVIT  
CLAY TODAY  
Published Weekly  
Fleming Island, Florida

STATE OF FLORIDA  
COUNTY OF CLAY:

Before the undersigned authority personal appeared Jon Cantrell, who on oath says that he is the published of the "Clay Today" a newspaper published weekly at Fleming Island in Clay County, Florida; that the attached copy of advertisement Being a Public Hearing

In the matter of Adoption of fiscal year

LEGAL: 35380

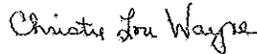
Was published in said newspaper in the issues:

6/2/22 6/9/22

Affiant Further says that said "Clay Today" is a newspaper published at Fleming Island, in said Clay County, Florida, and that the said newspaper Has heretofore been continuously published in said Clay County, Florida, Weekly, and has been entered as Periodical material matter at the post Office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Subscribed to me and subscribed before me 06/09/2022




3513 US HWY 17 Fleming Island FL 32003  
Telephone (904) 264-3200 FAX (904) 264-3285  
E-Mail: christie@osteenmediagroup.com

## RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

**NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2022/2023 BUDGET; NOTICE OF PUBLIC HEARING TO CONSIDER THE IMPOSITION OF OPERATIONS AND MAINTENANCE SPECIAL ASSESSMENTS, ADOPTION OF AN ASSESSMENT ROLL, AND THE LEVY, COLLECTION, AND ENFORCEMENT OF THE SAME; AND NOTICE OF REGULAR BOARD OF SUPERVISORS' MEETING.**

### Upcoming Public Hearings, and Regular Meeting

The Board of Supervisors ("Board") for the Ridgewood Trails Community Development District ("District") will hold the following two public hearings and a regular meeting:

DATE: July 6, 2022  
TIME: 6:00 p.m.  
LOCATION: Azalea Ridge Amenity Center  
1667 Azalea Ridge Boulevard  
Middleburg, Florida 32068

The first public hearing is being held pursuant to Chapter 190, Florida Statutes, to receive public comment and objections on the District's proposed budget ("Proposed Budget") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("Fiscal Year 2022/2023"). The second public hearing is being held pursuant to Chapters 190 and 197, Florida Statutes, to consider the imposition of operations and maintenance special assessments ("O&M Assessments") upon the lands located within the District, to fund the Proposed Budget for Fiscal Year 2022/2023; to consider the adoption of an assessment roll; and, to provide for the levy, collection, and enforcement of assessments. At the conclusion of the hearings, the Board will, by resolution, adopt a budget and levy O&M Assessments as finally approved by the Board. A Board meeting of the District will also be held where the Board may consider any other District business.

### Description of Assessments

The District imposes O&M Assessments on benefitted property within the District for the purpose of funding the District's general administrative, operations, and maintenance budget. A geographic depiction of the property potentially subject to the proposed O&M Assessments is identified in the map attached hereto. The table below shows the schedule of the proposed O&M Assessments, which are subject to change at the hearing:

Land Use	Total # of Units	Current Annual O&M	Proposed O&M Assessment (including collection costs / early payment discounts)	Change in Annual O&M
SP	470/Units	5605.85	5875.59	269.74
CP	221/Units	2733.63	3100.53	366.90

The proposed O&M Assessments as stated include collection costs and/or early payment discounts, which Clay County ("County") may impose on assessments that are collected on the County tax bill. Moreover, pursuant to Section 197.3632(4), Florida Statutes, the lien amount shall serve as the "maximum rate" authorized by law for O&M Assessments, such that no assessment hearing shall be held or notice provided in future years unless the assessments are proposed to be increased or another criterion within Section 197.3632(4), Florida Statutes, is met. Note that the O&M Assessments do not include any debt service assessments previously levied by the District and due to be collected for Fiscal Year 2022/2023.

For Fiscal Year 2022/2023, the District intends to have the County tax collector collect the assessments imposed on certain developed property. It is important to pay your assessment because failure to pay will cause a tax certificate to be issued against the property which may result in loss of title, or for direct billed assessments,

may result in a foreclosure action, which also may result in a loss of title. The District's decision to collect assessments on the tax roll or by direct billing does not preclude the District from later electing to collect those or other assessments in a different manner at a future time.

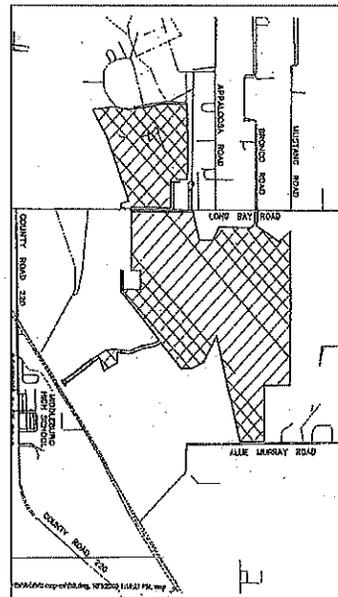
### Additional Provisions

The public hearings and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Proposed Budget, proposed assessment roll, and the agenda for the hearings and meeting may be obtained at the offices of the District Manager, located at c/o Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, Ph: (904) 940-5850 ("District Manager's Office"), during normal business hours. The public hearings and meeting may be continued to a date, time, and place to be specified on the record at the hearings or meeting. There may be occasions when staff or board members may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Please note that all affected property owners have the right to appear at the public hearings and meeting, and may also file written objections with the District Manager's Office within twenty days of publication of this notice. Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearings or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
District Manager



Legal 35380 was published on June 2 and 9, 2022 in Clay County's Clay Today Newspaper.

*FOURTH ORDER OF BUSINESS*

*A.*

**From:** Eneida & David Barnes barnesresidence4127@gmail.com  
**Subject:** Resignation  
**Date:** May 5, 2022 at 9:33 AM  
**To:** Sarah Sweeting ssweeting@gmsnf.com  
**Cc:** Marilee Giles mgiles@gmsnf.com

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Good Morning,

I am resigning from my seat. My official date is requested for June 5, 2022. This will be day before closing. Thank you for allowing me to be part of the team. I love the community and the great people I was able to meet on the board and community. I will miss all of you.

V/R

Eneida Barnes

*B.*

**Dudley Lee**  
**4119 Green River Place, Middleburg, FL 32068**  
**(904) 773-3382; Dudley@movetonorthflorida.com**

## **Objectives**

Seeking a position where I can use my planning, organizing, and sales experience to increase productivity and growth in real estate

## **Experience**

### **Real Estate**

**INI Realty, INC**

January 2021 – Present

**Keller Williams First Coast Realty**

August 2019 – January 2021

***Real Estate Agent***

- Buyers Agent.
- Sellers Agent.
- Extreme attention to detail
- Realtor®
- Sales Oriented
- Task oriented

## **Management**

**Century Ambulance Service**

2005 - 2022

***Chief of Operations and Support Services***

2020 – February 24, 2022

- Manage Operations of Century Ambulance.
- Monitor KPI and utilization metrics daily.
- Manage multiple departments simultaneously across several regions
- Communicate regularly with department managers, supervisors, dispatch, and staff regarding staffing issues, adjustments, and status.
- Coordinate with vendors for supplies and equipment
- Maintain and renew company licenses and certifications.
- Work with all departments on continuing improvement.
- Evaluate and approve company processes and procedures.
- Provided administrative and operational support to the HR Staffing group.

## **Skills**

- Good written and oral communication skills.
- Excellent organizational, analytical, and problem-solving abilities.
- Proficient with implementation of new software applications.
- Paramedic, CACP, PALS, EMT, CPR, PHTLS
- MS Office application proficiency (Word, Excel & Power Point).

**Dudley Lee**  
**4119 Green River Place, Middleburg, FL 32068**  
**(904) 773-3382; Dudley@movetonorthflorida.com**

### **Education**

- **Associates of Science In EMS, 2019**  
*St. Johns River State College – Orange Park, FL*
- **Bachelor of Science in Organizational Management- Healthcare Administration**  
*St. Johns River State College -2021*

### **Clay County Fire Rescue** ***Engineer Paramedic***

2006 – 2011

- Provide emergency medical care to victims of accidents, illnesses and injuries at the scene and in transit to the health care facilities
- Deliver medical care within the guidelines of Emergency Medical Technician Paramedic licensure as well as firefighting duties.
- Exercise a high level of skill and considerable independent judgment in providing basic and advanced life support medical services.
- Interview and examine patients for signs and symptoms related to cause of illness or injury.
- Provide basic and/or advanced life support emergency medical services at the scenes of emergencies and in route to hospitals, such as performing cardiopulmonary resuscitation and defibrillation, administering oxygen, applying tourniquets and controlling bleeding, applying splints, and assisting in childbirth.
- Maintain radio communication with designated hospitals to relay information on signs and symptoms.
- Receive and carries out orders of emergency room medical staff in the ER staff.

# DENNIS SHROYER

4052 Spring Creek Lane

330.495.2447

[Dennisshroyer4@gmail.com](mailto:Dennisshroyer4@gmail.com)

## INTRODUCTION

Hello, I'm Dennis Shroyer. I'm a retired retail manager that has spent most of my career working to keep my store's bottom line profitable while creating a team atmosphere with associates in order to achieve that goal. I would like the opportunity to bring my skills to the Ridgewood Trails CDD board.

## LEADERSHIP SKILLS & ABILITIES

I work with our community to coordinate and implement projects to save our HOA funds, thus keeping our fees down.

In this past year our team has volunteered to install fencing, pressure wash our pool and activity area, repair and re-install a fence gate to a common area, installed posts in our common area and cleaned the entrance capitals and columns.

I've served on several church boards throughout my life as well.

## GOALS

My goal is to bring representation in the Ridgewood Trails CDD from the 132 households in Freedom at Azalea Ridge. I have a unique perspective of how our mostly retired community feels about the way our money is spent on projects and maintenance in the CDD. Our area of the CDD contributes approximately \$100,000 annually to this district with very little benefit from the district and no representation.

## CAREER

The Home Depot  
1999–2021

Various salaried management  
positions in multiple stores

Sentry Insurance  
1996 – 1999

Commercial and consumer  
insurance sales

Belden Village Lighting Center  
1980 – 1996

Commercial and residential  
lighting and electrical sales

**John J. Vitellaro**  
**4124 Spring Creek Ln**  
**Middleburg, Fl. 32068**

**Key Factors:**

- 35+ years experience in Logistic operations
  - Directly responsible for the successful, on time, within budget, start up of six distribution center operations including development and implementation of operating procedures.
  - Exceptional budget, procurement, forecast, site compliance and cost reduction experience.
  - Experience in both union and non-union environments with major emphasis on union avoidance.
  - Excellent communicator to internal and external customers
  - Computer literate: Windows, Excel, Word, Access, etc.; industry specific inventory control applications; internet.
  - Total involvement in inventory record accuracy for JIT on high volume multiple sku's.

**Experience:**

**General Manager,  
Comcar Industries, Commercial Warehousing Inc.**

- Responsible for the overall performance of the Comcar Industries warehouses, including marketing, P & L, budgeting, procurement, warehouse operations, transportation, customer service, office operations, facility maintenance & support, staff selection and retention, etc. Provide overall strategic planning and warehouse performance objectives.

**Distribution and Warehousing Manager,  
Portion Pac Inc. Division Heinz USA**

- Provide management and supervision for all operational activities for warehousing, customer service, transportation, and physical distribution. Set up operations and recruited staff for the new Jacksonville Fl. facility. Responsible for transportation arrangements, freight payment plans, and carrier contracts.

**National Distribution Operations Manager, Philips Lighting Inc.**

- Directed and coordinated all distribution center operations for 19 facilities to insure support of sales objectives and customer specifications. Directed all field customer service activities and oversaw an operation budget of 16M through effective utilization of all resources.

**U.S. Army Transportation Officer, Company Commander Republic of Vietnam**

**Education**

Iona College, New Rochelle, NY B.B.A. Bachelor Business Administration in Marketing and minor in Accounting.

Member WERC Warehousing Educational Research Council

Multiple seminars and certification in management training, union avoidance, motivational techniques, quality assurance, team building, TQM, stress management, listening skills, media relations, safety, etc. etc.

**June 20, 2022**

**Board of Supervisors:**

I would like to be considered a candidate for appointment to fill the vacant seat for the term of 2022 – 2024. Please review my attached resume. My wife and I purchased our home March 12, 2021. I am extremely invested in our community and would like to become a vital CDD Board Member to continue enhancing the quality of our community.

Sincerely,

*Carl W. Young*  
*6/20/22*

Carl W. Young  
1933 Rock Springs Way  
Middleburg, FL 32068  
USA

Contact Phone Number Cell: (904) 719-4771  
Work Phone: (904) 542-4559  
Work Email Address: carl.young@navy.mil  
Personal Email Address: cwyoung21@sbcglobal.net

Position Title: Financial Management Analyst  
Pay Plan: GS  
Series: 0501  
Grade Level: 11  
Agency work for: Commander Navy Region Southeast N8,  
Jacksonville, Florida 32212-0102  
Dates of employment: 21 August 2017 to present  
Social Security Number: last four 2940  
Supervisor: Jennifer J. Kelley  
Supervisor work phone number is (904)542-4013

Experience:

**08/2017 to present:** 44 hours one Week and 36 hours the second week:

Financial Management Analyst GS 11 last promoted 08/20/2017; permanent employee, not on a temporary promotion, Commander Navy Region Southeast N8, 919 Langley Street, Bldg., 919, Jacksonville, FL 32212-0102. My new Supervisor is Jennifer J. Kelley her Cell phone is (904)762-8872 and work phone # is (904)542-4013) and my old Supervisor was Nicole Eades and her Cell Phone is (623)242-34627-8345 and you may contact either one.

I was assigned to the Sustainment, Restoration and Modernization (SRM) Team and worked that from Aug 2017 through February 2020 and then was assigned to work the following programs, Utilities (UT), Transportation (TR), Environmental Compliance (EC), Conservation (CN), and Cultural Resources (CR) programs. I will also provide backup support to Facilities Services Ground Maintenance and Landscaping (FX) and Real Estate Lease (RL) if needed.

I have worked the Common Interface File (CIF) report, the Unmatched Disbursement (UMD) report and the Commitment report to fix errors if needed. I have worked the DAR-Q report on a quarterly basis. I have produced JV requests, SF-1081's, SF-1034, which are routed through my supervisor to either our accounting department, or Wide Area Workflow (WAWF). I have submitted SF-1081's to the Defense Finance Accounting Service (DFAS) for correction and also do follow ups on them. I utilize the CFMS-C, Supply Accounting Budgeting Reporting System (SABRS) and Wide Area Work Flow (WAWF) system for research when working with the reports and financial documents. I utilize the SABRS FIP LOA Crosswalk to verify accuracy of data points on Lines of Accounting (LOA's). I do reviewing of incoming documents in CFMS in the Document Request (DR's) to ensure that they are in compliance with fiscal law and local business process and guidelines. I also check for inaccurate information and if incorrect I will either fix them or reject them back to the installation. Once the document is correct then I will submit it forward to be approved by my Supervisor(s). I also, do recoupments in CFMS when needed and also, attach contracts to our financial documents and or obligate them in Contract Maintenance when it is required in CFMS-C program. I have ran the Daily Transaction Report, the UMD report and the Doc Status report. I provide effective and responsive customer service, both internal and external, in support of the assigned programs. I am a very Detailed-oriented problem-solver with excellent analytical strengths and a track record of optimizing productivity, reducing costs, and increasing profit contributions. Well-developed team building and leadership strengths with experience in training and coaching co-workers. Works very well with our clients, and co-workers at all levels. I have worked with the following Word 2016, Excel 2016, Outlook 2016, Microsoft Teams, CFMS-C, SABRS, WAWF, DCAS, One Touch, Ask DFAS and Smarts for the Navy. I use these on an almost every day basis. I have used SABRS for almost 29 plus years. I have used Standard Accounting and Budget Reporting System (SABRS) to monitor and review reservations, obligations, expenses and liquidations. I have also used CFMS and CFMS-C for almost 4 years with the Navy.

Experience:

**04/2001 to 20 August 2017:** 40 hours per Week: Financial Management Analyst GS 09 last promoted Not Specified; permanent employee, not on a temporary promotion, 9<sup>th</sup> Marine Corps District, 2223 Luce Blvd., Bldg., 523, Great Lakes, IL Major David A. Kobie II, (847) 887-8345; may contact supervisor who is retiring in September 2015

I have performed all functions involving budget formulation, justifications and budget execution of the budget's for all of my fund administrators that I am responsible for within the 9th Marine Corps District. I have consolidated past, present and future budgetary data from source documents, accounting records, and reports for use in forecasting annual budget estimates. I have reviewed incoming documents to ensure that they are in compliance with fiscal law and local business process guidelines. I have developed procedures to ensure proper funding is applied to organizational programs and administrative operations for the 9<sup>th</sup> Marine Corps District. I am able to interpret policies and regulations and adapt guidelines to specific cases or problems. I am able to identify, analyze and resolve budgetary problems such as developing alternative methods of funding due to financial program changes. I have reviewed, analyze and interpret impact, affect and implementation of financial systems on activity and organizational programs. I have used a variety of productivity software such as Microsoft Office Suite, and other programs to create and manage complex spreadsheets, reports, and briefs. I have researched guides to summarize accounting, budgetary and financial information for use by managers. I have reviewed and evaluated budget requests, control and reporting of obligations and expenditures associated with the control and tracking of funds for the organization's programs and activities. I have analyzed costs and benefits to recommend alternative methods of financial management of programs and administrative operations. I have recommended the most efficient distribution and execution of budget resource to meet financial goals. I have utilized budget analyses information to recommend changes to programs objectives such as budget execution manuals and procedures. Inform supervisor of actions that have a substantial impact on the

activities programs and activities. I have interpret the impact of programs changes for fund administrators, program managers and staff officials in order to assist in future planning. Advise on all aspects of the interpretation and application of organizational guidelines to program and budget officials of the organization for the budget execution process. I have provided advice on the efficient methods for the acquisition, and use of funds to support the organizations programs and activities. I have developed projected labor and overhead cost data based on pay tables and historical data. I have performed budget execution functions for the budget and identify and report difference's not in keeping within the annual budget plan. I have pre-validated purchase request documents by work center, cost account codes, object class and fund codes. I have entered obligations and expenses into the Standard Accounting and Budget Reporting System (SABRS) now for 17 years. I have used Standard Accounting and Budget Reporting System (SABRS) to monitor and review reservations, obligations, expenses and liquidations. I am able to prepare management reports covering the status of funds for all accounts. I have participated in the monitoring of year-end closing to ensure proper and full use of provided funds without anti-deficiency violations. I have used my office automation skills to support budget operations. I am able to work with people inside the 9th Marine Corps District, Defense Finance and Accounting Service and various private entities in order to resolve problems. I have been able to accomplish this through email, telephone calls, and meetings with individuals involved if necessary. I am able to do this by ensuring compliance with budget and regulatory guidelines. I have the knowledge of the Defense Travel System and how it works. I use it on a daily basis to certify or review authorizations and or vouchers for the accounts that I am responsible for. I have use Wide Area Workflow to do Miscellaneous Payments for phone bills, GSA Vehicle Bills, Board and Lodging credit card bills, Educator Workshop credit card bills. I have used Microsoft Outlook, Microsoft Excel 2010, Microsoft Word 2010, and Standard Accounting and Budget Reporting System (SABRS) from 1993 to present.

**10/2000 to 04/2001;** 40 hours per Week; Data Entry Clerk (Computer Operator), I; \$24,980 per Annum; last promoted Not Specified; permanent employee; not on a temporary promotion; ACS Government Solutions Group, 8900 Indian Creek Parkway Suite 410 Overland Park, Kansas; Ray Crutchfield , 816-327-1000 ; may contact supervisor.

I am responsible for the input and retrieving of various transactions of data for personnel in the Comprehensive Human Resources Integrated System (CHRIS) on a daily basis. I do research in the same system to help provide customer support to various Human Resources offices for GSA. I input various transactions into the Microsoft Access program for the Deputy Director for complete tracking of all daily work transactions. This information comes from the daily work file for the whole office. I am responsible for the requesting of Official Personnel File (OPF's) from the file room on a daily basis. I have the knowledge to use the Image Trax System to check-in and checkout Official Personnel File folders to the different Teams. I have knowledge of filing various types of paperwork in the Office Personnel File folders and how to file all Official Personnel File folders in the letrivier system. I have the knowledge on how to send the Official Personnel File folders to the Federal Records Center whether it is for retirements and death which is 1 year before the file can be sent to the center. Separations, resignations and removals are 6 months before they can be sent to the Federal Records Center and will be by Federal Express only. During the open season on Health Benefits I did the typing of all information required on the bottom of the form that this office is required to do in order to finish out the processing. I also send out various types of paperwork to the employees so that they have a copy of it.

**10-1998 to 09-2000;** 40 hours per Week; Systems Analyst; \$41,408 per Annum; last promoted Not Specified; permanent employee; not on a temporary promotion; ACS Government Solutions Group, 8900 Indian Creek Parkway Suite 410 Overland Park, Kansas; Brian Grittmann , 816-926-3500 ; may contact supervisor.

Systems Analyst, Contractor assigned to support the Defense Finance and Accounting Service. Responsible for the design, testing, and implementation of enhancements to the Standard Accounting, Budgeting and Reporting System (SABRS) to include all subsystems utilized by the Marine Corps and other DOD Agencies. Evaluate management systems, including recurring quantitative data financial and non financial used at all levels within the DOD for planning and controlling the use and disposition of resources. Evaluate and implement resource management systems relating to programming and budgeting for management of resources for operating activities. Analyze a myriad of documentation to identify complex issues resulting in changes and/or corrections to automated accounting systems, Author specifications for modifications/enhancements to SABRS and Subsystems. Once the specifications are approved by the functional manager I prepared test conditions and conduct testing to ensure validity of the processed data. When the modifications or enhancements are approved for release, I ensure that the proper systems documentation is complete and recorded per DFAS standards. I author specifications relating to the conversion of existing data within several accounting systems to include the SABRS system and subsystems. This involves standardizing data elements into one standard data dictionary and manipulating the data from the old systems to the SABRS, subsystems and system interfaces. Provide functional assistance in the development of system documentation and preparation of teaching materials. I brief management on my analysis of the systems I work on regarding the ongoing testing, conversion, development initiatives and implementation schedules. I submit formal and informal reports of my ongoing efforts concerning system changes, testing conducted and the results and conclusions of the analysis performed. Utilizing CMIS, I track the progress of all system change requests (SCRS). I work with MSDOS. NATURAL, POSCC), TSO, flowcharts and/or system documentation, I use

Word, WordPerfect, LAN, Windows, CICS, and CMIS on a daily basis.

**09-1995 to 10-1997;** 50 hours per Week; Supply Chief, USMC-RS Portsmouth; \$38,496 per Annum; last promoted Not Specified; permanent employee; not on a temporary promotion; United States Marine Corps, 875 Greenland Road, Suite A-6, Portsmouth, New Hampshire 03801; Capt Eleozar Sanchez , 816-436-9569 ; may contact supervisor.

While I was the Staff Non-Commissioned Officer in Charge (SNCOIC) of the Supply Section at the Marine Corps Recruiting Station, I was a mid-level Manager and supervised a staff of 5 employees. I was a Fund Administrator for 10 years. Since the implementation of SABRS I have successfully managed and balanced all annual operating budgets for the Marine Corps Recruiting Service. Standard Budget Reporting System (SABRS) I have used from August 1992 through 3 July 1997 before retirement. I have the ability to get in and out of SABRS and how to use the system to input and research documents. I can determine the necessary accounting transaction whether it be an obligation, expense or an obligation and expense, etc. I filed all budget documents from the SABRS System in accordance with standard office procedures. I have the ability to read and understand the following reports: Unliquidated Orders Status Report, SABRS-Negative Unliquidated Obligation Report, Funds Administrator Management Report, Daily Transaction Update Report, Material and Services on line Transaction Report, Field Direct Detail Planning and Performance Report, DNR Unmatched/Rejected Disbursements, Unmatched/Rejected Disbursements, FA Travel Order Report for the Current Cycle, FA Unsettled Travel Order Report, General Ledger Accounts, Pre-Trial Account Balances. I also oversaw the negotiation, administration, extensions, termination and re-negotiation of Government contracts. I Formulated and coordinated procurement proposals and evaluated and monitored contract performance to determine necessity for amendments and ensured compliance with contractual obligations. I supervised requests for deviations from contract specifications and delivery schedules and analyzed price proposals and financial reports to determine fair market value. I examined performance requirements, delivery schedules and estimates of costs of material, equipment, and production to ensure accuracy and completeness. Reviewed bids and negotiated contracts with customers or

bidders and advised all sections on contractual obligations. I compiled information and recorded to prepare purchase orders for procurement of material. I verified nomenclature and specifications of purchase requests. Searched computerized inventory database to determine if material on hand was in sufficient quantity. Prepared and distributed invitation-of-bid forms. I had full use and responsibility of Government IMPAC Credit Card. I was responsible for all accounts payable for all aspects of purchasing. I managed and directed numerous logistic personnel throughout 20-year career. I controlled, managed and coordinated equipment requisitions, warehouse management for over 600 million dollars in Marine Corps assets on camp property. Inventoried and maintained inventory records continuously throughout career. I was responsible for the upkeep, inspections, and maintenance of over 40 recruiting facilities in three Northeast States (Maine, New Hampshire and Mass) and managed a camp property account of over 6 million dollars in facilities and support equipment. I developed and implemented an annual operating budget for logistical support of facilities and equipment. I successfully managed and balanced a \$741,000 annual operating budget. I directed preparation of routine and special budget reports. I directed compilation of data based on statistical studies and analyses of past and current year's budget data to justify funds requested. I reviewed operating budget periodically to analyze trends affecting budget needs.

**06-1992 to 07-1995;** 48 hours per Week; Supply Chief, USMC-RS San Diego; \$30,000 per Annum; last promoted Not Specified; permanent employee; not on a temporary promotion; United States Marine Corps, 2221 Camino Del Rio, South, Room 212, San Diego, CA 92108-3610; Capt. Halliburton Sellers , 858-668-1505 ; may contact supervisor.

While the Staff Non-Commissioned Officer in Charge (SNCOIC) of the Supply Section at the Marine Corps Recruiting Station, I was a mid-level Manager. I supervised a staff of 2 employees. I was a Fund Administrator for 8 years. Since the implementation of SABRS I have successfully managed and balanced all annual operating budgets for the Marine Corps Recruiting Service. Standard Budget Reporting System (SABRS) I have used from August 1992 through July 1995. I have the ability to use SABRS system to input and research documents. I can determine the necessary accounting transaction whether it be an obligation, expense or an obligation and expense, etc. I filed all budget documents from the SABRS System in accordance with standard office procedures. I have the ability to read and understand the following reports: Un-liquidated Orders Status Report, SABRS-Negative Un-liquidated Obligation Report, Funds Administrator Management Report, Daily Transaction Update Report, Material and Services on line Transaction Report, Field Direct Detail Planning and Performance Report, DNR Unmatched/Rejected Disbursements, IDB Unmatched/Rejected Disbursements, FA Travel Order Report for the Current Cycle, FA Unsettled Travel Order Report, General Ledger Accounts, Pre-Trial Account Balances. I also Over-saw the negotiation, administration, extensions, termination and re-negotiation of Government contracts. I formulated and coordinated procurement proposals and evaluated and monitored contract performance to determine necessity for amendments and ensured compliance with contractual obligations. I supervised requests for deviations from contract specifications and delivery schedules and analyzed price proposals and financial reports to determine fair market value. I examined performance requirements, delivery schedules and estimates of costs of material, equipment, and production to ensure accuracy and completeness. Reviewed bids and negotiated contracts with customers or bidders and advised all sections on contractual obligations. I compiled information and recorded to prepare

purchase orders for procurement of material. I verified nomenclature and specifications of purchase requests. Searched computerized inventory database to determine if material on hand was in sufficient quantity. Prepared and distributed invitation-of-bid forms. I had full use and responsibility of Government IMPAC Credit Card. I was responsible for all accounts payable for all aspects of purchasing. I managed and directed numerous logistic personnel throughout my career. I controlled, managed and coordinated equipment requisitions, warehouse management for over 600 million dollars in Marine Corps assets on camp property. Inventoried and maintained inventory records continuously throughout career. I was responsible for the upkeep, inspections, and maintenance of recruiting facilities in Southern California and managed a camp property account of over 6 million dollars in facilities and support equipment. I developed and implemented an annual operating budget for logistical support of facilities and equipment. I successfully managed and balanced a \$300,000 annual operating budget. I directed preparation of routine and special budget reports. I directed compilation of data based on statistical studies and analyses of past and current year's budget data to justify funds requested. I reviewed operating budget periodically to analyze trends affecting budget needs.

#### **EDUCATION**

Burlington High School, Burlington, Vermont  
05401; 1976 High School Diploma  
Florida Junior College; No Degree 7 Semester Hours

#### **PROFESSIONAL TRAINING**

Federal Appropriations Law Course, 32 Hours, 8-03  
Department of the Navy Purchase Card, CitiDirect Cardholder  
Training Course, 3-2004  
FM Certification Level 1 is at 100% completed waiting on  
completing the next 40 hours that is required

#### **PROFESSIONAL LICENSES/CERTIFICATES**

Defense Small Purchasing Course 1986  
Defense Small Purchasing Course 1992 Defense Small  
Purchasing Course(Contracting Warrant)1st Marine Corps  
District, Garden City, Long Island, NY 1995 (Expired upon  
transfer)  
Ethics Training 2003  
DOD Government Purchase Card Tutorial 2004  
Introduction to Federal Budgeting 24-26 July 2007

**PROFESSIONAL RATINGS, AWARDS, AND RECOGNITIONS**

Certificate of Distinction 2/77  
Certificate of Distinction 2/80  
Letter of Appreciation 3/82  
Meritorious Mast 3/82  
Letter of Appreciation 4/82  
Meritorious Mast 12/82  
Meritorious Mast 7/83  
Certificate of Commendation 7/86  
Navy Achievement Medal 9/88  
Navy Achievement Medal 5/96  
Meritorious Service Medal 7/97  
Performance Award 11/01  
Performance Award 11/02  
Performance Award 10/03  
Civilian of the Quarter 3<sup>rd</sup> Qtr Fiscal Year 2004  
Certificate of Commendation July 23 2004  
Civilian of the Year for Fiscal Year 2004  
Commendation for Meritorious Civilian Service October 15<sup>th</sup>  
2004  
Certificate of Commendation November 10 2004  
Civilian of the Quarter 4<sup>th</sup> Qtr. Fiscal Year 2008  
Civilian of the Quarter 4<sup>th</sup> Qtr. Fiscal Year 2014  
Civilian of the Year for Fiscal Year 2014  
Commendation for Meritorious Civilian Service September 4<sup>th</sup>  
2015

**OTHER INFORMATION**

Typing Speed never have been tested but feel I can type  
between 30 and 40 wpm

**U.S. MILITARY SERVICE INFORMATION**

Active Duty: 06-1976 to 06-1979 - U.S. Marine Corps  
Active Duty: 10-1980 to 10-1997 - U.S. Marine Corps  
Honorable Discharge

Retirement Rank: GySgt. Date: 10/31/1997

**ADDITIONAL DATA SHEET**

Carl W Young

**1. Appointment Eligibility:**

Yes-Current Permanent United States Navy Civilian  
Current Permanent Federal Civilian Employee

Veterans Recruitment Appointment and/or 30% or More  
Disabled Veteran

**2. Citizenship:** Yes

**3. Appt. Preference:** Not interested/available in any of  
the above types of positions

**4. Willing to Travel:** 5 or More Days

**5. Vet Preference:** 10-Point 30% Compensable Preference

**6. Low Salary Accept:** \$77,488.00

**7. Qualified Typist:** Yes

**8. Birth Date:** \*\*None Specified

**9. Geo Preference:** \*\*None Specified

**10. Security Clearance: yes valid until 2024**

**RACE/ETHNIC STATUS:** White (Wht)

**SEX:** Male

*D.*

**RESOLUTION 2022-05**

**A RESOLUTION DESIGNATING OFFICERS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT**

WHEREAS, the Board of Supervisors of the Ridgewood Trails Community Development District at a regular business held on July 6, 2022 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Marilee Giles</u>	Secretary
<u>Marilee Giles</u>	Treasurer
<u>James Oliver</u>	Assistant Treasurer (s)
<u>Daniel Laughlin</u>	
<u>Darrin Mossing</u>	
<u>James Oliver</u>	Assistant Secretary
<u>Daniel Laughlin</u>	
<u>Darrin Mossing</u>	
_____	
_____	
_____	

**PASSED AND ADOPTED THIS 6<sup>TH</sup> DAY OF JULY, 2022.**

\_\_\_\_\_  
Chairman / Vice Chairman

\_\_\_\_\_  
Secretary / Assistant Secretary

*FIFTH ORDER OF BUSINESS*

**Ridgewood Trails  
Community Development District  
ANNUAL FINANCIAL REPORT  
September 30, 2021**

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**Ridgewood Trails Community Development District**

**ANNUAL FINANCIAL REPORT**

**September 30, 2021**

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## REPORT OF INDEPENDENT AUDITORS

To the Board of Supervisors  
Ridgewood Trails Community Development District  
Clay County, Florida

### **Report on the Financial Statements**

We have audited the accompanying financial statements of the Ridgewood Trails Community Development District as of and for the year ended September 30, 2021, and the related notes to financial statements that collectively comprise the District's basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

To the Board of Supervisors  
Ridgewood Trails Community Development District

### **Opinion**

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of the governmental activities and each major fund as of September 30, 2021, and the respective changes in financial position and the budgetary comparison for the General Fund for the year then ended in conformity with accounting principles generally accepted in the United States of America.

