

*Ridgewood Trails
Community Development District*

September 2, 2020

Ridgewood Trails
Community Development District

475 West Town Place, Suite 114, St, Augustine, Florida 32092
Phone: 904-940-5850 - Fax: 904-940-5899

August 26, 2020

Board of Supervisors
Ridgewood Trails
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District will be held on Wednesday, September 2, 2020 at 6:00 p.m. via Zoom. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Organizational Matters
 - A. Acceptance of Resignation from Mr. Porter
 - B. Appointment of New Supervisor to Fill Seat 3
 - C. Oath of Office for Newly Appointed Supervisor
 - D. Election of Officers, Resolution 2020-13
- IV. Approval of the Minutes of the July 8, 2020 Meeting
- V. Consideration of Proposals for Playground Structure
- VI. Discussion of Basketball Courts
- VII. Discussion of Memorial Bench Cost Share
- VIII. Consideration of Audit Engagement Letter
- IX. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager
 - D. Operation Manager – Report
 - E. Amenity Manager – Discussion of Re-Opening Standards
- X. Supervisor’s Requests and Audience Comments
- XI. Financial Reports:
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Meeting Scheduled for: 11/04/20 @ 1:30 p.m. at the Azalea Ridge Amenity Center

XIII. Adjournment

The third order of business is organizational matters. After accepting Mr. Porter's resignation, the Board can consider appointing a new supervisor to the unexpired term of office. Enclosed are resumes for consideration. The newly appointed supervisor will then be given the Oath of Office and the Board can consider appointing them as an officer of the District by adopting Resolution 2020-13.

Included in your agenda package is a copy of the minutes of the July 8, 2020 meeting for your review and approval.

The fifth order of business are consideration of proposals for playground equipment, which are enclosed for your review.

The eighth order of business is consideration of audit engagement letter, which is enclosed for your review.

Enclosed under the Operation Manager's report is a memorandum.

Enclosed is a copy of the balance sheet & income statement, an assessment receipt schedule and the check register.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

Ernesto Torres

Ernesto Torres
District Manager

cc: Peter Ma Rich Whetsel
Chris Hall Shelley Blair Katie Buchanan

AGENDA

Ridgewood Trails
Community Development District
Agenda

Wednesday
September 2, 2020
6:00 p.m.

Community Website: www.ridgewoodtrailscdd.com

- I. Roll Call
- II. Audience Comments
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- D. Operation Manager – Report
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- XIII. Adjournment

THIRD ORDER OF BUSINESS

A.

From: Robert S Porter rsporter@drhorton.com
Subject: RE: Ridgewood Trails CDD - Letter of Resignation
Date: August 21, 2020 at 1:11 PM
To: Sarah Sweeting ssweeting@gmsnf.com

Thanks Sarah. Please offer my resignation to the board along with my thanks for the involvement of the new board members and my best wishes for the future.

Thanks,
Bob

From: Sarah Sweeting <ssweeting@gmsnf.com>
Sent: Friday, August 21, 2020 1:06 PM
To: Robert S Porter <rsporter@drhorton.com>
Subject: Ridgewood Trails CDD - Letter of Resignation

[External]

B.

Antovise Connor

3812 Great Falls Loop

Middleburg, FL 32068

vcce05@yahoo.com

Phone Number: 904-910-7379

Work Summary

Experienced Property Manager successful at managing daily operations, creating community-based programs, maintenance schedules, tenant issues, and budgets. Resourceful problem-solver with strong computer skills. Versatile individual who provides an excellent blend of people skills and the ability to implement and enforce community rules and regulations effectively.

Computer Programming Skills: Sami, HMIS, Service Point, Microsoft Word, Microsoft Excel, GAINS, CMHC, Yardi, One Site

Work Experience**Affordable Housing Manager**

Mercy Housing

Grayslake, IL

April 2019 – Present

- Oversee and manage the daily operations of the facility
- Ensure that all regulatory compliance requirements are followed, monitored and completed
- Oversee maintenance personnel to ensure preventative maintenance schedules are followed and performed efficiently
- Ensure day to day management of site-level staff positions in accordance with expectations of ownership and operating standards
- Ensure positive, collaborative internal and external relationships are fostered and maintained
- Ensure site level staff receive/participate in necessary educational requirements
- Monitor and enforce guidelines as outlined in the Injury and Illness Prevention Plan
- Ensure resident's concerns are appropriately addressed in a timely manner
- Follow and enforce all fair housing and local landlord-tenant regulations
- Ensure rent collections are followed and benchmarks are achieved
- Ensure occupancy levels are at budgeted levels or higher
- Ensure that the rents allowed under the regulatory programs are being achieved
- Ensure property budgets are followed and achieved
- Ensure property expenses are regularly reviewed and effectively managed to adhere budget guidelines
- Ensure Controllable Net Operating Income is achieved and exceeded, where possible

Case Manager/Resident Services Program Coordinator

Mercy Housing

Grayslake, IL

September 2017 – April 2019

- Implement priority programs geared toward enhancing the quality of life for seniors
- Collection of required data for HUD requirements and Mercy Housing program compliance
- Evaluate outcomes of regularly scheduled on-site programs and services
- Conduct assessments to include mental health and wellness, financial stability, activities of daily living, psychosocial, community leadership, and housing and urban development

- Develop and maintain a comprehensive list of available community-based resources for residents
- Establish and maintain partnerships with relevant organizations and individuals, with an emphasis on providing on-site services to residents and the community
- Participate in annual property and grant budget processes by maintaining accurate recording and tracking or related expenditures
- Actively collaborate with Resource Development to share information and implement fundraising plans
- Participate in Affordable Housing Advocacy by attending community meetings and functions
- Conduct individual counseling sessions

Case Manager

Institute for Human Services

Honolulu, HI

October 2015 - March 2017

- Successfully housed 185 homeless clients through the Hale Mauiola housing program
- Successfully linked over 200 homeless clients to community-based programs which includes but not limited to: substance abuse treatment, means-based programs, mental health treatment
- Assisted individuals with social, emotional, and physical disabilities in coordination with medical care, substance abuse treatment, and community-based programs
- Facilitated life skills classes for individuals dealing with substance abuse, mental and/or physical disabilities, and sexual, physical, and emotional abuse
- Worked with individuals who suffered from cognitive impairment in coordination with community-based programs
- Monitored, evaluated, and recorded clients progress with respect to treatment goals
- Interviewed clients, reviewed records, conducted assessments, or correlated with other professionals to evaluate the mental or physical condition of clients or patients
- Collaborated with counselors, physicians, or nurses to plan or coordinate treatment, drawing on social work experience and patient needs
- Referred clients and family members to community resources for housing or treatment to assist in recovery from mental or physical illness, following through to ensure service efficacy
- Modified treatment plans according to changes in client status
- Educated clients and community members about mental or physical illness, abuse, medication, or available community resources
- Assisted clients in adhering to treatment plans, such as setting up appointments, arranging for transportation to appointments, or providing support
- Communicated with supervisors, peers, or subordinates
- Established and Maintained interpersonal relationships
- Resolved conflicts by implementing appropriate conflict resolution skills
- Implemented relevant problem solving strategies to deal with resistant clients

Associate Family Teacher

Catholic Charities Hawaii

Honolulu, HI

August 2014 - December 2016

- Counseled youth, groups, families, and communities regarding issues including mental health, poverty, unemployment, substance abuse, physical abuse, rehabilitation, social adjustment, child care, or medical care

- Served as liaisons between students, homes, schools, family services, child guidance clinics, courts, protective services, doctors, and other contacts to help children who face problems, such as disabilities, abuse, or poverty
- Maintained case history records and prepared reports
- Consulted with parents, teachers, and other school personnel to determine causes of problems, such as truancy and misbehavior, and to implement solutions
- Counseled students whose behavior, school progress, or mental or physical impairment indicate a need for assistance, diagnosing students' problems and arranging for needed services
- Led group counseling sessions for youth that provided support in such areas as grief, stress, or chemical dependency
- Arrange for medical, psychiatric, and other tests that may disclose causes of difficulties and indicate remedial measures

Military Service

October 1999 - October 2003: US Navy

Internship

Nicasa Behavioral Health Services

Round Lake, IL

May 2018 - November 2018

- Conducted mental health assessments on youth and adult populations
- Facilitated individual counseling to individuals diagnosed with mental health and substance abuse disorders
- Facilitated group counseling for individuals diagnosed with moderate and significant substance abuse disorders
- Implemented evidence-based practices in the form of Dialectical Behavioral Therapy (DBT), Solution-Focused Therapy, and Acceptance Commitment Therapy
- Conducted substance abuse evaluations using the state of Illinois' Gain program
- Administered play therapy when working with youth clients
- Collaborated with client's referral sources to ensure continuity of care

Catholic Charities

Waukegan, IL

May 2017 - November 2017

- Effectively engaged with clients utilizing active listening and rapport building skills
- Created client-centered S.M.A.R.T. goals to assist clients with obtaining self-sufficiency
- Counseled clients on money management and budgeting skills to assist clients to become more self-sufficient
- Utilized comprehensive supportive case management tools to help clients resolve stress related issues
- Implemented empowerment techniques to assist clients with overcoming social barriers
- Assessed clients with obtaining educational and employment goals
- Referred clients to other community-based programs
- Upheld professionalism by incorporating NASW's Code of Ethic as well as the agency's ethical and policy procedures
- Advocated for clients based on lack of needs that created barriers which prevented clients from become more self-sufficient

Education

Bachelor's Degree, Sociology

University of North Florida
Jacksonville, FL
April 2010 - April 2014

Master's Degree, Social Work

Walden University
Minneapolis, MN
June 2016 - February 2019

GORDON WING JR

1909 High Prairie Lane | 954-683-0954 | Gwing30@gmail.com

OBJECTIVE

To secure a position on the Ridgeview Trails CDD Board

SKILLS & ABILITIES

Medical Assistant/ U.S. Navy Sailor with 11+ years of collective experience in patient care, data entry, clerical and leadership. Possess a comprehensive background in record keeping, data entry, healthcare, education and CPR Instruction. Posses knowledge with various computer technology and software.

EXPERIENCE

28-MAY-2009 To PRESENT Hospital Corpsman Petty Officer Second Class, *U.S. NAVY*

- Assist Doctors and Nurses with patient care to include vital signs, sutures, injections, IV insertion and medical record keeping.

EDUCATION

01-MAY-2016 To 01-MAY-2020 Associate's Degree, Jacksonville, FL *Florida State College at Jacksonville*

LEADERSHIP

Acting Azalea Ridge HOA President
Leading Petty Officer, Occupational Medicine Clinic

D.

RESOLUTION 2020-13

**A RESOLUTION DESIGNATING OFFICERS OF THE
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT
DISTRICT**

WHEREAS, the Board of Supervisors of the Ridgewood Trails Community Development District at a regular business held on September 2, 2020 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
<u>Ernesto Torres</u>	Secretary
<u>James Perry</u>	Treasurer
<u>Ariel Lovera</u>	Assistant Treasurer (s)
<u>James Oliver</u>	
<u>Patti Powers</u>	
<u>James Oliver</u>	Assistant Secretary
<u>Daniel Laughlin</u>	
<u>James Perry</u>	

PASSED AND ADOPTED THIS 2nd DAY OF SEPTEMBER, 2020.

Chairman / Vice Chairman

Secretary / Assistant Secretary

FOURTH ORDER OF BUSINESS

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, July 8, 2020 at 1:30 p.m. via Zoom.

Present and constituting a quorum were:

Bob Porter	Chairman
Marty Genska	Vice Chairman
Jacqui Proctor Miller	Supervisor
Yolanda Nolte	Supervisor
Eneida Barnes	Supervisor

Also present were:

Ernesto Torres	District Manager
Katie Buchanan	District Counsel
Chris Hall	Operations Manager
Melissa Brown	Amenity Manager

The following is a summary of the actions taken at the July 8, 2020 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Porter called the meeting to order and Mr. Torres called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavits of publication of the public hearings was included in the agenda package.

FOURTH ORDER OF BUSINESS

Organizational Matters

Mr. Torres stated we received three resumes to fill seat 5 and after this appointment we would like to reserve the right to reconsider their resumes after November's meeting to fill Mr. Porter's seat.

Mr. Porter stated I think that is great. I intend to be around until we pass a budget because sometimes it is a more complicated meeting than the others, but I hope to resign and have a resident take my spot. I think that is the right thing for us to do. Is anyone on the line who submitted a resume?

Ms. Barnes stated I have been in the community about two years and would like to be able to give more to the community and make sure the community's needs get done.

Mr. Porter stated we are a unit of local government and subject to the sunshine law, which means that you cannot discuss anything that may come before the board with another board member except at a public meeting.

A. Appointment of Supervisor to Fill Seat 5

On MOTION by Ms. Miller seconded by Mr. Genska with all in favor Eneida Barnes was appointed to fill the unexpired term of office of seat 5.
--

B. Oath of Office for Newly Appointed Supervisor

Mr. Torres being a notary public of the State of Florida administered the oath of office to Ms. Barnes.

Mr. Torres stated we will send you a packet of information that contains the rules of the CDD, a copy of Chapter 190, Florida Statutes, and other informational documents.

Ms. Buchanan stated I welcome you and please let me know if you have any questions. The most important things from a legal standpoint are the sunshine law and making sure that you keep separate files for your CDD documents so that you can have a place to look should you ever get a public records request. We will send you information with more details but reach out with any question.

C. Election of Officers, Resolution 2020-03

Mr. Torres stated at the present time Mr. Porter is chairman, Marty Genska is vice chairman, I am the secretary, Jim Perry is treasurer, Ariel Lovera and Patti Powers, assistant secretaries are: James Oliver, Daniel Laughlin and Jim Perry, and the supervisors who are not the chair or vice chair are assistant secretaries.

On MOTION by Mr. Genska seconded by Ms. Nolte with all in favor Resolution 2020-03 was approved reflecting the same slate of officers and adding Ms. Barnes as an assistant secretary.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the May 6, 2020 Meeting

On MOTION by Mr. Genska seconded by Ms. Miller with all in favor the minutes of the May 6, 2020 meeting were approved as presented.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2020-08 Resetting the Public Hearing to Adopt the Fiscal Year 2021 Budget

Mr. Torres stated we are going to adopt the budget today. There was a change on our previous schedule from July 1, to July 8th.

On MOTION by Ms. Nolte seconded by Mr. Genska with all in favor Resolution 2020-08 was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2020-09 Resetting the public Hearing to Adopt the Revised Rules of Procedures

Mr. Porter stated this is for today as well.

On MOTION by Ms. Miller seconded by Mr. Genska with all in favor Resolution 2020-09 was approved.

EIGHTH ORDER OF BUSINESS

Acceptance of Fiscal Year 2019 Draft Audit Report

Mr. Porter stated every year we get an audit performed.