### **Other Matters**

#### *Required Supplementary Information*

Governmental accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board* who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures in accordance with governmental auditing standards generally accepted in the United States of America, which consisted principally of inquires of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued a report dated June XX, 2022 on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations and contracts.

The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Ridgewood Trails Community Development District's internal control over financial reporting and compliance.

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June XX, 2022

**Ridgewood Trails Community Development District**  
**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**For the Year Ended September 30, 2021**

Management's discussion and analysis of Ridgewood Trails Community Development District's (the "District") financial performance provides an objective and easily readable analysis of the District's financial activities. The analysis provides summary financial information for the District and should be read in conjunction with the District's financial statements.

## **OVERVIEW OF THE FINANCIAL STATEMENTS**

The District's basic financial statements comprise three components; 1) *Government-wide financial statements*, 2) *Fund financial statements*, and 3) *Notes to financial statements*. The *Government-wide financial statements* present an overall picture of the District's financial position and results of operations. The *Fund financial statements* present financial information for the District's major funds. The *Notes to financial statements* provide additional information concerning the District's finances.

The *Government-wide financial statements* are the **statement of net position** and the **statement of activities**. These statements use accounting methods similar to those used by private-sector companies. Emphasis is placed on the net position of governmental activities and the change in net position. Governmental activities are primarily supported by special assessments.

The **statement of net position** presents information on all assets and liabilities of the District, with the difference between assets and liabilities reported as net position. Net position is reported in three categories; 1) net investment in capital assets, 2) restricted, and 3) unrestricted. Assets, liabilities, and net position are reported for all Governmental activities.

The **statement of activities** presents information on all revenues and expenses of the District and the change in net position. Expenses are reported by major function and program revenues relating to those functions are reported, providing the net cost of all functions provided by the District. To assist in understanding the District's operations, expenses have been reported as governmental activities. Governmental activities financed by the District include general government, physical environment, culture/recreation and debt service.

*Fund financial statements* present financial information for governmental funds. These statements provide financial information for the major funds of the District. Governmental fund financial statements provide information on the current assets and liabilities of the funds, changes in current financial resources (revenues and expenditures), and current available resources.

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**Ridgewood Trails Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2021**

## **OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

*Fund financial statements* include a **balance sheet** and a **statement of revenues, expenditures and changes in fund balances** for all governmental funds. A **statement of revenues, expenditures, and changes in fund balances – budget and actual** is provided for the District's General Fund. *Fund financial statements* provide more detailed information about the District's activities. Individual funds are established by the District to track revenues that are restricted to certain uses or to comply with legal requirements.

The *government-wide financial statements* and the *fund financial statements* provide different pictures of the District. The *government-wide financial statements* provide an overall picture of the District's financial standing. These statements are comparable to private-sector companies and give a good understanding of the District's overall financial health and how the District paid for the various activities, or functions, provided by the District. All assets of the District, including capital assets are reported in the **statement of net position**. All liabilities, including principal outstanding on bonds are included. The **statement of activities** includes depreciation on all long lived assets of the District, but transactions between the different functions of the District have been eliminated in order to avoid "doubling up" the revenues and expenses. The *fund financial statements* provide a picture of the major funds of the District. In the case of governmental activities, outlays for long lived assets are reported as expenditures and long-term liabilities, such as general obligation bonds, are not included in the fund financial statements. To provide a link from the *fund financial statements* to the *government-wide financial statements*, a reconciliation is provided from the *fund financial statements* to the *government-wide financial statements*.

*Notes to financial statements* provide additional detail concerning the financial activities and financial balances of the District. Additional information about the accounting practices of the District, investments of the District, capital assets and long-term debt are some of the items included in the *notes to financial statements*.

### **Financial Highlights**

The following are the highlights of the financial activity for the year ended September 30, 2021.

- ◆ The District's total assets exceeded total liabilities by \$2,772,819 (net position). Unrestricted net position for Governmental Activities was \$412,838. Restricted net position-debt service was \$1,111. Net investment in capital assets was \$2,358,870.
- ◆ Governmental activities revenues totaled \$436,940 while governmental activities expenses totaled \$571,649.

**Ridgewood Trails Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2021**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Financial Analysis of the District**

The following schedule provides a summary of the assets, liabilities and net position of the District and is presented by category for comparison purposes.

**Net Position**

	<b>Governmental Activities</b>	
	<b>2021</b>	<b>2020</b>
Current assets	\$ 437,717	\$ 503,271
Restricted assets	14,024	13,827
Capital assets	<u>2,488,955</u>	<u>2,556,092</u>
<b>Total Assets</b>	<u>2,940,696</u>	<u>3,073,190</u>
Current liabilities	33,175	25,978
Non-current liabilities	<u>134,702</u>	<u>139,684</u>
<b>Total Liabilities</b>	<u>167,877</u>	<u>165,662</u>
Net position - net investment in capital assets	2,358,870	2,411,408
Net position - restricted	1,111	10,414
Net position - unrestricted	<u>412,838</u>	<u>485,706</u>
<b>Total Net Position</b>	<u><u>\$ 2,772,819</u></u>	<u><u>\$ 2,907,528</u></u>

The decrease in current assets is primarily related to expenditures exceeding revenues at the fund level in the current year.

The decrease in capital assets is related the current year depreciation.

The decrease in net position is related to expenses exceeding revenues.

**Ridgewood Trails Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2021**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Financial Analysis of the District (Continued)**

The following schedule provides a summary of the changes in net position of the District and is presented by category for comparison purposes.

**Change in Net Position**

	<b>Governmental Activities</b>	
	<b>2021</b>	<b>2020</b>
Program Revenues		
Charges for services	\$ 434,292	\$ 434,135
General Revenues		
Miscellaneous revenues	2,200	-
Investment earnings	448	6,156
Total Revenues	<u>436,940</u>	<u>440,291</u>
Expenses		
General government	83,534	84,003
Physical environment	261,815	259,880
Culture/recreation	218,206	196,338
Interest and other charges	8,094	8,374
Total Expenses	<u>571,649</u>	<u>548,595</u>
Change in Net Position	(134,709)	(108,304)
Net Position - Beginning of Year	<u>2,907,528</u>	<u>3,015,832</u>
Net Position - End of Year	<u><u>\$ 2,772,819</u></u>	<u><u>\$ 2,907,528</u></u>

The increase in culture/recreation is related to the increase in amenity repairs in the current year.

**Ridgewood Trails Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2021**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Capital Assets Activity**

The following schedule provides a summary of the District's capital assets activity as of September 30, 2021 and 2020:

Description	Governmental Activities	
	2021	2020
Construction in progress	\$ 39,792	\$ -
Buildings and improvements	571,641	571,641
Infrastructure	2,690,994	2,690,994
Equipment	34,350	34,350
Accumulated depreciation	(847,822)	(740,893)
Capital assets, net	<u>\$ 2,488,955</u>	<u>\$ 2,556,092</u>

Depreciation was \$106,929 in the current year and additions to construction in progress were \$39,792.

**General Fund Budgetary Highlights**

Budgeted expenditures exceeded actual expenditures primarily due to lower irrigation repairs and maintenance, pool chemicals and lifeguard expenditures than were anticipated.

The September 30, 2021 budget was not amended.

**Debt Management**

Governmental Activities debt includes the following:

- In June 2007, the District issued \$8,305,000 Series 2007A Capital Improvement Revenue Bonds. These bonds were issued to fund certain infrastructure facilities for the benefit of the District. As of September 30, 2021, the balance outstanding was \$140,000.

**Economic Factors and Next Year's Budget**

Ridgewood Trails Community Development District does not expect any economic factors to have any significant effect on the financial position or results of operations of the District in fiscal year 2022.

**Ridgewood Trails Community Development District  
MANAGEMENT'S DISCUSSION AND ANALYSIS  
For the Year Ended September 30, 2021**

**OVERVIEW OF THE FINANCIAL STATEMENTS (CONTINUED)**

**Request for Information**

The financial report is designed to provide a general overview of Ridgewood Trails Community Development District's finances for all those with an interest. Questions concerning any of the information provided in this report or requests for additional information should be addressed to the Ridgewood Trails Community Development District, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

Ridgewood Trails Community Development District  
**STATEMENT OF NET POSITION**  
September 30, 2021

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Current Assets:	
Cash and cash equivalents	\$ 91,048
Investment	320,590
Due from others	14
Prepaid expenses	23,262
Deposits	2,803
Total Current Assets	437,717
Non-current Assets:	
Restricted assets:	
Investments	14,024
Capital assets, not being depreciated	
Construction in progress	39,792
Capital assets being depreciated	
Buildings and improvements	571,641
Infrastructure	2,690,994
Equipment	34,350
Accumulated depreciation	(847,822)
Total Non-current Assets	2,502,979
Total Assets	2,940,696
<b>LIABILITIES</b>	
Current Liabilities:	
Accounts payable	24,879
Accrued interest payable	3,296
Bonds payable	5,000
Total Current Liabilities	33,175
Non-current Liabilities:	
Bonds payable, net	134,702
Total Liabilities	167,877
<b>NET POSITION</b>	
Net investment in capital assets	2,358,870
Restricted-debt service	1,111
Unrestricted	412,838
Total Net Position	\$ 2,772,819

See accompanying notes to financial statements.

**Ridgewood Trails Community Development District**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended September 30, 2021**

<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues Charges for Services</b>	<b>Net (Expense) Revenues and Changes in Net Position Governmental Activities</b>
<b>Primary government</b>			
Governmental Activities			
General government	\$ (83,534)	\$ 76,999	\$ (6,535)
Physical environment	(261,815)	158,850	(102,965)
Culture/recreation	(218,206)	185,055	(33,151)
Interest and other charges	(8,094)	13,388	5,294
<b>Total Governmental Activities</b>	<b>\$ (571,649)</b>	<b>\$ 434,292</b>	<b>(137,357)</b>
<b>General revenues:</b>			
			2,200
			448
			<b>2,648</b>
			(134,709)
			2,907,528
			<b>\$ 2,772,819</b>

See accompanying notes to financial statements.

**Ridgewood Trails Community Development District**  
**BALANCE SHEET –**  
**GOVERNMENTAL FUNDS**  
**September 30, 2021**

<b>ASSETS</b>	<u>General</u>	<u>Debt Service</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents	\$ 91,048	\$ -	\$ 91,048
Investments	320,590	-	320,590
Due from other	14	-	14
Prepaid expenses	23,262	-	23,262
Deposits	2,803	-	2,803
Restricted assets:			
Restricted investments	-	14,024	14,024
<b>Total Assets</b>	<u><u>\$ 437,717</u></u>	<u><u>\$ 14,024</u></u>	<u><u>\$ 451,741</u></u>
 <b>LIABILITIES AND FUND BALANCES</b>			
<b>LIABILITIES</b>			
Accounts payable	<u>\$ 24,879</u>	<u>\$ -</u>	<u>\$ 24,879</u>
 <b>FUND BALANCES</b>			
Nonspendable-prepays/deposits	26,065	-	26,065
Restricted for:			
Debt Service	-	14,024	14,024
Assigned for capital reserves	180,411	-	180,411
Unassigned	206,362	-	206,362
<b>Total Fund Balances</b>	<u>412,838</u>	<u>14,024</u>	<u>426,862</u>
<b>Total Liabilities and Fund Balances</b>	<u><u>\$ 437,717</u></u>	<u><u>\$ 14,024</u></u>	<u><u>\$ 451,741</u></u>

See accompanying notes to financial statements.

**Ridgewood Trails Community Development District**  
**RECONCILIATION OF TOTAL GOVERNMENTAL FUND BALANCES**  
**TO NET POSITION OF GOVERNMENTAL ACTIVITIES**  
**September 30, 2021**

Total Governmental Fund Balances	\$	426,862
Amounts reported for governmental activities in the Statement of Net Position are different because:		
Capital assets, construction in progress, \$39,792, infrastructure, \$2,690,994 buildings and improvements, \$571,641, and equipment, \$34,350 net of accumulated depreciation, (\$847,822) used in governmental activities are not current financial resources; and therefore, are not reported at the fund level.		2,488,955
Long-term liabilities, including bonds payable, \$(140,000), net of net bond discount, nrt, \$298, are not due and payable in the current period; therefore, are not reported at the governmental fund level.		(139,702)
Accrued interest expense for long-term debt is not a current financial use; therefore, it is not reported at the governmental fund level.		<u>(3,296)</u>
Net Position of Governmental Activities	<u>\$</u>	<u>2,772,819</u>

*See accompanying notes to financial statements.*

Ridgewood Trails Community Development District  
**STATEMENT OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCES –  
GOVERNMENTAL FUNDS**  
For the Year Ended September 30, 2021

	General	Debt Service	Total Governmental Funds
Revenues			
Special assessments	\$ 420,904	\$ 13,388	\$ 434,292
Miscellaneous revenues	2,200	-	2,200
Investment earnings	446	2	448
Total Revenues	<u>423,550</u>	<u>13,390</u>	<u>436,940</u>
Expenditures			
Current			
General government	83,534	-	83,534
Physical environment	172,331	-	172,331
Culture/recreation	200,761	-	200,761
Capital outlay	39,792	-	39,792
Debt service			
Principal	-	5,000	5,000
Interest	-	8,193	8,193
Total Expenditures	<u>496,418</u>	<u>13,193</u>	<u>509,611</u>
Net Change in Fund Balances	(72,868)	197	(72,671)
Fund Balances - October 1, 2020	<u>485,706</u>	<u>13,827</u>	<u>499,533</u>
Fund Balances - September 30, 2021	<u><u>\$ 412,838</u></u>	<u><u>\$ 14,024</u></u>	<u><u>\$ 426,862</u></u>

See accompanying notes to financial statements.

**Ridgewood Trails Community Development District**  
**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE**  
**STATEMENT OF ACTIVITIES**  
**For the Year Ended September 30, 2021**

Net Change in Fund Balances - Total Governmental Funds	\$ (72,671)
<p>Amounts reported for governmental activities in the Statement of Activities are different because:</p>	
<p>Governmental funds report capital outlays as expenditures. However, at the government-wide level, the cost of those assets is allocated over their estimated useful lives as depreciation. This is the amount that depreciation, \$(106,929) exceeded capital outlay, \$39,792, in the current year.</p>	(67,137)
<p>Payment of long-term liabilities are reported as expenditures in the governmental fund statements but such repayments reduce long-term liabilities in the Statement of Net Position.</p>	5,000
<p>Amortization expense of bond discounts does not require the use of current resources and therefore, is not reported at the governmental funds level. This is the amount of amortization in the current period.</p>	(18)
<p>In the Statement of Activities, interest is accrued on outstanding bonds; whereas at the governmental funds level, interest expenditures are reported when due. This is the change in accrued interest from the prior year.</p>	<u>117</u>
Change in Net Position of Governmental Activities	<u><u>\$ (134,709)</u></u>

See accompanying notes to financial statements.

**Ridgewood Trails Community Development District**  
**STATEMENT OF REVENUES, EXPENDITURES AND**  
**CHANGES IN FUND BALANCES – BUDGET AND ACTUAL –**  
**GENERAL FUND**  
**For the Year Ended September 30, 2021**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual</u>	<u>Variance with Final Budget Positive (Negative)</u>
Revenues				
Special assessments	\$ 419,989	\$ 419,989	\$ 420,904	\$ 915
Miscellaneous revenues	-	-	2,200	2,200
Interest earnings	6,500	6,500	446	(6,054)
Total Revenues	<u>426,489</u>	<u>426,489</u>	<u>423,550</u>	<u>(2,939)</u>
Expenditures				
Current				
General government	102,131	102,131	83,534	18,597
Physical environment	225,219	225,219	172,331	52,888
Culture/recreation	208,531	208,531	200,761	7,770
Capital outlay	20,000	20,000	39,792	(19,792)
Total Expenditures	<u>555,881</u>	<u>555,881</u>	<u>496,418</u>	<u>59,463</u>
Net Change in Fund Balances	(129,392)	(129,392)	(72,868)	56,524
Fund Balances - October 1, 2020	<u>288,116</u>	<u>288,116</u>	<u>485,706</u>	<u>197,590</u>
Fund Balances - September 30, 2021	<u><u>\$ 158,724</u></u>	<u><u>\$ 158,724</u></u>	<u><u>\$ 412,838</u></u>	<u><u>\$ 254,114</u></u>

See accompanying notes to financial statements.

**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the District have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The District's more significant accounting policies are described below.

**1. Reporting Entity**

The District was established on October 11, 2005, pursuant to the Uniform Community Development District Act of 1980, Chapter 190, Florida Statutes and Clay County, Florida Ordinance 2005-47. The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of the infrastructure necessary for community development within its jurisdiction. The District is authorized to issue bonds for the purpose, among others, of financing, funding, planning, establishing, acquiring, constructing or re-constructing, enlarging or extending, equipping, operating and maintaining water management, bridges or culverts, district roads, landscaping, street lights and other basic infrastructure projects within or without the boundaries of the Ridgewood Trails Community Development District. The District is governed by a five-member Board of Supervisors who are elected on an at-large basis by landowners within the District. The District operates within the criteria established by Chapter 190, Florida Statutes.

As required by GAAP, these financial statements present the Ridgewood Trails Community Development District (the primary government) as a stand-alone government. The reporting entity for the District includes all functions of government in which the District's Board exercises oversight responsibility including, but not limited to, financial interdependency, selection of governing authority, designation of management, significant ability to influence operations and accountability for fiscal matters.

Based upon the application of the above-mentioned criteria as set forth by the Governmental Accounting Standards Board, the District has identified no component units.

**2. Measurement Focus and Basis of Accounting**

The basic financial statements of the District are composed of the following:

- Government-wide financial statements
- Fund financial statements
- Notes to financial statements

**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Measurement Focus and Basis of Accounting (Continued)**

**a. Government-wide Financial Statements**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Government-wide financial statements report all non-fiduciary information about the reporting government as a whole. These statements include all the governmental activities of the primary government. The effect of interfund activity has been removed from these statements.

Governmental activities are supported by special assessments. Program revenues include charges for services and payments made by parties outside of the reporting government's citizenry if that money is restricted to a particular program. Program revenues are netted with program expenses in the Statement of Activities to present the net cost of each program.

Amounts paid to acquire capital assets are capitalized as assets, rather than reported as an expenditure. Proceeds of long-term debt are recorded as liabilities in the government-wide financial statements, rather than as an other financing source.

Amounts paid to reduce long-term indebtedness of the reporting government are reported as a reduction of the related liability, rather than as an expenditure.

**b. Fund Financial Statements**

The underlying accounting system of the District is organized and operated on the basis of separate funds, each of which is considered to be a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

Fund financial statements for the primary government's governmental funds are presented after the government-wide financial statements. These statements display information about major funds individually.

**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Measurement Focus and Basis of Accounting (Continued)**

**b. Fund Financial Statements (Continued)**

**Governmental Funds**

The District implemented the Governmental Accounting Standards Board Statement 54 – Fund Balance Reporting and Governmental Fund Type Definitions. The Statement requires the fund balance for governmental funds to be reported in classifications that comprise a hierarchy based primarily on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The District has various policies governing the fund balance classifications.

**Nonspendable Fund Balance** – This classification consists of amounts that cannot be spent because they are either not in spendable form or are legally or contractually required to be maintained intact.

**Restricted Fund Balance** – This classification includes amounts that can be spent only for specific purposes stipulated by constitution, external resource providers, or through enabling legislation.

**Assigned Fund Balance** – This classification consists of the Board of Supervisors' intent to be used for specific purposes, but are neither restricted nor committed. The assigned fund balances can also be assigned by the District's management company.

**Unassigned Fund Balance** – This classification is the residual classification for the government's general fund and includes all spendable amounts not contained in the other classifications.

**Fund Balance Spending Hierarchy** – For all governmental funds except special revenue funds, when restricted, committed, assigned, and unassigned fund balances are combined in a fund, qualified expenditures are paid first from restricted or committed fund balance, as appropriate, then assigned and finally unassigned fund balances.

Expenditures generally are recorded when a liability is incurred, as under accrual accounting. Interest associated with the current fiscal period is considered to be an accrual item and so has been recognized as revenue of the current fiscal period.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are considered to be available when they are collected within the current period or soon thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period.

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**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**2. Measurement Focus and Basis of Accounting (Continued)**

**b. Fund Financial Statements (Continued)**

**Governmental Funds (Continued)**

Under the current financial resources measurement focus, only current assets and current liabilities are generally included on the balance sheet. The reported fund balance is considered to be a measure of “available spendable resources”. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Accordingly, they are said to present a summary of sources and uses of “available spendable resources” during a period.

Because of their spending measurement focus, expenditure recognition for governmental fund types excludes amounts represented by non-current liabilities. Since they do not affect net current assets, such long-term amounts are not recognized as governmental fund type expenditures or fund liabilities.

Amounts expended to acquire capital assets are recorded as expenditures in the year that resources are expended, rather than as fund assets. The proceeds of long-term debt are recorded as an other financing source rather than as a fund liability.

Debt service expenditures are recorded only when payment is due.

**3. Basis of Presentation**

**a. Governmental Major Funds**

General Fund – The General Fund is the District’s primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Debt Service Fund – Accounts for debt service requirements to retire the capital improvement bonds which were used to finance the construction of District infrastructure improvements.

Ridgewood Trails Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2021

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**3. Basis of Presentation (Continued)**

**b. Non-current Governmental Assets/Liabilities**

GASB Statement 34 requires that non-current governmental assets, such as land and buildings, and non-current governmental liabilities, such as general obligation bonds, be reported in the governmental activities column in the government-wide Statement of Net position.

**4. Assets, Liabilities, and Net Position or Equity**

**a. Cash and Investments**

Florida Statutes require state and local governmental units to deposit monies with financial institutions classified as "Qualified Public Depositories," a multiple financial institution pool whereby groups of securities pledged by the various financial institutions provide common collateral from their deposits of public funds. This pool is provided as additional insurance to the federal depository insurance and allows for additional assessments against the member institutions, providing full insurance for public deposits.

The District is authorized to invest in those financial instruments as established by Section 218.415, Florida Statutes. The authorized investments consist of:

1. Direct obligations of the United States Treasury;
2. The Local Government Surplus Funds Trust or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperative Act of 1969;
3. Interest-bearing time deposits or savings accounts in authorized qualified public depositories;
4. Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency.

**b. Restricted Assets**

Certain net position of the District will be classified as restricted assets on the statement of net position because their use is limited either by law through constitutional provisions or enabling legislation; or by restrictions imposed externally by creditors. In a fund with both restricted and unrestricted assets, qualified expenses are considered to be paid first from restricted net position and then from unrestricted net position.

**Ridgewood Trails Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2021**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**4. Assets, Liabilities, and Net Position or Equity (Continued)**

**c. Capital Assets**

Capital assets, which include buildings and improvements, construction in progress, infrastructure and equipment, are reported in governmental activities.

The District defines capital assets as assets with an initial, individual cost of \$5,000 or more and an estimated useful life in excess of one year. The valuation basis for all assets is historical cost.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend its useful life are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Infrastructure	30 years
Buildings and improvements	39 years
Equipment	3-10 years

**d. Bond Discounts**

Bond discounts are amortized over the life of the bonds.

**e. Budgets**

Budgets are prepared and adopted after public hearings for the governmental funds, pursuant to Chapter 190, Florida Statutes. The District utilizes the same basis of accounting for budgets as it does for revenues and expenditures in its various funds. Formal budgets are adopted for the general fund. The legal level of budgetary control is at the fund level. All budgeted appropriations lapse at year end. Formal budgets are adopted for the general and debt service funds. As a result, deficits in the budget columns of the accompanying financial statements may occur.

**f. Net Position**

Net position represents the difference between assets and liabilities and is reported in three categories. Net investment in capital assets, represents capital assets, net of accumulated depreciation and any outstanding debt related to those assets. Net position is reported as restricted when there are legal limitations imposed on their use by legislation, or external restrictions imposed by other governments, creditors, or grantors. Unrestricted net position is assets that do not meet definitions of the classifications previously described.

**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS**

**1. Explanation of Differences Between the Governmental Fund Balance Sheet and the Government-wide Statement of Net position**

“Total fund balances” of the District’s governmental funds, \$426,862, differs from “net position” of governmental activities, \$2,772,819, reported in the Statement of Net Position. This difference primarily results from the long-term economic focus of the Statement of Net position versus the current financial resources focus of the Governmental Fund Balance Sheet. The effect of the differences is illustrated below.

**Capital related items**

When capital assets (construction in progress, infrastructure, buildings and improvements, and equipment that are to be used in governmental activities) are purchased or constructed, the cost of those assets is reported as expenditures in governmental funds. However, the Statement of Net Position included those capital assets among the assets of the District as a whole.

Building and improvements	\$ 571,641
Construction in progress	39,792
Infrastructure	2,690,994
Equipment	34,350
Accumulated depreciation	<u>(847,822)</u>
Net Capital Assets	<u>\$ 2,488,955</u>

**Long-term debt transactions**

Long-term liabilities and the deferred amount on refunding applicable to the District’s governmental activities are not current uses or resources and accordingly are not reported at the fund level. All uses and resources (both current and long-term) are reported in the Statement of Net Position. Balances at September 30, 2021 were:

Bonds payable	\$ (140,000)
Bond discount, net	<u>298</u>
Total	<u>\$ (139,702)</u>

**Accrued interest**

Accrued liabilities in the Statement of Net Position differ from the amount reported in governmental funds due to the accrued interest on bonds.

Accrued interest	<u>\$ (3,296)</u>
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Ridgewood Trails Community Development District  
 NOTES TO FINANCIAL STATEMENTS  
 September 30, 2021

**NOTE B – RECONCILIATION OF GOVERNMENT-WIDE AND FUND FINANCIAL STATEMENTS (CONTINUED)**

**2. Explanation of Differences Between the Governmental Fund Operating Statements and the Statement of Activities**

The “net change in fund balances” for government funds, \$(72,671), differs from the “change in net position” for governmental activities, \$(134,709), reported in the Statement of Activities. The differences arise primarily from the long-term economic focus of the Statement of Activities versus the current financial resources focus of the governmental funds. The effect of the differences is illustrated below.

**Capital related items**

When capital assets that are to be used in governmental activities are purchased or constructed, the resources expended for those assets are reported as expenditures in governmental funds. However, in the Statement of Activities, the costs of those assets are allocated over their estimated useful lives as depreciation. The loss on disposal of capital assets is recognized at the government-wide level. The following is the amount of depreciation in the current year.

Depreciation	\$ (106,929)
Capital outlay	<u>39,792</u>
Total	<u>\$ (67,137)</u>

**Long-term debt transactions**

Repayment of long-term liabilities are reported as expenditures at the fund level but such repayments reduce liabilities at the government-wide level.

Debt principal payments	<u>\$ 5,000</u>
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Amortization of the bond discount does not require the use of current resources and therefore is not reported at the fund level.

Bond discount amortization	<u>\$ (18)</u>
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Some expenses reported in the Statement of Activities do not require the use of current financial resources, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest payable	<u>\$ 117</u>
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**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE C – CASH AND INVESTMENTS**

All deposits are held in qualified public depositories and are included on the accompanying balance sheet as cash and investments.

Custodial Credit Risk – Deposits

Custodial credit risk is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District follows the provisions of Chapter 280, Florida Statutes regarding deposits and investments to manage custodial credit risk. The District maintains all deposits in a qualified public depository, so that all deposits are fully insured by Federal Depositors Insurance or collateralized under Chapter 280, Florida Statutes. As of September 30, 2021, the District's bank balance was \$97,208 and the carrying value was \$91,048.

As of September 30, 2021, the District had the following investments and maturities:

<u>Investment</u>	<u>Maturities</u>	<u>Fair Value</u>
Florida PRIME	49 Days*	\$ 247,744
First American Treasury Obligation Fund	13 Days*	14,024
U.S. Bank Money Market	N/A	72,846
Total		<u>\$ 334,614</u>

\* Weighted Average Maturity

The District categorizes its fair value measurements within the fair value hierarchy recently established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. The District uses a market approach in measuring fair value that uses prices and other relevant information generated by market transactions involving identical or similar assets, liabilities, or groups of assets and liabilities.

Assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable and uses significant unobservable inputs that use the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

Based on the criteria in the preceding paragraph, the District's investments in the U.S. Bank Money Market and First American Treasury Obligation Fund are Level 1 assets.

**Ridgewood Trails Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2021**

**NOTE C – CASH AND INVESTMENTS (CONTINUED)**

Investments

The District's investment policy allows management to invest funds in investments permitted under Section 218.415, Florida Statutes. The investment in Florida PRIME is measured at amortized cost. Florida PRIME has established policies and guidelines regarding participant transactions and the authority to limit or restrict withdrawals or impose a penalty for an early withdrawal. As of September 30, 2021, there were no redemption fees, maximum transaction amounts, or any other requirement that would limit daily access to 100 percent of the account value.

Interest Rate Risk

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit Risk

The District's investments are limited by state statutory requirements and bond compliance. The District has no investment policy that would further limit its investment choices. As of September 30, 2021, the District's investments in First American Treasury Obligation Fund and Florida PRIME were rated AAAM by Standard & Poor's. The District's investment in U.S. Bank Money Market is not rated.

Concentration of Credit Risk

The District places no limit on the amount it may invest. The investments in U.S. Bank Money Market represent 22%, the investments in First American Treasury Obligation Fund represents 4% and the investments in Florida PRIME represents 74% of the District's total investments.

The types of deposits and investments and their level of risk exposure as of September 30, 2021 were typical of these items during the fiscal year then ended. The District considers any decline in fair value for certain investments to be temporary.

**NOTE D – SPECIAL ASSESSMENT REVENUES**

Assessments are non-ad valorem assessments on benefitted property within the District. Operating and Maintenance Assessments are based upon adopted general fund budget and levied annually. Debt Service Assessments are levied when bonds are issued and collected annually. The District may collect assessments directly or utilize the uniform method of collection (Chapter 197.3632, Florida Statutes). Direct collected assessments are due as determined by annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the uniform method are mailed by the Clay County Tax Collector on November 1 and due on or before March 31 of each year.

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE E – CAPITAL ASSETS**

Capital Asset activity for the year ended September 30, 2021 was as follows:

	Balance October 1, 2020	Additions	Deletions	Balance September 30, 2021
<u>Governmental Activities:</u>				
Capital assets, not depreciated				
Construction in progress	\$ -	\$ 39,792	\$ -	\$ 39,792
Capital assets, being depreciated:				
Infrastructure	2,690,994	-	-	2,690,994
Buildings and improvements	571,641	-	-	571,641
Equipment	34,350	-	-	34,350
Total Capital assets Depreciated	<u>3,296,985</u>	<u>-</u>	<u>-</u>	<u>3,296,985</u>
Less accumulated depreciation for:				
Infrastructure	(617,719)	(89,484)	-	(707,203)
Buildings and improvements	(91,611)	(14,658)	-	(106,269)
Equipment	(31,563)	(2,787)	-	(34,350)
Total Accumulated Depreciation	<u>(740,893)</u>	<u>(106,929)</u>	<u>-</u>	<u>(847,822)</u>
Total Capital Assets Depreciated, Net	<u>2,556,092</u>	<u>(106,929)</u>	<u>-</u>	<u>2,449,163</u>
Governmental Activities Capital Assets	<u>\$ 2,556,092</u>	<u>\$ (67,137)</u>	<u>\$ -</u>	<u>\$ 2,488,955</u>

Depreciation of \$89,484 was charged to physical environment and \$17,445 was charged to culture/recreation.

**Ridgewood Trails Community Development District**  
**NOTES TO FINANCIAL STATEMENTS**  
**September 30, 2021**

**NOTE F – LONG-TERM DEBT**

The following is a summary of debt activity for the District for the year ended September 30, 2021:

Long-term debt at October 1, 2020	\$ 145,000
Principal payments	<u>(5,000)</u>
Long-term debt at September 30, 2021	\$ 140,000
Less: bond discount, net	<u>(298)</u>
Bonds Payable, Net at September 30, 2021	<u>\$ 139,702</u>

Long-term debt for Governmental Activities is comprised of the following:

Capital Improvement Revenue Bonds

\$8,305,000 Series 2007A Capital Improvement Revenue Bonds are due in annual principal installments beginning May 2009 maturing May 2038. Interest at a rate of 5.65% is due May and November. Current portion is \$5,000.

\$ 140,000

The annual requirements to amortize the principal and interest of bonded debt outstanding as of September 30, 2021 are as follows:

<u>Year Ending September 30,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2022	\$ 5,000	\$ 7,910	\$ 12,910
2023	5,000	7,628	12,628
2024	5,000	7,345	12,345
2025	5,000	7,063	12,063
2026	5,000	6,780	11,780
2027-2031	40,000	28,815	68,815
2032-2036	50,000	15,538	65,538
2037-2038	25,000	2,259	27,259
Totals	<u>\$ 140,000</u>	<u>\$ 83,338</u>	<u>\$ 223,338</u>

**Ridgewood Trails Community Development District  
NOTES TO FINANCIAL STATEMENTS  
September 30, 2021**

**NOTE F – LONG-TERM DEBT (CONTINUED)**

Summary of Significant Bond Resolution Terms and Covenants

**Capital Improvement Revenue Bonds**

Significant Bond Provisions

The Series 2007A Bonds are subject to redemption at the option of the District prior to their maturity, in whole or in part, at a redemption price set forth in the Trust Indenture. The Series 2007A are subject to extraordinary mandatory redemption prior to maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Trust Indenture.

The Trust Indenture established certain amounts be maintained in a reserve account. In addition, the Trust Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements.

Depository Funds

The bond resolution establishes certain funds and determines the order in which revenues are to be deposited into these funds. A description of the significant funds, including their purposes, is as follows:

Reserve Funds - The Series 2007A Reserve Account was funded from the proceeds of the Series 2007A Bonds. Monies held in the reserve accounts will be used only for the purposes established in the Trust Indenture.

The following is a schedule of required reserve balances as of September 30, 2021:

	Reserve Balance	Reserve Requirement
Capital Improvement Revenue Bonds, Series 2007A	\$ 9,617	\$ 15,000

**NOTE G – RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the government carries commercial insurance. There were no claims or settled claims from these risks that exceeded commercial insurance coverage in the last three years.

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors  
Ridgewood Trails Community Development District  
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Ridgewood Trails Community Development District, as of and for the year ended September 30, 2021 September 30, 2021, and the related notes to the financial statements, and have issued our report thereon dated June XX, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit, we considered Ridgewood Trails Community Development District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Ridgewood Trails Community Development District's internal control. Accordingly, we do not express an opinion on the effectiveness of Ridgewood Trails Community Development District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

To the Board of Supervisors  
Ridgewood Trails Community Development District

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether Ridgewood Trails Community Development District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June XX, 2022

## MANAGEMENT LETTER

To the Board of Supervisors  
Ridgewood Trails Community Development District  
Clay County, Florida

### Report on the Financial Statements

We have audited the financial statements of the Ridgewood Trails Community Development District as of and for the year ended September 30, 2021, and have issued our report thereon dated June XX, 2022.

### Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Florida Auditor General.

### Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and our Independent Auditor's Report on an examination conducted in accordance with *AICPA Professionals Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June XX, 2022, should be considered in conjunction with this management letter.

### Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding financial audit report. There were no findings or recommendations in the preceding audit.

### Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not Ridgewood Trails Community Development District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify the specific conditions met. In connection with our audit, we determined that Ridgewood Trails Community Development District did not meet any of the conditions described in Section 218.503(1) Florida Statutes.

To the Board of Supervisors  
Ridgewood Trails Community Development District

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for Ridgewood Trails Community Development District. It is management's responsibility to monitor the Ridgewood Trails Community Development District's financial condition; our financial condition assessment was based in part on the representations made by management and the review of the financial information provided by the same as of September 30, 2021.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

### **Specific Information**

The information provided below was provided by management and has not been audited; therefore, we do not express an opinion or provide any assurance on the information.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)6, Rules of the Auditor General, the Ridgewood Trails Community Development District reported:

- 1) The total number of district employees compensated in the last pay period of the District's fiscal year: 5
- 2) The total number of independent contractors to whom nonemployee compensation was paid in the last month of the District's fiscal year: 11
- 3) All compensation earned by or awarded to employees, whether paid or accrued, regardless of contingency: \$5,356
- 4) All compensation earned by or awarded to nonemployee independent contractors, whether paid or accrued, regardless of contingency: \$430,289
- 5) Each construction project with a total cost of at least \$65,000 approved by the District that is scheduled to begin on or after October 1, 2020, together with the total expenditures for such project: The District did not have any construction projects.
- 6) A budget variance based on the budget adopted under Section 189.016(4), Florida Statutes, before the beginning of the fiscal year being reported if the District amends a final adopted budget under Section 189.016(6), Florida Statutes: The budget was not amended.

As required by Section 218.39(3)(c), Florida Statutes, and Section 10.554(1)(i)8, Rules of the Auditor General, the Ridgewood Trails Community Development District reported:

- 7) The rate or rates of non-ad valorem special assessments imposed by the District: The General Fund, \$605.65 - \$733.61, and Debt Service Fund, \$761.14 - \$920.15.
- 8) The amount of special assessments collected by or on behalf of the District: Total special assessments collected was \$434,292.s
- 9) The total amount of outstanding bonds issued by the District and the terms of such bonds: Series 2007A Bonds, \$140,000, maturing May 2038.

To the Board of Supervisors  
Ridgewood Trails Community Development District

**Additional Matters**

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

**Purpose of this Letter**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June XX, 2022

**INDEPENDENT ACCOUNTANTS' REPORT/COMPLIANCE  
WITH SECTION 218.415, FLORIDA STATUTES**

To the Board of Supervisors  
Ridgewood Trails Community Development District  
Clay County, Florida

We have examined Ridgewood Trails Community Development District's compliance with Section 218.415, Florida Statutes during the year ended September 30, 2021. Management is responsible for Ridgewood Trails Community Development District's compliance with those requirements. Our responsibility is to express an opinion on Ridgewood Trails Community Development District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and, accordingly, included examining, on a test basis, evidence about Ridgewood Trails Community Development District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on Ridgewood Trails Community Development District's compliance with the specified requirements.

In our opinion, Ridgewood Trails Community Development District complied, in all material respects, with the aforementioned requirements during the year ended September 30, 2021.

Berger, Toombs, Elam, Gaines & Frank  
Certified Public Accountants PL  
Fort Pierce, Florida

June XX, 2022

*SIXTH ORDER OF BUSINESS*

**Approved Budget  
Fiscal Year 2023**



**Ridgewood Trails Community  
Development District**

**July 6, 2022**



**Ridgewood Trails  
Community Development District**

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# Ridgewood Trails

Community Development District

General Fund

Description	Adopted Budget FY2022	Actual thru 5/31/2022	Projected Next 4 Months	Total Projected thru 9/30/22	Approved Budget FY2023
<b>Revenues</b>					
Assessments	\$419,989	\$417,259	\$2,731	\$419,989	\$607,162
Interest Earned/Misc.	\$200	\$139	\$80	\$219	\$200
Rental Revenue	\$500	\$1,525	\$800	\$2,325	\$500
Carryforward Surplus	\$112,287	\$0	\$104,405	\$104,405	\$0
<b>Total Revenues</b>	<b>\$532,976</b>	<b>\$418,923</b>	<b>\$108,016</b>	<b>\$526,938</b>	<b>\$607,862</b>
<b>Expenditures</b>					
<b>Administrative</b>					
Supervisor Fees	\$12,000	\$3,400	\$2,000	\$5,400	\$12,000
FICA Expense	\$918	\$260	\$153	\$413	\$918
Engineering	\$5,000	\$225	\$1,775	\$2,000	\$5,000
Assessment Roll	\$5,260	\$5,260	\$0	\$5,260	\$5,260
Arbitrage	\$600	\$0	\$600	\$600	\$600
Dissemination	\$1,000	\$667	\$333	\$1,000	\$1,000
<sup>(1)</sup> Attorney	\$12,000	\$3,094	\$5,906	\$9,000	\$12,000
Annual Audit	\$3,400	\$0	\$3,190	\$3,190	\$3,190
Trustee	\$5,650	\$3,469	\$0	\$3,469	\$5,650
Management Fees	\$43,500	\$29,000	\$14,500	\$43,500	\$45,675
Information Technology	\$1,800	\$1,200	\$600	\$1,800	\$1,800
Website Maintenance	\$1,200	\$800	\$400	\$1,200	\$1,200
Telephone	\$350	\$132	\$100	\$232	\$350
Postage	\$800	\$143	\$422	\$565	\$800
Printing & Binding	\$1,500	\$314	\$700	\$1,014	\$1,500
Insurance	\$6,928	\$6,844	\$0	\$6,844	\$8,212
Legal Advertising	\$2,020	\$167	\$933	\$1,100	\$1,800
Other Current Charges	\$1,800	\$428	\$280	\$708	\$1,500
Office Supplies	\$250	\$11	\$50	\$61	\$250
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Meeting Room Rental	\$600	\$0	\$0	\$0	\$0
<b>Administrative Expenses</b>	<b>\$106,751</b>	<b>\$55,590</b>	<b>\$31,942</b>	<b>\$87,531</b>	<b>\$108,880</b>
<sup>(1)</sup> Incorporates 4% annual increase to hourly rate since last rate adjustment.					
<b>Amenity Center</b>					
Insurance	\$17,025	\$16,254	\$0	\$16,254	\$19,505
Amenity Manager	\$60,000	\$40,000	\$20,000	\$60,000	\$63,600
Facility Assistant	\$0	\$0	\$0	\$0	\$8,436
General Facility Maintenance	\$10,000	\$6,854	\$4,002	\$10,856	\$11,500
Repair and Replacements	\$8,000	\$8,350	\$5,846	\$14,196	\$15,000
Lifeguards	\$16,172	\$2,120	\$14,052	\$16,172	\$17,344
Pool Maintenance	\$15,910	\$10,607	\$5,303	\$15,910	\$16,865
Pool Chemicals	\$12,640	\$6,046	\$3,110	\$9,157	\$12,640
Other Current Charges	\$1,000	\$228	\$772	\$1,000	\$1,000
Water & Sewer	\$13,500	\$6,303	\$4,147	\$10,450	\$13,500
Electric	\$13,800	\$8,413	\$4,988	\$13,401	\$14,000
Internet/Cable	\$4,600	\$3,522	\$1,840	\$5,362	\$5,600
Janitorial	\$9,984	\$6,656	\$3,328	\$9,984	\$10,583
Janitorial Supplies	\$1,600	\$1,445	\$897	\$2,342	\$2,500
Security	\$19,000	\$11,308	\$6,618	\$17,926	\$22,650
Security System	\$0	\$5,474	\$2,120	\$7,594	\$8,700
Refuse Service	\$3,000	\$1,624	\$784	\$2,408	\$2,500
Special Events	\$6,300	\$10,558	\$0	\$10,558	\$15,000
Pool Permit	\$382	\$125	\$256	\$381	\$382
Pest Control	\$1,000	\$405	\$542	\$947	\$1,000
Capital Reserve Transfer	\$35,000	\$0	\$35,000	\$35,000	\$35,525
<b>Amenity Center Expenses</b>	<b>\$248,913</b>	<b>\$146,293</b>	<b>\$113,605</b>	<b>\$259,898</b>	<b>\$297,829</b>

# Ridgewood Trails

Community Development District

General Fund

Description	Adopted Budget FY2022	Actual thru 5/31/2022	Projected Next 4 Months	Total Projected thru 9/30/22	Approved Budget FY2023
<i>Grounds Maintenance</i>					
Operations Management	\$22,948	\$15,299	\$7,649	\$22,948	\$22,948
Access Cards	\$1,000	\$0	\$1,000	\$1,000	\$1,000
Electric	\$8,000	\$5,625	\$3,200	\$8,825	\$9,000
Water	\$8,300	\$4,222	\$2,600	\$6,822	\$8,300
Repairs & Maintenance	\$17,000	\$12,789	\$5,411	\$18,200	\$28,200
Landscape Maintenance	\$102,000	\$67,118	\$33,559	\$100,677	\$104,704
Landscape Contingency	\$10,000	\$9,451	\$549	\$10,000	\$15,000
Lake Maintenance	\$8,064	\$7,212	\$3,826	\$11,037	\$12,000
<b>Grounds Maintenance Expenses</b>	<b>\$177,312</b>	<b>\$121,716</b>	<b>\$57,794</b>	<b>\$179,509</b>	<b>\$201,152</b>
<b>Total Expenses</b>	<b>\$532,976</b>	<b>\$323,598</b>	<b>\$203,340</b>	<b>\$526,938</b>	<b>\$607,862</b>
<b>Total Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$0</b>	<b>\$95,325</b>	<b>-\$95,325</b>	<b>\$0</b>	<b>\$0</b>

\$ Increase	% Increase	Product Type	Units	ERU's	Gross Per Unit	Total Gross Assessment
\$269.94	45%	50'	470	333.7	\$ 875.59	\$ 411,528.94
\$326.97	45%	60'	221	190.06	\$ 1,060.58	\$ 234,387.74
			691	523.76		\$ 645,916.68
						Gross Assessment \$ 645,917
						Less: Discounts and Collections (6%) \$ 38,755
						Net Assessments \$607,162

# Ridgewood Trails Community Development District

## GENERAL FUND BUDGET

### **REVENUES:**

#### Maintenance Assessments

The District will levy a Non-Ad Valorem assessment on all the platted lots within the District to pay all of the operating expenses for the Fiscal Year in accordance with the adopted budget.

#### Interest Income/Miscellaneous Income

The District will have all excess funds invested with the State Board of Administration. The amount is based upon the estimated average balance of funds available during the fiscal year. This line includes miscellaneous deposits for the district.

#### Rental Revenue

Income received from residents for rental of clubroom or patio.

### **EXPENDITURES:**

#### **Administrative:**

##### Supervisor Fees/FICA Expense

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year plus associated payroll taxes.

##### Engineering

The District's engineering firm, England, Thims & Miller, Inc., will be providing general engineering services to the District, including attendance and preparation for monthly board meetings, review invoices, etc.

##### Assessment Roll

GMS, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

##### Arbitrage

The District is required to have an annual arbitrage rebate calculation prepared for the District's Series 2007A/B Special Assessment Bonds.

##### Dissemination

The Annual Disclosure Report required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues contracted with Governmental Management Services, LLC.

##### Attorney

The District's legal counsel, Kutak Rock LLP, will be providing general legal services to the District, including attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

# Ridgewood Trails

## Community Development District

### GENERAL FUND BUDGET

#### Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent CPA Firm.

#### Trustee

The District issued \$11,255,000 Series 2007A/B Special Assessment Bonds are held by a Trustee with US Bank, N.A. The amount of the trustee fee is based on the agreement between US Bank and the District for the Series 2007A/B bonds.

#### Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC.

#### Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc. contracted with Governmental Management Services, LLC.

#### Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc. contracted with Governmental Management Services, LLC.

#### Telephone

This item includes the cost of a telephone and fax machine.

#### Postage

This item includes mailing of agenda packages, overnight deliveries, correspondence, etc.

#### Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

#### Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies.

#### Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in the Florida Times Union.

#### Other Current Charges

Bank charges, amortization schedule fees, and any other miscellaneous expenses.

# Ridgewood Trails Community Development District

## GENERAL FUND BUDGET

### Office Supplies

This item includes the cost of miscellaneous office supplies.

### Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

### Meeting Room Rental

This item includes the cost to rent a boardroom for the Ridgewood Trails CDD monthly supervisor meetings. The rental fees are based on the quarterly meetings.

### Amenity Center

#### Insurance

The District's Property Insurance policy is with Egis Insurance & Risk Advisors. Egis specializes in providing insurance coverage to governmental agencies.

#### Amenity Manager

The District has contracted with Riverside Management Services to staff the amenity center and manage the day to day operations in accordance with their contract.

#### Facility Assistant

The District has contracted with Riverside Management Services to provide part-time staffing to supplement Amenity Manager.

#### General Facility Maintenance

Cost of routine repairs and maintenance to the Amenity Center.

#### Repair and Replacements

Represents any unanticipated cost associated with the operation and maintenance of the Districts Amenity Center such as replacing or repairing broken or worn out things around the facility such as broken gates, doors, holes in wall, painting etc.

#### Lifeguards

The District has contracted with Riverside Management Services, Inc. to provide lifeguard services during pool operation season.

#### Pool Maintenance

The District has contracted with Riverside Management Services, Inc. to provide pool maintenance services three (3) days a week. Services include vacuuming, skimming tiles, brushing tiles, pool and equipment inspections, cleaning of filters and any necessary emergency calls.

# Ridgewood Trails Community Development District

## GENERAL FUND BUDGET

Vendor	Description	Monthly	Annually
RMS	Pool Maintenance	\$ 1,405	\$ 16,865
<b>Total</b>		<b>\$ 1,405</b>	<b>\$ 16,865</b>

### Pool Chemicals

Represents the estimated cost for chemicals utilized for the swimming pool at the Amenity Center for services provided by RMS. Also covers the cost for chemicals for the new pool for services provided by Poolsure.

Vendor	Description	Monthly	Annually
Poolsure	Pool Chemicals	\$ 720	\$ 8,640
RMS	Pool Chemicals	\$ 333	\$ 4,000
<b>Total</b>		<b>\$ 1,053</b>	<b>\$ 12,640</b>

### Other Current Charges

Any unanticipated costs for the Amenity Center.

### Water and Sewer

This includes the cost of water and sewer for the Amenity Center provided by Clay County Utility Authority.

Account #	Address	Monthly	Annually
00564735	1667 AZALEA RIDGE BLVD AMENITY CENTER	\$ 500	\$ 6,000
00517174	1667 AZALEA RIDGE BLVD AMENITY CENTER	\$ 96	\$ 1,152
00517175	1667 AZALEA RIDGE BLVD IRRIGATION 1667 AZALEA RIDGE BLVD RECLAIMED	\$ 130	\$ 1,560
00517176	IRRIGATION	\$ 350	\$ 4,200
	Contingency	\$ 49	\$ 588
<b>Total Amenity Water</b>		<b>\$ 1,125</b>	<b>\$ 13,500</b>

### Electric

The item includes the cost of electricity for the Amenity Center Clay Electric Cooperative Inc.

Account #	Address	Monthly	Annually
8874493	1667 AZALEA RIDGE BLVD	\$ 1,090	\$ 13,080
	Contingency	\$ 77	\$ 920
<b>Total Amenity Electric</b>		<b>\$ 1,167</b>	<b>\$ 14,000</b>

### Internet/Cable

The District has accounts with Comcast to provide cable television services for the Amenity Center.

### Janitorial

The District has contracted with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center. The services are 3 days per week and include sweeping and mopping floors if necessary, clean sinks, mirrors,

# Ridgewood Trails Community Development District

## GENERAL FUND BUDGET

fixtures, toilets and urinals, cleaning interior windows, baseboards, clean fitness equipment, remove trash and replace liners, clean pool deck.

Vendor	Description	Monthly	Annually
RMS	Janitorial	\$ 882	\$ 10,583
<b>Total</b>		<b>\$ 882</b>	<b>\$ 10,583</b>

### Janitorial Supplies

All supplies needed for janitorial services of the Amenity Center.

### Security

Cost of security services provided by Clay County Sheriff's office which includes officer pay, employment and scheduling fees, and cost of Access Card Service plan provided by Alpha Dog Audio Video Security.

Vendor	Monthly	Annually
CCSO - officers and fees	\$ 1,888	\$ 22,650
<b>Total</b>	<b>\$ 1,888</b>	<b>\$ 22,650</b>

### Security System

Cost of services for security camera, access control system, and financing for security cameras.

Vendor	Description	Monthly	Annually
Newlane Finance	Security Cameras	\$ 395	\$ 4,740
Vector Security	Cameras	\$ 135	\$ 1,620
Vector Security	Access Control	\$ 195	\$ 2,340
<b>Total</b>		<b>\$ 725</b>	<b>\$ 8,700</b>

### Refuse Services

This item includes the cost of garbage disposal for the District. Contracted with Waste Pro.

### Special Events

This item represents the estimated cost to host any special events for the community throughout the Fiscal Year.

### Pool Permit

Represents Permit Fees paid to the Florida Department of Health for the swimming pool permits.

### Pest Control

Annual service for pool bathrooms and fitness room. Services provided by Florida Pest Control.

### Capital Reserve

Funding for new recreation projects.

**Ridgewood Trails**  
**Community Development District**  
 GENERAL FUND BUDGET

**Grounds Maintenance:**

Operations Management

The District is currently contracted with Riverside Management Services, Inc. to oversee the day to day operations of the Grounds in the CDD.

Access Cards

Represents the anticipated cost of access cards to the District's Amenity Center.

Electric

The item includes the cost of electricity for the common area at Ridgewood Trails provided by Clay Electric Cooperative Inc.

<b>Account #</b>	<b>Address</b>	<b>Monthly</b>	<b>Annually</b>
9065441	1799 AZALEA RIDGE BLVD NE CORNER SIGN	\$ 35	\$ 420
9011950	4214 WARM SPRINGS WAY SIGN LIGHTS IRRIG	\$ 38	\$ 458
9047502	4226 WARM SPRINGS WAY ENTRANCE SIGN	\$ 36	\$ 432
9047503	1595 AZALEA RIDGE BLVD POND FOUNTAIN	\$ 400	\$ 4,800
	1560 AZALEA RIDGE BLVD POND FOUNTAIN	\$ 205	\$ 2,460
	Contingency	\$ 36	\$ 430
<b>Total Common Area Electric</b>		<b>\$ 750</b>	<b>\$ 9,000</b>

Water

This includes the cost of water for the common area at Ridgewood Trails provided by Clay County Utility Authority.

<b>Account #</b>	<b>Address</b>	<b>Monthly</b>	<b>Annually</b>
00569294	1799-2 AZALEA RIDGE BLVD IRRIGATION	\$ 60	\$ 720
00560605	4214 WARM SPRINGS WAY	\$ 61	\$ 734
00579216	4458 WARM SPRINGS WAY	\$ 56	\$ 668
00579217	4355 WARM SPRINGS WAY	\$ 46	\$ 549
00579219	4268 WARM SPRINGS WAY	\$ 78	\$ 936
00567767	4164 FISHING CREEK LANE RECLAIMED	\$ 30	\$ 360
00567766	4166 GREEN RIVER PLACE RECLAIMED	\$ 30	\$ 360
00567764	1610 AZALEA RIDGE BLVD RECLAIMED	\$ 26	\$ 312
00567762	1601 AZALEA RIDGE ROAD RECLAIMED	\$ 26	\$ 312
00567760	3891 BRONCO ROAD RECLAIMED	\$ 35	\$ 420
00567759	4217 PACKER MEADOW WAY RECLAIMED	\$ 28	\$ 336
	Contingency	\$ 216	\$ 2,593
<b>Total Reclaim Water</b>		<b>\$ 692</b>	<b>\$ 8,300</b>

Repairs and Maintenance

Represents the costs associated with any miscellaneous field maintenance of the District.

**Ridgewood Trails**  
**Community Development District**  
 GENERAL FUND BUDGET

Landscape Maintenance

The District cost to provide landscaping services to all the common areas within the District.

<b>Vendor</b>	<b>Monthly</b>	<b>Annually</b>
Tree Amigos Outdoor Service	\$ 6,187	\$ 74,244
Add'l Contract Azalea Ridge II	\$ 2,538	\$ 30,461
	\$ -	
<b>Total</b>	<b>\$ 8,725</b>	<b>\$ 104,704</b>

Landscape Contingency

Other landscaping maintenance cost such as sod replacement, irrigation and tree maintenance.

Lake Maintenance

The District cost to provide monthly water management services to all the lakes throughout the District.

<b>Vendor</b>	<b>Monthly</b>	<b>Annually</b>
The Lake Doctors Inc	\$ 762	\$ 9,144
Contingency	\$ 238	\$ 2,856
<b>Total</b>	<b>\$ 1,000</b>	<b>\$ 12,000</b>

**Ridgewood Trails**  
Community Development District

Debt Service Fund  
Series 2007A

<u>Description</u>	<u>Adopted Budget FY2022</u>	<u>Actual thru 5/31/2022</u>	<u>Projected Next 4 Months</u>	<u>Total Projected thru 9/30/22</u>	<u>Approved Budget FY2023</u>
<b><u>Revenues</u></b>					
Assessments	\$13,359	\$13,272	\$87	\$13,359	\$13,359
Interest Earned	\$0	\$1	\$1	\$1	\$0
Carry Forward Surplus	\$4,378	\$4,406	\$0	\$4,406	\$4,856
<b>Total Revenues</b>	<b>\$17,737</b>	<b>\$17,679</b>	<b>\$87</b>	<b>\$17,766</b>	<b>\$18,215</b>
<b><u>Expenditures</u></b>					
Interest 11/1	\$3,955	\$3,955	\$0	\$3,955	\$3,814
Interest 5/1	\$3,955	\$3,955	\$0	\$3,955	\$3,814
Principal 5/1	\$5,000	\$5,000	\$0	\$5,000	\$5,000
<b>Total Expenditures</b>	<b>\$12,910</b>	<b>\$12,910</b>	<b>\$0</b>	<b>\$12,910</b>	<b>\$12,628</b>
<b><u>Other Sources/(Uses)</u></b>					
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
<b>Total Other</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES/ (EXPENDITURES)</b>	<b>\$4,827</b>	<b>\$4,769</b>	<b>\$87</b>	<b>\$4,856</b>	<b>\$5,588</b>
				11/1/23 Interest	\$3,673

# Ridgewood Trails

Community Development District

## Amortization Schedule

Series 2007A, Capital Improvement Revenue Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/22	\$ 135,000	5.65%	\$ -	\$ 3,813.75	\$ 12,768.75
05/01/23	\$ 135,000	5.65%	\$ 5,000.00	\$ 3,813.75	
11/01/23	\$ 130,000	5.65%	\$ -	\$ 3,672.50	\$ 12,486.25
05/01/24	\$ 130,000	5.65%	\$ 5,000.00	\$ 3,672.50	
11/01/24	\$ 125,000	5.65%	\$ -	\$ 3,531.25	\$ 12,203.75
05/01/25	\$ 125,000	5.65%	\$ 5,000.00	\$ 3,531.25	
11/01/25	\$ 120,000	5.65%	\$ -	\$ 3,390.00	\$ 11,921.25
05/01/26	\$ 120,000	5.65%	\$ 5,000.00	\$ 3,390.00	
11/01/26	\$ 115,000	5.65%	\$ -	\$ 3,248.75	\$ 11,638.75
05/01/27	\$ 115,000	5.65%	\$ 5,000.00	\$ 3,248.75	
11/01/27	\$ 110,000	5.65%	\$ -	\$ 3,107.50	\$ 11,356.25
05/01/28	\$ 110,000	5.65%	\$ 5,000.00	\$ 3,107.50	
11/01/28	\$ 105,000	5.65%	\$ -	\$ 2,966.25	\$ 11,073.75
05/01/29	\$ 105,000	5.65%	\$ 10,000.00	\$ 2,966.25	
11/01/29	\$ 95,000	5.65%	\$ -	\$ 2,683.75	\$ 15,650.00
05/01/30	\$ 95,000	5.65%	\$ 10,000.00	\$ 2,683.75	
11/01/30	\$ 85,000	5.65%	\$ -	\$ 2,401.25	\$ 15,085.00
05/01/31	\$ 85,000	5.65%	\$ 10,000.00	\$ 2,401.25	
11/01/31	\$ 75,000	5.65%	\$ -	\$ 2,118.75	\$ 14,520.00
05/01/32	\$ 75,000	5.65%	\$ 10,000.00	\$ 2,118.75	
11/01/32	\$ 65,000	5.65%	\$ -	\$ 1,836.25	\$ 13,955.00
05/01/33	\$ 65,000	5.65%	\$ 10,000.00	\$ 1,836.25	
11/01/33	\$ 55,000	5.65%	\$ -	\$ 1,553.75	\$ 13,390.00
05/01/34	\$ 55,000	5.65%	\$ 10,000.00	\$ 1,553.75	
11/01/34	\$ 45,000	5.65%	\$ -	\$ 1,271.25	\$ 12,825.00
05/01/35	\$ 45,000	5.65%	\$ 10,000.00	\$ 1,271.25	
11/01/35	\$ 35,000	5.65%	\$ -	\$ 988.75	\$ 12,260.00
05/01/36	\$ 35,000	5.65%	\$ 10,000.00	\$ 988.75	
11/01/36	\$ 25,000	5.65%	\$ -	\$ 706.25	\$ 11,695.00
05/01/37	\$ 25,000	5.65%	\$ 10,000.00	\$ 706.25	
11/01/37	\$ 15,000	5.65%	\$ -	\$ 423.75	\$ 11,130.00
05/01/38	\$ 15,000	5.65%	\$ 15,000.00	\$ 423.75	
					\$ 15,423.75
<b>Total</b>			<b>\$ 135,000.00</b>	<b>\$ 75,427.50</b>	<b>\$ 219,382.50</b>

# Ridgewood Trails

Community Development District

## Capital Reserve

Description	Adopted Budget FY2022	Actual thru 5/31/2022	Projected Next 4 Months	Total Projected thru 9/30/22	Approved Budget FY2023
<b>Revenues</b>					
Capital Reserve -Transfer In	\$35,000	\$0	\$35,000	\$35,000	\$35,525
Interest Earned	\$250	\$235	\$360	\$595	\$250
Carry Forward Surplus	\$173,329	\$180,441	\$0	\$180,441	\$180,647
<b>Total Revenues</b>	<b>\$208,579</b>	<b>\$180,676</b>	<b>\$35,360</b>	<b>\$216,036</b>	<b>\$216,422</b>
<b>Expenditures</b>					
Capital Outlay	\$20,000	\$0	\$0	\$0	\$60,000
Amenity Improvement Project**	\$50,000	\$28,376	\$0	\$28,376	\$4,500
Other Current Charges	\$650	\$257	\$293	\$550	\$600
Repair & Maintenance	\$0	\$6,463	\$0	\$6,463	\$10,000
<b>Total Expenditures</b>	<b>\$70,650</b>	<b>\$35,096</b>	<b>\$293</b>	<b>\$35,390</b>	<b>\$75,100</b>
<b>EXCESS REVENUES/ (EXPENDITURES)</b>	<b>\$137,929</b>	<b>\$145,580</b>	<b>\$35,067</b>	<b>\$180,647</b>	<b>\$141,322</b>

\*\*Playground Installation

*A.*

## RESOLUTION 2022-06

### THE ANNUAL APPROPRIATION RESOLUTION OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2022, submitted to the Board of Supervisors (“**Board**”) of the Ridgewood Trails Community Development District (“**District**”) proposed budget(s) (“**Proposed Budget**”) for the fiscal year beginning October 1, 2022 and ending September 30, 2023 (“**Fiscal Year 2022/2023**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT:**

#### **SECTION 1. BUDGET**

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District’s Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes ("Adopted Budget")*, and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Ridgewood Trails Community Development District for the Fiscal Year Ending September 30, 2023."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

**SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2022/2023, the sum of \$\_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
DEBT SERVICE FUND SERIES 2007A	\$_____
CAPITAL RESERVE FUND	\$_____
TOTAL ALL FUNDS	\$_____

**SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2022/2023 or within 60 days following the end of the Fiscal Year 2022/2023 may amend its Adopted Budget for that fiscal year as follows:

- a. A line-item appropriation for expenditures within a fund may be decreased or increased by motion of the Board recorded in the minutes, and approving the expenditure, if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may approve an expenditure that would increase or decrease a line-item appropriation for expenditures within a fund if

the total appropriations of the fund do not increase and if either (i) the aggregate change in the original appropriation item does not exceed the greater of \$15,000 or 15% of the original appropriation, or (ii) such expenditure is authorized by separate disbursement or spending resolution.