On MOTION by Ms. Miller seconded by Ms. Nolte with all in favor the fiscal year 2019 audit was accepted.

NINTH ORDER OF BUSINESS

Public Hearing Adopting the Budget for Fiscal Year 2021

On MOTION by Mr. Genska seconded by Ms. Nolte with all in favor the public hearing was opened.

A. Consideration of Resolution 2020-10 Relating to the Annual Appropriations and Adopting the Budget for Fiscal Year 2021

Mr. Porter stated we are going to adopt the budget for next year and that will set the assessments that will end up on everybody’s tax bill. Everybody has gotten a copy of the budget. I have looked through it and we have a few changes. We are showing an increase over what our actuals are for supervisor fees and that is probably higher than it needs to be because we typically meet every other month and this would take care of us if we met more often. We also put \$5,000 in for engineering and we have not used the engineer this year, but it is good to have it in the budget in case we need it. Keep in mind anything that is in the budget that does not get spent, it is rolled forward and is available for the next year.

Mr. Torres stated there is an increase in landscape maintenance contract from \$71,000 to \$102,000 because of the new areas that came online and we funded the landscape contingency as well, but we kept the assessments the same.

Mr. Porter stated I am proud of the shape we are in we have a real nice capital reserve set aside and know we are safe if we have any problems.

On MOTION by Ms. Miller seconded by Mr. Genska with all in favor the public hearing was closed.

On MOTION by Ms. Miller seconded by Mr. Genska with all in favor Resolution 2020-10 was approved.

B. Consideration of Resolution 2020-11 Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2021

On MOTION by Mr. Genska seconded by Ms. Nolte with all in favor Resolution 2020-11 was approved.

TENTH ORDER OF BUSINESS

Public Haring Adopting the Revised Rules of Procedure, Resolution 2020-12

On MOTION by Mr. Genska seconded by Ms. Miller with all in favor the public hearing was opened.

Ms. Buchanan stated essentially our firm monitors legislative changes and lessons learned and puts together a package of proposed revisions to the rules of procedure. Essentially the changes that were in the redline version relate to costs associated with public records requests, how the agenda materials have to be presented and put on the website, the ability to provide for board authorization for certain approval processes and the adoption of internal controls to prevent fraud, waste and abuse as well as some changes to the district’s solicitation provisions.

On MOTION by Ms. Nolte seconded by Ms. Miller with all in favor Resolution 2020-12 was approved.

ELEVENTH ORDER OF BUSINESS

Consideration of Agreement with RMS for Fiscal Year 2021

Mr. Torres stated there was a small increase in the operation manager’s line and we adjusted the budget to account for this, we are trying to make it formal and have the agreement in place.

On MOTION by Ms. Miller seconded by Ms. Barnes with all in favor the agreement with Riverside Management Services for fiscal year 2021 was approved.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager Discussion of Meeting Schedule for Fiscal Year 2021

On MOTION by Ms. Nolte seconded by Ms. Miller with all in favor the fiscal year 2021 meeting schedule was approved as follows: November 4, 2020, January 6, 2021, March 3, 2021, May 5, 2021, July 7, 2021 and September 1, 2021.

D. Operation Manager’s Report –Report

Mr. Hall stated I sent an email today about some playground equipment that will give you a good idea of what it costs to have a turnkey playground system put in, everything from the border to mulch. We can table it until we get more information and let everybody look over it longer if you like. They have a lot of options; it depends on how much you want to spend, how many playgrounds you want to put in and if you want to put in several you may want to go with a smaller playground.

Mr. Porter stated we have a number of pieces of property we own that were set up as parks or whatever and if you are not familiar with where, Chris or Ernesto could send out a map that shows where the opportunities are to do this. We had folks suggest that instead of everything being at the main amenity center it would make sense to do a few more and scatter them throughout the neighborhood.

As far as COVID-19, are you getting good response, is everybody being pretty good about trying to maintain social distance and that sort of thing?

Ms. Brown stated for the most part, yes. We still have a lot that are just not coming out, but as to limiting the number of people at the pool I haven’t had any issues or complaints about it.

Mr. Genska stated the young man at the table today was extremely helpful and he knew all the rules; everything was just right. I was very impressed with how he did that and that is the first time I have had to use that.

Mr. Hall stated he is an excellent fit; last year he was the lifeguard supervisor.

E. Amenity Manager

Ms. Brown stated I have had several inquiries as to when you might want to open the gym. As far as the pool, do you want to lift any of the limitations we currently have on the pool.

Mr. Porter stated I don't think we want to lift any limitations on the pool. The situation has not gotten dramatically better in Florida. As to the gym a lot of places opened gyms but only when there were people on staff to sanitize. Ernesto, what are you doing in other districts?

Mr. Torres responded right now given that fitness rooms are small we have adjusted capacity levels to maybe 3 people at one time we would ask the onsite staff to monitor and police that and ask them to sanitize before and after each user comes to the facility.

Ms. Brown asked since the entrance is next to the pool, is that something you want to have the same hours and days as the pool is open?

Mr. Porter stated maybe but we need someone specifically that will go into the gym and sanitize.

Ms. Brown stated the pool gate guy is sitting right outside the door, that's is why I'm thinking he could be the one to wipe it down or if I'm here I could do it. We have moved the equipment so it is at least 6-feet apart and everything has been deep cleaned. I would limit it to 2 at a time.

It was the consensus of the board to have staff work on rules to open the gym to two people at one time during the same hours as the pool and post the proper signage for use.

THIRTEENTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

Mr. Genska stated I understand that the no solicitation sign needs the ordinance number on it. How can we get the ordinance number on those signs?

Mr. Hall stated I can get the ordinance number and order the signs. Since we have new entrances now we need to put signs at every entrance.

Ms. Miller stated at the last meeting Mr. Free asked for more discussion on a basketball court and we agreed it was still open. Are we tabling it again?

Mr. Porter asked Chris do you have any idea what it costs to do a basketball court?

Mr. Hall stated I really don't, but I will put in a request from someone who has put them in.

Mr. Porter stated if we are going to do it on district property we want to make sure it is residents and guests and we probably need a fence with a gate we can lock. When you price it look at what it would cost for a fence and access key.

Mr. Hall stated most districts I'm familiar with that have a basketball court have an 8-10-foot fence around it and access card to get in the gate.

Mr. Biggs asked can we get the chairs put back by the pool? The reason I ask is because the City of Green Cove Springs has all their chairs out by the city run pool.

Mr. Porter stated different cities and counties have taken different approaches, not all of them have opened pools. We consulted our insurance carrier for suggestions and we tried to come up with something that we are comfortable that is safe, it may be less convenient if you have to bring your own chair, but it is easier on our staff. I don't want to put stuff out and say we are not going to clean it, take your chances.

It was the consensus of the board to leave the chairs as they are and residents can bring their own chairs if they so choose.

FOURTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included as part of the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Approval of Check Register

On MOTION by Mr. Genska seconded by Ms. Nolte with all in favor the check register was approved.

FIFTEENTH ORDER OF BUSINESS

Next Meeting Scheduled for Wednesday, September 2, 2020 at 1:30 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida

Mr. Porter stated our next meeting is scheduled for September 2, 2020 at 1:30 p.m. at the amenity center but it may be on Zoom.

On MOTION by Mr. Genska seconded by Ms. Miller with all in favor the meeting adjourned at 2:16 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

FIFTH ORDER OF BUSINESS



**BEYOND
YOUR
ORDINARY**

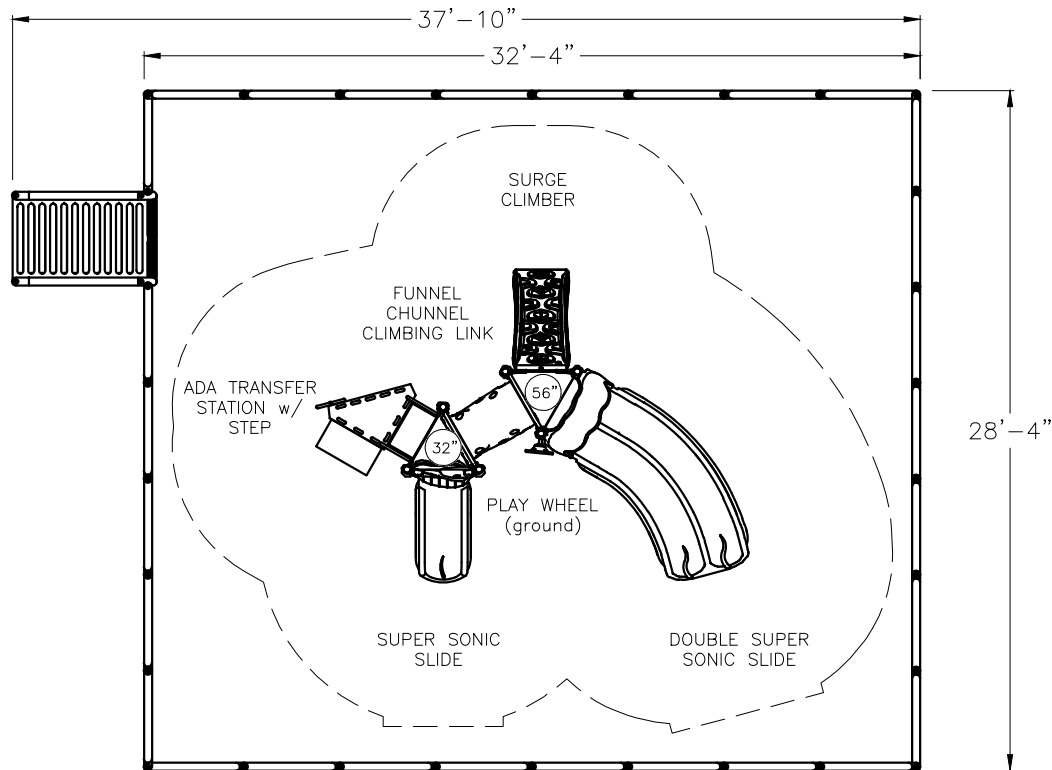
	Item	Price
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	Playground Equipment	
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NPC	Playground Installation	
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TURNKEY TOTAL

Contact



Play Parade

Structure 5663-PP

Signature: _____

Equipment Age Range: 2-5 or 5-12
 Critical Fall Height: 56"
 User Capacity: 15-20
 Total Play Components: 5
 Total Accessible Components: 5

	The above layout:
✓	COMPLIES TO ASTM
✓	COMPLIES TO CPSC
✓	COMPLIES TO ADA

Space Required: 37'-10" x 28'-4"
 Surfacing Area: 876 s.f.
 Surfacing Material: EWF
 Surfacing Depth Required: 12"
 Border Info: 29 & 1 ADA Ramp

Drawn By: A. Barile
 Date: 3/12/19
 Revision:
 Scale: 1/8" = 1'-0"
 Drawing scaling possible only
 when in 8.5" x 11" format





Play Parade - Lifesaver Colors
Structure 5663-PP

Signature: _____

Note: Colors above are for representational purposes only. Actual colors may vary slightly.
Decks, Posts, Double Super Sonic Slide: Blue • Tunnel Panels: Spring Green • Metals, Funnel Tunnel: Yellow •
Super Sonic Slide, Surge Climber: Red



Play Parade - Lifesaver Colors
Structure 5663-PP

Signature: _____

Note: Colors above are for representational purposes only. Actual colors may vary slightly.
Decks, Posts, Double Super Sonic Slide: Blue • Tunnel Panels: Spring Green • Metals, Funnel Tunnel: Yellow •
Super Sonic Slide, Surge Climber: Red





Beyond
Your
Ordinary

PROPOSAL #: 96013

ACCOUNT:
RIVERSIDE MANAGEMENT SERVICES

DATE CREATED:
7/07/2020

ACCOUNT REP:
Jesse Williams

PREPARED FOR:

PRIMARY CONTACT:
Christopher Hall

EMAIL:
chall@rmsnf.com

PHONE NUMBER:
+19046579211

ORGANIZATION:
Riverside Management
Services

BILLING & SHIPPING:



BILLING ADDRESS:
Riverside Management
Services


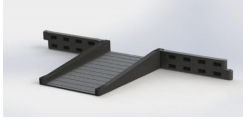

9655 Florida Mining Blvd W.
Bldg. 300 Suite 305
Green Cove Springs, FL
32257

SHIPPING ADDRESS:
Riverside Management
Services

1667 Azalea Ridge Blvd.
Middleburg, FL 32068.
Middleburg, FL 32068



Qty	Product	Price	Discount	Total
1	 <p>PLAY PARADE 5663-PP QUICK SHIP Model: 5663-PP-QS Color Options: Springtime The Play Parade structure consists of the following fun filled play components: Sliding Activities (2): Double Super Sonic Slide Super Sonic Slide Climbing Activities (2): Funnel Chunnel Climbing Link Surge Climber Sensory & Dramatic Play (1): Play Wheel The Play Parade Structure Features: - Commercial grade components specifically engineered to resist corrosion, fading and mildew. - Designed in compliance with public playground safety standards (ASTM & CPSC). - Meets ADA guidelines and allow inclusive play for all children. - Hundreds of color combinations available to turn any playground into a stimulating play environment.</p>	\$19,947.00	\$9,973.00	\$9,974.00
40	 <p>WOOD PLAYGROUND MULCH Model: BYO-510Z IPEMA certified to meet ASTM, CPSC, and ADA playground surfacing standards. Engineered wood fiber (EWF) playground safety surfacing is manufactured from natural fibers, and is designed to reduce injuries on playgrounds, and provide a stable, resilient surface for trails. It is a 100% natural product and contains no chemicals or artificial ingredients. Fresh wood is utilized than cannot be made into lumber. Environmentally safe. Meets non-flammability standards.</p>	\$25.74	\$0.00	\$1,029.60

29		PLAYGROUND BORDER WITH SURFACING GUIDE Model: APS-2003 Playground Border with Surfacing Guide - 4ft x 12in - Black These plastic landscape timbers surround your playground area with a no-maintenance alternative to wood and help keep playground surfacing in place. They feature a newer, more symmetrical design on the front and a surfacing guide on the middle of the back. The guides mark at 1" - 7" on the 8" borders and at 1" - 11" on the 12" borders, which allows you to easily inspect your surfacing depth and ensure adequate surfacing. Made from 100% plastic. Includes spike.	\$39.00	\$0.00	\$1,131.00
1		ADA / WHEELCHAIR ACCESSIBLE HALF RAMP Model: APS-2005 ADA / Wheelchair Accessible Half Ramp	\$553.00	\$0.00	\$553.00
1	DURALINER Model: duraliner 1,500 square feet per roll		\$190.00	\$0.00	\$190.00
1		FLAT RATE SHIPPING PROMOTION Model: CUSTOM-PROMO-FLAT RATE LIMITED QUANTITIES AVAILABLE, QUICK SHIPS ARE SOLD ON A FIRST COME FIRST SERVE BASIS. FLAT RATE SHIPPING NOT VALID ONCE UNIT HAS SOLD OUT. QUICK SHIP PLAYGROUND WILL SHIP AT THE TIME OF PURCHASE. CUSTOMER WILL NEED TO STORE ON SITE UNTIL INSTALLATION UNLESS OTHER ARRANGEMENTS ARE MADE WITH BYO. ITEM WILL BE INVOICED UPON SHIPMENT.	\$599.00	\$0.00	\$599.00
1	SEASONAL DISCOUNT Model: CUSTOM-SDYTD003-000820 Seasonal Discount For Purchase On Or Before 08/21/20(Signed Documents)		\$-275.00	\$0.00	\$-275.00

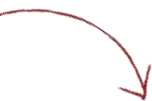
Sub Total: \$13,201.60

Sales Tax: \$924.11

Shipping: \$422.00

Total: \$14,547.71

I Accept!
Let's Go



Have questions about this quote?