- c. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must ensure that any amendments to the budget under paragraph c. above are posted on the District’s website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 6<sup>TH</sup> DAY OF JULY, 2022.**

ATTEST:

**RIDGEWOOD TRAILS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chairperson/Vice Chairperson, Board of  
Supervisors

**Exhibit A:** FY 2022/2023 Budget

*B.*

## RESOLUTION 2022-07

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2022/2023; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Ridgewood Trails Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in Clay County, Florida ("**County**"); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

**WHEREAS**, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2022 and ending September 30, 2023 ("**Fiscal Year 2022/2023**"), attached hereto as **Exhibit "A"** and incorporated by reference herein; and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2022/2023; and

**WHEREAS**, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

**WHEREAS**, it is in the best interests of the District to adopt the Assessment Roll of the Ridgewood Trails Community Development District (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B”** and incorporated as a material part of this Resolution by this reference, and to certify the Assessment Roll to the County Tax Collector pursuant to the Uniform Method; and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll, certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The Board hereby finds and determines that the provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands, as shown in **Exhibits “A” and “B,”** is hereby found to be fair and reasonable.

**SECTION 2. ASSESSMENT IMPOSITION.** Pursuant to Chapters 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District, and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

**SECTION 3. COLLECTION.** The collection of the operation and maintenance special assessments and previously levied debt service assessments shall be at the same time and in the same manner as County taxes in accordance with the Uniform Method, as indicated on **Exhibits “A” and “B.”** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The Assessment Roll, attached to this Resolution as

**Exhibit "B,"** is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**PASSED AND ADOPTED** this 6<sup>th</sup> day of July, 2022.

ATTEST:

**RIDGEWOOD TRAILS COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

\_\_\_\_\_  
Chair / Vice Chair, Board of Supervisors

**Exhibit A:** Budget

**Exhibit B:** Assessment Roll

**Exhibit A**  
Budget

**Exhibit B**  
Assessment Roll

*SEVENTH ORDER OF BUSINESS*

**From:** Gary Nuss <gjnuss@vectorsecurity.com>  
**Sent:** Tuesday, March 15, 2022 1:30 PM  
**To:** ridgewoodtrailsmgr@rmsnf.com  
**Subject:** updated quote

Marilee,

There has been a cost increase on the hardware for the ADC access 2 board expansion unit. Also your system is cloud based that is more expensive and has a 5.00 a door monthly fee. We can still do the upgrade and transfer but the installation will be 4219.00 and the monthly is 195.00 which includes the maintenance and web hosting. Please let me know if you want me to send the DocuSign over.

Gary Nuss  
Sr. Commercial Sales Consultant

.....  
**VECTOR SECURITY®**  
9456 Philips Hwy, Suite 1  
Jacksonville, FL 32256

.....  
M: 904-655-7529  
T: 904-268-9454  
F: 904-268-6904  
[www.vectorsecurity.com](http://www.vectorsecurity.com)

*\*For security purposes, please do not send any sensitive information through email such as SSN, credit card, or checking account information.\**

Go to <https://www.vectorsecurity.com/license-information> for Vector Security license information. VECTOR SECURITY DISCLAIMER - This e-mail may contain confidential information. It is intended solely for the addressee. Access to this e-mail by anyone else is unauthorized. If you are not the intended recipient, you must not use, copy, disclose or take any action based on this e-mail or any information herein. If you have received this e-mail in error, please notify the sender and permanently delete the email and any attachments immediately.



2/8/22

Ridgewood Trails

**RE: Access Control**

Dear : Melissa

Thank you for giving Vector Security, Inc., the opportunity to propose a comprehensive security solution for your facility. The following proposal contains recommendations to address the considerations we have discussed.

I would like to take a brief opportunity to provide you key points about us. Hopefully, these hi-lights will help in building our **Value Proposition** credibility among the competition you will choose. We:

- are a **ten-year member of the Honeywell Dealer Network**. Honeywell Int'l, a Fortune 100 company, is the world's largest and most cutting-edge manufacturer of security, surveillance, and fire technologies. If there is a latest technology desired, we will be able to provide it.
- were picked as **the Honeywell Dealer of the Year (2006)**. This award is presented to the top performance and quality dealer in the Honeywell Network. We have also won the **Honeywell President's Award** six times in the last ten-years for sales, installation and service performance.
- delivered the same application(s) being proposed to you with many recognizable names:

#### **Government**

- G8 Presidential Summit (Sea Island, Georgia)
- Secret Service, FBI
- Homeland Security, Customs, Border Patrol, INS
- Naval Air Station, Cecil (Air) Field, US Navy SEALS Logistics

#### **Retail**

- Acura, Audi, Cadillac, Chevrolet, Ford, Hyundai, Lexus, Mercedes, Pontiac, Saab, Toyota
- Domino's, Quizno's, Smoothie King, Subway, Taco Bell, Wendy's, Zaxby's
- Citgo, Daily's, Shell, Twin Oil
- Florida Telco, Goodwill, John Deere, Nestlee, Staples, Tire Kingdom, Waste Management...

In addition to these fine names, we serve numerous other retailers, **School Boards/Districts, Houses of Worship, and Country Club** facilities.

- employ many **NICET** certified technicians - the highest industry accreditation

- provide **UL (Underwriters Laboratories) Listed Central Monitoring Station** service - the highest industry accreditation for monitoring services
- share one of the best **Better Business Bureau** performance ratings among all major Florida Alarm Security providers (BBB.org).

Our goal in this decision process is to be the most compelling Value Proposition for your key decision makers. To do this, we plan to establish the following:

1. Commitment that your customer service and technical support “after the sale” will far surpass any experience encountered with a current provider.
2. The Solution(s) proposed will be the best quality available to the market.
3. Our company’s top technical talent will be dedicated to this project.
4. Our price will be very competitive with other offers. Unlike our larger “national” competitors, our pricing will be very attractive, because we are not laden with heavy overhead allocations that escalate price.

It is our goal to earn your business. At your convenience, please take the time to read more about Vector Security and the services we provide (VectorSecurity.com). We are very proud of our accomplishments and feel that our commitment to delivering quality service to our customers has been the reason for our success. We hope you become one of the over 230,000 customers who trust us with their security needs.

Please feel free to contact me at any time (904)-655-7529

Sincerely,

Gary Nuss

**Scope of Work**

**Vector to take over existing alarm.com 11 door access system and add 2 more doors to the system. A system check will be done if there are faults it will be addressed and cost will be provided.**

**Includes installation, networking and programming.**

Included Equipment:

Description	Qty
2 door expansion board	1
Card reader	2
Door strike	2

Outright Sale: 3230.00

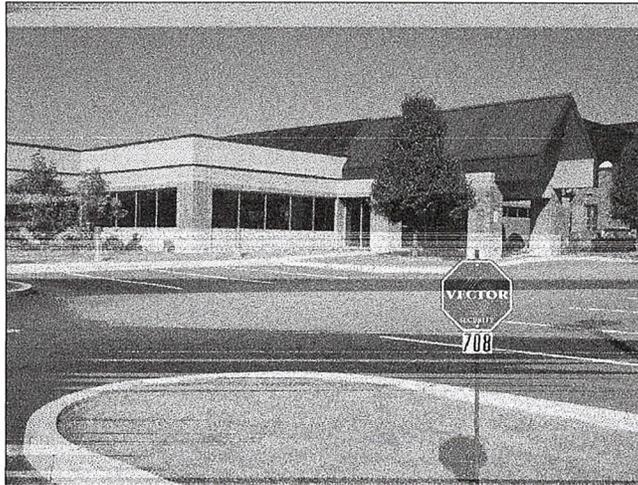
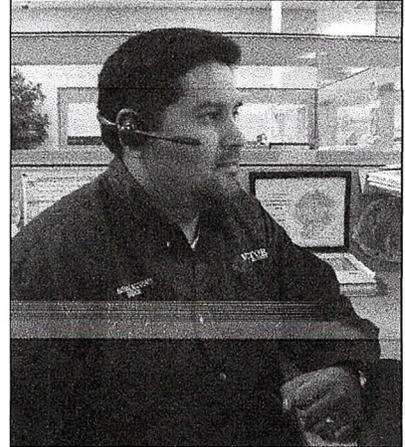
Optional Service Agreement: 130.00 monthly

Monthly Monitoring: N/A

## Support Services

The installation of the equipment we have detailed is complemented with the following support services:

- One-year limited warranty on parts and labor
- Project management throughout the installation
- Submittal of permits, where applicable
- Field management of installation personnel
- User training – at system completion and ongoing as needed
- 24 x 7 x 365 service support



## Employee Screening & Training

Vector Security has over 1,300 team members committed to our **230,000+ customers**. These individuals undergo rigorous screening which includes multiple interviews, background checks, and pre-employment substance screening. We want to make sure that the individuals who are going into your business or accessing your account are the best.

Once hired, employees undergo an orientation and training program that has been specifically developed for their position. Employees are rewarded for earning industry recognized certifications and are encouraged to continue their education through our Employee Education Reimbursement Program.

After orientation and throughout a team member's career at Vector Security, we continue to be vigilant in expecting the highest quality employees. In-house and manufacturer training is provided on a regular basis. Existing employees are subject to random and for cause substance screening, to reinforce our commitment to a drug free workforce. Our obligation to have a safe and productive workplace extends to our drivers, who are subject to annual driver's record checks. You have our assurance that we are taking measures to ensure that the Vector Security team members who serve you are some of the best in the industry.

## CREDENTIALS

The security company that you select to protect your property and assets should be credible. The regulatory requirements vary significantly between the different cities, counties and towns in your area. You can depend on us to understand and comply with all licensing and permitting. Vector Security, Inc. is licensed throughout the United States and ULC-listed in Canada. You can find a full list of our state licenses by visiting our website at [Vectorsecurity.com](http://Vectorsecurity.com).

We also undergo independent audits on the quality of our installations, service and monitoring. Each year, our monitoring centers and service centers are inspected by Underwriters Laboratories (UL). We also are one of a very small group of monitoring centers that is certified by Underwriters Laboratories Canada (ULC), and were the first US Company to receive this certification. In addition to UL, we also undergo audits by Factory Mutual Research Corporation (FM) and The International Justice & Public Safety Network (Nlets). Each of these entities reviews our performance, IT security and integrity, training, disaster preparedness and physical security.



# GARY NUSS

Vector Security, Inc.

9456 Philips Highway, Suite 1

Jacksonville, FL 32256

904-655-7529 - [gjnuuss@vectorsecurity.com](mailto:gjnuss@vectorsecurity.com)



[vectorsecurity.com](http://vectorsecurity.com)

## PURPOSE OF PROPOSAL AND STATEMENT OF CONFIDENTIALITY

The proposal is provided for informational purposes and is not intended to constitute the entire understanding or binding agreement between potential customer and Vector Security regarding the system, other security and life safety products, and services provided by Vector Security. The investment numbers that are provided in this document are offered by Vector for sixty (60) days from the proposal date of the document cover, but do not constitute the total final cost proposed by Vector Security. Additional costs to potential customer for permits, drawings, submittals, or for any other reason, may increase the total final cost. The total final cost, as well as terms and conditions regarding the system, other security and life safety products, and services proposed by Vector Security shall be pursuant to Vector Security's separate Commercial Agreement ("Agreement") as mutually agreed upon between potential customer and Vector Security. This proposal is provided to potential customer with the understanding that it will be held in strict confidence and will not be disclosed, duplicated or used, in whole or in part, for any purpose other than the evaluation of Vector Security's qualifications, without prior written consent.

**License Information:** AK 33221 | AL AESBL 10-817, 44814 | AR E 2005 0104, 179570410 | AZ ROC-218982 | CA ACO 6152, 914676 | DC 65003740 | DE FAL-0196, FAL-0253, 85-47 | FL EF20000395, EF0001062, EF20000933, EF20000934, EF20000596 | GA LVA205586, LVU405021 | HI C 27082 | IA AC-0101 | IL 127-001300 | LA F 317 | MA 1594 C, SS CO 00429 | MD 107-445; 07380038 | ME MC60019272 | MI 3601205222 | MN TS01830 | NC 25467-SP-LV, 1592-CSA, 2050-CSA | ND 37153 | NJ P00863, 13VH00292300, Burglar, Fire, and Locksmith Lic. # 34AL000004, 1187 Route 9 South, Cape May Court House, NJ 08210, [(609) 463-0660] | NM 354514, 10-0133 | NV 0066031 | NY 12000234360 | OH 53-50-1081, 50-25-5, 50-70-4 | OK 559 | PA 004997 | RI 4794, 2903, 30394, AFC-0449 | SC BAC 5590, FAC 3419 | TN 00000444, 00001341, 00001551, 00001552 | TX B11645, ACR-1768 | UT 4759383-6501 | VA DCJS #11-2048, 2705 020459A | VT T1-2348 | WA VECTOSI957PE | WV WV043469 | WY LV-A-18634. In Alabama, licensing is regulated by the Alabama Electronic Security Board of Licensure, 7956 Vaughn Road, Suite 392, Montgomery, AL 36116; (334) 264-9388. In Arkansas, licensing is regulated by the Arkansas Board of Private Investigators and Private Security Agencies, #1 State Police Plaza Drive, Little Rock, AR 72209; (501) 618-8600. In California, alarm company operators are licensed and regulated by the Bureau of Security and Investigative Services, Department of Consumer Affairs, Sacramento, CA 95834. In New York, licensed by the N.Y.S. Department of State. In North Carolina, licensing is regulated by the North Carolina Alarm Systems Licensing Board, 1631 Midtown Place, Suite 104, Raleigh, NC 27609; (919) 875-3611. In Texas, licensing is regulated by the Texas Department of Public Safety, Private Security Bureau, P.O. Box 4087, Austin, TX 78773; (512) 424-7710.

*EIGHTH ORDER OF BUSINESS*

*B.*

**TEMPLATE FOR LOCAL GOVERNMENTS AND SPECIAL DISTRICTS FOR PERFORMING A STORMWATER NEEDS ANALYSIS  
PURSUANT TO SECTION 5 OF SECTION 403.9302, FLORIDA STATUTES**

**INTRODUCTION**

As part of the 2021 regular session, the Legislature recognized the need for a long-term planning process for stormwater and wastewater. Section 403.9302, Florida Statutes, requires a 20-year needs analysis from the local governments providing stormwater services. Because this planning document is forward-looking, it will necessarily include a large number of assumptions about future actions. These assumptions should be based on any available information coupled with best professional judgment of the individuals completing the document.

Completing this template by June 30, 2022, will fulfill the statutory requirements for the first round of 20-year needs analyses for stormwater. The template was generated by EDR in cooperation with local governments, Special Districts, the Florida Department of Environmental Protection (DEP), the Water Management Districts, the Florida Stormwater Association, private consultants, and others. Use of this tool will help ensure that information is compiled consistently for the Office of Economic & Demographic Research's (EDR) report to the Legislature.

For the purposes of this document, a stormwater management program and a stormwater management system are as defined in statute (s. 403.031(15) and (16), F.S., respectively; language provided here: <https://www.flsenate.gov/Laws/Statutes/2021/403.031>). Plainly speaking, the "program" is the institutional framework whereby stormwater management activities (MS4 NPDES permit activities, and other regulatory activities, construction, operation and maintenance, etc. ) are carried out by the public authority. The "system" comprises the physical infrastructure that is owned and/or operated by the local government or special district that specifically is intended to control, convey or store stormwater runoff for treatment and flood protection purposes.

For the purposes of this document, the following guiding principles have been adopted:

- Stormwater systems or facilities owned and operated by any of the following are excluded from reporting requirements for local governments and special districts:
  - o Private entities or citizens
  - o Federal government
  - o State government, including the Florida Department of Transportation (FDOT)
  - o Water Management Districts
  - o School districts
  - o State universities or Florida colleges
- Local government expenditures associated with routine operation and maintenance are fully funded prior to commencing new projects and initiatives.
- Local government submissions will include the activities of dependent special districts. Only independent special districts report separately. For a list of all special districts in the state and their type (*i.e.*, dependent or independent), please see the Department of Economic Opportunity's Official List of Special Districts at the following link: <http://specialdistrictreports.floridajobs.org/webreports/alphalist.aspx>.
- With respect to federal and state statutes and rulemaking, current law and current administration prevails throughout the 20-year period. In other words, the state's present legal framework (*i.e.*, the status quo) continues throughout the period.

**GENERAL INSTRUCTIONS FOR USING THE TEMPLATE**

Instructions for submitting the template are still under development. Additional information regarding submission and answers to frequently asked questions will be posted on EDR’s website, along with other useful materials, here: <http://edr.state.fl.us/Content/natural-resources/stormwaterwastewater.cfm>

The statutory language forms the titles for each part. This template asks that you group your recent and projected expenditures in prescribed categories. A detailed list of the categories is provided in part 5.0.

The same project should not appear on multiple tables in the jurisdiction’s response unless the project’s expenditures are allocated between those tables. All expenditures should be reported in \$1,000s (*e.g.*, five hundred thousand dollars should be reported as \$500).

For any jurisdiction that is contracting with another jurisdiction where both could be reporting the same expenditure, please contact EDR for additional guidance. In situations where a reporting jurisdiction contracts with a non-reporting jurisdiction, (*i.e.*, FDOT, the water management districts, the state or federal government), the reporting jurisdiction should include the expenditures.

When reporting cost information, please only include the expenditures that have flowed, are flowing, or will likely flow through your jurisdiction’s budget. While necessary to comply with the statute, the concept of “future expenditures” should be viewed as an expression of identified needs.

**These projections are necessarily speculative and do not represent a firm commitment to future budget actions by the jurisdiction.**

This Excel workbook contains three worksheets for data entry. (Along the bottom of the screen, the three tabs are highlighted green.) Empty cells with visible borders are unlocked for data entry. In the first tab, titled "Background through Part 4," the information requested is either text, a dropdown list (*e.g.*, Yes or No), or a checkbox. The next tab, "Part 5 through Part 8," contains tables for expenditure or revenue data as well as some follow-up questions that may have checkboxes, lists, or space for text.

In Part 5 and Part 6, the expenditure tables have space for up to 5 projects. More projects can be listed in the "Additional Projects" tab. This tab contains a table with space for up to 200 additional projects. In order for these additional projects and expenditures to be correctly classified and included in the final totals, each project must be assigned a Project Type and Funding Source Type from the dropdown lists in columns B and C.

**Links to Template Parts:**

[Background Information](#)

[Part 1](#)

[Part 2](#)

[Part 3](#)

[Part 4](#)

[Part 5](#)

[Part 6](#)

[Part 7](#)

[Part 8](#)

[Additional Projects - This table contains additional rows for projects that do not fit into the main tables in Parts 5 and 6](#)





**Background Information**

Please provide your contact and location information, then proceed to the template on the next sheet.

Name of Local Government:	Ridgewood Trails Community Development District
Name of stormwater utility, if applicable:	N/A
Contact Person	
Name:	Marilee Giles - GMS, LLC
Position/Title:	District Manager
Email Address:	mgiles@gmsnf.com
Phone Number:	904-940-5850 x412

Indicate the Water Management District(s) in which your service area is located.

<input type="checkbox"/>	Northwest Florida Water Management District (NFWWMD)
<input type="checkbox"/>	Suwannee River Water Management District (SRWMD)
<input checked="" type="checkbox"/>	St. Johns River Water Management District (SJRWMD)
<input type="checkbox"/>	Southwest Florida Water Management District (SWFWMD)
<input type="checkbox"/>	South Florida Water Management District (SFWMD)

Indicate the type of local government:

<input type="checkbox"/>	Municipality
<input type="checkbox"/>	County
<input checked="" type="checkbox"/>	Independent Special District

**Part 1.0 Detailed description of the stormwater management program (Section 403.9302(3)(a), F.S.)**

The stormwater management program, as defined in the Introduction, includes those activities associated with the management, operation and maintenance, and control of stormwater and stormwater management systems, including activities required by state and federal law. The detailed program description is divided into multiple subparts consisting of narrative and data fields.

**Part 1.1 Narrative Description:**

Please provide a brief description of the current institutional strategy for managing stormwater in your jurisdiction. Please include any mission statement, divisions or departments dedicated solely or partly to managing stormwater, dedicated funding sources, and other information that best describes your approach to stormwater:

Ridgewood Trails CDD is a large residential community, that was developed in multiple phase that were permitted, designed and constructed in accordance with Clay County and St. Johns River Water Management District regulations. The management of storm water is regulated with the multiple storm water management facilities (Smfs) and control structures constructed throughout the community.

On a scale of 1 to 5, with 5 being the highest, please indicate the importance of each of the following goals for your program:

0	1	2	3	4	5	
<input type="checkbox"/>	<input checked="" type="checkbox"/>	Drainage & flood abatement (such as flooding events associated with rainfall and hurricanes)				
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Water quality improvement (TMDL Process/BMAPs/other)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Reduce vulnerability to adverse impacts from flooding related to increases in frequency and duration of rainfall events, storm surge and sea level rise
Other:						
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	St. Johns River Water Management District and Clay County Permit Compliance
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					
<input type="checkbox"/>	<input type="checkbox"/>					

**Part 1.2 Current Stormwater Program Activities:**

Please provide answers to the following questions regarding your stormwater management program.

- |  |    |
|--|----|
| • Does your jurisdiction have an NPDES Municipal Separate Storm Sewer System (MS4) Permit? | No |
| If yes, is your jurisdiction regulated under Phase I or Phase II of the NPDES Program:     |    |
- |   |     |
|---|-----|
| • Does your jurisdiction have a dedicated stormwater utility?   | No  |
| If no, do you have another funding mechanism?   | Yes |
| If yes, please describe your funding mechanism.   |     |
| Funding Mechanism is through the CDD that assess fees for each lot in the community. These funds are set aside as needed to provide for the ongoing maintenance needs of the storm water management system. |     |
- |   |                     |
|---|---------------------|
| • Does your jurisdiction have a Stormwater Master Plan or Plans?  | Yes                 |
| If Yes:   |                     |
| How many years does the plan(s) cover?  | Life of the Project |
| Are there any unique features or limitations that are necessary to understand what the plan does or does not address? |                     |
| Please provide a link to the most recently adopted version of the document (if it is published online):               |                     |
| N/A   |                     |
- |  |    |
|--|----|
| • Does your jurisdiction have an asset management (AM) system for stormwater infrastructure?                       | No |
| If Yes, does it include 100% of your facilities?   |    |
| If your AM includes less than 100% of your facilities, approximately what percent of your facilities are included? |    |

● Does your stormwater management program implement the following (answer Yes/No):	
A construction sediment and erosion control program for new construction (plans review and/or inspection)?	No
An illicit discharge inspection and elimination program?	No
A public education program?	No
A program to involve the public regarding stormwater issues?	No
A "housekeeping" program for managing stormwater associated with vehicle maintenance yards, chemical storage, fertilizer management, etc. ?	No
A stormwater ordinance compliance program ( <i>i.e.</i> , for low phosphorus fertilizer)?	No
Water quality or stream gage monitoring?	No
A geospatial data or other mapping system to locate stormwater infrastructure (GIS, etc. )?	No
A system for managing stormwater complaints?	Yes
Other specific activities?	

Notes or Comments on any of the above:

**Part 1.3 Current Stormwater Program Operation and Maintenance Activities**

Please provide answers to the following questions regarding the operation and maintenance activities undertaken by your stormwater management program.

● Does your jurisdiction typically assume maintenance responsibility for stormwater systems associated with new private development ( <i>i.e.</i> , systems that are dedicated to public ownership and/or operation upon completion)?	No
---	----

Notes or Comments on the above:

This project is fully constructed and it is not anticipated that any new facilities will be constructed.

- Does your stormwater operation and maintenance program implement any of the following (answer Yes/No):

Routine mowing of turf associated with stormwater ponds, swales, canal/lake banks, etc. ?	Yes
Debris and trash removal from pond skimmers, inlet grates, ditches, etc. ?	Yes
Invasive plant management associated with stormwater infrastructure?	Yes
Ditch cleaning?	Yes
Sediment removal from the stormwater system (vacator trucks, other)?	No
Muck removal (dredging legacy pollutants from water bodies, canal, etc. )?	No
Street sweeping?	No
Pump and mechanical maintenance for trash pumps, flood pumps, alum injection, etc. ?	No
Non-structural programs like public outreach and education?	No
Other specific routine activities?	
The Roads for this community are owned by Clay County with the exception of a small gated section including portion of Green River Pl, Sage Creek Pl, Sandbank Ct, Spring Creek Ln and Landers Ford Rd. Clay County does street cleaning on their own schedule.	

**Part 2. Detailed description of the stormwater management system and its facilities and projects (continued Section 403.9302(3)(a), F.S.)**

A stormwater management system, as defined in the Introduction, includes the entire set of site design features and structural infrastructure for collection, conveyance, storage, infiltration, treatment, and disposal of stormwater. It may include drainage improvements and measures to prevent streambank channel erosion and habitat degradation. This section asks for a summary description of your stormwater management system. It is not necessary to provide geospatial asset data or a detailed inventory. For some, it may be possible to gather the required data from your Asset Management (AM) system. For others, data may be gathered from sources such as an MS4 permit application, aerial photos, past or ongoing budget investments, water quality projects, or any other system of data storage/management that is employed by the jurisdiction.

Please provide answers to the following questions regarding your stormwater system inventory. Enter zero (0) if your system does not include the component.

	Number	Unit of Measurement
Estimated feet or miles of buried culvert:	4,896.00	Feet
Estimated feet or miles of open ditches/conveyances (lined and unlined) that are maintained by the stormwater program:	1,683.00	Feet
Estimated number of storage or treatment basins (i.e., wet or dry ponds):	9	
Estimated number of gross pollutant separators including engineered sediment traps such as baffle boxes, hydrodynamic separators, etc.:	0	
Number of chemical treatment systems (e.g., alum or polymer injection):	0	
Number of stormwater pump stations:	0	
Number of dynamic water level control structures (e.g., operable gates and weirs that control canal water levels):	0	
Number of stormwater treatment wetland systems:	0	
Other:		

Notes or Comments on any of the above:

Storm Water flows from development to wetlands over a natural treatment buffer

Which of the following green infrastructure best management practices do you use to manage water flow and/or improve water quality (answer Yes/No):

Best Management Practice	Current	Planned
Tree boxes	No	No
Rain gardens	No	No
Green roofs	No	No
Pervious pavement/pavers	No	No
Littoral zone plantings	No	No
Living shorelines	No	No
Other Best Management Practices:		

Please indicate which resources or documents you used when answering these questions (check all that apply).

- Asset management system
  - GIS program
  - MS4 permit application
  - Aerial photos
  - Past or ongoing budget investments
  - Water quality projects
  - Other(s):
- Engineering Plans and Permits

**Part 3. The number of current and projected residents served calculated in 5-year increments (Section 403.9302(3)(b), F.S.)**

Counties and municipalities: Instead of requiring separate population projections, EDR will calculate the appropriate population estimates for each municipality or the unincorporated area of the county. If your service area is less than or more than your local government's population, please describe in the first text box provided below for part 4.0.

Independent Special Districts:

If an independent special district's boundaries are completely aligned with a county or a municipality, identify that jurisdiction here:

Any independent special district whose boundaries do not coincide with a county or municipality must submit a GIS shapefile with the current and projected service area. EDR will calculate the appropriate population estimates based on that map. Submission of this shapefile also serves to complete Part 4.0 of this template.

**Part 4.0 The current and projected service area for the stormwater management program or stormwater management system (Section 403.9302(3)(c), F.S.)**

Rather than providing detailed legal descriptions or maps, this part of the template is exception-based. In this regard, if the stormwater service area is less than or extends beyond the geographic limits of your jurisdiction, please explain.

A Shapefile of the Project Boundary will be included with this submittal.

Similarly, if your service area is expected to change within the 20-year horizon, please describe the changes (*e.g.*, the expiration of an interlocal agreement, introduction of an independent special district, *etc.*).

No change anticipated

[Proceed to Part 5](#)

**Part 5.0 The current and projected cost of providing services calculated in 5-year increments (Section 403.9302(3)(d), F.S.)**

Given the volume of services, jurisdictions should use the template’s service groupings rather than reporting the current and projected cost of each individual service. Therefore, for the purposes of this document, “services” means:

1. Routine operation and maintenance (inclusive of the items listed in Part 1.3 of this document, ongoing administration, and non-structural programs)
2. Expansion (that is, improvement) of a stormwater management system.

Expansion means new work, new projects, retrofitting, and significant upgrades. Within the template, there are four categories of expansion projects.

1. Flood protection, addressed in parts 5.2 and 5.3... this includes capital projects intended for flood protection/flood abatement
2. Water quality, addressed in part 5.2 and 5.3... this includes stormwater projects related to water quality improvement, such as BMAPs; projects to benefit natural systems through restoration or enhancement; and stormwater initiatives that are part of aquifer recharge projects
3. Resiliency, addressed in part 5.4... this includes all major stormwater initiatives that are developed specifically to address the effects of climate change, such as sea level rise and increased flood events
4. End of useful life replacement projects, addressed in part 6.0... this includes major expenses associated with the replacement of aging infrastructure

While numbers 3 and 4 have components that would otherwise fit into the first two categories, they are separately treated given their overall importance to the Legislature and other policymakers.

Expansion projects are further characterized as currently having either a committed funding source or no identified funding source. Examples of a committed funding source include the capacity to absorb the project’s capital cost within current budget levels or forecasted revenue growth; financing that is underway or anticipated (bond or loan); known state or federal funding (appropriation or grant); special assessment; or dedicated cash reserves for future expenditure.

All answers should be based on local fiscal years (LFY, beginning October 1 and running through September 30). Please use nominal dollars for each year, but include any expected cost increases for inflation or population growth. Please check the EDR website for optional growth rate schedules that may be helpful.

**If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.**

**Part 5.1 Routine Operation and Maintenance**

Please complete the table below, indicating the cost of operation and maintenance activities for the current year and subsequent five-year increments throughout the 20-year horizon. Your response to this part should exclude future initiatives associated with resiliency or major expenses associated with the replacement of aging infrastructure; these activities are addressed in subparts 5.4 and 6.0. However, do include non-structural programs like public outreach and education in this category.

If specific cost data is not yet available for the current year, the most recent (2020-21) O&M value can be input into the optional growth rate schedules (available on EDR’s website as an Excel workbook). The most recent O&M value can be grown using the provided options for inflation, population growth, or some other metric of your choosing. If the growth in your projected total O&M costs is more than 15% over any five-year increment, please provide a brief explanation of the major drivers.

**Routine Operation and Maintenance**

	Expenditures (in \$thousands)				
	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Operation and Maintenance Costs	10	51	57	64	72
Brief description of growth greater than 15% over any 5-year period:					

**Part 5.2 Future Expansion (Committed Funding Source)**

Please list expansion projects and their associated costs for the current year and subsequent five-year increments throughout the 20-year planning horizon. In this section, include stormwater system expansion projects or portions of projects with a committed funding source. If you include a portion of a project that is not fully funded, the project's remaining cost must be included in part 5.3, Expansion Projects with No Identified Funding Source.

Though many, if not most, stormwater projects benefit both flood protection and water quality, please use your best judgment to either allocate costs or simply select the primary purpose from the two categories below.

**5.2.1 Flood Protection (Committed Funding Source):** Provide a list of all scheduled new work, retrofitting and upgrades related to flood protection/flood abatement. Include infrastructure such as storage basins, piping and other conveyances, land purchases for stormwater projects, etc. Also include major hardware purchases such as vacator/jet trucks.

**5.2.2 Water Quality Projects (Committed Funding Source):** Please provide a list of scheduled water quality projects in your jurisdiction, such as treatment basins, alum injection systems, green infrastructure, water quality retrofits, etc., that have a direct stormwater component. The projected expenditures should reflect only those costs.

- If you are party to an adopted BMAP, please include the capital projects associated with stormwater in this table. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred. For reference, DEP publishes a complete list of adopted BMAP projects as an appendix in their Annual STAR Report.

**Expansion Projects with a Committed Funding Source**

**5.2.1 Flood Protection**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**5.2.2 Water Quality**

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**Part 5.3 Future Expansion with No Identified Funding Source**

Please provide a list of known expansion projects or anticipated need(s) without formal funding commitments(s), formal pledges, or obligations. If you included a portion of a project that was partially covered by a committed source in part 5.2 above, list the projects and their remaining costs below.

**5.3.1 Future Flood Protection with No Identified Funding Source:** Please provide a list of future flood protection/flood abatement projects, associated land purchases, or major hardware purchases that are needed in your jurisdiction over the next 20 years. Future needs may be based on Master Plans, Comprehensive Plan Elements, Water Control Plans, areas of frequent flooding, hydrologic and hydraulic modeling, public safety, increased frequency of maintenance, desired level of service, flooding complaints, etc.

**5.3.2 Future Water Quality Projects with no Identified Funding Source:** Please provide a list of future stormwater projects needed in your jurisdiction over the next 20 years that are primarily related to water quality issues. Future needs may be based on proximity to impaired waters or waters with total maximum daily loads (TMDLs), BMAPs, state adopted Restoration Plans, Alternative Restoration Plans, or other local water quality needs.

- If you are party to an adopted BMAP, please list capital projects associated with stormwater. Include BMAP project number, cost to your jurisdiction, and year(s) that capital improvement costs are to be incurred.
- List other future water quality projects, including those in support of local water quality goals as well as those identified in proposed (but not yet adopted) BMAPs.

**Expansion Projects with No Identified Funding Source**

**5.3.1 Flood Protection**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**5.3.2 Water Quality**

Expenditures (in \$thousands)

Project Name (or, if applicable, BMAP Project Number or ProjID)	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Please indicate which resources or documents you used to complete table 5.3 (check all that apply).

<input type="checkbox"/>	Stormwater Master Plan
<input type="checkbox"/>	Basin Studies or Engineering Reports
<input type="checkbox"/>	Adopted BMAP
<input type="checkbox"/>	Adopted Total Maximum Daily Load
<input type="checkbox"/>	Regional or Basin-specific Water Quality Improvement Plan or Restoration Plan
	Specify: _____
<input checked="" type="checkbox"/>	Other(s): SJRWMD and Clay County Approved Engineering Plans and Permits

**Part 5.4 Stormwater projects that are part of resiliency initiatives related to climate change**

Please list any stormwater infrastructure relocation or modification projects and new capital investments specifically needed due to sea level rise, increased flood events, or other adverse effects of climate change. When aggregating, include O&M costs for these future resiliency projects and investments in this table (not in part 5.1). If your jurisdiction participates in a Local Mitigation Strategy (LMS), also include the expenditures associated with your stormwater management system in this category (for example, costs identified on an LMS project list).

Resiliency Projects with a Committed Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

Resiliency Projects with No Identified Funding Source		Expenditures (in \$thousands)			
Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

- Has a vulnerability assessment been completed for your jurisdiction's storm water system? 
  - If no, how many facilities have been assessed?
- Does your jurisdiction have a long-range resiliency plan of 20 years or more? 
  - If yes, please provide a link if available:
  - If no, is a planning effort currently underway?

**Part 6.0 The estimated remaining useful life of each facility or its major components (Section 403.9302(3)(e), F.S.)**

Rather than reporting the exact number of useful years remaining for individual components, this section is constructed to focus on infrastructure components that are targeted for replacement and will be major expenses within the 20-year time horizon. Major replacements include culverts and pipe networks, control structures, pump stations, physical/biological filter media, etc. Further, the costs of retrofitting when used in lieu of replacement (such as slip lining) should be included in this part. Finally, for the purposes of this document, it is assumed that open storage and conveyance systems are maintained (as opposed to replaced) and have an unlimited service life.

In order to distinguish between routine maintenance projects and the replacement projects to be included in this part, only major expenses are included here. A major expense is defined as any single replacement project greater than 5% of the jurisdiction's total O&M expenditures over the most recent five-year period (such as a project in late 2021 costing more than 5% of the O&M expenditures for fiscal years 2016-2017 to 2020-2021).

**If you have more than 5 projects in a particular category, please use the "Additional Projects" tab. There, you can use dropdown lists to choose the project category and whether there is a committed funding source, then enter the project name and expenditure amounts.**

**End of Useful Life Replacement Projects with a Committed Funding Source**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**End of Useful Life Replacement Projects with No Identified Funding Source**

Expenditures (in \$thousands)

Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
N/A					

**Part 7.0 The most recent 5-year history of annual contributions to, expenditures from, and balances of any capital account for maintenance or expansion of any facility or its major components. (Section 403.9302(3)(f), F.S.)**

This part of the template also addresses a portion of s. 403.9302(3)(g), F.S., by including historical expenditures. Many local governments refer to these as “actual” expenditures.

Consistent with expenditure projections, the jurisdiction’s actual expenditures are categorized into routine O&M, expansion, resiliency projects, and replacement of aging infrastructure. Additionally, the table includes space for reserve accounts. EDR’s interpretation of subparagraph 403.9302(3)(f), F.S., is that “capital account” refers to any reserve account developed specifically to cover future expenditures.

Note that for this table:

- Expenditures for local fiscal year 2020-21 can be estimated based on the most current information if final data is not yet available.
- Current Year Revenues include tax and fee collections budgeted for that fiscal year as well as unexpended balances from the prior year (balance forward or carry-over) unless they are earmarked for the rainy day or a dedicated reserve as explained in the following bullets.
- Bond proceeds should reflect only the amount expended in the given year.
- A reserve is a dedicated account to accumulate funds for a specific future expenditure.
- An all-purpose rainy day fund is a type of working capital fund typically used to address costs associated with emergencies or unplanned events.

The sum of the values reported in the "Funding Sources for Actual Expenditures" columns should equal the total "Actual Expenditures" amount. The cells in the "Funding Sources for Actual Expenditures" section will be highlighted red if their sum does not equal the "Actual Expenditures" total.

If you do not have a formal reserve dedicated to your stormwater system, please enter zero for the final two reserve columns.

**Routine O&M**

Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	5	5					
2017-18	4	4					
2018-19	8	8					
2019-20	8	8					
2020-21	10	10					

**Expansion**

Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	N/A						
2017-18	N/A						
2018-19	N/A						
2019-20	N/A						
2020-21	N/A						

**Resiliency**

Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	N/A						
2017-18	N/A						
2018-19	N/A						
2019-20	N/A						
2020-21	N/A						

**Replacement of Aging Infrastructure**

Total		Funding Sources for Actual Expenditures				Contributions to Reserve Account	Balance of Reserve Account
Actual Expenditures	Amount Drawn from Current Year Revenues	Amount Drawn from Bond Proceeds	Amount Drawn from Dedicated Reserve	Amount Drawn from All-Purpose Rainy Day Fund			
2016-17	N/A						
2017-18	N/A						
2018-19	N/A						
2019-20	N/A						
2020-21	N/A						

**Part 8.0 The local government's plan to fund the maintenance or expansion of any facility or its major components. The plan must include historical and estimated future revenues and expenditures with an evaluation of how the local government expects to close any projected funding gap (Section 403.9302(3)(g), F.S.)**

In this template, the historical data deemed necessary to comply with s. 403.9302(3)(g), F.S., was included in part 7.0. This part is forward looking and includes a funding gap calculation. The first two tables will be auto-filled from the data you reported in prior tables. To do this, EDR will rely on this template's working definition of projects with committed funding sources, *i.e.*, EDR assumes that all committed projects have committed revenues. Those projects with no identified funding source are considered to be unfunded. EDR has automated the calculation of projected funding gaps based on these assumptions.

<b>Committed Funding Source</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
Maintenance	51	57	64	72
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
<b>Total Committed Revenues (=Total Committed Projects)</b>	<b>51</b>	<b>57</b>	<b>64</b>	<b>72</b>

<b>No Identified Funding Source</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
Maintenance	0	0	0	0
Expansion	0	0	0	0
Resiliency	0	0	0	0
Replacement/Aging Infrastructure	0	0	0	0
<b>Projected Funding Gap (=Total Non-Committed Needs)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

For any specific strategies that will close or lessen a projected funding gap, please list them in the table below. For each strategy, also include the expected new revenue within the five-year increments.

<b>Strategies for New Funding Sources</b>	<b>2022-23 to 2026-27</b>	<b>2027-28 to 2031-32</b>	<b>2032-33 to 2036-37</b>	<b>2037-38 to 2041-42</b>
N/A				
<b>Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Remaining Unfunded Needs</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>











Project & Type Information			Expenditures (in \$thousands)				
Project Type (Choose from dropdown list)	Funding Source Type (Choose from dropdown list)	Project Name	LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42

Project & Type Information			Expenditures				
Project Type	Funding Source Type		LFY 2021-2022	2022-23 to 2026-27	2027-28 to 2031-32	2032-33 to 2036-37	2037-38 to 2041-42
Expansion Projects, Flood Protection	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	Committed Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	Committed Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Flood Protection	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Expansion Projects, Water Quality	No Identified Funding Source	Aggregated Total	0	0	0	0	0
Resiliency Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
End of Useful Life Replacement Projects	No Identified Funding Source	Aggregated Total	0	0	0	0	0
<b>Total of Projects without Project Type and/or Funding Source Type</b>			<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>

# Ridgewood Trails Community Development District (District)

## Storm Water Management Plan

Revised: 2022/05/09

1. The intent of this plan is to adhere to the rules and regulations stated in the St. Johns River Water Management District Environmental Resource Permits and the Clay County Development Services Permits for this project.
2. All permitted Storm Water Management Facilities (SMFs) will be maintained as required. Maintenance includes routine mowing of the SMFs, the repair and maintenance of the outfall control structures, removal of debris that may clog the outfall systems and other related maintenance that may be required from time to time.
3. At least once every two years, the storm water management facilities including outfall control structures shall be reviewed by the Engineer of Record and may be performed during annual review by the District. If there are deficiencies, repairs are other matters that need attention, the Engineer of Record shall notify the District of the issues together with options (if available) to repair or mitigate for these deficiencies. The date of field review and name of field representative(s) shall be recorded as part as part of the report to the District.
4. Lands within Conservation Easements will be maintained by the District (see attached Master Site Plan). Maintenance shall include, but not be limited to removing dead trees as may be required to provide a safe environment.
5. Preserved wetlands and conservations areas, storm water management facilities and other areas shall be protected from erosion and siltation, scouring, dewatering or excessive turbidity, resulting from all construction activities including home building.

# Example CDD Storm Water Need Analysis - Limitations and Assumptions

Project Name: **Ridgewood Trails CDD**  
Project Location: **Azalea Ridge Blvd**  
Project City / State: **Clay County, Florida**

Date: **5/9/2022**  
Etm Job No. **04-051-01-12**

## Storm Water Need Analysis Limitations and Assumptions:

England, Thims & Miller, Inc. (ETM) drafted a portion of the storm water need analysis based on limited information. This information includes ,when available, approved Engineering Plans and Permits that were issued by Clay County Development Services and the St. Johns River Water Management District. Since, this is a Community Development District (CDD) that was phased there are numerous approved Plans and Permits.

ETM did not conduct an exhaustive search of the regulating documents for this project due to a limited scope and budget. The intent is to provide estimates sufficient to respond to the Storm Water Need Analysis as required by the State of Florida's Office of Economic & Demographic Research. This level of accuracy was confirmed during the State of Florida's Webinars regarding the Storm Water Need Analysis.

Due to the nature of the analysis for this project, there are many assumptions and limitations required. It should be noted that the intent is to provide the State of Florida with a proposed budget for Storm Water Needs for the next 20 years. Due to the assumptions and limitations, this analysis should not be relied upon for any use other than the fulfillment by the CDD to fill out the State of Florida's Storm Water Need Analysis forms.

### Assumptions / Limitations:

1. Generally there will be no major replacements required of storm water infrastructure that exceeds 5% of the maintenance budget in any given year.
2. The CDD Boundary will not be revised or expanded during the 20 year period designated in this analysis.
3. Maintenance budget figures are provided by the District Manager.
4. No survey or field work was performed to determine the details of the storm water management system; including lengths of culverts or ditches.
5. Generalized data were obtained from various engineering plans that were prepared for the development of the CDD infrastructure.
6. Projections of the maintenance budget numbers based on optional growth rate schedules spreadsheet provided by the State of Florida Department of Economic and Demographic Research.



England - Thims & Miller, Inc.  
14775 Old St. Augustine Rd., Jacksonville, Fl. 32258  
Phone (904) 642-8990 Reg No: 2584

*C.*

NOTICE OF MEETINGS  
RIDGEWOOD TRAILS  
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Ridgewood Trails Community Development District will hold their regularly scheduled public meetings for Fiscal Year 2023 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068 on the first Wednesday of each month as follows:

November 2, 2022  
January 4, 2023  
March 1, 2023  
May 3, 2023  
July 5, 2023  
September 6, 2023

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agendas for each meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
Manager

*D.*

*1.*

# **Ridgewood Trails Community Development District**

**9655 Florida Mining Blvd W, Bldg. 300, Suite 305, Jacksonville, FL 32257**

## **Memorandum**

**Date:** July 6, 2022

**To:** Jerry Lambert via email  
**Operations Director**

**From:** Melissa Brown  
**Amenity & Operations Manager**

**Re:** Ridgewood Trails CDD  
**Operations Report**

### **Access Cards:**

- Total Access Cards Issued to Date: 726

### **Amenity Center:**

- Food Truck Thursday (has increased to every Thursday)
- Resident database quarterly audit in process.
- All message boards have been updated on a regular basis.
- Clay County Sheriff's Office continues to provide security for the amenity center and is patrolling 2-3 times per week.
- CCSO off-duty officers have all been informed of the trouble areas we are having in the neighborhood (speeding, vandalism, trespassing, unauthorized vehicles).
- CCSO has installed a License plate reader at Blanding entrance.
- All Public Works orders have been completed.
- Community Yard Sale 6.25.22-6.26.22.
- Star Gazing & Corn Hole tournament to occur in next 2 months.
- Florida Pest Control continues to treat the amenity buildings and pool deck.
- Amenity center lights are being inspected monthly and replaced as needed.
- Riverside Management continues to service and clean the pools.

### **Fitness Center:**

- Fitness Pro continues to perform the preventative maintenance on the fitness equipment.
- Wall has been repaired from yoga mat vandalism.

**Landscape:**

- Tree Amigos continues to maintain all the common area landscaping.
- Quoted for additional enhancements along Azalea Ridge Parkway for empty mulch areas.
- Added plants to the main entry way.
- New mulch added throughout the neighborhood.
- RMS has treated for fire ants & wasps around pool, field & common areas.
- Riverside Management and Tree Amigos inspects landscaping monthly.
- All broken sprinkler heads/ irrigation pipes have been inspected and repaired.
- Irrigation inspections are being performed monthly and repairs are made as needed.

**Lakes:**

- The Lake Doctors continue to monitor and treat the lakes monthly.
- Trash and debris have been removed from lakes on a weekly basis.

**Other Projects:**

- Toddler swing moved to new playground.
- Quotes obtained from Clay Utilities for additional streetlights for Phase II.
- Sidewalk pressure washed between gym & restrooms.
- Pool slide tower treated for wasps.
- New umbrellas added to pool deck.
- Cracked pavers on pool deck repaired and replaced.
- Pool gate for large pool has been repaired.
- Backflows throughout the neighborhood have been inspected.
- Dog pot has been installed and placed on common area in Phase 3.
- Entrance signs have been cleaned and painted.
- Trash and debris have been removed throughout the neighborhood 3 times a week.
- Park and pool trash can liners are being changed 3 times a week.
- Playground equipment safety check is performed monthly.

Should you have any questions or comments regarding the above information, please feel free to contact Jerry Lambert at (248) 807-2763.

*TENTH ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
RIDGEWOOD TRAILS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, May 4, 2022 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida.

Present and constituting a quorum were:

Marty Genska	Chairman
Jacqui Proctor Miller	Vice Chairperson
Yolanda Nolte	Supervisor
Eneida Barnes	Supervisor

Also present were:

Marilee Giles	District Manager
Katie Buchanan	District Counsel
Melissa Brown	Amenity Manager
Jerry Lambert	RMS
Jay Soriano	GMS
Doug Hill	Tree Amigos
Jim Proctor	Tree Amigos

The following is a summary of the actions taken at the May 4, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Consideration of Resolution 2022-02  
Instructing the clay County Supervisor of  
Elections to Conduct the District's 2022  
General Election**

Ms. Giles stated Resolution 2022-02 instructs the supervisor of elections to conduct the district's election in accordance with Chapter 190, Florida Statutes. The term of office for the

individuals to be elected to the board in November is for four years and the seats that are up this election is seat 2 Yolanda Nolte's seat and seat 4 Jacqui Proctor Miller's seat.

On MOTION by Ms. Barnes seconded by Mr. Genska with all in favor Resolution 2022-02 was approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-03  
Designating Registered Agent and Registered  
Office**

Ms. Buchanan stated this is an administrative resolution and just changes the firm that is your registered agent, it was Hopping Green & Sams and is now Kutak Rock and it stays with me, as registered agent so it is a housekeeping item.

On MOTION by Mr. Genska seconded by Ms. Barnes with all in favor Resolution 2022-03 was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Riverside Management  
Services Proposal for Fiscal Year 2023**

Ms. Giles stated item five is consideration of a proposal from Riverside Management for fiscal year 2023.

Mr. Soriano stated this is your annual selection of all our vendors that we go through and ask for expected increases for staffing or whatever their services apply and that goes into our budgeting process.

Mr. Genska asked what is the facility assistant?

Mr. Soriano stated this is new and you have talked about this briefly in the past and this is help for Melissa. She comes here seven-days a week and she is your only staff person onsite and this is a way to help her out for weekends and mostly in the summer. We have a set amount of hours in there and if you think we need more we will use them and if you don't you don't pay for those hours.

On MOTION by Ms. Miller seconded by Ms. Barnes with all in favor the proposal from Riverside Management for fiscal year 2023 was approved.

**SIXTH ORDER OF BUSINESS****Consideration of Updated Proposal from Vector for Access Control**

Ms. Giles stated we have the cameras with Vector then they made a proposal for access control and the board approved that several months ago and we sent a termination letter to Alpha Dog, your current provider. We had an agreement with Alpha Dog for five years and sent the termination letter and they said, thanks, please go ahead and make your payment for the next three years. We brought in district counsel and the owner of Alpha Dog reached out and said I understand, I want to work with you, why are you dropping me and I said simply because we want to have one company doing both the cameras and access control. He said pay your bill and we will terminate and I will work to have a seamless transition with Vector for access control. He is proposing we pay the bill for the period from November 1, 2021 through October 31, 2022 and I propose we pay the bill and terminate Alpha Dog October 31, 2022 and start with Vector on November 1. That seems fair and in the meantime Vector's rates have gone up; Vector's original rate was \$3,230 and is now \$4,219 to install and \$195 includes maintenance and web posting.

Mr. Genska the monthly charge was \$135 and that is now \$195. Is this a cloud-based system that is more expensive than hard wired? If that was the way he was going, why wasn't that discussed?

Ms. Giles stated I would have to look at your March agenda package to see what was originally in there. The email is in your packet and it says, there has been a cost increase of the hardware for the ADC access 2 board expansion unit. Also, your system is cloud based and has a \$5.00 a door monthly fee.

Mr. Genska asked it was listed previously, why has it come up now?

Ms. Buchanan stated I don't think he is going to change it. If you are eager to move forward I don't know that this is going to change anything.

Mr. Genska stated I would like an answer; I'm not saying we need to postpone or stop it.

Ms. Giles stated I think what I need from the board is, do you still want to go with Vector for access control and if you do, do I have permission to work with Alpha Dog to adjust that termination from 4/2 to 10/31, which carries through our current fiscal year and then we start with Vector Access Control in November? On your behalf can I work with Alpha Dog?

Mr. Genska stated yes, and my reasons are we owe this bill from October anyway and that is only fair because if the agreement was signed for five years we are getting out earlier. The other

part is we are staying with Vector because I wouldn't want two different security systems here. In my professional career I know when you have multiple vendors you get finger pointing.

Ms. Giles stated I will find out the \$5 a door charge.

Ms. Buchanan stated if it is cloud based you will pay less upfront and pay more on a monthly basis compared to a higher investment in equipment upfront with a lower tail of maintenance.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-04  
Approving the Proposed Budget for Fiscal  
Year 2023 and Setting a Public Hearing Date  
for Adoption**

Ms. Giles stated Resolution 2022-04 approves the proposed fiscal year 2023 budget and sets the public hearing date for adoption. Once we approve the budget we will provide a copy to Clay County as required by Chapter 190, Florida Statutes and set a public hearing no sooner than 60 days afterwards. We propose to have the public hearing July 6<sup>th</sup>, which is your next meeting and that gives us 60 days to submit the certified assessment roll to be added to the tax roll.

The exhibit to the resolution is the proposed budget and has three funds, the general fund budget and that is the operating funds for the district, the debt service funds that shows the debt service with the interest and principal payments on the 2007A Bonds and the capital reserve fund, which are the funds set aside for the capital assets. Using that as a guide we have plugged in \$35,525 into the budget for capital reserves. You can put more money towards that if you want to but that is the minimum your reserve study recommends. This is where you paid for the playground equipment you installed last year and if the board approves another set of playground equipment this is where that money will come from.

The last time Ridgewood Trails had an increase was for fiscal year 2020 and the proposed budget has a proposed increase in assessments. There are several factors influenced the need for an increase, including the increase in cost of all services, products and labor costs, fuel and inflation right now is 8.5% and is the highest it has been in over 40-years. The assessments we are going to go over tonight is an average of \$20-\$25 per month, \$20 if you have a 50-foot lot and \$25 for a 60-foot lot. This is the high proposed budget number and if you decide you don't want to go to Vector for access control that will reduce that budget line a little bit, which will slightly

reduce the overall assessments. We can dig as deep into the budget as you want or we can take specific questions.

Ms. Barnes stated the special event budget went up to \$10,000 and I think that is a little low. They want more and to get more we have to put more money into the budget and this is their community.

Mr. Soriano stated with this process tonight we can go up now; after tonight we can't go up and there is going to be an increase and you will have a lot more residents in the room, even though they are asking for that somebody has to pay for it. If there are things you want in there, this is the time for the discussion.

Ms. Giles stated last year's budget was \$6,300 and the column next to it is currently what we have spent and we don't have the funds to do any summer events. Jay, Melissa and I spoke specifically about this one and had a lengthy discussion of what it should go up to and what does some of your sister districts look like and what is their budget and what do their special event activities look like and we came up with \$10,000 but as Jay said we can make it \$12,000.

Ms. Barnes stated with more money she could do more for the community. 4<sup>th</sup> of July is huge in this community and we put on our own show; we could have hot dogs and cold drinks up here.

Mr. Soriano asked what amount were you thinking?

Ms. Barnes stated \$15,000 but if anyone thinks it should be higher that is okay.

Mr. Soriano stated we can move that up to \$15,000.

Ms. Miller stated on Azalea Ridge going towards Green River there is a space that is totally dark and I think we need at least two lamp posts.

Ms. Buchanan stated you will have to have the utility to put the poles in.

Mr. Soriano stated they will charge us per pole and it is a few thousand per pole. I believe we would do that under repair and replacements, and that line is low. You are starting to put age on the facility and you are going to see more repair and replacements every year. It is \$8,000 now and you are over, due to repair of vandalism and things like that. We went up to \$15,000 and if you think we need more money we can do that.

Mr. Soriano stated another \$10,000 someplace to protect us. We can put it in repair and replacement for now. We weren't trying to take every line high as much as possible, we wanted to hear from you and if that is what you think we need that is what we will put in there.

Ms. Giles stated my note is to increase the repair and replacement line by \$10,000.

Ms. Nolte stated I attended the HOA meeting and they wanted me to bring to this board is they were going to donate to our events, but they wanted to know how much we would like them to donate.

Mr. Soriano stated we would be happy to coordinate with them, but I don't think it will change any of these lines.

On MOTION by Ms. Barnes seconded by Mr. Genska with all in favor Resolution 2022-04 was approved as amended.

**EIGHTH ORDER OF BUSINESS**

**Update Regarding New Camera Install and Connection to Clay County Sheriff Office**

Ms. Giles stated this is taking a little longer than expected and we need to be connected to a system called Stratocast, another subscription based product that sends the video feed to the Clay County sheriff's Office. Melissa reached out to the point of contact and he was able to determine that Clay County has a converter they can use instead of us paying for that subscription. Now they are waiting for those converters to come in and they will let us know.

**NINTH ORDER OF BUSINESS**

**Update Regarding Additional Vegetation Along Entrance from Blanding Boulevard**

This item taken later in the meeting.

**TENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer**

There being none, the next item followed.

**C. Manager – Report on the Number of Registered Voters 1,276**

A copy of the letter from the supervisor of elections indicating there are 1,276 registered voters residing within the district was included in the agenda package.

**D. Operation Manager’s Report –Report**

**1. Report**

Ms. Brown reviewed the Operation Manager’s monthly report, copy of which was included as part of the agenda package.

**2. Landscape Quality Inspection Report**

A report on the landscape maintenance, was included as part of the operations report.

**3. Playground Proposals**

Proposals were reviewed with no action taken at this time.

**E. Amenity Manager**

Mr. Soriano presented landscape proposals and the board took the following action,

On MOTION by Mr. Genska seconded by Ms. Nolte with all in favor proposal #17569 from Tree Amigos for entrance and exit at Blanding Boulevard in the amount of \$3,225 to be taken out of landscape contingency was approved.

On MOTION by Ms. Nolte seconded by Mr. Genska with all in favor proposal #17570 from Tree Amigos in the amount of \$5,100 for the center island at Blanding entrance to be taken out of landscape contingency was approved.

Mr. Soriano stated the chairman can make decisions for a percentage of certain line items for repair and replacement, landscaping and things like that. If there are things such as a \$2,000 quote and it is something you wanted to get done and we have the \$2,000 we want to give Melissa an amount she can spend and not wait for the next meeting. We want to discuss that and see what that amount should be.

Ms. Giles stated to clarify, that allows Melissa to make those purchase or repairs and replacements during the time between meetings and how she does that is with an invoice and checks. She does have a district credit card for emergencies only and that comes with limits she

is only allowed to spend \$500 without speaking to the district manager or to the chair to authorize anything on that credit card. You would be allowing her to do the day-to-day operations between meetings and the dollar amount needs to be discussed tonight.

Mr. Soriano stated most of our districts run from \$1,500 to \$2,500.

Mr. Genska stated we talked about it months ago but I don't think anything happened. I would like to start off with \$1,500.

On MOTION by Ms. Barnes seconded by Ms. Nolte with all in favor Ms. Brown was given the authority to spend up to \$1,500 between meetings.

**ELEVENTH ORDER OF BUSINESS                      Supervisor's Requests and Public Comments**

Mr. Genska stated send me a text when you can give me a tour.

Ms. Brown stated I will do that.

**TWELFTH ORDER OF BUSINESS                      Approval of Consent Agenda**

**A.    Approval of the Minutes of the March 2, 2022 Meeting**

On MOTION by Mr. Genska seconded by Ms. Barnes with all in favor the minutes of the March 2, 2022 meeting were approved.

**B.    Balance Sheet & Income Statement**

**C.    Assessment Receipt Schedule**

**D.    Approval of Check Register**

On MOTION by Mr. Genska seconded by Ms. Barnes with all in favor the check register was approved.

**THIRTEENTH ORDER OF BUSINESS                      Next Meeting Scheduled for Wednesday, July 6, 2022 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida**

Ms. Giles stated the next meeting will be July 6, 2022 at 6:00 p.m. in the same location and that will also be the budget hearing.

On MOTION by Mr. Genska seconded by Ms. Barnes with all in favor the meeting adjourned at 7:34 p.m.