Call **800-853-5316** or visit BYOPLAYGROUND.COM

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Thank you for the opportunity to quote your playground project. We accept Visa, Mastercard, Discover, personal & business checks and purchase orders from government entities. All items must be paid for in advance of order unless prior arrangements are approved. Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. By signing below you agree to the terms and conditions found here:

<https://www.byoplayground.com/byo-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____

Date: _____

PREPARED FOR:

PRIMARY CONTACT: Christopher Hall
EMAIL: chall@rmsnf.com
PHONE NUMBER: +19046579211
ORGANIZATION: Riverside Management Services

BILLING & SHIPPING:


BILLING ADDRESS: Riverside Management Services
 9655 Florida Mining Blvd W.
 Bldg. 300 Suite 305
 Green Cove Springs, FL 32257

SHIPPING ADDRESS: Riverside Management Services
 1667 Azalea Ridge Blvd.
 Middleburg, FL 32068.
 Middleburg, FL 32068

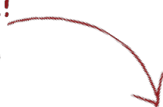


COMMENTS & DETAILS:

Price quoted for delivery coordination and installation. NPC shall not be responsible for removing existing trees, limbs, roots etc. Unless otherwise noted price excludes: sitework, site security, core drilling or cutting concrete or asphalt, permits, lift gates, impact fees, debris/trash removal, and prevailing wages. Site must be clear, level and accessible at time of installation. The customer is responsible for marking all Private underground utilities, NPC will call for Public Utility Locate.

Qty	Product	Price	Total
1	 <p>PROFESSIONAL CERTIFIED INSTALLATION Model: Installation Certified installation by professional playground installers. Price includes coordinating deliveries and unloading large equipment at the delivery address listed on this proposal/purchase order.</p>	\$5,725.00	\$5,725.00
Installation for BYO Quote #96013 This installation quote covers the following items: - Play Parade 5663-PP Quick Ship (5663-PP-QS) - Wood Playground Mulch (BYO-510Z) - Playground Border with Surfacing Guide (APS-2003) - ADA / Wheelchair Accessible Half Ramp (APS-2005) - Duraliner (duraliner) - FLAT RATE SHIPPING PROMOTION (CUSTOM-PROMO-FLAT RATE) - Seasonal Discount (CUSTOM-SDYTD003-000820)			
1	<p>PERMITTING Model: Permit Permitting required for installation of playground equipment, shades, shelters, etc.</p>	\$850.00	\$850.00

I Accept!
Let's Go



Have questions about this quote?
 Call **800-853-5316** or visit BYOPLAYGROUND.COM

Sub Total: \$6,575.00
Sales Tax: \$0.00
Shipping: \$0.00
Total: \$6,575.00

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. Unless prior arrangements are approved, a 50% deposit for NPC is due upon ordering. Balance is due Net 15 upon substantial completion. By signing below you agree to the terms and conditions found here:

<https://www.npcinstall.com/npc-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____ Date: _____



BYO Recreation Warranties

Quality Equipment for Limitless Fun - Guaranteed!

BYO Recreation provides warranties on all materials and workmanship for one year, excluding vandalism. In addition, BYO Recreation offers:



Limited Lifetime Warranty*

- Posts, clamps, & postcaps
- All hardware

15-Year Limited Warranty

- Rotationally Molded products
- Metal decks, pipes, rings, rails, & loops

10-Year Limited Warranty

- Redwood & pressure treated wood
- Site furnishings
- Health Trail Systems
- Shade fabric

5-Year Warranty

- Swing seats
- Nylon-covered cable net climbers & components
- HDPE panels

3-Year Warranty

- "C" Springs for spring bouncers

1-Year Warranty

- On all other BYO Recreation products including moving parts
- Spring bouncer springs
- HDPE components
- Equipment installations

All warranties specifically exclude damage caused by vandalism; negligence, improper installation or improper use; changes in appearance resulting from weathering; scratches, dents or marring as a result of use.

Warranties are valid only if products are installed and maintained in accordance with BYO Recreation instructions and use approved parts.

At BYO Recreation, we stand behind our product and are committed to the highest level of customer satisfaction.

**For the purpose of this warranty, lifetime encompasses no specific term of years, but rather that Seller warrants to its original customer for as long as the original customer owns the Product and uses the Product for its intended purpose that the Product and all parts will be free from defects in material and manufacturing workmanship.*



**BEYOND
YOUR
ORDINARY**

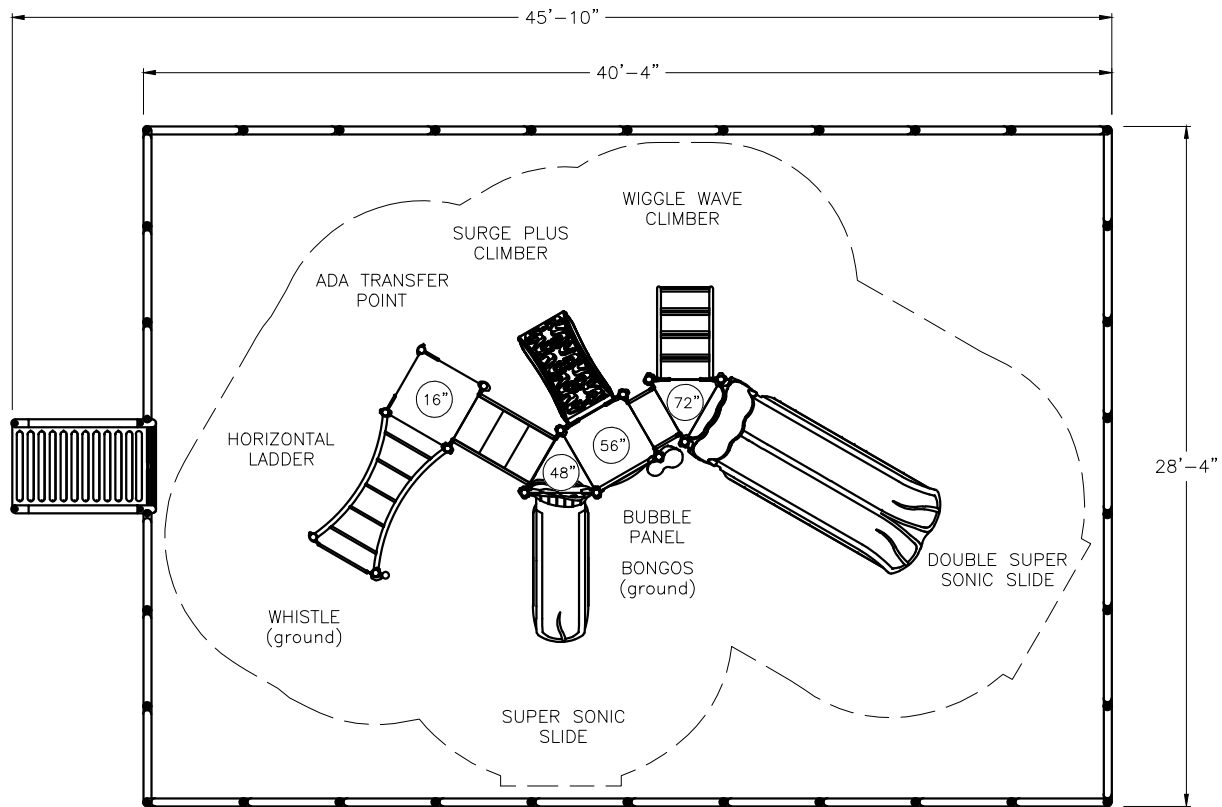
	Item	Price
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	Playground Equipment	
---	-----------------------------	--

NPC	Playground Installation	
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TURNKEY TOTAL

Contact



Treasure Hunt

Structure 5654-PP

Signature: _____

Equipment Age Range: 5-12
 Critical Fall Height: 72"
 User Capacity: 30-35
 Total Play Components: 8
 Total Accessible Components: 7

	The above layout:
✓	COMPLIES TO ASTM
✓	COMPLIES TO CPSC
✓	COMPLIES TO ADA

Space Required: 28'-4" x 45'-10"
 Surfacing Area: 1,097 s.f.
 Surfacing Material: EWF
 Surfacing Depth Required: 12"
 Border Info: 33 & 1 ADA Ramp

Drawn By: S. Nance
 Date: 1/23/2019
 Revision:
 Scale: 1/8" = 1'-0"
 Drawing scaling possible only
 when in 8.5" x 11" format





Treasure Hunt - Peacock Colors
Structure 5654-PP

Signature: _____

Note: Colors above are for representational purposes only. Actual colors may vary slightly.

Posts: Spring Green • Decks, Super Sonic Slide, Bongos: Blue • Metals: Sky Blue • Bubble Panel, Surge Climber, Double Super Sonic Slide: Beige



www.BYOPlayground.com



Treasure Hunt - Peacock Colors

Structure 5654-PP

Signature: _____

Note: Colors above are for representational purposes only. Actual colors may vary slightly.

Posts: Spring Green • Decks, Super Sonic Slide, Bongos: Blue • Metals: Sky Blue • Bubble Panel, Surge Climber, Double Super Sonic Slide: Beige



www.BYOPlayground.com



Beyond
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Ordinary

PROPOSAL #: 96020

ACCOUNT:
RIVERSIDE MANAGEMENT SERVICES

DATE CREATED:
7/07/2020

ACCOUNT REP:
Jesse Williams

PREPARED FOR:

PRIMARY CONTACT:
Christopher Hall

EMAIL:
chall@rmsnf.com

PHONE NUMBER:
+19046579211

ORGANIZATION:
Riverside Management
Services

BILLING & SHIPPING:



BILLING ADDRESS:


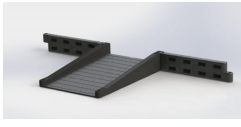

Riverside Management
Services
9655 Florida Mining Blvd W.
Bldg. 300 Suite 305
Green Cove Springs, FL
32257

SHIPPING ADDRESS:

Riverside Management
Services
1667 Azalea Ridge Blvd.
Middleburg, FL 32068.
Middleburg, FL 32068



Qty	Product	Price	Discount	Total
1	 <p>TREASURE HUNT - QUICK SHIP (PEACOCK COLORS) Model: 5654-PP-QS Treasure Hunt helps build strength, endurance, and promotes sensory and dramatic play. Sliding Activities (2): Double Super Sonic Slide Super Sonic Slide Climbing Activities (3): Horizontal Ladder Surge Plus Climber Wiggle Wave Climber Sensory & Dramatic Play (3): Whistle Bubble Panel Bongos Treasure Hunt features: - Commercial grade components specifically engineered to resist corrosion, fading and mildew. - Designed in compliance with public playground safety standards (ASTM & CPSC). - Meets ADA guidelines and allow inclusive play for all children. - Available in: Colors Shown</p>	\$32,836.00	\$16,418.00	\$16,418.00
49	 <p>WOOD PLAYGROUND MULCH Model: BYO-510Z IPEMA certified to meet ASTM, CPSC, and ADA playground surfacing standards. Engineered wood fiber (EWF) playground safety surfacing is manufactured from natural fibers, and is designed to reduce injuries on playgrounds, and provide a stable, resilient surface for trails. It is a 100% natural product and contains no chemicals or artificial ingredients. Fresh wood is utilized than cannot be made into lumber. Environmentally safe.</p>	\$25.74	\$0.00	\$1,261.26

		Meets non-flammability standards.			
33		PLAYGROUND BORDER WITH SURFACING GUIDE Model: APS-2003 Playground Border with Surfacing Guide - 4ft x 12in - Black These plastic landscape timbers surround your playground area with a no-maintenance alternative to wood and help keep playground surfacing in place. They feature a newer, more symmetrical design on the front and a surfacing guide on the middle of the back. The guides mark at 1" - 7" on the 8" borders and at 1" - 11" on the 12" borders, which allows you to easily inspect your surfacing depth and ensure adequate surfacing. Made from 100% plastic. Includes spike.	\$39.00	\$0.00	\$1,287.00
1		ADA / WHEELCHAIR ACCESSIBLE HALF RAMP Model: APS-2005 ADA / Wheelchair Accessible Half Ramp	\$553.00	\$0.00	\$553.00
1		DURALINER Model: duraliner 1,500 square feet per roll	\$190.00	\$0.00	\$190.00
1		FLAT RATE SHIPPING PROMOTION Model: CUSTOM-PROMO-FLAT RATE LIMITED QUANTITIES AVAILABLE, QUICK SHIPS ARE SOLD ON A FIRST COME FIRST SERVE BASIS. FLAT RATE SHIPPING NOT VALID ONCE UNIT HAS SOLD OUT. QUICK SHIP PLAYGROUND WILL SHIP AT THE TIME OF PURCHASE. CUSTOMER WILL NEED TO STORE ON SITE UNTIL INSTALLATION UNLESS OTHER ARRANGEMENTS ARE MADE WITH BYO. ITEM WILL BE INVOICED UPON SHIPMENT.	\$599.00	\$0.00	\$599.00
1		SEASONAL DISCOUNT Model: CUSTOM-SDYTD003-000820 Seasonal Discount For Purchase On Or Before 08/21/20(Signed Documents)	\$-275.00	\$0.00	\$-275.00

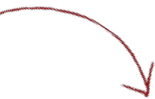
Sub Total: \$20,033.26

Sales Tax: \$1,402.33

Shipping: \$463.00

Total: \$21,898.59

I Accept!
Let's Go



Have questions about this quote?