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Secretary/Assistant Secretary

---

Chairman/Vice Chairman

*B.*

**RIDGEWOOD TRAILS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**COMBINED BALANCE SHEET**  
**May 31, 2022**

	<u>Governmental Fund Types</u>			<u>Totals</u> <u>(Memorandum Only)</u>
	<u>General</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	
<b><u>ASSETS:</u></b>				
CASH	\$44,485	\$22,826	---	\$67,311
INVESTMENTS - STATE BOARD	\$61,262	---	---	\$61,262
INVESTMENTS - US BANK - GENERAL FUND	\$230,111	---	---	\$230,111
INVESTMENTS - STATE BOARD - CAPITAL RESERVE	---	\$126,841	---	\$126,841
INVESTMENTS				
Reserve A	---	---	\$9,617	\$9,617
Revenue A	---	---	\$4,769	\$4,769
PREPAID EXPENSES	\$1,048	---	---	\$1,048
DEPOSITS	\$2,803	---	---	\$2,803
DUE FROM CAPITAL RESERVES	\$4,087	---	---	\$4,087
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL ASSETS</b>	<u>\$343,797</u>	<u>\$149,667</u>	<u>\$14,386</u>	<u>\$507,849</u>
<b><u>LIABILITIES:</u></b>				
ACCOUNTS PAYABLE	\$14,159	\$0	---	\$14,159
ACCRUED EXPENSES	\$1,916	---	---	\$1,916
DUE TO GENERAL	---	\$4,087	---	\$4,087
<b><u>FUND BALANCES:</u></b>				
UNASSIGNED	\$211,584	---	---	\$211,584
NONSPENDABLE	\$3,851	---	---	\$3,851
ASSIGNED	\$112,287	---	---	\$112,287
ASSIGNED FOR CAPITAL RESERVE	\$0	\$145,580	---	\$145,580
RESTRICTED FOR DEBT SERVICE	---	---	\$14,386	\$14,386
	<hr/>	<hr/>	<hr/>	<hr/>
<b>TOTAL LIABILITIES &amp; FUND EQUITY &amp; OTHER CREDITS</b>	<u>\$343,797</u>	<u>\$149,667</u>	<u>\$14,386</u>	<u>\$507,849</u>

**RIDGEWOOD TRAILS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**GENERAL FUND**

Statement of Revenues & Expenditures and Changes of Fund Balance  
For the Period Ended May 31, 2022

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 05/31/22</u>	<u>ACTUAL THRU 05/31/22</u>	<u>VARIANCE</u>
<b><u>REVENUES:</u></b>				
Assessments - Tax Roll	\$419,989	\$419,989	\$417,259	(\$2,731)
Interest Earned/Misc. Income	\$200	\$133	\$139	\$6
Rental Revenue	\$500	\$333	\$1,525	\$1,192
<b>TOTAL REVENUES</b>	<b><u>\$420,689</u></b>	<b><u>\$420,456</u></b>	<b><u>\$418,923</u></b>	<b><u>(\$1,533)</u></b>
<b><u>EXPENDITURES:</u></b>				
<b><u>ADMINISTRATIVE:</u></b>				
Supervisor Fees	\$12,000	\$8,000	\$3,400	\$4,600
FICA Expense	\$918	\$612	\$260	\$352
Engineering	\$5,000	\$3,333	\$225	\$3,108
Assessment Roll	\$5,260	\$5,260	\$5,260	\$0
Arbitrage	\$600	\$0	\$0	\$0
Dissemination	\$1,000	\$667	\$667	\$0
Attorney	\$12,000	\$8,000	\$3,094	\$4,906
Annual Audit	\$3,400	\$0	\$0	\$0
Trustee	\$5,650	\$3,469	\$3,469	\$0
Management Fees	\$43,500	\$29,000	\$29,000	\$0
Information Technology	\$1,800	\$1,200	\$1,200	\$0
Website Maintenance	\$1,200	\$800	\$800	\$0
Telephone	\$350	\$233	\$132	\$102
Postage	\$800	\$533	\$143	\$390
Printing & Binding	\$1,500	\$1,000	\$314	\$686
Insurance	\$6,928	\$6,928	\$6,844	\$84
Legal Advertising	\$2,020	\$1,347	\$167	\$1,180
Other Current Charges	\$1,800	\$1,200	\$428	\$772
Office Supplies	\$250	\$167	\$11	\$156
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Meeting Room Rental	\$600	\$400	\$0	\$400
<b>TOTAL ADMINISTRATIVE</b>	<b><u>\$106,751</u></b>	<b><u>\$72,324</u></b>	<b><u>\$55,590</u></b>	<b><u>\$16,735</u></b>
<b><u>AMENITY CENTER</u></b>				
Insurance	\$17,025	\$17,025	\$16,254	\$771
Facility Manager	\$60,000	\$40,000	\$40,000	\$0
General Facility Maintenance	\$10,000	\$6,667	\$6,854	(\$188)
Repairs & Replacements	\$8,000	\$5,333	\$8,350	(\$3,016)
Lifeguards	\$16,172	\$2,120	\$2,120	\$0
Pool Maintenance	\$15,910	\$10,607	\$10,607	\$0
Pool Chemicals	\$12,640	\$8,427	\$6,046	\$2,380
Other Current Charges	\$1,000	\$667	\$228	\$439
Water & Sewer	\$13,500	\$9,000	\$6,303	\$2,697
Electric	\$13,800	\$9,200	\$8,413	\$787
Internet/Cable	\$4,600	\$3,067	\$3,522	(\$455)
Janitorial	\$9,984	\$6,656	\$6,656	\$0
Janitorial Supplies	\$1,600	\$1,067	\$1,445	(\$379)
Security	\$19,000	\$12,667	\$11,308	\$1,359
Security System	\$0	\$0	\$5,474	(\$5,474)
Refuse Service	\$3,000	\$2,000	\$1,624	\$376
Special Events	\$6,300	\$6,300	\$10,558	(\$4,258)
Pool Permit	\$382	\$125	\$125	\$0
Pest Control	\$1,000	\$667	\$405	\$262
Capital Reserve	\$35,000	\$0	\$0	\$0
<b>TOTAL AMENITY CENTER</b>	<b><u>\$248,913</u></b>	<b><u>\$141,593</u></b>	<b><u>\$146,293</u></b>	<b><u>(\$4,700)</u></b>



**RIDGEWOOD TRAILS CDD  
GENERAL FUND**

**FY2022**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<b>REVENUES:</b>													
Assessments - Tax Roll	\$0	\$42056	\$359465	\$1996	\$5040	\$2393	\$5017	\$1293	\$0	\$0	\$0	\$0	\$417,259
Interest Earned/Misc. Income	\$10	\$10	\$7	\$9	\$9	\$25	\$24	\$45	\$0	\$0	\$0	\$0	\$139
Rental Revenue	\$0	\$0	\$0	\$175	\$325	\$175	\$625	\$225	\$0	\$0	\$0	\$0	\$1,525
<b>TOTAL REVENUES</b>	<b>\$10</b>	<b>\$42066</b>	<b>\$359472</b>	<b>\$2180</b>	<b>\$5374</b>	<b>\$2592</b>	<b>\$5666</b>	<b>\$1563</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$418923</b>

**EXPENDITURES: ADMINISTRATIVE**

Supervisor Fees	\$0	\$600	\$0	\$1,000	\$0	\$1,000	\$0	\$800	\$0	\$0	\$0	\$0	\$3,400
FICA Expense	\$0	\$46	\$0	\$77	\$0	\$77	\$0	\$61	\$0	\$0	\$0	\$0	\$260
Engineering	\$0	\$0	\$0	\$225	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$225
Assessment Roll	\$5,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,260
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$667
Attorney	\$0	\$0	\$774	\$874	\$104	\$1,342	\$0	\$0	\$0	\$0	\$0	\$0	\$3,094
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$0	\$0	\$0	\$0	\$0	\$3,469	\$0	\$0	\$0	\$0	\$0	\$0	\$3,469
Management Fees	\$3,625	\$3,625	\$3,625	\$3,625	\$3,625	\$3,625	\$3,625	\$3,625	\$0	\$0	\$0	\$0	\$29,000
Information Technology	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$150	\$0	\$0	\$0	\$0	\$1,200
Website Maintenance	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$800
Telephone	\$13	\$0	\$37	\$0	\$36	\$0	\$46	\$0	\$0	\$0	\$0	\$0	\$132
Postage	\$17	\$16	\$9	\$11	\$41	\$11	\$13	\$26	\$0	\$0	\$0	\$0	\$143
Printing & Binding	\$46	\$35	\$86	\$3	\$54	\$60	\$24	\$6	\$0	\$0	\$0	\$0	\$314
Insurance	\$6,844	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,844
Legal Advertising	\$48	\$0	\$52	\$0	\$0	\$0	\$34	\$33	\$0	\$0	\$0	\$0	\$167
Other Current Charges	\$37	\$57	\$47	\$57	\$67	\$49	\$63	\$51	\$0	\$0	\$0	\$0	\$428
Office Supplies	\$1	\$0	\$1	\$1	\$1	\$7	\$1	\$0	\$0	\$0	\$0	\$0	\$11
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Meeting Room Rental	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>DEPARTMENT TOTALS</b>	<b>\$16,399</b>	<b>\$4,713</b>	<b>\$4,964</b>	<b>\$6,206</b>	<b>\$4,260</b>	<b>\$9,973</b>	<b>\$4,139</b>	<b>\$4,935</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$55,590</b>

**EXPENDITURES: AMENITY CENTER**

Insurance	\$16,254	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,254
Facility Manager	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$0	\$0	\$0	\$0	\$40,000
General Facility Maintenance	\$2,757	\$134	\$218	\$0	\$1,486	\$833	\$734	\$693	\$0	\$0	\$0	\$0	\$6,854
Repairs & Replacements	\$1,042	\$4,144	\$2,031	\$979	\$0	\$0	\$154	\$0	\$0	\$0	\$0	\$0	\$8,350
Lifeguards	\$0	\$0	\$0	\$0	\$0	\$400	\$0	\$1,720	\$0	\$0	\$0	\$0	\$2,120
Pool Maintenance	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$0	\$0	\$0	\$0	\$10,607
Pool Chemicals	\$720	\$720	\$720	\$720	\$720	\$720	\$789	\$937	\$0	\$0	\$0	\$0	\$6,046
Other Current Charges	\$0	\$238	\$194	(\$263)	\$15	\$15	\$15	\$15	\$0	\$0	\$0	\$0	\$228
Water & Sewer	\$1,120	\$878	\$898	\$754	\$738	\$577	\$597	\$741	\$0	\$0	\$0	\$0	\$6,303
Electric	\$1,113	\$1,031	\$1,125	\$979	\$1,020	\$958	\$1,071	\$1,116	\$0	\$0	\$0	\$0	\$8,413
Internet/Cable	\$403	\$423	\$423	\$440	\$457	\$457	\$459	\$458	\$0	\$0	\$0	\$0	\$3,522
Janitorial	\$832	\$832	\$832	\$832	\$832	\$832	\$832	\$832	\$0	\$0	\$0	\$0	\$6,656
Janitorial Supplies	\$175	\$0	\$361	\$121	\$185	\$330	\$274	\$0	\$0	\$0	\$0	\$0	\$1,445
Security	\$1,220	\$710	\$930	\$1,657	\$1,709	\$1,330	\$1,843	\$1,909	\$0	\$0	\$0	\$0	\$11,308
Security System	\$1,520	\$1,620	\$0	\$514	\$135	\$895	\$395	\$395	\$0	\$0	\$0	\$0	\$5,474
Refuse Service	\$164	\$159	\$185	\$182	\$181	\$363	\$196	\$194	\$0	\$0	\$0	\$0	\$1,624
Special Events	\$863	\$2,499	\$3,729	\$1,692	\$0	\$0	\$984	\$790	\$0	\$0	\$0	\$0	\$10,558
Pool Permit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125	\$0	\$0	\$0	\$0	\$125
Pest Control	\$90	\$45	\$45	\$45	\$45	\$45	\$45	\$45	\$0	\$0	\$0	\$0	\$405
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>AMENITY CENTER TOTALS</b>	<b>\$34,598</b>	<b>\$19,759</b>	<b>\$18,017</b>	<b>\$14,978</b>	<b>\$13,849</b>	<b>\$14,081</b>	<b>\$14,715</b>	<b>\$16,296</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$146,293</b>

**RIDGEWOOD TRAILS CDD  
GENERAL FUND  
FY2022**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<b><u>EXPENDITURES: GROUNDS MAINTENANCE</u></b>													
Operations Management	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$1,912	\$0	\$0	\$0	\$0	\$15,299
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$606	\$644	\$732	\$677	\$687	\$719	\$760	\$800	\$0	\$0	\$0	\$0	\$5,625
Water	\$473	\$640	\$670	\$478	\$456	\$426	\$527	\$552	\$0	\$0	\$0	\$0	\$4,222
Repairs & Maintenance	\$732	\$2,659	\$2,309	\$605	\$1,959	\$1,416	\$1,319	\$1,790	\$0	\$0	\$0	\$0	\$12,789
Landscape Maintenance	\$8,390	\$8,390	\$8,390	\$8,390	\$8,390	\$8,390	\$8,390	\$8,390	\$0	\$0	\$0	\$0	\$67,118
Landscape Contingency	\$443	\$600	\$0	\$581	\$0	\$0	\$0	\$7,828	\$0	\$0	\$0	\$0	\$9,451
Lake Maintenance	\$1,040	\$905	\$1,128	\$1,085	\$742	\$672	\$812	\$830	\$0	\$0	\$0	\$0	\$7,212
Capital Outlay - Streetlighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>GROUND MAINTENANCE TOTAL</b>	<b>\$13,595</b>	<b>\$15,750</b>	<b>\$15,140</b>	<b>\$13,728</b>	<b>\$14,146</b>	<b>\$13,535</b>	<b>\$13,719</b>	<b>\$22,101</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$121,716</b>
<b>TOTAL EXPENDITURES</b>	<b>\$64,592</b>	<b>\$40,221</b>	<b>\$38,121</b>	<b>\$34,912</b>	<b>\$32,256</b>	<b>\$37,590</b>	<b>\$32,573</b>	<b>\$43,332</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$323,598</b>
<b>EXCESS REV/(EXP)</b>	<b>(\$64,582)</b>	<b>\$1,845</b>	<b>\$321,351</b>	<b>(\$32,732)</b>	<b>(\$26,882)</b>	<b>(\$34,998)</b>	<b>(\$26,907)</b>	<b>(\$41,769)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$95,325</b>

**RIDGEWOOD TRAILS**  
**COMMUNITY DEVELOPMENT DISTRICT**  
**CAPITAL RESERVE**

Statement of Revenues & Expenditures and Changes of Fund Balance  
For the Period Ended May 31, 2022

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 05/31/22</u>	<u>ACTUAL THRU 05/31/22</u>	<u>VARIANCE</u>
<b><u>REVENUES:</u></b>				
Capital Reserve Transfer In	\$35,000	\$0	\$0	\$0
Interest Income	\$250	\$167	\$235	\$68
<b>TOTAL REVENUES</b>	<b><u>\$35,250</u></b>	<b><u>\$167</u></b>	<b><u>\$235</u></b>	<b><u>\$68</u></b>
<b><u>EXPENDITURES:</u></b>				
Capital Reserves	\$20,000	\$13,333	\$0	\$13,333
Amenity Improvement Project	\$50,000	\$33,333	\$28,376	\$4,957
Other Current Charges	\$650	\$433	\$257	\$177
Repair & Maintenance	\$0	\$0	\$6,463	(\$6,463)
<b>TOTAL EXPENDITURES</b>	<b><u>\$70,650</u></b>	<b><u>\$47,100</u></b>	<b><u>\$35,096</u></b>	<b><u>\$12,004</u></b>
<b><u>OTHER SOURCES AND USES:</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/USES</b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b><u>(\$35,400)</u></b>		<b><u>(\$34,861)</u></b>	
FUND BALANCE - Beginning	\$173,329		\$180,441	
FUND BALANCE - Ending	<u>\$137,929</u>		<u>\$145,580</u>	

# RIDGEWOOD TRAILS

## COMMUNITY DEVELOPMENT DISTRICT

### DEBT SERVICE FUND - 2007A

Statement of Revenues & Expenditures and Changes of Fund Balance  
For the Period Ended May 31, 2022

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 05/31/22</u>	<u>ACTUAL THRU 05/31/22</u>	<u>VARIANCE</u>
<b><u>REVENUES:</u></b>				
Assessments - On Roll	\$13,359	\$13,272	\$13,272	\$0
Interest Income	\$0	\$0	\$1	\$1
<b>TOTAL REVENUES</b>	<b>\$13,359</b>	<b>\$13,272</b>	<b>\$13,273</b>	<b>\$1</b>
<b><u>EXPENDITURES:</u></b>				
Interest Expense - 11/1	\$3,955	\$3,955	\$3,955	\$0
Interest Expense - 5/1	\$3,955	\$3,955	\$3,955	\$0
Principal Expense - 5/1	\$5,000	\$5,000	\$5,000	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$12,910</b>	<b>\$12,910</b>	<b>\$12,910</b>	<b>\$0</b>
<b><u>OTHER SOURCES AND USES:</u></b>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
<b>TOTAL OTHER SOURCES/USES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$449</b>		<b>\$363</b>	
FUND BALANCE - Beginning	\$4,378		\$14,023	
FUND BALANCE - Ending	<u>\$4,827</u>		<u>\$14,386</u>	

*Ridgewood Trails*  
*Community Development District*  
*Long Term Debt Report*

<b>Series 2007A Capital Improvement Revenue Bonds</b>	
Interest Rate:	5.650%
Maturity Date:	5/1/2038
Reserve Fund Definition:	
Reserve Fund Requirement:	\$9,503
Reserve Fund Balance:	\$9,617
Bonds outstanding - 6/1/2019	\$150,000
Less: May 1, 2020 (Mandatory)	(\$5,000)
Less: May 1, 2021 (Mandatory)	(\$5,000)
Less: May 1, 2022 (Mandatory)	(\$5,000)
<b>Current Bonds Outstanding</b>	<b>\$135,000</b>

*C.*

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT  
Fiscal Year 2022 Assessments Receipts Summary**

<b>ASSESSED</b>	<b># UNITS ASSESSED</b>	<b>SERIES 2007A DEBT SERVICE ASSESSED</b>	<b>FY22 O&amp;M ASSESSED</b>	<b>TOTAL ASSESSED</b>
NET TAX ROLL ASSESSED	691	13,358.77	419,987.31	433,346.08
<b>TOTAL ASSESSED</b>	<b>691</b>	<b>13,358.77</b>	<b>419,987.31</b>	<b>433,346.08</b>

<b>SUMMARY OF TAX ROLL RECEIPTS</b>				
<b>CLAY COUNTY DISTRIBUTION</b>	<b>DATE RECEIVED</b>	<b>TOTAL RECEIVED</b>	<b>SERIES 2007A DEBT RECEIPTS</b>	<b>O&amp;M RECEIPTS</b>
1	10/10/21	8,393.20	258.74	8,134.46
2	11/24/21	35,000.28	1,078.95	33,921.33
3	12/06/21	363,013.72	11,190.63	351,823.09
4	12/20/21	7,885.05	243.07	7,641.98
5	01/13/22	2,059.17	63.48	1,995.69
6	02/11/22	5,200.16	160.31	5,039.85
7	03/11/22	2,468.61	76.10	2,392.51
8	04/14/22	5,176.33	159.57	5,016.76
9	05/19/22	1,334.04	41.12	1,292.92
			-	-
			-	-
			-	-
			-	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>430,530.56</b>	<b>13,271.97</b>	<b>417,258.59</b>

<b>PERCENT COLLECTED</b>	<b>TOTAL</b>	<b>DEBT</b>	<b>O&amp;M</b>
<b>TOTAL PERCENT COLLECTED</b>	<b>99.35%</b>	<b>99.35%</b>	<b>99.35%</b>

*D.*

# RIDGEWOOD TRAILS

## Community Development District

### Check Run Summary 4/1/2022 - 5/31/2022

Fund	Date	Check Numbers	Amount	
<b><u>General Fund</u></b>				
	4/1/22 - 4/30/22	2259-2277	\$31,287.95	
	5/1/22 - 5/31/22	2278-2294	\$29,361.96	
				\$60,649.91
<b><u>Capital Reserve</u></b>				
	4/1/22 - 4/30/22	24-25	\$13,600.18	
				\$13,600.18
<b><u>Autopayments</u></b>				
	4/6/22	Comcast	\$205.26	
	4/7/22	Waste Pro	\$196.00	
	4/12/22	Comcast	\$254.17	
	4/27/22	Newlane Finance	\$395.12	
	4/28/22	Clay Electric	\$37.00	
	4/28/22	WF CC Purchases	\$3,444.84	
	4/28/22	CCUA	\$1,124.40	
	5/2/22	Clay Electric	\$1,793.76	
	5/6/22	Comcast	\$205.26	
	5/12/22	Comcast	\$253.07	
	5/13/22	Waste Pro	\$193.59	
	5/27/22	Newlane Finance	\$395.12	
	5/28/22	WF CC Purchases	\$3,452.04	
				\$11,949.63
<b>Total</b>				<b>\$86,199.72</b>

\* Fedex invoices and Autopayments available upon request.

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... YRMO DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/07/22	00107	4/04/22	04042022	202204 320-57200-34500	04/04/22 SECURITY	*	114.00		
								114.00	002259
-----									
4/07/22	00063	3/28/22	03282022	202203 320-57200-34500	3/28/22 SECURITY	*	152.00		
								152.00	002260
-----									
4/07/22	00003	4/01/22	229	202204 310-51300-34000	APR MANAGEMENT FEES	*	3,625.00		
4/01/22		229	202204 310-51300-35200	APR WEBSITE ADMIN		*	100.00		
4/01/22		229	202204 310-51300-35100	APR INFORMATION TECH		*	150.00		
4/01/22		229	202204 310-51300-31300	APR DISSEM AGENT SERVICES		*	83.33		
4/01/22		229	202204 310-51300-51000	OFFICE SUPPLIES		*	.72		
4/01/22		229	202204 310-51300-42000	POSTAGE		*	12.72		
4/01/22		229	202204 310-51300-42500	COPIES		*	24.45		
4/01/22		229	202204 310-51300-41000	TELEPHONE		*	45.77		
								4,041.99	002261
-----									
4/07/22	00064	4/02/22	04022022	202204 320-57200-34500	4/2/22 SECURITY	*	152.00		
								152.00	002262
-----									
4/07/22	00117	3/24/22	3024500	202202 310-51300-31500	FEB PROFESSIONAL SERVICES	*	104.00		
								104.00	002263
-----									
4/07/22	00039	4/01/22	301	202204 320-57200-34200	APR JANITORIAL SERVICES	*	832.00		
4/01/22		301	202204 320-57200-46500	APR POOL MAINTENANCE		*	1,325.83		
4/01/22		301	202204 330-53800-34000	APR CONTRACT ADMIN		*	1,912.33		
4/01/22		301	202204 320-57200-46200	APR FAC MANAGEMENT		*	5,000.00		
								9,070.16	002264
-----									
4/07/22	00118	3/24/22	69781214	202204 320-57200-34500	4/03-5/31 MONITORING	*	261.00		
								261.00	002265

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/14/22	00070	4/06/22	SSI10524	202204	320-57200-34500		MAR EMPLOYEE ADMIN FEE	*	150.00		
		4/06/22	SSI10524	202204	320-57200-34500		MAR EMPLOYMENT SCHEDULING	*	100.00		
										250.00	002266
4/14/22	00107	4/07/22	04072022	202204	320-57200-34500		4/07/22 SECURITY	*	114.00		
										114.00	002267
4/14/22	00064	4/09/22	04092022	202204	320-57200-34500		4/09/22 SECURITY	*	152.00		
										152.00	002268
4/14/22	00095	4/01/22	13129560	202204	320-57200-52100		APR POOL CHEMICALS	*	720.00		
										720.00	002269
4/14/22	00039	3/31/22	302	202203	320-57200-45100		MAR LIFEGUARD/DECK MONIT	*	399.86		
										399.86	002270
4/14/22	00111	4/10/22	04102022	202204	320-57200-34500		4/10/22 SECURITY	*	152.00		
										152.00	002271
4/21/22	00039	4/12/22	304B	202203	320-57200-46100		MAR GEN FACILITY MAINT	*	833.00		
		4/12/22	304B	202203	330-53800-46000		MAR REPAIRS/MAINT FIELD	*	1,416.00		
		4/12/22	304B	202203	320-57200-52200		MAR JANITORIAL SUPPLIES	*	47.75		
										2,296.75	002272
4/28/22	00107	4/12/22	04122022	202204	320-57200-34500		4/12/22 SECURITY	*	114.00		
										114.00	002273
4/28/22	00099	9/21/21	872855	2	202110	320-57200-43200	SEPT PEST CONTROL	*	45.00		
		3/15/22	879669	0	202203	320-57200-43200	MAR PEST CONTROL	*	45.00		
		4/19/22	880787	7	202204	320-57200-43200	APR PEST CONTROL	*	45.00		
										135.00	002274

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
4/28/22	00111	4/21/22	04212022	202204	320	320-57200	34500		ROBERT T. BASSLER	*	152.00	152.00	002275
4/28/22	00091	4/30/22	17496	202204	330	330-53800	46200		TREE AMIGOS OUTDOOR SERVICES	*	8,389.77	8,389.77	002276
4/28/22	00017	1/25/22	6400622	202201	310	310-51300	32300		US BANK	*	3,144.37	4,517.42	002277
		1/25/22	6400622	202201	300	300-15500	10000			*	1,048.13		
		1/25/22	6400622	202201	310	310-51300	32300			*	324.92		
5/05/22	00101	11/01/21	19129	202111	320	320-57200	34510		ALPHA DOG SECURITY	*	1,080.00	1,620.00	002278
		11/01/21	19129	202111	320	320-57200	34510			*	300.00		
		11/01/21	19129	202111	320	320-57200	34510			*	240.00		
5/05/22	00015	4/21/22	2022-222	202204	310	310-51300	48000		CLAY TODAY	*	34.00	34.00	002279
5/05/22	00003	5/01/22	230	202205	310	310-51300	34000		GOVERNMENTAL MANAGEMENT SERVICES	*	3,625.00	3,976.39	002280
		5/01/22	230	202205	310	310-51300	35200			*	100.00		
		5/01/22	230	202205	310	310-51300	35100			*	150.00		
		5/01/22	230	202205	310	310-51300	31300			*	83.33		
		5/01/22	230	202205	310	310-51300	51000			*	.45		
		5/01/22	230	202205	310	310-51300	42000			*	25.96		
		5/01/22	230	202205	310	310-51300	42500			*	5.85		
		5/01/22	230	202205	300	300-13100	10600			*	14.20		

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/05/22	00117	4/30/22	3040173	202203	310	51300	31500		MAR GENERAL SERVICES KUTAK ROCK LLP	*	1,342.00	1,342.00	002281
5/05/22	00042	5/01/22	652260	202205	330	53800	46400		MAY LAKE MAINTENANCE THE LAKE DOCTORS, INC.	*	672.00	672.00	002282
5/05/22	00095	5/01/22	13129560	202205	320	57200	52100		MAY POOL CHEMICALS POOLSURE	*	720.00	720.00	002283
5/05/22	00039	5/01/22	303	202205	320	57200	34200		MAY JANITORIAL SRV	*	832.00		
		5/01/22	303	202205	320	57200	46500		MAY POOL MAINTENANCE	*	1,325.83		
		5/01/22	303	202205	330	53800	34000		MAY CONTRACT ADMIN	*	1,912.33		
		5/01/22	303	202205	320	57200	46200		MAY FAC MANAGEMENT RIVERSIDE MANAGEMENT SERVICES, INC.	*	5,000.00	9,070.16	002284
5/12/22	00107	5/04/22	05042022	202205	320	57200	34500		05/04/22 SECURITY DAVID ANDREW WIDERGREN	*	114.00	114.00	002285
5/12/22	00063	5/10/22	05102022	202205	320	57200	34500		5/10/22 SECURITY EDGAR HOWELL	*	152.00	152.00	002286
5/12/22	00111	5/07/22	05072022	202205	320	57200	34500		5/07/22 SECURITY ROBERT T. BASSLER	*	152.00	152.00	002287
5/19/22	00070	5/11/22	SSI10571	202204	320	57200	34500		APR EMPLOYMENT ADMIN FEE	*	130.00		
		5/11/22	SSI10571	202204	320	57200	34500		APR EMPLOYMENT SCHEDULING CLAY COUNTY SHERIFF'S OFFICE	*	100.00	230.00	002288
5/19/22	00064	4/24/22	04242022	202204	320	57200	34500		4/24/22 SECURITY	*	152.00		
		5/12/22	05122022	202205	320	57200	34500		5/12/22 SECURITY KEITH A. SMITH	*	152.00	304.00	002289

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/19/22	00091	5/13/22	17617	202205	330	53800	46300		RPR IRRIG SYS AT INSPECT	*	466.00		
TREE AMIGOS OUTDOOR SERVICES												466.00	002290
5/26/22	00072	5/25/22	10-BID-5	202205	320	57200	54000		POOL PERMIT#10-60-1539649	*	125.00		
FLORIDA DEPARTMENT OF HEALTH												125.00	002291
5/26/22	00108	5/18/22	05182022	202205	320	57200	34500		5/18/22 SECURITY	*	152.00		
		5/23/22	05232022	202205	320	57200	34500		5/23/22 SECURITY	*	152.00		
HALSTON BLAKE JONES												304.00	002292
5/26/22	00039	5/12/22	306	202204	330	53800	46000		APR FIELD RPR MAINT	*	1,318.56		
		5/12/22	306	202204	320	57200	46100		APR GEN FAC MAINT	*	733.72		
		5/12/22	306	202204	320	57200	52200		JANIT SUPPLIES	*	15.27		
		5/12/22	306	202204	320	57200	52100		POOL CHEMICALS	*	68.86		
		5/12/22	306	202204	330	53800	46400		APR LAKE MAINT	*	140.00		
RIVERSIDE MANAGEMENT SERVICES, INC.												2,276.41	002293
5/26/22	00091	10/27/21	16382A	202110	330	53800	46200		ENHNC SIDEWALK ENTR@PLYGD	*	442.50		
		5/18/22	16383A	202205	330	53800	46200		ENHNC LNDSACP AZR BLVD&PKR	*	786.50		
		5/18/22	17569	202205	330	53800	46200		ENHNC LNDSACP@BLANDING BLV	*	3,225.00		
		5/18/22	17570	202205	330	53800	46200		ENHNC LNDSACP-ISLD@BLANDIN	*	3,350.00		
TREE AMIGOS OUTDOOR SERVICES												7,804.00	002294
TOTAL FOR BANK A											60,649.91		
TOTAL FOR REGISTER											60,649.91		



**Sgt. Edgar W. Howell**

3863 Trail Ridge Rd  
Middleburg, FL 32068  
(904) 813-2384

**INVOICE**

INVOICE DATE:

TO:  
RIDGWOOD TRAILS CDD  
475 WEST TOWN PLACE STE 114  
SAINT AUGUSTINE, FLORIDA 32092  
904-239-5309

FOR:  
BPEREGRINO@GMSNF.COM DISTRICT ACCOUNTANT  
BERNADETTE PEREGRINO

631A  
1,320.572,345

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03-28-22		1730/2130	4.0	\$38.00	\$152.00
	1730/1800: Patrolled the neighborhood and checked on the pool				
	1800/1845: Radar for speeders entering and leaving the neighborhood slowing down 2 vehicles.				
	1845/1930: Patrolled the neighborhood and checked on the pool				
	1930/2010: Radar for speeders entering and leaving the neighborhood slowing down 5 vehicles.				
	2010/2105: Patrolled the neighborhood and checked on the pool				
	2105/2130: Radar for speeders entering and leaving the neighborhood slowing down 3 vehicles.				
	No issues at any of the parks or pool areas.				
	<b>TOTAL</b>		<b>4.0</b>	<b>\$38.00</b>	<b>\$152.00</b>

Make all checks payable to Edgar W. Howell

**THANK YOU FOR YOUR BUSINESS!**

**Governmental Management Services, LLC**  
 1001 Bradford Way  
 Kingston, TN 37763

# Invoice

Invoice #: 229  
 Invoice Date: 4/1/22  
 Due Date: 4/1/22  
 Case:  
 P.O. Number:

**Bill To:**  
 Ridgewood Trails CDD  
 475 West Town Place  
 Suite 114  
 St. Augustine, FL 32092

3A

Description	Hours/Qty	Rate	Amount
Management Fees - April 2022 1.310.513.340		3,625.00	3,625.00
Website Administration - April 2022 1.310.513.352		100.00	100.00
Information Technology - April 2022 1.310.513.357		150.00	150.00
Dissemination Agent Services - April 2022 1.310.513.313		83.33	83.33
Office Supplies 1.310.513.510		0.72	0.72
Postage 1.310.513.420		12.72	12.72
Copies 1.310.513.425		24.45	24.45
Telephone 1.310.513.410		45.77	45.77
<b>Total</b>			<b>\$4,041.99</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$4,041.99</b>



**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

March 24, 2022

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3024500

Client Matter No. 17623-1

Mr. Jim Oliver  
Ridgewood Trails CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

117A

1.310.573.315

Invoice No. 3024500

17623-1

Re: Ridgewood Trails CDD - General

For Professional Legal Services Rendered

02/04/22	J. Gillis	0.10	13.00	Prepare and distribute Capitol Conversations for week of February 4
02/11/22	J. Gillis	0.10	13.00	Prepare and distribute Capitol Conversations for week of February 11
02/14/22	J. Gillis	0.20	26.00	Confer with district staff regarding board supervisor seats up for election
02/20/22	J. Gillis	0.10	13.00	Prepare and distribute Capitol Conversations for week of February 18
02/25/22	J. Gillis	0.10	13.00	Prepare and distribute Capitol Conversations for week of February 25
02/27/22	J. Gillis	0.20	26.00	Draft resolution designating registered agent
TOTAL HOURS		0.80		

**KUTAK ROCK LLP**

Ridgewood Trails CDD

March 24, 2022

Client Matter No. 17623-1

Invoice No. 3024500

Page 2

TOTAL FOR SERVICES RENDERED \$104.00

TOTAL CURRENT AMOUNT DUE \$104.00

**Riverside Management Services, Inc**  
 9655 Florida Mining Blvd. W.  
 Building 300, Suite 305  
 Jacksonville, FL 32257

# Invoice

Invoice #: 301  
 Invoice Date: 4/1/2022  
 Due Date: 4/1/2022  
 Case:  
 P.O. Number:

**Bill To:**  
 Ridgewood Trails CDD  
 475 West Town Place Suite 114  
 St. Augustine, FL 32092

39A

Description	Hours/Qty	Rate	Amount
1.320.57200.34200 - Janitorial Services - April 2022		832.00	832.00
1.320.57200.46500 - Pool Maintenance Services - April 2022		1,325.83	1,325.83
1.330.53800.34000 - Contract Administration - April 2022		1,912.33	1,912.33
1.320.57200.46200 - Facility Management - Ridgewood Trails - April 2022		5,000.00	5,000.00

**Total** \$9,070.16

**Payments/Credits** \$0.00

**Balance Due** \$9,070.16

4/5/22  
 or



9456 Phillips Highway, Suite 1  
Jacksonville, FL 32256

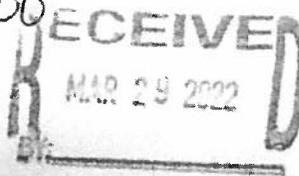
**Account Information**

Invoice Number: 69781214  
 Invoice Date: 03/24/2022  
 Branch: 72  
 Account Number: 6433093  
 Due Date: 04/23/2022

**Account Activity**

Description	Qty	Unit Amt	Extended Amt	Tax Amt	Total Amt
RIDGEWOOD TRAILS DEVELOPMENT D 1667 AZALEA RIDGE BLVD MIDDLEBURG, FL 32068					
Service From: 04/03/2022 To: 05/31/2022 SERVICE AGMT CAMERA SYS	1.93	135.00	261.00	0.00	261.00
Site Subtotal			261.00	0.00	261.00

118A  
 001-320-57200-34500  
 Approved  
 Melissa 4/1/22



Extended Total	Tax Total	Invoice Total	Prior Balance	Total Due
\$261.00	\$0.00	\$261.00	\$0.00	\$261.00

**Important Messages**

**Sales scams are on the rise. Learn how to protect yourself.**

[www.vectorsecurity.com/sales-scam](http://www.vectorsecurity.com/sales-scam)

For all inquiries call your local branch phone number: 1-904-265-7890

Please detach and return below portion with your payment  
 DO NOT SEND CORRESPONDENCE WITH YOUR PAYMENT

MS9GW7JF



9456 Phillips Highway, Suite 1  
Jacksonville, FL 32256

**VECTOR SECURITY.**

Address Service Requested

8876000606 PRESORT PBPS002 <8>  

 RIDGEWOOD TRAILS DEVELOPMENT D  
 475 WEST TOWN PLACE SUITE 114  
 SAINT AUGUSTINE, FL 32092-3649

**Invoice**

Customer Name: RIDGEWOOD TRAILS DEVELOPMENT D  
 Invoice Number: 69781214  
 Invoice Date: 03/24/2022  
 Account Number: 6433093  
 Due Date: 04/23/2022  
 Amount Due: \$261.00  
 Amount Enclosed: \$

Please write your account number on your check. Thank you in advance for your prompt payment. Use the enclosed envelope and make checks payable to:

VECTOR SECURITY, INC.  
 PO BOX 89462  
 CLEVELAND, OHIO 44101-6462



Check box and fill out reverse side to correct billing address.

0000000072000000064330939006978121400000000261.008



Remit To: Clay County Sheriff's Office  
 PO Box 548/901 N. Orange Ave  
 GREEN COVE SPRINGS, FL 32043  
 (904) 284-7575

Invoice Number: SSI10524  
 Invoice Date: 4/6/2022  
 Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: RIDGEWOOD TRAILS CDD  
 1408 HAMLIN AVE  
 UNIT E  
 SAINT CLOUD, FL 34771  
 BERNADETTE PEREGRINO

Ship

To: RIDGEWOOD TRAILS CDD  
 1408 HAMLIN AVE  
 UNIT E  
 SAINT CLOUD, FL 34771  
 BERNADETTE PEREGRINO

Due Date 4/21/2022  
 Terms Net 15 Days

70A

Customer ID C0000575  
 P.O. Number  
 P.O. Date 4/6/2022  
 Our Order No  
 SalesPerson

1.320.572.345

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-MARCH 2022		30	30	5.00	150.00
Fees-2nd Employment Scheduling		4	4	25.00	100.00

Amount Subject to Sales Tax US0  
 Amount Exempt from Sales Tax 250.00

Subtotal: 250.00  
 Invoice Discount: 0.00  
 Tax: 0.00  
 Total USD: 250.00

INVOICE

CLIENT NAME

AZALEA RIDGE

CLIENT NUMBER

CLIENT ADDRESS

INVOICE NUMBER

INVOICE DATE

4/6/2022

EVENT	DATE	DESCRIPTION	PERSONNEL START and STOP TIMES	HOURS or QUANTITY	RATE	TOTAL
1	03/02/22 0000 - 03/02/22 0000	Azalea Ridge Patrol	Keith Smith 03/02/22 1615 - 03/02/22 2015	4 (hrs) 4	\$38.00	\$152.00 \$152.00
				EVENT TOTAL:		
2	03/09/22 0000 - 03/09/22 0000	Azalea Ridge Patrol	Halston Jones 03/09/22 0545 - 03/09/22 0945	4 (hrs) 4	\$38.00	\$152.00 \$152.00
				EVENT TOTAL:		
3	03/10/22 0000 - 03/10/22 0000	Azalea Ridge Patrol	David Widergren 03/10/22 1930 - 03/10/22 2130	2 (hrs) 2	\$38.00	\$76.00 \$76.00
				EVENT TOTAL:		
4	03/15/22 0000 - 03/15/22 0000	Azalea Ridge Patrol	Robert Bassler 03/15/22 1600 - 03/15/22 2000	4 (hrs) 4	\$38.00	\$152.00 \$152.00
				EVENT TOTAL:		
5	03/17/22 0000 - 03/17/22 0000	Azalea Ridge Patrol		(hrs) 0		\$0.00
				EVENT TOTAL:		
6	03/19/22 0000 - 03/19/22 0000	Azalea Ridge Patrol	Edgar Howell 03/19/22 0830 - 03/19/22 1230	4 (hrs) 4	\$38.00	\$152.00 \$152.00
				EVENT TOTAL:		
7	03/23/22 0000 - 03/23/22 0000	Azalea Ridge Patrol	Robert Bassler 03/23/22 2000 - 03/24/22 0000	4 (hrs) 4	\$38.00	\$152.00 \$152.00
				EVENT TOTAL:		
8	03/25/22 0000 - 03/25/22 0000	Azalea Ridge Patrol	Keith Smith 03/25/22 1215 - 03/25/22 1615	4	\$38.00	\$152.00

09/28/22 0000 - 09/28/22 0000

Azalea Ridge Patrol

EVENT TOTAL: (hrs) 4 \$152.00

Edgar Howell  
09/28/22 1730 - 09/28/22 2130

EVENT TOTAL: (hrs) 4 \$38.00  
\$152.00  
\$152.00

INVOICE TOTAL: (hrs) 30 \$1,140.00



**Sgt. Keith A. Smith**

Address on File  
Middleburg, FL 32068  
(904) 237-1899

**INVOICE**

INVOICE DATE: 04/09/2022

TO:  
RIDGEWOOD TRAILS CDD  
475 WEST TOWN PLACE STE 114  
SAINT AUGUSTINE, FLORIDA 32092  
904-239-5309

FOR:  
BPEREGRINO@GMSNF.COM DISTRICT ACCOUNTANT  
BERNADETTE PEREGRINO

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
04/09/2022	Patrolled neighborhood and amenity center.	1015-1415	4	\$38.00	\$152.00
	Patrolled all areas. Checked Amenity Center.				
	Weather was cool and breezy so very limited residents at pool area.				
	Patrolled neighborhood areas.				
	TOTAL				\$152.00

Make all checks payable to Keith A. Smith

1,320.572.345  
64A

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date 4/1/2022

Invoice # 131295605780

Terms	Net 20
Due Date	4/21/2022
PO #	
AZ License #	

<b>Bill To</b>
RMS Ridgewood Trails CDD 9655 Florida Mining Blvd Bldg 300 suite 305 Jacksonville FL 32257

<b>Ship To</b>
Azalea Ridge by DR Horton 1667 Azalea Ridge Blvd Middleburg FL 32068

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate  1.320.572.52100  9.5A Apr Pool chemicals	1	ea	720.00

**Total** 720.00  
**Amount Due** \$720.00

### Remittance Slip

**Customer**  
13AZA025  
**Invoice #**  
131295605780

**Amount Due** \$720.00

**Amount Paid** \_\_\_\_\_

**Make Checks Payable To**  
Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295605780

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 302  
Invoice Date: 3/31/2022  
Due Date: 3/31/2022  
Case:  
P.O. Number:

Bill To:  
Ridgewood Trails CDD  
475 West Town Place Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Lifeguard/Deck Monitor Services through March 2022 <u>1.320.57200,45100</u>  39A	23.18	17.25	399.86

RECEIVED APR 11 2022

<b>Total</b>	<b>\$399.86</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$399.86</b>

4/11/22  
Q

**RIDGEWOOD TRAILS CDD**  
**LIFEGUARD INVOICE DETAIL**

<b>Quantity</b>	<b>Description</b>	<b>Rate</b>	<b>Amount</b>
23.18	Lifeguard/Deck Monitor Services for Ridgewood Covering March 2022	\$ 17.25	\$ 399.86

LIFEGUARDS # 320-572-4510

**TOTAL DUE:** \$ 399.86

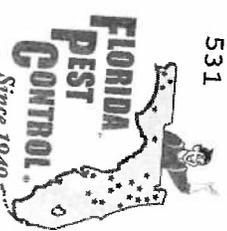
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT  
LIFEGUARD BILLABLE HOURS MARCH 2022

---

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/19/22	5.88	B.S.	Lifeguarding
3/19/22	5.72	M.M.	Lifeguarding
3/20/22	5.9	B.S.	Lifeguarding
3/20/22	5.68	M.M.	Lifeguarding
<b>TOTAL</b>	<u>23.18</u>		







531

2820 Spring Glen Rd  
 Jacksonville FL 32207  
 (904) 396-5805  
 www.flapest.com

1,320.572.432

9914

OK 10/12

TECHNICIAN NOTES:

DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.	TODAY'S CHARGE	
7	RI0258-1	09/21/21				872855	2	45.00	
LX-Exempt# 8580135711499C6 CLAY									
ALL INVOICE									
DGEWOOD TRAILS CDD 67 AZALEA RIDGE BLVD ODLEBURG FL									
							ZONE		
							MDC		
							TYPE	22 M	
									\$45.00

NTI NSC NS NL NCG

PS70

CUSTOMER SIGNATURE

473



2820 Spring Glen Rd  
Jacksonville FL 32207  
(904) 396-5805  
www.flapest.com

TECHNICIAN NOTES:

45.00

99A  
1.320.572.482  
Mar Pest Ctrl

NT NSC NS NL NCG

RT.	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.	TODAY'S CHARGE
7	32	RI0258-1	03/15/22				879669-0	P370	45.00
Tax-Exempt# 858013571499C6 CLAY							ZONE MDG	TYPE 22 M	\$45.00

EMAIL INVOICE

RIDGEWOOD TRAILS CDD  
1667 AZALEA RIDGE BLVD  
MIDDLEBURG FL

F

CUSTOMER SIGNATURE

F

2820 Spring Glen Rd  
Jacksonville FL 32207  
(904) 396-5805  
www.flapest.com

KEEP THIS PORTION FOR YOUR RECORDS

Scientific Pest Control

DIRECTED BY GRADUATE ENTOMOLOGISTS



RT.	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.
7	32	RI0258-1	03/15/22				879669-0	P370

EMAIL INVOICE

RIDGEWOOD TRAILS CDD  
1667 AZALEA RIDGE BLVD  
MIDDLEBURG FL

CLAY

PREVIOUS BALANCE	TODAY'S CHARGE	BALANCE DUE
45.00	45.00	
3/07/22		

\*PAYMENTS OR OTHER CHARGES MADE AFTER ARE NOT INCLUDED IN BALANCES ABOVE.

TODAY'S SERVICE:

- Inspected / treated around windows, eaves, door facings and all entry points.
- Inspected / treated around perimeter of structure.
- Inspected / treated for control of rats and / or mice.
- Cobweb cleaning.
- Inspected / treated around garage and utility room.

COMMENTS:

Inspection and treatment of all exterior entry points.  
Interior inspection and treatment as needed.

PLEASE PAY THE TECHNICIAN AT THE TIME OF SERVICE OR RETURN THIS PORTION WITH YOUR PAYMENT



2820 Spring Glen Rd  
Jacksonville FL 32207  
(904) 396-5805  
www.flapest.com

Payment Information

I'm enclosing a check or money order, payable to Florida Pest Control & Chemical Co.



Card number \_\_\_\_\_

Expires \_\_\_\_\_

Cardholder \_\_\_\_\_  
(please print name exactly as it appears on card)

Signature \_\_\_\_\_

Phone \_\_\_\_\_

E-mail 879669-0

Invoice No.

Account No. RI0258 - 1

Amount Enclosed \$ \_\_\_\_\_

GET YOUR LAWN IN SHAPE WITH A COMBINATION CORE AERATION AND FERTILIZER APPLICATION NOW.

CALL US FOR A FREE INSPECTION AND ESTIMATE.

401

2820 Spring Glen Rd  
Jacksonville FL 32207  
(904)396-5805  
www.flapest.com

TECHNICIAN NOTES:



90.00

14A  
Apr Pest Ctrl  
001-320-57200-43200  
Melissa Popper  
4/21/22

NT NSC NS NL NCG

RT	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.	TODAY'S CHARGE
7	32	RI0258-1	04/19/22				880787-7	P370	45.00
Tax-Exempt# 858013571499C6 CLAY									\$45.00

EMAIL INVOICE

RIDGEWOOD TRAILS CDD  
1667 AZALEA RIDGE BLVD  
MIDDLEBURG FL

F

CUSTOMER SIGNATURE

F

2820 Spring Glen Rd  
Jacksonville FL 32207  
(904)396-5805  
www.flapest.com

KEEP THIS PORTION FOR YOUR RECORDS

Scientific Pest Control

DIRECTED BY GRADUATE ENTOMOLOGISTS



EMAIL INVOICE

RIDGEWOOD TRAILS CDD  
1667 AZALEA RIDGE BLVD  
MIDDLEBURG FL

RT	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.
7	32	RI0258-1	04/19/22				880787-7	P370
PREVIOUS BALANCE 90.00								
TODAY'S CHARGE 45.00								
BALANCE DUE 4/07/22								

CLAY

\*PAYMENTS OR OTHER CHARGES MADE AFTER ARE NOT INCLUDED IN BALANCES ABOVE

TODAY'S SERVICE:

- Inspected / treated around windows, eaves, door facings and all entry points.
- Inspected / treated around perimeter of structure.

- Inspected / treated for control of rats and / or mice.
- Cobweb cleaning.

- Inspected / treated around garage and utility room.

COMMENTS:

Inspection and treatment applied to prevent insect entry.  
~~Interior inspection and treatment as needed.~~

PLEASE PAY THE TECHNICIAN AT THE TIME OF SERVICE OR RETURN THIS PORTION WITH YOUR PAYMENT

2820 Spring Glen Rd  
Jacksonville FL 32207  
(904)396-5805  
www.flapest.com

Payment Information

I'm enclosing a check or money order, payable to Florida Pest Control & Chemical Co



Card number \_\_\_\_\_

Expires \_\_\_\_\_

Cardholder \_\_\_\_\_  
(please print name exactly as it appears on card)

Signature \_\_\_\_\_

Phone \_\_\_\_\_

E-mail 880787-7

Invoice No. RI0258 - 1

Account No.

Amount Enclosed \$



EMAIL INVOICE  
RIDGEWOOD TRAILS CDD  
1667 AZALEA RIDGE BLVD  
MIDDLEBURG FL

BROWN SPOTS IN YOUR LAWN?  
SHRUBS LOOK BAD?  
IS IT COLD DAMAGE OR A SERIOUS PEST?  
CALL US FOR A FREE SURVEY.





# Tree Amigos

Outdoor Services

## Invoice

Invoice#: 17496

Date: 04/30/2022

**Billed To:** Ridgewood Trails CDD  
475 West Town Place  
Ste 114  
St. Augustine FL 32092

**Project:** 20101  
Ridgewood Trails CDD  
475 West Town Place  
Ste 114  
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
April monthly landscape maintenance	1.00	8,389.77	8,389.77

Notes:

**Invoice Total: \$8,389.77**

91A

001-330-53800-46200

Melissa [Signature] 4/21/22

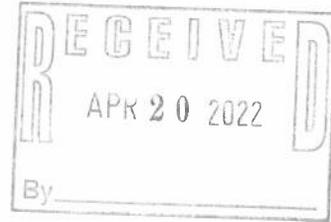


Corporate Trust Services  
 EP-MN-WN3L  
 60 Livingston Ave.  
 St. Paul, MN 55107

"Copy of Previously Printed Invoice" Number:

Account Number: 6400622  
 Invoice Date: 113261008  
 Direct Inquiries To: STACEY JOHNSON  
 Phone: 01/25/2022  
 407-835-3805

RIDGEWOOD TRAILS CDD  
 C/O GMS LLC  
 475 WEST TOWN PLACE  
 SUITE 114  
 ST AUGUSTINE, FL 32092



**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT CAPITAL  
 IMPROVEMENT REVENUE BONDS, SERIES 2007A & B**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

**STATEMENT SUMMARY**

**PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.**

TOTAL AMOUNT DUE \$4,517.42

All invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT  
 DISTRICT CAPITAL  
 IMPROVEMENT REVENUE BONDS, SERIES 2007A & B**

Invoice Number:	6400622
Account Number:	113261008
Current Due:	\$4,517.42
Direct Inquiries To:	STACEY JOHNSON
Phone:	407-835-3805

Wire Instructions:  
 U.S. Bank  
 ABA # 091000022  
 Acct # 1-801-5013-5135  
 Trust Acct # 113261008  
 Invoice # 6400622  
 Attn: Fee Dept St. Paul

Please mail payments to:  
 U.S. Bank  
 CM-9690  
 PO BOX 70870  
 St. Paul, MN 55170-9690



Corporate Trust Services  
 EP-MN-WN3L  
 60 Livingston Ave.  
 St. Paul, MN 55102  
 "Copy of Previously Printed Invoice"

Invoice Number: 6400622  
 Invoice Date: 01/25/2022  
 Account Number: 113261008  
 Direct Inquiries To: STACEY JOHNSON  
 Phone: 407-835-3805

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT  
 DISTRICT CAPITAL  
 IMPROVEMENT REVENUE BONDS, SERIES 2007A & B**

Accounts Included 113261002 113261005 113261006 113261008 113261015 113261018  
 In This Relationship: 113261019 113261022

**CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP**

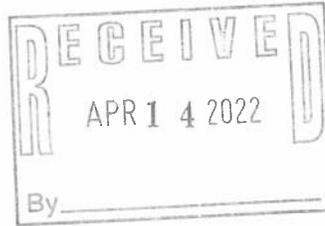
Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04280 Administration	1.00	4,192.50	100.00%	\$4,192.50
<b>Subtotal Administration Fees - In Advance 01/01/2022 - 12/31/2022</b>				<b>\$4,192.50</b>
Incidental Expenses	4,192.50	0.0775		\$324.92
<b>Subtotal Incidental Expenses</b>				<b>\$324.92</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$4,517.42</b>

*Fy 22 = 1.310.513.323 = \$ 3,144.375 Admin Fee*  
*Fy 23 = 1.300.155.100 = \$ 1,048.13 Admin Fee*  
*IE = 1.310.513.323 = \$ 324.92*

17A

**Riverside Management Services, Inc**  
 9655 Florida Mining Blvd. W.  
 Building 300, Suite 305  
 Jacksonville, FL 32257

# Invoice



Invoice #: 304 *β*  
 Invoice Date: 4/12/2022  
 Due Date: 4/12/2022  
 Case:  
 P.O. Number:

**Bill To:**  
 Ridgewood Trails CDD  
 475 West Town Place Suite 114  
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2022		3,632.91	3,632.91
Maintenance Supplies		1,292.21	1,292.21
Gen. Facil. Maint. \$833 <sup>00</sup> 1.320.57200.46100			
Repairs/Maint.-Field \$1,416 <sup>00</sup> 1.330.53800.46000			
Janitorial Supplies \$47.75 1.320.57200.52200			
<del>Capital Reserve \$2,628.37 1.330.53800.60100</del>			
<i>Joy Lee</i> 4/13/22  39A			
<b>Total</b>		<del>\$2,296.75</del>	<del>\$4,925.12</del>
<b>Payments/Credits</b>			\$0.00
<b>Balance Due</b>		<del>\$2,296.75</del>	<del>\$4,925.12</del>

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MARCH 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/1/22	6.5	D.J.	Cleaned lake banks and waters edge, cleaned outfall structures
3/2/22	8	K.J.	Worked on cleaning inside of pool slide, checked and changed all trash receptacles, removed debris at all common area, field, pool, amenity center, parking lot and roadways
3/3/22	8	B.M.	Added rope to new life rings, replaced old life rings with new ones, repaired magnet lock on pool gate, painted bike rack, playground inspection, began painting restroom floors, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, removed debris in common area, field, pool, parking lot and roadways
3/4/22	8	K.J.	Continued working on pool slide, removed debris at all common areas, field, pool, amenity center, parking lot and roadways, worked on daily maintenance checklist
3/7/22	8	B.M.	Finished cleaning pool slide, painted the poles on side of the bottom of the pool slide, fixed the library book box, checked and changed all trash receptacles, removed debris in field, common area, parking lot, pool deck and roadways
3/9/22	8	K.J.	Installed dog waste receptacle, removed debris in field, common area, parking lot, pool deck and roadways, checked and changed all trash receptacles
3/10/22	8	B.M.	Painted floor in men's restroom with epoxy non slip, removed old broken hinges, replaced with self closing hinges, emptied and restocked dog waste receptacles, removed debris in common areas and roadways, light inspection on entries, picked up supplies
3/11/22	8	K.J.	Painted ceiling, cleaned ceiling fans on back side of office by pool
3/14/22	8	K.J.	Cleaned outside doors by office, resealed the library box, spread ant killer around playgrounds, removed debris in common areas, amenity center, field, pool, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked dog waste receptacles, straightened and organized all pool deck furniture
3/15/22	4	D.J.	Cleaned lake banks and waters edge, cleaned outfall structures
3/15/22	2	B.M.	Cleaned storm debris in pool
3/16/22	3	K.J.	Washed all outside windows around amenity building
3/18/22	4	K.J.	Straightened and organized pool deck furniture, checked and changed all trash receptacles, emptied and restocked dog waste receptacles, removed debris from common area and along roadways
3/24/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
3/29/22	8	B.M.	Applied final coat of epoxy on men's room flooring project, cut in ladies room floor, applied first coat on ladies room floor, picked up supplies
3/29/22	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
3/31/22	2	B.M.	Unclogged pool skimmer pipe, worked on pool equipment, main pool vacuum pump, picked up supplies
3/31/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
<b>TOTAL</b>	<u>99.5</u>		
<b>MILES</b>	<u>338</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 04/05/22

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
	3/9/22	60lb Sakrete Concrete Mix	4.57	F.S.
	3/10/22	Behr Granite Grip 1 Gallon (2)	140.25	B.M.
	3/10/22	9" Adhesive and Epoxy Roller 9" (3)	17.15	B.M.
	3/10/22	Spring Hinges (3)	44.57	B.M.
	3/10/22	Disposable Shoe Covers 3pk	5.73	B.M.
	3/10/22	Roller Frame	4.81	B.M.
	3/10/22	Behr Granite Grip 5 Gallon	328.90	B.M.
	3/23/22	Keys (2)	6.16	F.S.
	3/23/22	Airwick 5pk (2)	27.07	F.S.
	3/23/22	Paper Towels 12rolls	20.68	F.S.
	3/25/22	1/4 2 in 1 Utility Pump	148.35	B.M.
	3/29/22	Behr Granite Grip 5 Gallon	328.90	B.M.
	3/29/22	Dog Waste Bags 10 rolls of 200 (2)	215.07	F.S.
		<b>TOTAL</b>	<b><u>\$1,292.21</u></b>	

# Alpha Dog Security

110 Cumberland Park Dr  
 Suite 106  
 Saint Augustine, FL 32095  
 9042574295

# INVOICE

Invoice Number	Invoice Date
<b>19129</b>	<b>11/1/2021</b>
Customer Number	Terms
<b>10313</b>	<b>Due On Receipt</b>

TO: **Ridgewood Trails CDD**  
**1667 Azalea Ridge Blvd**  
  
**Middleburg, FL 32068**

REMIT: **Alpha Dog Audio Video Security**  
**110 Cumberland Park Dr**  
**Suite 106**  
**Saint Augustine, FL 32095**

CUSTOMER NAME	CUST NO	PO NUMBER	INVOICE DATE	TERMS
Governmental Management	10313		11/1/2021	Due On Receipt

Description	Rate	Quantity	Amount
<i>Ridgewood Trails CDD - 1667 Azalea Ridge Blvd Middleburg, FL 32068</i>			
Cloud Access Control Service up to 16 doors: 11/01/2021 - 10/31/2022	\$90.00	12.00	\$1,080.00
Service Plan: 11/01/2021 - 10/31/2022	\$25.00	12.00	\$300.00
Alarm.com Cloud Access Control: 11/01/2021 - 10/31/2022	\$20.00	12.00	\$240.00
		Subtotal	<b>\$1,620.00</b>
		Taxes	<b>\$0.00</b>
		Total	<b>\$1,620.00</b>
		Payments/Credits	<b>\$0.00</b>
		Net Due	<b>\$1,620.00</b>

*Access / service plan*  
*1,320.572.34510*  
*101A*  
*11/2021*

As Of	Invoice No	Description	Amount	Net Due
01/20/2022	19129	Contracted Services	\$1,620.00	\$1,620.00

# Alpha Dog Audio Video Security

110 Cumberland Park Dr  
 Suite 106  
 Saint Augustine, FL 32095  
 9042574295

*Annual recurring*

# CLAY TODAY

## INVOICE

**Invoice Number:** 2022-222372  
**Invoice Date:** 4/21/2022  
**Due Date:** 5/31/2022  
**Current Account Balance:** \$34.00

Clay Today  
3513 US Hwy 17  
Fleming Island, FL 32003  
904-264-3200

**BILL TO**

Sarah Sweeting  
Ridgewood Trails C.D.D.  
475 W TOWN PL  
#114  
SAINT AUGUSTINE, FL 32092

**Advertiser**  
Ridgewood Trails C.D.D.

**Sales Rep**  
Cassandra Shaw

PO #	Pub.	Issue	Year	Ad Size	Color	Net
5/4 meeting	CT - Clay Today	Apr 21	2022	Column Inch	Black & White	\$34.00

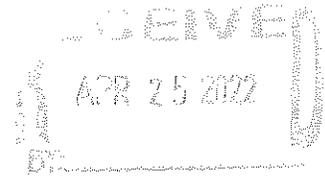
**Total:** **\$34.00**



1,310,573.480  
15A

Please click [Customer Portal Signup](#) if you would like to pay your invoice online.

**Please mail payments to:**  
**Osteen Media Group**  
3513 US Hwy 17  
Fleming Island  
Florida 32003



Payment is due on or before 5/31/2022.  
**Thank you for your business.**  
**Please pay from this invoice.**

# CLAY TODAY

## PUBLISHER AFFIDAVIT

PUBLISHER AFFIDAVIT  
CLAY TODAY  
Published Weekly  
Fleming Island, Florida

STATE OF FLORIDA  
COUNTY OF CLAY:

Before the undersigned authority personal appeared Jon Cantrell, who on oath says that he is the published of the "Clay Today" a newspaper published weekly at Fleming Island in Clay County, Florida; that the attached copy of advertisement

Being a  
Notice of Meeting

In the matter of 5/4 meeting

LEGAL: 34491

Was published in said newspaper in the issues:

4/21/22

Affiant Further says that said "Clay Today" is a newspaper published at Fleming Island, in said Clay County, Florida, and that the said newspaper Has heretofore been continuously published in said Clay County, Florida, Weekly, and has been entered as Periodical material matter at the post Office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.

Sworn to me and subscribed before me 04/21/2022

Christie Lou Wayne



3513 US HWY 17 Fleming Island FL 32003  
Telephone (904) 264-3200 FAX (904) 264-3285  
E-Mail: christie@osteenmediagroup.com

## NOTICE OF MEETING

Ridgewood Trails Community Development District

The meeting of the Board of Supervisors of the Ridgewood Trails Community Development District will be held on **Wednesday, May 4, 2022 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068.** The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for the meeting may be obtained from the District Manger, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at the meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Marilee Giles  
District Manager

Legal 34491 Published April 21, 2022 in Clay County's Clay Today Newspaper

**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 230

Invoice Date: 5/1/22

Due Date: 5/1/22

Case:

P.O. Number:

**Bill To:**Ridgewood Trails CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	3A	Hours/Qty	Rate	Amount
Management Fees - May 2022	1.310.513.340		3,625.00	3,625.00
Website Administration - May 2022	1.310.513.352		100.00	100.00
Information Technology - May 2022	1.310.513.357		150.00	150.00
Dissemination Agent Services - May 2022	1.310.513.313		83.33	83.33
Office Supplies	1.310.513.570		0.45	0.45
Postage	1.310.513.420		25.96	25.96
Copies	1.310.513.425		5.85	5.85
Credit for Finance Charge at Poolsure	1.320.572.465		-14.20	-14.20
<b>Total</b>				<b>\$3,976.39</b>
<b>Payments/Credits</b>				<b>\$0.00</b>
<b>Balance Due</b>				<b>\$3,976.39</b>

**KUTAK ROCK LLP**

**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

April 30, 2022

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3040173

Client Matter No. 17623-1

Mr. Jim Oliver  
Ridgewood Trails CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

117A  
1,310.573,315

Invoice No. 3040173  
17623-1

Re: Ridgewood Trails CDD - General

For Professional Legal Services Rendered

03/02/22	K. Buchanan	1.60	464.00	Prepare for and attend board meeting
03/04/22	J. Gillis	0.10	13.00	Prepare and distribute Capitol Conversations for week of March 4
03/06/22	C. Stuart	1.00	420.00	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation
03/07/22	J. Gillis	0.10	13.00	Work session with staff regarding election status
03/11/22	K. Haber	0.20	45.00	Prepare budget resolution; forward same to Giles and Sweeting
03/17/22	J. Gillis	0.10	13.00	Prepare and distribute Capitol Conversations End of 2022 Legislative Session Report
03/21/22	J. Gillis	0.30	39.00	Draft general election resolution and notice
03/24/22	K. Buchanan	0.60	174.00	Confer with district manager regarding cancellation of access control monitoring agreement

**KUTAK ROCK LLP**

Ridgewood Trails CDD  
April 30, 2022  
Client Matter No. 17623-1  
Invoice No. 3040173  
Page 2

03/25/22	K. Buchanan	0.40	116.00	Continue to confer with district manager regarding access control system contract
03/28/22	K. Haber	0.20	45.00	Prepare appropriation resolution
TOTAL HOURS		4.60		
TOTAL FOR SERVICES RENDERED				\$1,342.00
TOTAL CURRENT AMOUNT DUE				<u>\$1,342.00</u>



**The Lake Doctors, Inc.**  
Aquatic Management Services

4651 Salisbury Rd., Suite 155, Jacksonville, FL 32256  
PH: (904) 431-3914

**Bill To**

RIDGEWOOD TRAILS CDD  
475 WEST TOWN PLACE  
SUITE 114  
ST AUGUSTINE, FL 32092

# INVOICE

Invoice #	652260
Account #	718416
Invoice Date	5/1/2022
Due Date	5/11/2022
Rep	JB

Invoice Questions:  
AR@LakeDoctors.com

Purchase Order Number

Terms

NET 10 DAYS

Invoice Date Reflects Month of Service Provided

Item

Description

Amount

Monthly Water Management Service (R)

672.00

*May Lake Maint.*

*1.330.538.464  
42A*

**OUTSTANDING BALANCE \$1,344.00**

Thank you! For your business!