Call **800-853-5316** or visit BYOPLAYGROUND.COM

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Thank you for the opportunity to quote your playground project. We accept Visa, Mastercard, Discover, personal & business checks and purchase orders from government entities. All items must be paid for in advance of order unless prior arrangements are approved. Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. By signing below you agree to the terms and conditions found here:

<https://www.byoplayground.com/byo-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____

Date: _____

PREPARED FOR:

PRIMARY CONTACT: Christopher Hall
EMAIL: chall@rmsnf.com
PHONE NUMBER: +19046579211
ORGANIZATION: Riverside Management Services

BILLING & SHIPPING:

BILLING ADDRESS: Riverside Management Services
 9655 Florida Mining Blvd W.
 Bldg. 300 Suite 305
 Green Cove Springs, FL 32257

SHIPPING ADDRESS: Riverside Management Services
 1667 Azalea Ridge Blvd.
 Middleburg, FL 32068.
 Middleburg, FL 32068

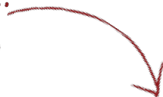


COMMENTS & DETAILS:

Price quoted for delivery coordination and installation. NPC shall not be responsible for removing existing trees, limbs, roots etc. Unless otherwise noted price excludes: sitework, site security, core drilling or cutting concrete or asphalt, permits, lift gates, impact fees, debris/trash removal, and prevailing wages. Site must be clear, level and accessible at time of installation. The customer is responsible for marking all Private underground utilities, NPC will call for Public Utility Locate.

Qty	Product	Price	Total
1	 <p>PROFESSIONAL CERTIFIED INSTALLATION Model: Installation Certified installation by professional playground installers. Price includes coordinating deliveries and unloading large equipment at the delivery address listed on this proposal/purchase order.</p>	\$7,644.00	\$7,644.00
Installation for BYO Quote #96020 This installation quote covers the following items: - Wood Playground Mulch (BYO-510Z) - Playground Border with Surfacing Guide (APS-2003) - ADA / Wheelchair Accessible Half Ramp (APS-2005) - Duraliner (duraliner) - FLAT RATE SHIPPING PROMOTION (CUSTOM-PROMO-FLAT RATE) - Seasonal Discount (CUSTOM-SDYTD003-000820) - Treasure Hunt - Quick Ship (Peacock Colors) (5654-PP-QS)			
1	<p>PERMITTING Model: Permit Permitting required for installation of playground equipment, shades, shelters, etc.</p>	\$850.00	\$850.00

I Accept!
Let's Go



Have questions about this quote?
 Call **800-853-5316** or visit BYOPLAYGROUND.COM

Sub Total: \$8,494.00
Sales Tax: \$0.00
Shipping: \$0.00
Total: \$8,494.00

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. Unless prior arrangements are approved, a 50% deposit for NPC is due upon ordering. Balance is due Net 15 upon substantial completion. By signing below you agree to the terms and conditions found here:
<https://www.npcinstall.com/npc-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____ Date: _____



BYO Recreation Warranties

Quality Equipment for Limitless Fun - Guaranteed!



BYO Recreation provides warranties on all materials and workmanship for one year, excluding vandalism. In addition, BYO Recreation offers:

Limited Lifetime Warranty*

- Posts, clamps, & postcaps
- All hardware

15-Year Limited Warranty

- Rotationally Molded products
- Metal decks, pipes, rings, rails, & loops

10-Year Limited Warranty

- Redwood & pressure treated wood
- Site furnishings
- Health Trail Systems
- Shade fabric

5-Year Warranty

- Swing seats
- Nylon-covered cable net climbers & components
- HDPE panels

3-Year Warranty

- "C" Springs for spring bouncers

1-Year Warranty

- On all other BYO Recreation products including moving parts
- Spring bouncer springs
- HDPE components
- Equipment installations

All warranties specifically exclude damage caused by vandalism; negligence, improper installation or improper use; changes in appearance resulting from weathering; scratches, dents or marring as a result of use.

Warranties are valid only if products are installed and maintained in accordance with BYO Recreation instructions and use approved parts.

At BYO Recreation, we stand behind our product and are committed to the highest level of customer satisfaction.

**For the purpose of this warranty, lifetime encompasses no specific term of years, but rather that Seller warrants to its original customer for as long as the original customer owns the Product and uses the Product for its intended purpose that the Product and all parts will be free from defects in material and manufacturing workmanship.*



**BEYOND
YOUR
ORDINARY**

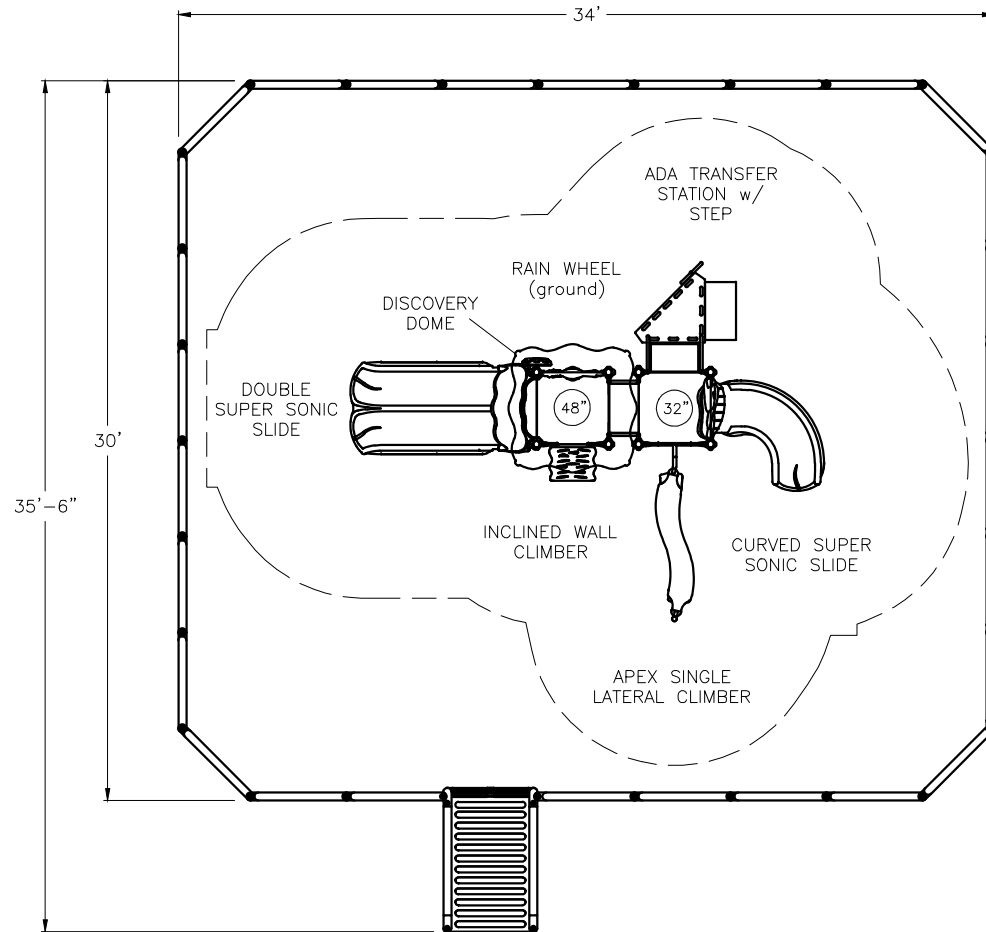
	Item	Price
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	Playground Equipment	
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NPC	Playground Installation	
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TURNKEY TOTAL

Contact



Alpine Ascent

Structure 5881-PP

Signature: _____

Equipment Age Range: 2-5
 Critical Fall Height: 4'
 User Capacity: 20-25
 Total Play Components: 5
 Total Accessible Components: 5

	The above layout:
✓	COMPLIES TO ASTM
✓	COMPLIES TO CPSC
✓	COMPLIES TO ADA

Space Required: 34' x 35'-6"
 Surfacing Area: 962 s.f.
 Surfacing Material: EWF
 Surfacing Depth Required: 12"
 Border Info: 29 & 1 ADA Ramp

Drawn By: S. Nance
 Date: 1/23/2020
 Revision:
 Scale: 1/8" = 1'-0"
 Drawing scaling possible only
 when in 8.5" x 11" format





Alpine Ascent - Springtime Colors

Structure 5881-PP

Signature: _____

Note: Colors above are for representational purposes only. Actual colors may vary slightly.

Posts, Double Super Sonic Slide, Curved Super Sonic Slide: Green • Decks: Brown • Metals, Inclined Wall Climber, Rain Wheel, Roof: Beige • Barrier Panel, Apex Climber: Spring Green



www.BYOPlayground.com



Alpine Ascent - Springtime Colors

Structure 5881-PP

Signature: _____

Note: Colors above are for representational purposes only. Actual colors may vary slightly.

Posts, Double Super Sonic Slide, Curved Super Sonic Slide: Green • Decks: Brown • Metals, Inclined Wall Climber, Rain Wheel, Roof: Beige • Barrier Panel, Apex Climber: Spring Green



www.BYOPlayground.com



Beyond
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PROPOSAL #: 96019

ACCOUNT:
RIVERSIDE MANAGEMENT SERVICES

DATE CREATED:
7/07/2020

ACCOUNT REP:
Jesse Williams

PREPARED FOR:

PRIMARY CONTACT:
Christopher Hall

EMAIL:
chall@rmsnf.com

PHONE NUMBER:
+19046579211

ORGANIZATION:
Riverside Management
Services

BILLING & SHIPPING:



BILLING ADDRESS:
Riverside Management
Services


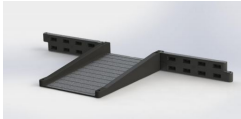

9655 Florida Mining Blvd W.
Bldg. 300 Suite 305
Green Cove Springs, FL
32257

SHIPPING ADDRESS:
Riverside Management
Services

1667 Azalea Ridge Blvd.
Middleburg, FL 32068.
Middleburg, FL 32068



Qty	Product	Price	Discount	Total
1	 <p>ALPINE ASCENT 5881-PP QUICK SHIP Model: 5881-PP-QS Color Options: Lifesaver Alpine Ascent is a play system that promotes imaginative play, socialization as well as hand/eye coordination! Sliding Activities (3): Super Sonic Slide x2 Curved Super Sonic Slide Climbing Activities (2): Inclined Wall Climber Apex Single Lateral Climber Sensory & Dramatic Play (1): Play Wheel Alpine Ascent features: - Commercial grade components specifically engineered to resist corrosion, fading and mildew. - Designed in compliance with public playground safety standards (ASTM & CPSC). - Meets ADA guidelines and allow inclusive play for all children. - Available in Lifesaver and Springtime Colors</p>	\$26,945.00	\$13,473.00	\$13,472.00
40	 <p>WOOD PLAYGROUND MULCH Model: BYO-510Z IPEMA certified to meet ASTM, CPSC, and ADA playground surfacing standards. Engineered wood fiber (EWF) playground safety surfacing is manufactured from natural fibers, and is designed to reduce injuries on playgrounds, and provide a stable, resilient surface for trails. It is a 100% natural product and contains no chemicals or artificial ingredients. Fresh wood is utilized than cannot be made into lumber. Environmentally safe. Meets non-flammability standards.</p>	\$25.74	\$0.00	\$1,029.60

29		PLAYGROUND BORDER WITH SURFACING GUIDE Model: APS-2003 Playground Border with Surfacing Guide - 4ft x 12in - Black These plastic landscape timbers surround your playground area with a no-maintenance alternative to wood and help keep playground surfacing in place. They feature a newer, more symmetrical design on the front and a surfacing guide on the middle of the back. The guides mark at 1" - 7" on the 8" borders and at 1" - 11" on the 12" borders, which allows you to easily inspect your surfacing depth and ensure adequate surfacing. Made from 100% plastic. Includes spike.	\$39.00	\$0.00	\$1,131.00
1		ADA / WHEELCHAIR ACCESSIBLE HALF RAMP Model: APS-2005 ADA / Wheelchair Accessible Half Ramp	\$553.00	\$0.00	\$553.00
1	DURALINER Model: duraliner 1,500 square feet per roll		\$190.00	\$0.00	\$190.00
1		FLAT RATE SHIPPING PROMOTION Model: CUSTOM-PROMO-FLAT RATE LIMITED QUANTITIES AVAILABLE, QUICK SHIPS ARE SOLD ON A FIRST COME FIRST SERVE BASIS. FLAT RATE SHIPPING NOT VALID ONCE UNIT HAS SOLD OUT. QUICK SHIP PLAYGROUND WILL SHIP AT THE TIME OF PURCHASE. CUSTOMER WILL NEED TO STORE ON SITE UNTIL INSTALLATION UNLESS OTHER ARRANGEMENTS ARE MADE WITH BYO. ITEM WILL BE INVOICED UPON SHIPMENT.	\$599.00	\$0.00	\$599.00
1	SEASONAL DISCOUNT Model: CUSTOM-SDYTD003-000820 Seasonal Discount For Purchase On Or Before 08/21/20(Signed Documents)		\$-275.00	\$0.00	\$-275.00

Sub Total: \$16,699.60

Sales Tax: \$1,168.97

Shipping: \$422.00

Total: \$18,290.57

I Accept!
Let's Go



Have questions about this quote?

Call **800-853-5316** or visit BYOPLAYGROUND.COM

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Thank you for the opportunity to quote your playground project. We accept Visa, Mastercard, Discover, personal & business checks and purchase orders from government entities. All items must be paid for in advance of order unless prior arrangements are approved. Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. By signing below you agree to the terms and conditions found here:

<https://www.byoplayground.com/byo-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____

Date: _____

PREPARED FOR:

PRIMARY CONTACT: Christopher Hall
EMAIL: chall@rmsnf.com
PHONE NUMBER: +19046579211
ORGANIZATION: Riverside Management Services


BILLING & SHIPPING:

BILLING ADDRESS: Riverside Management Services
 9655 Florida Mining Blvd W. Bldg. 300 Suite 305
 Green Cove Springs, FL 32257
SHIPPING ADDRESS: Riverside Management Services
 1667 Azalea Ridge Blvd. Middleburg, FL 32068.
 Middleburg, FL 32068

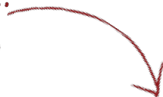


COMMENTS & DETAILS:

Price quoted for delivery coordination and installation. NPC shall not be responsible for removing existing trees, limbs, roots etc. Unless otherwise noted price excludes: sitework, site security, core drilling or cutting concrete or asphalt, permits, lift gates, impact fees, debris/trash removal, and prevailing wages. Site must be clear, level and accessible at time of installation. The customer is responsible for marking all Private underground utilities, NPC will call for Public Utility Locate.

Qty	Product	Price	Total
1	 <p>PROFESSIONAL CERTIFIED INSTALLATION Model: Installation Certified installation by professional playground installers. Price includes coordinating deliveries and unloading large equipment at the delivery address listed on this proposal/purchase order.</p>	\$6,702.00	\$6,702.00
Installation for BYO Quote #96019 This installation quote covers the following items: - Wood Playground Mulch (BYO-510Z) - Playground Border with Surfacing Guide (APS-2003) - ADA / Wheelchair Accessible Half Ramp (APS-2005) - Duraliner (duraliner) - FLAT RATE SHIPPING PROMOTION (CUSTOM-PROMO-FLAT RATE) - Seasonal Discount (CUSTOM-SDYTD003-000820) - Alpine Ascent 5881-PP Quick Ship (5881-PP-QS)			
1	<p>PERMITTING Model: Permit Permitting required for installation of playground equipment, shades, shelters, etc.</p>	\$850.00	\$850.00

I Accept!
Let's Go



Have questions about this quote?
 Call **800-853-5316** or visit BYOPLAYGROUND.COM

Sub Total: \$7,552.00
Sales Tax: \$0.00
Shipping: \$0.00
Total: \$7,552.00

I APPROVE THIS PROJECT AND AM READY TO PLACE MY ORDER:

Approval and acceptance of this proposal may be executed by signing below and faxing or emailing back to the contact information listed above. Unless prior arrangements are approved, a 50% deposit for NPC is due upon ordering. Balance is due Net 15 upon substantial completion. By signing below you agree to the terms and conditions found here: <https://www.npcinstall.com/npc-terms-and-conditions>

Please note, sales tax calculations are calculated upon invoicing due to tax rate changes and/or change orders. If you believe you should be tax-exempt, please provide a tax exemption certificate prior to submitting a purchase order.

Authorized Purchaser: _____ Date: _____



BYO Recreation Warranties

Quality Equipment for Limitless Fun - Guaranteed!



BYO Recreation provides warranties on all materials and workmanship for one year, excluding vandalism. In addition, BYO Recreation offers:

Limited Lifetime Warranty*

- Posts, clamps, & postcaps
- All hardware

15-Year Limited Warranty

- Rotationally Molded products
- Metal decks, pipes, rings, rails, & loops

10-Year Limited Warranty

- Redwood & pressure treated wood
- Site furnishings
- Health Trail Systems
- Shade fabric

5-Year Warranty

- Swing seats
- Nylon-covered cable net climbers & components
- HDPE panels

3-Year Warranty

- "C" Springs for spring bouncers

1-Year Warranty

- On all other BYO Recreation products including moving parts
- Spring bouncer springs
- HDPE components
- Equipment installations

All warranties specifically exclude damage caused by vandalism; negligence, improper installation or improper use; changes in appearance resulting from weathering; scratches, dents or marring as a result of use.

Warranties are valid only if products are installed and maintained in accordance with BYO Recreation instructions and use approved parts.

At BYO Recreation, we stand behind our product and are committed to the highest level of customer satisfaction.

**For the purpose of this warranty, lifetime encompasses no specific term of years, but rather that Seller warrants to its original customer for as long as the original customer owns the Product and uses the Product for its intended purpose that the Product and all parts will be free from defects in material and manufacturing workmanship.*

EIGHTH ORDER OF BUSINESS



Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280
Boca Raton, Florida 33431
(561) 994-9299 • (800) 299-4728
Fax (561) 994-5823
www.graucpa.com

August 24, 2020

Board of Supervisors
Ridgewood Trails Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

We are pleased to confirm our understanding of the services we are to provide Ridgewood Trails Community Development District, Clay County, Florida (the "District") for the fiscal year ended September 30, 2020. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Ridgewood Trails Community Development District for the fiscal year ended September 30, 2020. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes. This letter serves to renew our agreement and establish the terms and fee for the 2020 audit.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

Audit Objectives

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

Examination Objective

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

Other Services

We will assist in preparing the financial statements and related notes of the District in conformity with U.S. generally accepted accounting principles based on information provided by you. These non-audit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. Further, management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. As part of the audit, we will assist with preparation of your financial statements and related notes in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. As part of our engagement, we may propose standard adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of the proposed entries and the impact they have on the financial statements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review

of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Furthermore, Grau & Associates agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to Section 119.0701, Florida Statutes. Auditor acknowledges that the designated public records custodian for the District is the District Manager ("Public Records Custodian"). Among other requirements and to the extent applicable by law, Grau & Associates shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Auditor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Grau & Associate's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Grau & Associates, Grau & Associates shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF GRAU & ASSOCIATES HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO ITS DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE PUBLIC RECORDS CUSTODIAN.

Our fee for these services will not exceed \$3,400 for the September 30, 2020 audit, unless there is a change in activity by the District which results in additional audit work or if additional Bonds are issued.

We will complete the audit within prescribed statutory deadlines, which requires the District to submit its annual audit to the Auditor General no later than nine (9) months after the end of the audited fiscal year, with the understanding that your employees will provide information needed to perform the audit on a timely basis.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2019 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Ridgewood Trails Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



Antonio J. Grau

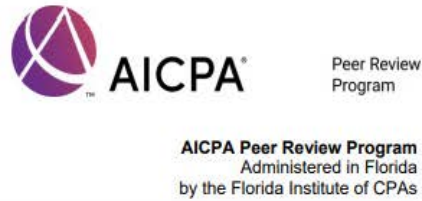
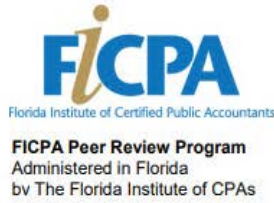
RESPONSE:

This letter correctly sets forth the understanding of Ridgewood Trails Community Development District.

By: _____

Title: _____

Date: _____



February 20, 2020

Antonio Grau
Grau & Associates
951 Yamato Rd Ste 280
Boca Raton, FL 33431-1809

Dear Antonio Grau:

It is my pleasure to notify you that on February 20, 2020, the Florida Peer Review Committee accepted the report on the most recent System Review of your firm. The due date for your next review is December 31, 2022. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Thank you for your cooperation.

Sincerely,

FICPA Peer Review Committee

Peer Review Team
FICPA Peer Review Committee
paul@ficpa.org
800-342-3197 ext. 251

Florida Institute of CPAs

cc: Daniel Hevia, Racquel McIntosh

Firm Number: 900004390114

Review Number: 571202

NINTH ORDER OF BUSINESS

D.

Ridgewood Trails Community Development District
9655 Florida Mining Blvd W, Bldg. 300, Suite 305, Jacksonville, FL 32257

Memorandum

Date: September 2, 2020

To: Rich Whetsel via email
Operations Director

From: Pat Szozda Melissa Brown
Operations Manager Amenity Manager

Re: Ridgewood Trails CDD
Operations Report

Access Cards:

- Total Access Cards Issued to Date: 644

Amenity Center:

- CDC guidelines signs have been placed at the entrances to the buildings. Along with wash your hands signs in the restrooms.
- Additional hand sanitizer dispensers have been placed throughout the facility.
- Pool tables and chairs have been placed on deck and arranged to encourage social distancing. They are sanitized multiple times a day.
- Pool and Gym has resumed normal hours on 8.19.20
- Pool slide did not open at all this season.
- Playground is open, signs are posted for voluntary precautions.
- No events have occurred due to COVID-19.
- All signed Pool and Gym waivers have been filed in a separate binder and will be kept on file.
- Amenity building rental reservations are on hold due to Covid-19.
- Food Truck Friday (1st Friday of every month) has been occurring as well as frequent food trucks throughout the month as well.
- Resident database updated on a regular basis.
- All message boards have been updated on a regular basis.
- Clay County Sheriff's Office continues to provide security for the amenity center and is patrolling 2-3 times per week.

- Florida Pest Control continues to treat the amenity buildings and pool deck.
- Riverside Management continues to perform janitorial services and has provided more extensive sanitizing and outdoor cleaning during the mandatory closures.
- Amenity center lights are being inspected monthly and replaced as needed.
- Riverside Management continues to service and clean the pools.

Fitness Center:

- Yoga mats and holder was installed in the fitness center.
- Fitness Pro continues to perform the preventative maintenance on the fitness equipment.
- Riverside Management cleans and inspects the fitness equipment weekly.
- Equipment is cleaned and sanitized multiple times a day.

Landscape:

- Tree Amigos continues to maintain all the common area landscaping.
- Riverside Management and Tree Amigos inspects landscaping monthly.
- All broken sprinkler heads/ irrigation pipes have been inspected and repaired.
- Irrigation inspections are being performed monthly and repairs are made as needed.

Lakes:

- The Lake Doctors continue to monitor and treat the lakes monthly.
- Trash and debris have been removed from lakes.
- Aquatic plants are being installed in the lake in the back of the community.

Other Projects:

- 3 dog stations have been installed on Bronco and the walkway of the New Phase.
- Front pool gate has been repaired and reinforced with steel bar.
- Men's restroom stall has been repaired.
- Slip resistant mats have been installed in the restrooms.
- Non-skid paint has been applied in both restrooms by the Large Pool.
- New trifold paper towel dispensers were installed in the restrooms.
- Trash and debris has been removed from some of the powerline easements.
- Common area roadways are being inspected and cleaned weekly.
- Park and pool trash can liners are being changed on a weekly basis.
- Playground equipment safety check is performed monthly.
- Pool deck has been bleached to remove mildew.
- Large pool vacuum pump has been repaired and replaced.
- Small pool pump issues are being addressed.
- Pool shower has been repaired.
- Men's bathroom door magnet has been repaired.
- Life ring ropes have been corrected (per Health inspection).
- 5ft depth marker tile at small pool has been secured (per Health inspection).

Should you have any questions or comments regarding the above information, please feel free to contact Pat Szozda at (954) 553-5540 or Rich Whetsel at (904) 759-8923.

ELEVENTH ORDER OF BUSINESS

A.

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
July 31, 2020

	<u>Governmental Fund Types</u>			<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	
<u>ASSETS:</u>				
CASH	\$96,011	\$6,389	---	\$102,400
INVESTMENTS - STATE BOARD	\$285,784	---	---	\$285,784
INVESTMENTS - US BANK - GENERAL FUND	\$1,932	---	---	\$1,932
INVESTMENTS - STATE BOARD - CAPITAL RESERVE	---	\$186,255	---	\$186,255
INVESTMENTS				
Reserve A	---	---	\$9,616	\$9,616
Revenue A	---	---	\$4,211	\$4,211
PREPAID EXPENSES	\$1,129	---	---	\$1,129
DEPOSITS	\$2,703	---	---	\$2,703
DUE FROM OTHER	\$1,116	---	---	\$1,116
	<u>\$388,676</u>	<u>\$192,644</u>	<u>\$13,827</u>	<u>\$595,147</u>
TOTAL ASSETS				
<u>LIABILITIES:</u>				
ACCOUNTS PAYABLE	\$13,280	---	---	\$13,280
ACCRUED EXPENSES	\$1,075	---	---	\$1,075
<u>FUND BALANCES:</u>				
UNASSIGNED	\$331,069	---	---	\$331,069
NONSPENDABLE	\$3,832	---	---	\$3,832
ASSIGNED	\$39,420	---	---	\$39,420
ASSIGNED FOR CAPITAL RESERVE	\$0	\$192,644	---	\$192,644
RESTRICTED FOR DEBT SERVICE	---	---	\$13,827	\$13,827
	<u>\$388,676</u>	<u>\$192,644</u>	<u>\$13,827</u>	<u>\$595,147</u>
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS				
	<u>\$388,676</u>	<u>\$192,644</u>	<u>\$13,827</u>	<u>\$595,147</u>

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2020

<u>DESCRIPTION</u>	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 07/31/20</u>	<u>ACTUAL THRU 07/31/20</u>	<u>VARIANCE</u>
<u>REVENUES:</u>				
Assessments - Tax Roll	\$364,604	\$364,604	\$365,363	\$759
Assessments - Direct	\$55,385	\$55,385	\$55,385	\$0
Interest Earned/Misc. Income	\$5,000	\$4,167	\$3,822	(\$345)
TOTAL REVENUES	<u>\$424,989</u>	<u>\$424,156</u>	<u>\$424,570</u>	<u>\$415</u>
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisor Fees	\$12,000	\$10,000	\$3,600	\$6,400
FICA Expense	\$918	\$765	\$275	\$490
Engineering	\$5,000	\$4,167	\$0	\$4,167
Assessment Roll	\$5,260	\$5,260	\$5,260	\$0
Arbitrage	\$600	\$0	\$0	\$0
Dissemination	\$1,000	\$833	\$833	\$0
Attorney	\$12,000	\$10,000	\$6,655	\$3,346
Annual Audit	\$4,100	\$4,100	\$3,300	\$800
Trustee	\$4,500	\$4,500	\$3,388	\$1,112
Management Fees	\$41,000	\$34,167	\$34,167	(\$1)
Telephone	\$100	\$83	\$85	(\$1)
Postage	\$800	\$667	\$547	\$120
Printing & Binding	\$1,500	\$1,250	\$768	\$482
Insurance	\$6,690	\$6,690	\$6,298	\$392
Legal Advertising	\$2,200	\$1,833	\$2,171	(\$337)
Other Current Charges (1)	\$1,800	\$1,500	\$2,912	(\$1,412)
Office Supplies	\$250	\$208	\$673	(\$465)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Capital Outlay	\$250	\$208	\$0	\$208
Meeting Room Rental	\$600	\$500	\$125	\$375
Records Storage	\$250	\$208	\$0	\$208
TOTAL ADMINISTRATIVE	<u>\$100,993</u>	<u>\$87,115</u>	<u>\$71,232</u>	<u>\$15,883</u>
<u>AMENITY CENTER</u>				
Insurance	\$11,463	\$11,463	\$13,654	(\$2,191)
Facility Manager	\$60,000	\$50,000	\$48,333	\$1,667
General Facility Maintenance	\$10,000	\$8,333	\$6,764	\$1,569
Repairs & Replacements	\$0	\$0	\$3,872	(\$3,872)
Lifeguards	\$15,000	\$0	\$0	\$0
Pool Maintenance	\$15,910	\$13,258	\$13,258	\$0
Pool Chemicals	\$12,640	\$10,533	\$8,091	\$2,442
Other Current Charges	\$1,000	\$833	\$0	\$833
Water & Sewer	\$13,500	\$11,250	\$7,095	\$4,155
Electric	\$11,000	\$9,167	\$10,026	(\$860)
Internet/Cable	\$1,680	\$1,400	\$3,215	(\$1,815)
Janitorial	\$9,980	\$8,317	\$8,320	(\$3)
Janitorial Supplies	\$1,500	\$1,250	\$1,412	(\$162)
Security (2)	\$16,000	\$13,333	\$14,425	(\$1,092)
Refuse Service	\$3,000	\$2,500	\$0	\$2,500
Special Events	\$6,300	\$2,680	\$2,680	\$0
Pool Permit	\$375	\$125	\$125	\$0
Maintenance Reserves	\$6,174	\$5,145	\$1,232	\$3,913
Pest Control	\$480	\$400	\$787	(\$387)
Capital Reserve	\$22,000	\$22,000	\$22,000	\$0
TOTAL AMENITY CENTER	<u>\$218,002</u>	<u>\$171,988</u>	<u>\$165,291</u>	<u>\$6,697</u>