**Total Invoice \$672.00**

Please include your account number and invoice number on your check with your remittance stub.

Please remit payments to: The Lake Doctors, Inc.  
PO Box 20122  
Tampa, FL 33622-0122

*001-330-53800-46400*

Remittance Stub

*5/2/22*

*MB 42A*

Amount Enclosed

Invoice #

652260

Account #

718416

Date

5/1/2022

**Bill To**

RIDGEWOOD TRAILS CDD  
475 WEST TOWN PLACE  
SUITE 114  
ST AUGUSTINE, FL 32092

IF PAYING BY CREDIT CARD, FILL OUT BELOW

\_\_\_ Mastercard \_\_\_ Visa \_\_\_ American Express

Card # \_\_\_\_\_

Card Verification # \_\_\_\_\_

Exp. Date # \_\_\_\_\_

Print Name \_\_\_\_\_

Billing Address: \_\_\_ Check box if same as above

Signature \_\_\_\_\_

**For address and contact updates, please email us at  
customerservice@lakedoctors.com.**

sure

Invoice

Date

5/1/2022

Invoice #

131295606335

1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

Terms	Net 20
Due Date	5/21/2022
PO #	

<b>Bill To</b> RMS Ridgewood Trails CDD 9655 Florida Mining Blvd Bldg 300 suite 305 Jacksonville FL 32257	<b>Ship To</b> Azalea Ridge by DR Horton 1667 Azalea Ridge Blvd Middleburg FL 32068
--	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate  <i>May Pool Chemicals</i>	1	ea	720.00

*95A*  
*001-320-57200-52100*  
*MS*

Total Amount Due 720.00 \$720.00

Remittance Slip

Customer  
13AZA025  
Invoice #  
131295606335

Amount Due \$720.00  
Amount Paid \_\_\_\_\_  
Make Checks Payable To  
Poolsure  
PO Box 55372  
Houston, TX 77255-5372



**Riverside Management Services, Inc**  
 9655 Florida Mining Blvd. W.  
 Building 300, Suite 305  
 Jacksonville, FL 32257

# Invoice

Invoice #: 303  
 Invoice Date: 5/1/2022  
 Due Date: 5/1/2022  
 Case:  
 P.O. Number:

**Bill To:**  
 Ridgewood Trails CDD  
 475 West Town Place Suite 114  
 St. Augustine, FL 32092

39A

Description	Hours/Qty	Rate	Amount
1.320.57200.34200 - Janitorial Services - May 2022		832.00	832.00
1.320.57200.46500 - Pool Maintenance Services - May 2022		1,325.83	1,325.83
1.330.53800.34000 - Contract Administration - May 2022		1,912.33	1,912.33
1.320.57200.46200 - Facility Management - Ridgewood Trails - May 2022		5,000.00	5,000.00

<b>Total</b>	<b>\$9,070.16</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$9,070.16</b>

5/3/22  
 COT









Florida Department of Health  
In Clay County  
Notification of Fees Due

  
10-BID-5884216

Permit Number  
**10-60-1539649**

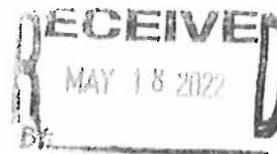
For: Swimming Pools - Public Pool <= 25000 Gallons

Fee Amount: \$125.00  
Previous Balance: \$0.00  
Total Amount Due: \$125.00

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2022).

Payment Due Date: 06/30/2022 or Upon Receipt

Mail To: Ridgewood Trails CDD  
475 W Town Place, Suite 114  
Saint Augustine, FL 32092



Please verify all information below at [www.myfloridaehpermit.com](http://www.myfloridaehpermit.com) and make changes as necessary.

**Account Information:**

Name: Azalea Ridge Amenity Center  
Location: 1667 Azalea Ridge Boulevard  
Middleburg, FL 32068

Pool Volume: 20,500 gallons  
Bathing Load: 20  
Flow Rate: 115

**Owner Information:**

Name: Ridgewood Trails CDD  
Address: 475 W Town Place, Suite 114  
(Mailing) Saint Augustine, FL 32092

Home Phone: (904) 940-5850 Work Phone: ()

72A  
1.320.572.540

Please go online to pay fee at:  
[www.MyFloridaEHPERmit.com](http://www.MyFloridaEHPERmit.com)

Permit Number: 10-60-1539649 Bill ID: 10-BID-5884216

Billing Questions call DOH-Clay at: (804) 278-3784  
If you do not pay online, make checks payable to and mail invoice WITH payment to:  
Florida Department of Health In Clay County  
P.O. Box 578  
Green Cove Springs, FL 32043

Mandi Shi May 24, 2022  
Signature Date

[Please RETURN invoice with your payment]

Batch Billing ID:54957



PERMIT HOLDERS CAN NOW

**pay invoices online!**

- The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!
- No sign-up cost.
  - Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
  - Our safe and secure system will keep your information protected.
  - Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

Pay this invoice online at [www.myfloridaehpermit.com](http://www.myfloridaehpermit.com)

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information







Riverside Management Services, Inc  
 9655 Florida Mining Blvd. W.  
 Building 300, Suite 305  
 Jacksonville, FL 32257

# Invoice

Invoice #: 306  
 Invoice Date: 5/12/2022  
 Due Date: 5/12/2022  
 Case:  
 P.O. Number:

Bill To:  
 Ridgewood Trails CDD  
 475 West Town Place Suite 114  
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance April 1 - April 30, 2022		1,676.36	1,676.36
Maintenance Supplies		600.05	600.05
Field Repair Maintenance \$1318.56			
001-320-57200-46000 - .			
General Facility Maintenance \$			
001-320-57200-46100- 733.72			
Sanitorial Supplies			
001-320-57200-52200- \$15.27			
Pool Chemicals			
201-320-57200-52100- \$68.86			
Lake Maintenance			
201-330-53800-440400- \$140			

*Melissa [Signature]*  
 5/16/22

39A

*Jerry Lambert*  
 5-17-22

Total	\$2,276.41
Payments/Credits	\$0.00
Balance Due	\$2,276.41

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF APRIL 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
4/5/22	5	B.M.	Touch up men's room floor, second coat on ladies room floor, light inspection around amenity center, restroom and property, changed bulbs in men's restroom, repaired fence and gate at playground, reconcrete fence post
4/5/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
4/7/22	2	B.M.	Cleaned all signs of mildew and algae, removed debris in route to signs, cleaned white caps on signs
4/7/22	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
4/7/22	4	D.J.	Cleaned lake banks and waters edge, cleaned outfall structures
4/12/22	4	B.M.	Inspected common area, fountains in ponds and signs for maintenance issues, straightened two signs (stop and speed limit), inspection of playground, finished ladies room floor project, touched up painted floor to wall color in both men's and women's restrooms
4/12/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
4/14/22	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
4/19/22	5	B.M.	Repaired fence around small pool, repaired gate at new playground, reattached men's room sign on pool deck, reattached ladies room sign on pool deck, deep cleaned filter box for main pool, cleaned filter for main pool, painted main Azalea Ridge sign, white cap and bottom trim, picked up supplies
4/19/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
4/21/22	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
4/26/22	2	B.M.	Repaired holes in fitness center walls, repaired gate for main pool, installed new no trespassing sign
4/26/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
4/27/22	6.87	J.S.	Fixed bathroom door and pool gate, assisted with work on gazebo
4/28/22	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles

**TOTAL**      44.87

**MILES**      238

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 05/05/22

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
	4/5/22	20lb Quikrete Anchoring Cement	24.46	B.M.
	4/5/22	2.0 Angle Short Brush (2)	13.50	B.M.
	4/5/22	Behr Granite Grip 5 Gallon	328.90	B.M.
	4/19/22	Gorilla Construction Adhesive	6.52	B.M.
	4/19/22	2.0 Angle Short Brush	6.75	B.M.
	4/19/22	Toilet Paper 12 rolls	15.27	B.M.
	4/19/22	Behr Stucco Paint White	41.38	B.M.
	4/27/22	2x4-16' PT (4)	84.09	J.S.
	4/27/22	3 1/2" Exterior Screws	10.32	J.S.
	4/29/22	A&H Baking Soda 12lbs (6)	68.86	B.M.
		<b>TOTAL</b>	<b><u>\$600.85</u></b>	



# Tree Amigos

Outdoor Services

## Invoice

Invoice#: 16382a

Date: 10/27/2021

**Billed To:** Riverside Management Services  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

**Project:** 30096  
Ridgewood Trails CDD O/S  
9655 Florida Mining Blvd  
Bldg 300 Suite 305  
Jacksonville FL

Description	Quantity	Price	Ext Price
Landscape enhancement @ sidewalk entrance to playground			
(450) Sq. feet Bahai Sod @ \$.65 per foot	450.00	0.65	292.50
Grade / Prep / Demo	1.00	150.00	150.00

**Notes:**

**Invoice Total: \$442.50**

1.330 .538.462  
91A



# Tree Amigos

Outdoor Services

## Invoice

Invoice#: 16383a

Date: 05/18/2022

**Billed To:** Riverside Management Services  
 9655 Florida Mining Blvd  
 Bldg 300 Suite 305  
 Jacksonville FL

**Project:** 30096  
 Ridgewood Trails CDD O/S  
 9655 Florida Mining Blvd  
 Bldg 300 Suite 305  
 Jacksonville FL

Description	Quantity	Price	Ext Price
Landscape enhancement @ corner of Azalea Ridge Blvd and Packer Meadow Way			
(17) 3 gal. Dwarf Fakahatchee Grass @ \$14.50 each	17.00	14.50	246.50
(26) 1 gal. Flax Lilly @ \$7.50 each	26.00	7.50	195.00
(1) yard Brown Mulch @ \$45.00 per yard	1.00	45.00	45.00
Demo / Grade / Prep	1.00	200.00	200.00
Irrigation	1.00	100.00	100.00

**Notes:**

**Invoice Total: \$786.50**

1.330.538.462  
 91A



# Tree Amigos

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## Outdoor Services

### Invoice

Invoice#: 17569

Date: 05/18/2022

**Billed To:** Riverside Management Services  
 9655 Florida Mining Blvd  
 Bldg 300 Suite 305  
 Jacksonville FL

**Project:** 30096  
 Ridgewood Trails CDD O/S  
 9655 Florida Mining Blvd  
 Bldg 300 Suite 305  
 Jacksonville FL

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Description	Quantity	Price	Ext Price
Landscape Enhancement entrance and exit at Blanding Blvd			
(36) 3 gallon Sunshine Ligustrums	36.00	22.50	810.00
(60) 1 gallon Liriope	60.00	7.50	450.00
(900) sf Floratam St. Augustine Sod	900.00	1.05	945.00
(4) yards brown mulch	4.00	55.00	220.00
Irrigation	1.00	350.00	350.00
Grade/Prep/Demo	1.00	450.00	450.00

**Notes:**

Verbal approval per John 05/17/2022

**Invoice Total: \$3,225.00**

1.330.538.462  
 Q1A



# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 17570

Date: 05/18/2022

**Billed To:** Riverside Management Services  
 9655 Florida Mining Blvd  
 Bldg 300 Suite 305  
 Jacksonville FL

**Project:** 30096  
 Ridgewood Trails CDD O/S  
 9655 Florida Mining Blvd  
 Bldg 300 Suite 305  
 Jacksonville FL

Description	Quantity	Price	Ext Price
Landscape Enhancement for Center Island @ Blanding Entrance			
(58) 3 gal. Sunshine ligustrum @ \$24.00 each	58.00	22.50	1,305.00
(20) 3 gal. Dwarf Bottlebrush @ \$24.00 each	20.00	24.00	480.00
(30) 1 gal. Liriope @ \$6.50 each	30.00	7.50	225.00
(7) 7 gal. Carissa Hollies @ \$45.00 each	7.00	45.00	315.00
(11) 7 gal. Varigated Pittosporum @ \$45.00 each	11.00	45.00	495.00
(30) 7 gal. Lavender Formosa Azalea @ \$45.00	30.00	45.00	1,350.00
(6) yards Brown Mulch @ \$45.00 per yard	6.00	55.00	330.00
Demo / Grade / Prep	1.00	600.00	600.00
credit	-1.00	1,750.00	-1,750.00

**Notes:**

Approved per John 05/17/2022

**Invoice Total: \$3,350.00**

1.330.538.462

91A



Remit To: Clay County Sheriff's Office  
 PO Box 548/901 N. Orange Ave  
 GREEN COVE SPRINGS, FL 32043

(904) 284-7575

Invoice Number: SSI10571  
 Invoice Date: 5/11/2022

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: RIDGEWOOD TRAILS CDD  
 1408 HAMLIN AVE  
 UNIT E  
 SAINT CLOUD, FL 34771  
 BERNADETTE PEREGRINO

Ship

To: RIDGEWOOD TRAILS CDD  
 1408 HAMLIN AVE  
 UNIT E  
 SAINT CLOUD, FL 34771  
 BERNADETTE PEREGRINO

Due Date 5/26/2022  
 Terms Net 15 Days

Customer ID C0000575  
 P.O. Number  
 P.O. Date 5/11/2022  
 Our Order No  
 SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-APRIL 2022		26	26	5.00	130.00
Fees-2nd Employment Scheduling		4	4	25.00	100.00

001-320-57200-34500  
 Melissa Bze  
 5/12/22 70A

Amount Subject to Sales Tax US0  
 Amount Exempt from Sales Tax 230.00

Subtotal: 230.00  
 Invoice Discount: 0.00  
 Tax: 0.00  
 Total USD: 230.00

**INVOICE**  
**INVOICE NUMBER**  
**CLIENT NAME**  
 AZALEA RIDGE  
**INVOICE DATE**  
 5/31/2022  
**CLIENT NUMBER**  
**CLIENT ADDRESS**

EVENT	DATE	DESCRIPTION	PERSONNEL	START and STOP TIMES	HOURS or QUANTITY	RATE	TOTAL
1	04/02/22 0000 - 04/02/22 0000	Azalea Ridge Patrol	Keith Smith	04/02/22 1000 - 04/02/22 1400	4 (hrs) 4	\$38.00	\$152.00 \$152.00
EVENT TOTAL:							
2	04/04/22 0000 - 04/04/22 0000	Azalea Ridge Patrol	David Widergren	04/04/22 2000 - 04/04/22 2300	3 (hrs) 3	\$38.00	\$114.00 \$114.00
EVENT TOTAL:							
3	04/07/22 0000 - 04/07/22 0000	Azalea Ridge Patrol	David Widergren	04/07/22 1915 - 04/07/22 2215	3 (hrs) 3	\$38.00	\$114.00 \$114.00
EVENT TOTAL:							
4	04/09/22 0000 - 04/09/22 0000	Azalea Ridge Patrol	Keith Smith	04/09/22 1015 - 04/09/22 1415	4 (hrs) 4	\$38.00	\$152.00 \$152.00
EVENT TOTAL:							
5	04/10/22 0000 - 04/10/22 0000	Azalea Ridge Patrol	Robert Bassler	04/10/22 1300 - 04/10/22 1700	4 (hrs) 4	\$38.00	\$152.00 \$152.00
EVENT TOTAL:							
6	04/21/22 0000 - 04/21/22 0000	Azalea Ridge Patrol	Robert Bassler	04/21/22 1600 - 04/21/22 2000	4 (hrs) 4	\$38.00	\$152.00 \$152.00
EVENT TOTAL:							
7	04/24/22 0000 - 04/24/22 0000	Azalea Ridge Patrol	Keith Smith	04/24/22 1545 - 04/24/22 1945	4 (hrs) 4	\$38.00	\$152.00 \$152.00
EVENT TOTAL:							

\$988.00

(hrs) 26

INVOICE TOTAL

**Sgt. Keith A. Smith**

Address on File  
Middleburg, FL 32068  
(904) 237-1899

**INVOICE**

INVOICE DATE: 04/24/2022

TO:  
RIDGEWOOD TRAILS CDD  
475 WEST TOWN PLACE STE 114  
SAINT AUGUSTINE, FLORIDA 32092  
904-239-5309

FOR:  
BPEREGRINO@GMSNF.COM DISTRICT ACCOUNTANT  
BERNADETTE PEREGRINO

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
04/24/2022	Patrolled neighborhood and amenity center.	1545-1945	4	\$38.00	\$152.00
	Patrolled all areas. Checked Amenity Center.				
	Conducted traffic detail in area. Spoke to several teens about language being used at pool area.				
	Missing person in area of Great Falls Loop near pool area. Missing person was located near Walmart on Brananfield.				
	TOTAL				\$152.00

Make all checks payable to Keith A. Smith

1,320,572.345  
64A

THANK YOU FOR YOUR BUSINESS!





# Tree Amigos

## Outdoor Services

### Invoice

Invoice#: 17617

Date: 05/13/2022

**Billed To:** Ridgewood Trails CDD  
475 West Town Place  
Ste 114  
St. Augustine FL 32092

**Project:** 30096  
Ridgewood Trails CDD O/S  
475 West Town Place  
Ste 114  
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Repairs made during Irrigation System Inspection			
(5) 6" pop-ups	1.00	100.00	100.00
(3) Zoneline repairs	1.00	75.00	75.00
(1) 1 1/2" electric valve	1.00	200.00	200.00
(2) nozzles	1.00	6.00	6.00
Labor	1.00	85.00	85.00

Notes:

Invoice Total: \$466.00

~~001-330-53800-46200~~

*Melissa for  
5/12/22*

1.330.53800.46300 irrig repairs per Bernadette

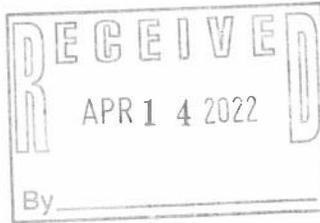
*Landscape cont.*

*9/1A*

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
4/21/22	00024	4/12/22 304A	202203 600-53800-60100	AMTY CTR-PREP DECK,PAINTP	*	2,628.37	
RIVERSIDE MANAGEMENT SERVICES, INC.							2,628.37 000024
4/28/22	00022	4/25/22 04252022	202204 600-20700-10000	ARG LK FIT-GYM BENCH PRES	*	1,852.07	
		4/25/22 04252022	202204 600-20700-10000	GYM FLOORING MATS	*	3,558.92	
		4/25/22 04252022	202204 600-20700-10000	ARG LK FIT-REC BK GYM UPG	*	1,850.44	
		4/25/22 04252022	202204 600-20700-10000	BJS KETTLE BALLS GYM UPGR	*	42.99	
		4/25/22 04252022	202204 600-20700-10000	ARG LK FIT-EXC BK GYM UPG	*	1,721.72	
		4/25/22 04252022	202204 600-20700-10000	ARG LK FIT-GYM FLR&EQP UP	*	1,945.67	
RIDGEWOOD TRAILS CDD							10,971.81 000025
TOTAL FOR BANK D						13,600.18	
TOTAL FOR REGISTER						13,600.18	

**Riverside Management Services, Inc**  
 9655 Florida Mining Blvd. W.  
 Building 300, Suite 305  
 Jacksonville, FL 32257

# Invoice



Invoice #: 304 A  
 Invoice Date: 4/12/2022  
 Due Date: 4/12/2022  
 Case:  
 P.O. Number:

**Bill To:**  
 Ridgewood Trails CDD  
 475 West Town Place Suite 114  
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance March 1 - March 31, 2022		3,632.91	3,632.91
Maintenance Supplies		1,292.21	1,292.21
Gen Facil. Maint. \$833 <sup>00</sup> 1.320.57200.46100			
Repairs/Maint.-Field \$1,416 <sup>00</sup> 1.330.53800.46000			
Janitorial Supplies \$47.75 1.320.57200.52200			
Capital Reserve \$2,628.37 <del>1.330.53800.60100</del> 032.600.53800.60100			
 4/13/22  24D			
<b>Total</b>		\$2,628.37	\$4,925.12
<b>Payments/Credits</b>			\$0.00
<b>Balance Due</b>		\$2,628.37	\$4,925.12

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MARCH 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
3/1/22	6.5	D.J.	Cleaned lake banks and waters edge, cleaned outfall structures
3/2/22	8	K.J.	Worked on cleaning inside of pool slide, checked and changed all trash receptacles, removed debris at all common area, field, pool, amenity center, parking lot and roadways
3/3/22	8	B.M.	Added rope to new life rings, replaced old life rings with new ones, repaired magnet lock on pool gate, painted bike rack, playground inspection, began painting restroom floors, checked and changed all trash receptacles, emptied and restocked all dog waste receptacles, removed debris in common area, field, pool, parking lot and roadways
3/4/22	8	K.J.	Continued working on pool slide, removed debris at all common areas, field, pool, amenity center, parking lot and roadways, worked on daily maintenance checklist
3/7/22	8	B.M.	Finished cleaning pool slide, painted the poles on side of the bottom of the pool slide, fixed the library book box, checked and changed all trash receptacles, removed debris in field, common area, parking lot, pool deck and roadways
3/9/22	8	K.J.	Installed dog waste receptacle, removed debris in field, common area, parking lot, pool deck and roadways, checked and changed all trash receptacles
3/10/22	8	B.M.	Painted floor in men's restroom with epoxy non slip, removed old broken hinges, replaced with self closing hinges, emptied and restocked dog waste receptacles, removed debris in common areas and roadways, light inspection on entries, picked up supplies
3/11/22	8	K.J.	Painted ceiling, cleaned ceiling fans on back side of office by pool
3/14/22	8	K.J.	Cleaned outside doors by office, resealed the library box, spread ant killer around playgrounds, removed debris in common areas, amenity center, field, pool, parking lot and roadways, checked and changed all trash receptacles, emptied and restocked dog waste receptacles, straightened and organized all pool deck furniture
3/15/22	4	D.J.	Cleaned lake banks and waters edge, cleaned outfall structures
3/15/22	2	B.M.	Cleaned storm debris in pool
3/16/22	3	K.J.	Washed all outside windows around amenity building
3/18/22	4	K.J.	Straightened and organized pool deck furniture, checked and changed all trash receptacles, emptied and restocked dog waste receptacles, removed debris from common area and along roadways
3/24/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
3/29/22	8	B.M.	Applied final coat of epoxy on men's room flooring project, cut in ladies room floor, applied first coat on ladies room floor, picked up supplies
3/29/22	2	F.S.	Changed and restocked dog waste receptacles, removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles
3/31/22	2	B.M.	Unclogged pool skimmer pipe, worked on pool equipment, main pool vacuum pump, picked up supplies
3/31/22	2	F.S.	Removed debris from amenity center, common areas, pool, playground and roadways, changed trash receptacles, changed and restocked dog waste receptacles, picked up supplies
<b>TOTAL</b>	<u>99.5</u>		
<b>MILES</b>	<u>338</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



**Ridgewood Trails**  
**COMMUNITY DEVELOPMENT DISTRICT**

*Capital Reserve Fund*

**Check Request**

Date	Amount	Authorized By
April 25, 2022	\$10,971.81	Bernadette Peregrino

Payable to:

Ridgewood Trails CDD #22
--------------------------

Date Check Needed:

Budget Category:

ASAP	32-600-20700-10000
------	--------------------

Intended Use of Funds Requested:

Argyle Lake Fitness - Bench Press for Gym	1,852.07
Gym Floring Mats	3,558.92
Argyle Lake Fitness - Recumbent Bike Gym Upgrade	1,850.44
BJs Kettle Balls Gym Upgrade	42.99
Argyle Lake Fitness - Exercise Bike Gym Upgrade	1,721.72
Argyle Lake Fitness - Gym Flooring & Equip Gym Upgrade	1,945.67
10,971.81	
<i>(Attach supporting documentation for request.)</i>	

# Payment Confirmation

Please be sure to keep this email as your receipt confirmation.

If you paid from a bank account, this payment will be withdrawn on the next business day.

Dear Melissa Brown- RWT,

Thanks for your payment to Argyle Lake from Card account ending 6838.

Confirmation#: B7F7WP6NLA7 Payment Date: 9/11/2021

Payor Name: Melissa Brown- RWT Payment Amount: \$1,852.07

**Body-Solid GLGS100P4 Corner  
Leverage Gym  
\$1298.08**

**Best Fitness Olympic Folding Weight  
Bench  
\$364.99**

**Lift Leg attachment  
\$189.00**

**RealPage Payments Services LLC - 2201 Lakeside Blvd., Richardson, TX 75082 (855) 473-7729**

**RealPage, Inc. is a registered ISO of Wells Fargo Bank, N.A., Concord, CA.**

If you have a complaint, first contact the consumer assistance division of RealPage Payments Services LLC at 1-855-473-7729 or [RealPagePaymentsServices@RealPage.com](mailto:RealPagePaymentsServices@RealPage.com), if you still have an unresolved complaint regarding the company's money transmission or currency exchange activity, please direct your complaint to: Florida users: If you are a user in the State of Florida and you still have an unresolved complaint regarding RealPage Payments Services LLC's money transmission activity after first contacting RealPage Payments Services LLC, Florida Users: please direct your inquiry to Florida Office of Financial Regulation, 200 E. Gaines Street, Tallahassee, FL 32399-0376, or at 1-800-848-3792.

Dear Melissa Brown- RWT,

Thanks for your payment to Argyle Lake from Card account ending 6838.

Confirmation#: C4CM4LYMLA7 Payment Date: 11/02/2021

Payor Name: Melissa Brown- RWT Payment Amount: \$1,702.55

**3/8" Gym Floor matting**

Color: Gray

Qty: 5 40' long roll(s)

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Dear Melissa Brown- RWT,

Thanks for your payment to Argyle Lake from Card account ending 6838.

Confirmation#: B7F3QR6NLA7 Payment Date: 10/08/2021

Payor Name: Melissa Brown- RWT Payment Amount: \$1,856.37

**3/8" Heavy Duty Rubber Rolls**

Color: Gray - 10%

Qty: 5 40' long roll(s)

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## Payment Confirmation

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Dear Ridgewood Trails CDD,

Thanks for your payment to Argyle Lake Fitness from Card account ending 6838.

Confirmation#:	50SPM0LNQA9	Payment Date:	12/07/2021
Payor Name:	Ridgewood Trails	Payment Amount:	\$1,850.44
		Total Amount:	\$1,850.44



**XBR95 Recumbent Bike**

**\$1,850.44**

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001-370-572 00-6000  
Gym equip upgrade



560 BLANDING BLVD  
 ORANGE PARK, FL  
 (904) 272-4900  
 Gen. Mgr. Jeff Wellesley

Club:125 Reg:58 Trans:6493  
 Cashier:608 12/08/21 12:10pm

\*\*\*\*\*  
 \*\*\* MEMBERSHIP ID. 12543151507 \*\*\*  
 \*\*\* MEMBERSHIP EXPIRES ON 12/21 \*\*\*  
 \*\*\*\*\*

CASH CREDIT DBIT ONLY  
 4361977961 KETTLEBELLS 49.99 T  
 2100364 CCPN-KETTLEB 10.00-T  
 \*\*\*\* SUBTOTAL 39.99  
 FL 7.5% Tax 3.00  
 \*\*\*\* TOTAL 42.99

\*\*\*\*\*6838  
 Purchase 00 APPROVED  
 AUTH 008497  
 TERMINAL NUMBER 78073012558  
 12/08/21 12:11pm 125 58 6493 608  
 Visa Credit  
 AID: A0000000031010  
 CVM RESULTS: 5E0300  
 AC: EC4807F6B63AB317  
 IAD:  
 TVR: 0000008000  
 TSI: E800  
 ENTRY: C

001-320-51200-60000

(Signature Not Required)  
 CID: 80  
 Visa 42.99  
 CHANGE 0.00

**TOTAL ITEMS= 1**

By being a BJ's MEMBER  
 I JUST SAVED: \$18.00  
 Coupons \$10.00

\*\*\*\*\*  
 My Yearly Savings @ 12/07/21 \$697.80  
 \*\*\*\*\*

## Payment Confirmation

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Dear Ridgewood Trails CDD,

Thanks for your payment to Argyle Lake Fitness from Card account ending 6838.

Confirmation#:	80ZPWOMNLA8	Payment Date:	1/03/2022
Payor Name:	Ridgewood Trails	Payment Amount:	\$1,721.72
		Total Amount:	\$1,721.72

### OVICX OS-EBIKE-Q200-X Stationary Exercise Bike With Immersive HD Touchscreen Display

Manufacturer: OVICX

SKU: OS-EBIKE-Q200-X

Total: \$1,721.72

Approved gym upgrade  
New exercise bike.

601-320-57200-60000  
Approved Gym upgrade

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**Rate Information**

Your rate may vary according to the terms of your agreement.

TYPE OF BALANCE	ANNUAL INTEREST RATE	DAILY FINANCE CHARGE RATE	AVERAGE DAILY BALANCE	PERIODIC FINANCE CHARGES	TRANSACTION FINANCE CHARGES	TOTAL FINANCE CHARGES
PURCHASES	7.240%	.01983%	\$0.00	\$0.00	\$0.00	\$0.00
CASH ADVANCES	23.990%	.06572%	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL</b>				\$0.00	\$0.00	\$0.00

**Important Information**

1.2

\$0 - \$2,243.15 WILL BE DEDUCTED FROM YOUR ACCOUNT AND CREDITED AS YOUR AUTOMATIC PAYMENT ON 03/28/22. THE AUTOMATIC PAYMENT AMOUNT WILL BE REDUCED BY ALL PAYMENTS POSTED ON OR BEFORE THIS DATE.

TOTAL \*FINANCE CHARGE\* BILLED IN 2021 \$0.00  
 TOTAL \*FINANCE CHARGE\* PAID IN 2021 \$0.00

**Summary of Sub Account Usage**

Name	Sub Account Number Ending In	Monthly Spending Cap	Spend This Period
MELISSA BROWN	6838	35,000	\$2,243.15

**Transaction Details**

The transactions detailed on this Consolidated Billing Control Account Statement contain transactions made directly to this Control Account plus all transactions made on Sub Accounts. If there were no transactions made by a Sub Account that Sub Account will not appear.

Trans Post	Reference Number	Description	Credits	Charges
02/28	02/28	F326800EB00CHGDDA		
		AUTOMATIC PAYMENT - THANK YOU	1,921.37	
		TOTAL 4484610010143736		\$1,921.37-

Transaction Summary For **MELISSA BROWN**  
 Sub Account Number Ending In **6838**

02/09	02/09	2494300DRLQF2FRE5	ADOBE ACROPRO SUBS 408-536-6000 CA	14.99
02/10	02/10	2449215DT61KWG94P	RPS*ARGYLE LAKE AT 800-704-0154 FL	1,945.67
02/16	02/16	2444500E0EJORSJM8	DOLLAR GENERAL #21025 MIDDLEBURG FL	49.45
02/21	02/21	2494301E509FQKZJQ	THE HOME DEPOT #8935 MIDDLEBURG FL	39.38
02/23	02/23	2494301E709FAYVZ2	THE HOME DEPOT #6935 MIDDLEBURG FL	193.66
		<b>TOTAL</b>	<b>\$2,243.15</b>	
		<b>MELISSA BROWN / Sub Acct Ending In 6838</b>		

**Wells Fargo News**

**Take advantage of the features that come with Online Banking:**

Messages and alerts: Stay informed about your account with updates sent to your email or mobile phone.

Wells Fargo Card Design Studio® service: Make your card as unique as your business. Customize your card design with this free service.

Automatic Payments: Never miss a payment, avoid late charges and protect your credit rating.

1.16