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/20	ACTUAL THRU 07/31/20	VARIANCE
EXPENDITURES:				
<u>GROUNDS MAINTENANCE:</u>				
Operations Management	\$21,218	\$17,682	\$17,682	(\$0)
Access Cards	\$1,000	\$833	\$0	\$833
Electric	\$8,000	\$6,667	\$5,245	\$1,422
Water	\$8,300	\$6,917	\$6,210	\$707
Repairs & Maintenance	\$17,000	\$14,167	\$12,164	\$2,003
Landscape Maintenance	\$72,000	\$60,000	\$64,672	(\$4,672)
Landscape Contingency	\$10,000	\$8,333	\$3,710	\$4,623
Lake Maintenance	\$7,896	\$6,580	\$6,720	(\$140)
TOTAL GROUNDS MAINTENANCE	\$145,414	\$121,178	\$116,401	\$4,777
TOTAL EXPENDITURES	\$464,409	\$380,281	\$352,924	\$27,357
EXCESS REVENUES (EXPENDITURES)	(\$39,420)		\$71,646	
FUND BALANCE - Beginning	\$39,420		\$302,675	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$374,321</u>	

(1) Includes \$2250.00 ADA Compliance Setup 2019

(2) Includes \$1620.00 Access/Service Plan

**RIDGEWOOD TRAILS CDD
GENERAL FUND**

FY2020

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
REVENUES:													
Assessments - Tax Roll	\$0	\$101651	\$254183	\$1345	\$2363	\$0	\$1280	\$0	\$4541	\$0	\$0	\$0	\$365,363
Assessments - Direct	\$0	\$0	\$27693	\$0	\$13846	\$0	\$0	\$13846	\$0	\$0	\$0	\$0	\$55,385
Interest Earned/Misc. Income	\$424	\$341	\$535	\$743	\$581	\$444	\$301	\$214	\$133	\$105	\$0	\$0	\$3,822
TOTAL REVENUES	\$424	\$101992	\$282410	\$2089	\$16790	\$444	\$1581	\$14061	\$4674	\$105	\$0	\$0	\$424570

EXPENDITURES: ADMINISTRATIVE

Supervisor Fees	\$0	\$0	\$0	\$1,000	\$0	\$800	\$0	\$800	\$0	\$1,000	\$0	\$0	\$3,600
FICA Expense	\$0	\$0	\$0	\$77	\$0	\$61	\$0	\$61	\$0	\$77	\$0	\$0	\$275
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll	\$5,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,260
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$833
Attorney	\$120	\$178	\$368	\$580	\$181	\$1,641	\$883	\$1,644	\$1,062	\$0	\$0	\$0	\$6,655
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,300	\$0	\$0	\$3,300
Trustee	\$0	\$0	\$0	\$3,388	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,388
Management Fees	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$0	\$0	\$34,167
Telephone	\$0	\$0	\$0	\$0	\$0	\$44	\$40	\$0	\$0	\$0	\$0	\$0	\$85
Postage	\$19	\$5	\$8	\$143	\$43	\$21	\$145	\$8	\$0	\$156	\$0	\$0	\$547
Printing & Binding	\$57	\$28	\$13	\$171	\$61	\$231	\$21	\$139	\$33	\$14	\$0	\$0	\$768
Insurance	\$6,298	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,298
Legal Advertising	\$65	\$0	\$66	\$1,116	\$66	\$236	\$119	\$114	\$388	\$0	\$0	\$0	\$2,171
Other Current Charges (1)	\$2,308	\$56	\$71	\$80	\$62	\$78	\$63	\$60	\$77	\$59	\$0	\$0	\$2,912
Office Supplies	\$1	\$633	\$0	\$13	\$0	\$14	\$1	\$10	\$0	\$1	\$0	\$0	\$673
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meeting Room Rental	\$0	\$0	\$0	\$125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEPARTMENT TOTALS	\$17,802	\$4,399	\$4,026	\$10,192	\$3,913	\$6,627	\$4,771	\$6,337	\$5,059	\$8,106	\$0	\$0	\$71,232

EXPENDITURES: AMENITY CENTER

Insurance	\$11,245	\$0	\$2,409	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,654
Facility Manager	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$0	\$0	\$48,333
General Facility Maintenance	\$830	\$833	\$839	\$809	\$835	\$833	\$850	\$825	\$0	\$110	\$0	\$0	\$6,764
Repairs & Replacements	\$467	\$200	\$0	\$596	\$60	\$1,966	\$0	\$583	\$0	\$0	\$0	\$0	\$3,872
Lifeguards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Maintenance	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$0	\$0	\$13,258
Pool Chemicals	\$1,077	\$796	\$753	\$720	\$720	\$819	\$832	\$934	\$720	\$720	\$0	\$0	\$8,091
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water & Sewer	\$618	\$739	\$581	\$909	\$672	\$668	\$644	\$679	\$781	\$805	\$0	\$0	\$7,095
Electric	\$1,103	\$1,041	\$999	\$914	\$874	\$855	\$893	\$1,392	\$914	\$1,041	\$0	\$0	\$10,026
Internet/Cable	\$140	\$140	\$140	\$801	\$374	\$324	\$324	\$324	\$324	\$324	\$0	\$0	\$3,215
Janitorial	\$832	\$832	\$832	\$832	\$832	\$832	\$832	\$832	\$832	\$832	\$0	\$0	\$8,320
Janitorial Supplies	\$60	\$80	\$46	\$47	\$378	\$0	\$183	\$618	\$0	\$0	\$0	\$0	\$1,412
Security (2)	\$1,480	\$2,700	\$1,080	\$1,080	\$1,325	\$1,460	\$1,075	\$1,355	\$1,255	\$1,615	\$0	\$0	\$14,425
Refuse Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$1,120	\$0	\$1,260	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,680
Pool Permit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125	\$0	\$0	\$0	\$0	\$125
Maintenance Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,232	\$0	\$0	\$1,232
Pest Control	\$40	\$40	\$40	\$40	\$402	\$45	\$45	\$45	\$45	\$45	\$0	\$0	\$787
Capital Reserve	\$0	\$0	\$0	\$0	\$22,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,000
AMENITY CENTER TOTALS	\$25,171	\$13,561	\$15,138	\$12,907	\$34,931	\$13,961	\$11,838	\$13,871	\$11,030	\$12,883	\$0	\$0	\$165,291

**RIDGEWOOD TRAILS CDD
GENERAL FUND
FY2020**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<u>EXPENDITURES: GROUNDS MAINTENANCE</u>													
Operations Management	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$0	\$0	\$17,682
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$536	\$660	\$583	\$668	\$467	\$261	\$345	\$663	\$489	\$573	\$0	\$0	\$5,245
Water	\$657	\$743	\$408	\$426	\$1,198	\$462	\$751	\$622	\$470	\$472	\$0	\$0	\$6,210
Repairs & Maintenance	\$997	\$1,416	\$2,107	\$991	\$2,106	\$1,574	\$2,074	\$900	\$0	\$0	\$0	\$0	\$12,164
Landscape Maintenance	\$6,249	\$5,949	\$5,949	\$5,949	\$5,949	\$5,949	\$5,949	\$5,949	\$8,390	\$8,390	\$0	\$0	\$64,672
Landscape Contingency	\$1,688	\$0	\$1,350	\$0	\$0	\$0	\$672	\$0	\$0	\$0	\$0	\$0	\$3,710
Lake Maintenance	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$672	\$0	\$0	\$6,720
Capital Outlay - Streetlighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GROUND MAINTENANCE TOTAL	\$12,567	\$11,208	\$12,837	\$10,475	\$12,160	\$10,686	\$12,231	\$10,573	\$11,789	\$11,875	\$0	\$0	\$116,401
TOTAL EXPENDITURES	\$55,540	\$29,168	\$32,002	\$33,574	\$51,004	\$31,275	\$28,840	\$30,781	\$27,878	\$32,864	\$0	\$0	\$352,924
EXCESS REV/(EXP)	\$55,116	\$72,824	\$250,408	\$31,485	\$34,213	\$30,830	\$27,258	\$16,720	\$23,205	\$32,759	\$0	\$0	\$71,646

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 07/31/20	ACTUAL THRU 07/31/20	VARIANCE
<u>REVENUES:</u>				
Capital Reserve Transfer In	\$22,000	\$22,000	\$22,000	\$0
Landscape Reserve Transfer In	\$10,000	\$0	\$0	\$0
Interest Income	\$1,000	\$833	\$1,944	\$1,110
TOTAL REVENUES	<u>\$33,000</u>	<u>\$22,833</u>	<u>\$23,944</u>	<u>\$1,110</u>
<u>EXPENDITURES:</u>				
Capital Reserves	\$10,000	\$10,000	\$18,047	(\$8,047)
Other Current Charges	\$450	\$375	\$520	(\$145)
TOTAL EXPENDITURES	<u>\$10,450</u>	<u>\$10,375</u>	<u>\$18,567</u>	<u>(\$8,192)</u>
<u>OTHER SOURCES AND USES:</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/USES	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
EXCESS REVENUES (EXPENDITURES)	<u>\$22,550</u>		<u>\$5,377</u>	
FUND BALANCE - Beginning	\$191,081		\$187,268	
FUND BALANCE - Ending	<u>\$213,631</u>		<u>\$192,644</u>	

RIDGEWOOD TRAILS

COMMUNITY DEVELOPMENT DISTRICT

DEBT SERVICE FUND - 2007A

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended July 31, 2020

	<u>ADOPTED BUDGET</u>	<u>PRORATED BUDGET THRU 07/31/20</u>	<u>ACTUAL THRU 07/31/20</u>	<u>VARIANCE</u>
REVENUES:				
Assessments - On Roll	\$13,359	\$13,359	\$13,387	\$28
Interest Income	\$100	\$83	\$122	\$39
TOTAL REVENUES	\$13,459	\$13,442	\$13,508	\$66
EXPENDITURES:				
Interest Expense - 11/1	\$4,238	\$4,238	\$4,238	\$0
Interest Expense - 5/1	\$4,238	\$4,238	\$4,238	\$0
Principal Expense - 5/1	\$5,000	\$5,000	\$5,000	\$0
TOTAL EXPENDITURES	\$13,475	\$13,475	\$13,475	\$0
OTHER SOURCES AND USES:				
Interfund Transfer In/(Out)	\$0	\$0	\$98	\$98
TOTAL OTHER SOURCES/USES	\$0	\$0	\$98	\$98
EXCESS REVENUES (EXPENDITURES)	(\$16)		\$132	
FUND BALANCE - Beginning	\$4,170		\$13,695	
FUND BALANCE - Ending	<u>\$4,154</u>		<u>\$13,827</u>	

Ridgewood Trails
Community Development District
Long Term Debt Report

Series 2007A Capital Improvement Revenue Bonds	
Interest Rate:	5.650%
Maturity Date:	5/1/2038
Reserve Fund Definition:	
Reserve Fund Requirement:	\$9,503
Reserve Fund Balance:	\$9,616
Bonds outstanding - 6/1/2019	\$150,000
Less: May 1, 2020 (Mandatory)	(\$5,000)
Current Bonds Outstanding	\$145,000

B.

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2020 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2007A DEBT SERVICE ASSESSED	FY20 O&M ASSESSED	TOTAL ASSESSED
DR HORTON BULK LANDS (2)	92	(1)	55,385.36	55,385.36
TOTAL DIRECT BILLS ASSESSED	92		55,385.36	55,385.36
NET TAX ROLL ASSESSED	599	13,358.77	364,603.64	377,962.41
TOTAL ASSESSED	691	13,358.77	419,989.00	433,347.77

DUE / RECEIVED	BALANCE DUE	SERIES 2007A DEBT SERVICE PAID	O&M PAID	TOTAL PAID
DR HORTON BULK LANDS	-	(1)	55,385.36	55,385.36
DIRECT BILLS DUE / RECEIVED	-	-	55,385.36	55,385.36
TAX ROLL DUE / RECEIVED	(787.15)	13,386.59	365,362.97	378,749.56
TOTAL DUE / RECEIVED	(787.15)	13,386.59	420,748.33	434,134.92

(1) Debt has been accelerated due to non-payment of assessments by original Developer

(2) O&M is due 50% by 12/1/19, 25% by 2/1/20, 25% by 5/1/20

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2007A DEBT RECEIPTS	O&M RECEIPTS
1	11/13/19	3,076.53	108.74	2,967.79
2	11/21/19	102,298.88	3,615.67	98,683.21
3	12/11/19	254,888.93	9,008.84	245,880.09
4	12/18/19	8,606.60	304.19	8,302.41
5	01/22/20	1,394.74	49.30	1,345.44
6	02/21/20	2,449.57	86.58	2,362.99
7	03/17/20	-	-	-
8	04/17/20	1,327.35	46.91	1,280.44
9	05/14/20	-	-	-
10	06/11/20	2,703.70	95.56	2,608.14
TAX CERTIFICATES	06/25/20	2,003.26	70.80	1,932.46
		-	-	-
TOTAL TAX ROLL RECEIPTS		378,749.56	13,386.59	365,362.97

PERCENT COLLECTED	TOTAL	DEBT	O&M
% COLLECTED DIRECT BILL	100.00%	0.00%	100.00%
% COLLECTED TAX ROLL	100.21%	100.21%	100.21%
TOTAL PERCENT COLLECTED	100.18%	100.21%	100.18%

C.

RIDGEWOOD TRAILS
Community Development District

Check Run Summary
7/1/2020 - 7/31/2020

Fund	Date	Check Numbers	Amount	
<u>General Fund</u>				
	7/1/20	1875-1879	\$3,809.25	
	7/9/20	1880-1883	\$5,540.17	
	7/16/20	1884-1891	\$21,836.60	
	7/24/20	1892-1894	\$374.63	
				\$31,560.65
<u>Autopayments</u>				
	6/12/20	Comcast	\$323.88	
	6/25/20	CCUA	\$1,251.17	
	6/29/20	Clay Electric	\$1,403.00	
	7/13/20	Comcast	\$323.88	
	7/25/20	CCUA	\$1,275.74	
	7/29/20	Clay Electric	\$1,614.00	
				\$6,191.67
Total				\$37,752.32

* Fedex invoices available upon request.

CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK... AMOUNT #
7/01/20	00015	5/19/20	312094 202006 310-51300-48000	NOTICE OF PUBLIC HEARING CLAY TODAY	*	248.00	248.00 001875
7/01/20	00099	6/10/20	8542433 202006 320-57200-43200	JUN PEST CONTROL FLORIDA PEST CONTROL	*	45.00	45.00 001876
7/01/20	00064	6/29/20	06292020 202006 320-57200-34500	6/25/20 SECURITRY SERVICES	*	120.00	
		6/29/20	06292020 202006 320-57200-34500	6/29/20 SECURITRY SERVICES KEITH A. SMITH	*	120.00	240.00 001877
7/01/20	00095	7/01/20	13129559 202007 320-57200-52100	JUL POOL CHEMICALS POOLSURE	*	720.00	720.00 001878
7/01/20	00039	6/22/20	241 202005 320-57200-46100	MAY FACIL MAINT-GENERAL	*	825.00	
		6/22/20	241 202005 330-53800-46000	MAY RPAIRS/MAINTENANCE	*	899.50	
		6/22/20	241 202005 320-57200-52200	MAY JANITORIAL SUPPLIES	*	618.12	
		6/22/20	241 202005 320-57200-52100	MAY POOL CHEMICALS RIVERSIDE MANAGEMENT SERVICES, INC.	*	213.63	2,556.25 001879
7/09/20	00063	7/06/20	07062020 202007 320-57200-34500	6/30/20 SECURITY SERVICES	*	120.00	
		7/06/20	07062020 202007 320-57200-34500	7/03/20 SECURITY SERVICES EDGAR HOWELL	*	120.00	240.00 001880
7/09/20	00003	7/01/20	207 202007 310-51300-34000	JUL MANAGEMENT FEES	*	3,416.67	
		7/01/20	207 202007 310-51300-31300	JUL DISSEMINATION SERVICE	*	83.33	
		7/01/20	207 202007 310-51300-51000	OFFICE SUPPLIES	*	1.32	
		7/01/20	207 202007 310-51300-42000	POSTAGE	*	21.70	
		7/01/20	207 202007 310-51300-42500	COPIES GOVERNMENTAL MANAGEMENT SERVICES	*	13.65	3,536.67 001881

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/09/20	00008	6/29/20 115685	202005 310-51300-31500	MAY GEN COUNSEL/MEETING	*	1,643.50	
				HOPPING GREEN & SAMS			1,643.50 001882
7/09/20	00064	7/06/20 07062020	202007 320-57200-34500	7/2/30 SECURITY SERVICES	*	120.00	
				KEITH A. SMITH			120.00 001883
7/16/20	00070	7/13/20 SSI09655	202006 320-57200-34500	JUN EMPLOYMENT FEE	*	195.00	
		7/13/20 SSI09655	202006 320-57200-34500	JUN SCHEDULING FEE	*	100.00	
				CLAY COUNTY SHERIFF'S OFFICE			295.00 001884
7/16/20	00093	7/13/20 07132020	202007 320-57200-34500	7/7/20 SECURITY SERVICES	*	120.00	
				DALTON JUNEAU			120.00 001885
7/16/20	00018	7/04/20 19974	202007 310-51300-32200	AUDIT FYE 9/30/2019	*	3,300.00	
				GRAU & ASSOCIATES			3,300.00 001886
7/16/20	00008	3/30/20 113834	202002 310-51300-31500	FEB GEN COUNSEL/MEETING	*	180.50	
				HOPPING GREEN & SAMS			180.50 001887
7/16/20	00064	7/13/20 07132020	202007 320-57200-34500	7/9/20 SECURITY SERVICES	*	120.00	
				KEITH A. SMITH			120.00 001888
7/16/20	00042	7/01/20 513955	202007 330-53800-46400	JUL LAKE MAINTENANCE	*	672.00	
				THE LAKE DOCTORS, INC.			672.00 001889
7/16/20	00039	7/01/20 240	202007 320-57200-34200	JUL JANITORIAL SERVICES	*	832.00	
		7/01/20 240	202007 320-57200-46500	JUL POOL MAINTENANCE	*	1,325.83	
		7/01/20 240	202007 330-53800-34000	JUL CONTRACT ADMIN	*	1,768.17	
		7/01/20 240	202007 320-57200-46200	JUL FACILITY MANAGEMENT	*	4,833.33	
				RIVERSIDE MANAGEMENT SERVICES, INC.			8,759.33 001890
7/16/20	00091	6/29/20 13380	202006 330-53800-46200	JUN MONTHLY MAINTENANCE	*	8,389.77	
				TREE AMIGOS OUTDOOR SERVICES			8,389.77 001891

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
7/24/20	00093	7/20/20 07202020 7/13/20 SECURITY	202007 320-57200-34500	DALTON JUNEAU	*	120.00	120.00 001892
7/24/20	00063	7/20/20 07202020 7/14/20 SECURITY	202007 320-57200-34500	EDGAR HOWELL	*	120.00	120.00 001893
7/24/20	00002	7/14/20 70643282 JUL FEDEX POSTAGE	202007 310-51300-42000	FEDEX	*	134.63	134.63 001894
TOTAL FOR BANK A						31,560.65	
TOTAL FOR REGISTER						31,560.65	

46134
adreceipt

CLAY TODAY

3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 264-3200

Recorder

Not your average newspaper, not your average reader.

1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

RIDGEWOOD TRAILS C.D.D.
475 W TOWN PL # 114
SAINT AUGUSTINE, FL 32092

Cust#:503014
Ad#:312094
Phone#:904-940-5850
Date:06/01/2020

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 12.40

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	06/11/2020	06/18/2020	2	124.00	248.00

Payment Information:

Date:	Order#	Type
05/19/2020	312094	BILLED ACCOUNT

15 (D)
1,810,518.480

Total Amount: 248.00
Tax: 0.00
Amount Due: 248.00

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

RECEIVED
JUN 25 2020

PUBLISHER AFFIDAVIT
CLAY TODAY
Published Weekly
Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF PUBLIC HEARING

in the matter of

2020/2021 BUDGET

LEGAL: 46134 ORDER: 312094

was published in said newspaper in the issues:

06/11/2020
06/18/2020

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



NOTICE OF PUBLIC HEARING TO CONSIDER THE ADOPTION OF THE FISCAL YEAR 2020/2021 BUDGETS; NOTICE OF POSSIBLE REMOTE PROCEDURES DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19; AND NOTICE OF REGULAR BOARD OF SUPERVISORS MEETING. RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors ("Board") of the Ridgewood Trails Community Development District ("District") will hold a public hearing on July 8, 2020 at 1:30 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068 for the purpose of hearing comments and objections on the adoption of the proposed budgets ("Proposed Budget") of the District for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Fiscal Year 2020/2021"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, Governmental Management Services, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours, or by visiting the District's website at www.RidgewoodTrailsCDD.com ("District's Website").

It is anticipated that the public hearing and meeting will take place at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068. In the event that the COVID-19 public health emergency prevents the hearing and meeting from occurring in-person, the District may conduct the public hearing by telephone or video conferencing communications media technology pursuant to governmental orders, including but not limited to Executive Orders 20-52, 20-69, and 20-123 issued by Governor DeSantis, and any extensions or supplements thereof, and pursuant to Section 120.54(5)(b)2, Florida Statutes.

While it may be necessary to hold the above referenced public hearing and meeting utilizing communications media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. To that end, anyone wishing to listen to and/or participate in the meeting can obtain the remote conference information (Zoom Application Link & Call-In Number) by visiting the District's Website or contacting the District Manager's Office, both identified above. Participants are strongly encouraged to submit questions and comments to the District Manager's Office at atorres@gmsnf.com or by calling (904) 940-5850 by July 7, 2020 at 5:00 p.m. in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The public hearing and meeting are open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

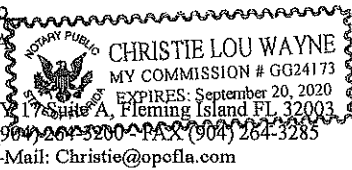
Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

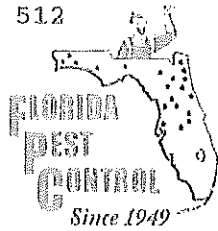
Ernesto Torres
District Manager
Legal 46134 published June 11 and June 18, 2020 in Clay County's Clay Today newspaper.

Sworn to me and subscribed before me 06/18/2020.

Christie Lou Wayne
NOTARY PUBLIC, STATE OF FLORIDA



512



2820 Spring Glen Rd
Jacksonville FL 32207
(904) 396-5805
www.flapest.com

TECHNICIAN NOTES:

45.00

NT NSC NS NL NCG

RT	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.	TODAY'S CHARGE
7	32	RI0258- 1	06/10/20				854243 3	P370	45.00
Tax-Exempt# 858013571499C6 CLAY							ZONE MDG	TYPE 22 M	\$45.00

MAIL INVOICE

RIDGEWOOD TRAILS CDD
1667 AZALEA RIDGE BLVD
MIDDLEBURG FL

RECEIVED

JUN 26 2020

F

CUSTOMER SIGNATURE

F

2820 Spring Glen Rd
Jacksonville FL 32207
(904) 396-5805
www.flapest.com

KEEP THIS PORTION FOR YOUR RECORDS

Scientific Pest Control

DIRECTED BY GRADUATE ENTOMOLOGISTS



RT	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.
7	32	RI0258- 1	06/10/20				854243 3	P370
		PREVIOUS BALANCE			TODAY'S CHARGE			BALANCE DUE
		45.00			45.00			6/04/20

MAIL INVOICE

RIDGEWOOD TRAILS CDD
1667 AZALEA RIDGE BLVD
MIDDLEBURG FL

CLAY

*PAYMENTS ON OTHER CHARGES MADE AFTER ARE NOT INCLUDED IN BALANCES ABOVE.

TODAY'S SERVICE:

- Inspected / treated around windows, eaves, door facings and all entry points.
- Inspected / treated around perimeter of structure.

- Inspected / treated for control of rats and / or mice.
- Cobweb cleaning.

- Inspected / treated around garage and utility room.

COMMENTS:

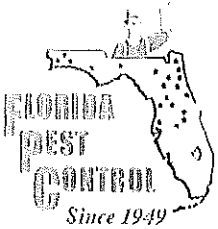
See you next month 😊

Thanks!

Inspection and treatment applied to prevent insect entry.
Interior inspection and treatment as needed.

Rhiannon

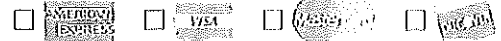
PLEASE PAY THE TECHNICIAN AT THE TIME OF SERVICE OR RETURN THIS PORTION WITH YOUR PAYMENT



2820 Spring Glen Rd
Jacksonville FL 32207
(904) 396-5805
www.flapest.com

Payment Information

I'm enclosing a check or money order, payable to Florida Pest Control & Chemical Co.



Card number _____

Expires _____

Cardholder _____

(please print name exactly as it appears on card)

Signature

C. Hall 6/26/20

Phone

Pest Control

E-mail

001.320.57200.43200

Invoice No.

854243 3
RI0258 - 1

Account No.

Amount Enclosed \$ _____

FIRE ANTS ARE NOT ONLY A NUISANCE
BUT A HEALTH HAZARD.
WE HAVE A PROGRAM THAT CONTROLS FIRE ANTS
FOR ONE YEAR - GUARANTEED!
CALL US TODAY TO FIND OUT MORE.

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

RECEIVED

JUN 29 2020

INVOICE DATE JUNE 29 2020
WEEK OF: 6-22-20

TO:
Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:
Azalea Ridge

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/25/20	KIETH SMITH <i>64</i>	2200-0200	4	30.00	120.00
06/29/20	KEITH SMITH	1300-1700	4	30.00	120.00
	<i>1,320.572.345 (A)</i>				
TOTAL					240.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date **7/1/2020**
Invoice # **131295593401**

Terms	Net 20
Due Date	7/21/2020
PO #	
Customer #	13AZA025

Bill To
RMS
Ridgewood Trails CDD
9655 Florida Mining Blvd
Bldg 300 suite 305
Jacksonville FL 32257

Ship To
Azalea Ridge by DR Horton
1667 Azalea Ridge Blvd
Middleburg FL 32068

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	720.00
<p><i>C. Hall 6/26/20</i> <i>Pool Chemicals</i> <i>ool. 320.57200. 52100</i> <i>95 (A)</i></p> <p>RECEIVED</p> <p>JUN 26 2020</p>				

Total **720.00**
Amount Due **\$720.00**

Remittance Slip

Customer
13AZA025
Invoice #
131295593401

Amount Due **\$720.00**
Amount Paid _____
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295593401

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

RECEIVED

Invoice #: 241
 Invoice Date: 6/22/2020
 Due Date: 6/22/2020
 Case:
 P.O. Number:

JUN 25 2020

Bill To:
 Ridgewood Tralls CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2020		1,205.44	1,205.44
Maintenance Supplies		1,350.81	1,350.81
Gen. Fac. Maint. - \$ 825.00 001. 320. 57200. 46100			
Repairs + Maint. - \$ 899.50 001. 320. 53800. 46000			
Janitorial Supplies - \$ 618.12 001. 320. 57200. 52200			
Pool Chemicals - \$ 213.63 1. 320. 572. 521			

C. Ann 6/24/20
 39 (A)

Total	\$2,556.25
Payments/Credits	\$0.00
Balance Due	\$2,556.25

RMS

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF MAY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/20	3	C.P.	Removed debris around amenity center, common areas and roadways
5/4/20	2	C.P.	Blew leaves and debris off sidewalks and parking lot, removed debris from amenities center, playground, common areas and roadways
5/5/20	3	C.P.	Removed construction debris and debris from common areas and power line areas
5/8/20	2	C.P.	Removed debris from common areas, blew leaves and debris off pool deck and sidewalks
5/11/20	3	C.P.	Removed broken lounge chair and put in dumpster, blew leaves and debris off sidewalks, patio and pool deck, removed debris from common areas, pool deck, parking lot and roadways
5/12/20	4	C.P.	Installed signs around the amenity center (CDC guidelines/hand washing signs), adjusted the gate closer on the pool gate, moved the fitness equipment for social distancing and cleaned underneath
5/14/20	2	C.P.	Blew leaves and debris off patios and sidewalks, removed debris from common areas and roads
5/20/20	2	C.P.	Removed debris around amenity center and common areas, inspected restroom
5/21/20	4	K.H.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
5/21/20	4	C.P.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
5/28/20	3	T.C.	Removed debris from common areas, cleaned and restocked dog waste receptacles

TOTAL 32

MILES 192

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 06/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
	5/1/20	Stop the Spread Signs (2)	20.29	C.H.
	5/4/20	Lysol All Purpose Cleaner	11.22	M.C.
	5/4/20	Lysol Toilet Cleaner	8.76	M.C.
	5/4/20	Toilet Paper	36.90	M.C.
	5/4/20	Paper Towels	38.76	M.C.
	5/4/20	Constant Contact	23.00	C.H.
	5/5/20	Measuring Cup	1.23	M.C.
	5/5/20	Spray Bottles (4)	4.92	M.C.
	5/5/20	Clorox Bleach 3pk	17.22	M.C.
	5/5/20	Paper Towels	38.76	M.C.
	5/5/20	Toilet Paper	36.90	M.C.
	5/5/20	Tissues	19.68	M.C.
	5/6/20	Message Board letters storage containers 4	88.33	C.H.
	5/8/20	Adult Bag Valve Mask	18.23	T.W.
	5/8/20	Infant Bag Valve Mask	18.23	T.W.
	5/12/20	Floor Pads	14.76	M.C.
	5/12/20	Command Hooks	15.99	M.C.
	5/13/20	Feminine Hygiene Liner Bags	17.60	T.W.
	5/13/20	Number Dividers for Lifeguard Book	9.46	T.W.
	5/14/20	Windex Glass Refill	11.48	C.P.
	5/14/20	Airwick 5pk	12.04	C.P.
	5/18/20	Muriatic Acid (2)	16.08	C.H.
	5/18/20	Tile Cleaner	16.09	C.H.
	5/18/20	Tile Cleaner	16.09	C.H.
	5/18/20	Fine Mesh Bag	14.94	C.H.
	5/18/20	Chlorine (11)	61.67	C.H.
	5/19/20	20x20 Air Filters (2)	10.90	C.H.
	5/19/20	20x22 Air Filters (2)	10.90	C.H.
	5/20/20	Constant Contact	25.19	C.H.
	5/21/20	John Deere Gator/Trailer Rental	70.00	K.H.
	5/21/20	Contractor Trash Bags	22.94	K.H.
	5/21/20	Gas for John Deere Gator	7.50	K.H.
	5/28/20	Multifold Towels 250 sheets/pack, Case of 16 (2)	74.20	T.W.
	5/28/20	Towel Dispenser 2pk (2)	140.25	T.W.
	6/2/20	Germisep Gym Wipes 4 rolls 3200wipes (2)	273.70	T.W.
	6/2/20	Rope	22.93	T.C.
	6/2/20	Muriatic Acid (3)	25.81	C.H.
	6/2/20	Chlorine (12)	77.89	C.H.
			0.00	
			<u>TOTAL</u>	<u>\$1,350.81</u>

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE JULY 6, 2020 2020
WEEK OF: 6-30-20

TO:
Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:
Azalea Ridge

RECEIVED

JUL 06 2020

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/30/20	EAGAR HOWELL 63	1315-1715	4	30.00	120.00
07/3/20	EDAR HOWELL	11330-1730	4	30.00	120.00
07/2/20	KEITH SMITH	1800-2200	4	30.00	120.00
	(A) 1,320.572, 845				
TOTAL					360.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 207
 Invoice Date: 7/1/20
 Due Date: 7/1/20
 Case:
 P.O. Number:

RECEIVED

JUL 02 2020

Bill To:
 Ridgewood Trails CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - July 2020 <i>1,310 - 573,340</i>		3,416.67	3,416.67
Dissemination Agent Services - July 2020 <i>813</i>		83.33	83.33
Office Supplies <i>570</i>		1.32	1.32
Postage <i>420</i>		21.70	21.70
Copies <i>425</i>		13.65	13.65
<i>3 (A)</i>			
Total			\$3,536.67
Payments/Credits			\$0.00
Balance Due			\$3,536.67

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

RECEIVED

JUL 01 2020

===== STATEMENT =====

June 30, 2020

Ridgewood Trails Community Development District
c/o Jim Oliver, District Manager
GOVERNMENTAL MANAGEMENT SERVICES, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 115685
Billed through 05/31/2020

S (A)
1,810.573.815

General Counsel / Monthly Meeting

RIDGE 00001 KSB

FOR PROFESSIONAL SERVICES RENDERED

04/07/20	LMG	Research and analyze impact of federal, state, and local orders regarding amenity closures and reopenings.	0.50 hrs
05/01/20	KSB	Review proposed budget.	0.30 hrs
05/02/20	KEM	Research status of budget approval and election resolutions.	0.10 hrs
05/06/20	KSB	Prepare for and attend board meeting; review Phase 3 plat.	2.00 hrs
05/08/20	KSB	Confer with district manager regarding towing.	0.20 hrs
05/12/20	KSB	Review meeting minutes; perform meeting follow up.	0.40 hrs
05/13/20	KSB	Confer with district manager regarding extension of virtual meeting deadline.	0.10 hrs
05/13/20	KEM	Prepare resolution resetting hearing on rules of procedure, resolution resetting budget hearing and budget notice; research towing policies; review plat and compare to quit claim deed.	1.10 hrs
05/14/20	JLK	Continued research on phase 1 and 2 opening regulations and issues: review summer camp and youth sports program parameters and ADA questions.	0.40 hrs
05/19/20	KSB	Review proposed amenity facility reopening issues; review regulations relating to fitness center reopening; review insurance recommendations regarding same; confer with district managers.	0.10 hrs
05/20/20	KEM	Confirm publication of notice of qualifying period.	0.10 hrs
05/22/20	KSB	Review amenity center information.	0.30 hrs
05/28/20	KSB	Confer with developer regarding Phase 3 pond banks; confer with district manager regarding reopening of amenity facilities.	0.90 hrs

Total fees for this matter

\$1,643.50

=====

MATTER SUMMARY

Kilinski, Jennifer L.	0.40 hrs	275 /hr	\$110.00
Ibarra, Katherine E. - Paralegal	1.30 hrs	130 /hr	\$169.00
Buchanan, Katie S.	4.30 hrs	290 /hr	\$1,247.00
Gentry, Lauren M.	0.50 hrs	235 /hr	\$117.50

TOTAL FEES \$1,643.50

TOTAL CHARGES FOR THIS MATTER \$1,643.50

BILLING SUMMARY

Kilinski, Jennifer L.	0.40 hrs	275 /hr	\$110.00
Ibarra, Katherine E. - Paralegal	1.30 hrs	130 /hr	\$169.00
Buchanan, Katie S.	4.30 hrs	290 /hr	\$1,247.00
Gentry, Lauren M.	0.50 hrs	235 /hr	\$117.50

TOTAL FEES \$1,643.50

TOTAL CHARGES FOR THIS BILL \$1,643.50

Please include the bill number with your payment.

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE JULY 6, 2020 2020
WEEK OF: 6-30-20

RECEIVED

FOR:

JUL 06 2020

TO:
Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

Azalea Ridge

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/30/20	EAGAR HOWELL	1315-1715	4	30.00	120.00
07/3/20	EDAR HOWELL	11330-1730	4	30.00	120.00
07/2/20	KEITH SMITH 64	1800-2200	4	30.00	120.00
	① 1,320, 592.345				
TOTAL					360.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!



Remit To: Clay County Sheriff's Office
 PO Box 548/901 N. Orange Ave
 Green Cove Springs, FL 32043
 (904) 284-7575

Invoice Number: SSI09655
 Invoice Date: 7/13/2020
 Page: 1

Attn: Fiscal - Accounts Receivable

Bill To: RIDGEWOOD TRAILS CDD
 1408 HAMLIN AVE
 UNIT E
 SAINT CLOUD, FL 34771
 BERNADETTE PEREGRINO

Ship To: RIDGEWOOD TRAILS CDD
 1408 HAMLIN AVE
 UNIT E
 SAINT CLOUD, FL 34771
 BERNADETTE PEREGRINO

RECEIVED

JUL 13 2020

Due Date 7/28/2020
 Terms Net 15 Days

Customer ID C0000575
 P.O. Number
 P.O. Date 7/13/2020
 Our Order No
 SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JUNE 2020		39	39	5.00	195.00
Fees-2nd Employment Scheduling		4	4	25.00	100.00

GO @
 1,322,572,325

Amount Subject to Sales Tax US0
 Amount Exempt from Sales Tax 295.00

Subtotal: 295.00
 Invoice Discount: 0.00
 Tax: 0.00

Total USD: 295.00

RIDGEWOOD TRAILS CDD	6/2/2020	6375	HOWELL, JR., EDGAR W.	4.00
RIDGEWOOD TRAILS CDD	6/5/2020	7214	JUNEAU, DALTON	4.00
RIDGEWOOD TRAILS CDD	6/8/2020	7665	MCREE, MATTHEW	3.00
RIDGEWOOD TRAILS CDD	6/10/2020	6445	SMITH, KEITH A.	4.00
RIDGEWOOD TRAILS CDD	6/16/2020	7214	JUNEAU, DALTON	4.00
RIDGEWOOD TRAILS CDD	6/17/2020	7665	MCREE, MATTHEW	4.00
RIDGEWOOD TRAILS CDD	6/23/2020	6375	HOWELL, JR., EDGAR W.	4.00
RIDGEWOOD TRAILS CDD	6/25/2020	6445	SMITH, KEITH A.	4.00
RIDGEWOOD TRAILS CDD	6/28/2020	6445	SMITH, KEITH A.	4.00
RIDGEWOOD TRAILS CDD	6/30/2020	6375	HOWELL, JR., EDGAR W.	4.00
			TOTAL	39.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

RECEIVED

INVOICE DATE JULY 13 2020
WEEK OF: 7-6-20

JUL 13 2020

TO:
Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

Azalea Ridge

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
07/7/20	DALTON JUNEAU <i>93</i>	1815-2215	4	30.00	120.00
07/9/20	KIETH SMITH <i>(A) 1,320, 572, 345</i>	1730-2130	4	30.00	120.00
TOTAL					240.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

Grau and Associates

951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Ridgewood Trails Community Development District
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771

RECEIVED

JUL 10 2020

Invoice No. 19974
Date 07/04/2020

SERVICE	AMOUNT
Audit FYE 09/30/2019	\$ 3,300.00
Current Amount Due	\$ 3,300.00

18 ①
1,310,513.322

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
3,300.00	0.00	0.00	0.00	0.00	3,300.00

Payment due upon receipt.

RECEIVED Hopping Green & Sams

Attorneys and Counselors

JUL 14 2020

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

March 30, 2020

Ridgewood Trails Community Development District
c/o Jim Oliver, District Manager
GOVERNMENTAL MANAGEMENT SERVICES, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 113834
Billed through 02/29/2020

8 (A)
1,810.573.815

General Counsel / Monthly Meeting
RIDGE 00001 KSB

FOR PROFESSIONAL SERVICES RENDERED

02/19/20	KEM	Confer with district manager regarding resolution adopting internal control policies.	0.10 hrs
02/28/20	MGC	Research and review potential internal control policies; prepare initial draft internal control policy (ICP) document; confer and correspond with various auditors and district managers regarding draft ICP document; revise draft ICP document consistent with auditor and district manager feedback; finalize proposed ICP document and coordinate consideration of same by district board.	0.50 hrs
Total fees for this matter			\$180.50

MATTER SUMMARY

Ibarra, Katherine E. - Paralegal	0.10 hrs	130 /hr	\$13.00
Collazo, Mike	0.50 hrs	335 /hr	\$167.50

TOTAL FEES \$180.50

TOTAL CHARGES FOR THIS MATTER \$180.50

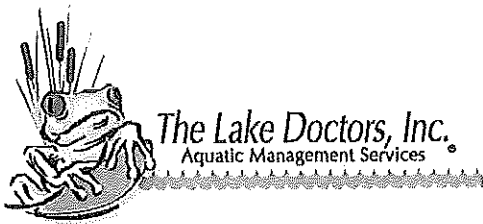
BILLING SUMMARY

Ibarra, Katherine E. - Paralegal	0.10 hrs	130 /hr	\$13.00
Collazo, Mike	0.50 hrs	335 /hr	\$167.50

TOTAL FEES \$180.50

TOTAL CHARGES FOR THIS BILL \$180.50

INVOICE



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

RECEIVED

JUL 09 2020

Invoice #	513955
Account #	718416
Invoice Date	7/1/2020
Due Date	7/11/2020
Rep	ERW

Bill To
 RIDGEWOOD TRAILS CDD
 475 WEST TOWN PLACE
 SUITE 114
 ST AUGUSTINE, FL 32092

Invoice Questions:
 Lakes@lakedoctors.com
 Payment Questions:
 Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R)	672.00
	<i>C. Hall 7/9/20 Lake Maintenance 001, 330, 53800, 46400 42 (7)</i>	
Customer Total Balance		\$672.00
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$672.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
 RIDGEWOOD TRAILS CDD
 475 WEST TOWN PLACE
 SUITE 114
 ST AUGUSTINE, FL 32092

Amount Enclosed

Invoice #	513955
Account #	718416
Date	7/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
 3543 State Road 419
 Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW

___ Mastercard ___ Visa ___ American Express

Card # _____

Card Verification # _____

Exp. Date # _____

Print Name _____

Billing Address: ___ Check box if same as above

Signature _____

Riverside Management Services, Inc
 9655 Florida Mining Blvd. W.
 Building 300, Suite 305
 Jacksonville, FL 32257

Invoice

Invoice #: 240
 Invoice Date: 7/1/2020
 Due Date: 7/1/2020
 Case:
 P.O. Number:

RECEIVED

JUL 08 2020

Bill To:
 Ridgewood Trails CDD
 475 West Town Place Suite 114
 St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services - July 2020 320,572.3420		832.00	832.00
Pool Maintenance Services - July 2020 320,572.4650		1,325.83	1,325.83
Contract Administration - July 2020 330,538.3400		1,768.17	1,768.17
Facility Management - Ridgewood Trails - July 2020 320,572.4620		4,833.33	4,833.33

39 (A)

Total \$8,759.33

Payments/Credits \$0.00

Balance Due \$8,759.33

RNW
 7.1.20



Tree Amigos

Outdoor Services

RECEIVED

JUL 09 2020

Invoice

Invoice#: 13380

Date: 06/29/2020

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: 20101
Rldgewood Trails CDD
475 West Town Place Suite 114
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
June Monthly Landscaping Maintenance Services	1.00	8,389.77	8,389.77

Notes:

THANK YOU FOR YOUR BUSINESS!

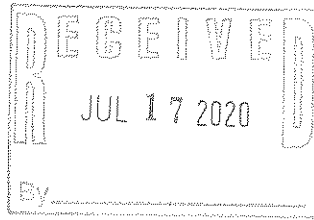
Invoice Total: **\$8,389.77**

C. Ham 7/9/20
Landscape Maintenance
001.330.53800.46200 91 (A)

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE



INVOICE DATE JULY 20 2020
WEEK OF: 7-13-20

TO:
Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:
Azalea Ridge

1-32-572-345

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
07/13/20	DALTON JUNEAU	0900-1300	4	30.00	120.00
07/14/20	EDGAR HOWELL	0900-1300	4	30.00	120.00
TOTAL					240.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!