

*Ridgewood Trails
Community Development District*

May 6, 2020

Ridgewood Trails

Community Development District

475 West Town Place, Suite 114, St, Augustine, Florida 32092

Phone: 904-940-5850 - Fax: 904-940-5899

April 29, 2020

Board of Supervisors
Ridgewood Trails
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District will be held on Wednesday, May 6, 2020 at 6:00 p.m. via Zoom. Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Affidavit of Publication
- IV. Organizational Matters
 - A. Appointment of New Supervisors to Fill Seat 5
 - B. Oath of Office for Newly Appointed Supervisor(s)
 - C. Election of Officers, Resolution 2020-03
- V. Approval of the Minutes of the March 4, 2020 Meeting
- VI. Consideration of Resolution 2020-06 Approving the Proposed Budget for Fiscal Year 2021 and Setting a Public Hearing Date to Adopt
- VII. Consideration of Resolution 2020-07 Resetting the Public Hearing to Adopt the Revised Rules of Procedure
- VIII. Consideration of Resident Survey
- IX. Staff Reports
 - A. Attorney
 - B. Engineer
 - C. Manager - Report on the Number of Registered Voters (886)
 - D. Operation Manager - Report
- X. Supervisor's Requests and Audience Comments
- XI. Financial Reports:
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Meeting Scheduled for: 07/01/20 @ 1:30 p.m. at the Azalea Ridge Amenity Center

XIII. Adjournment

The fourth order of business is organizational matters. At this time the Board can appoint a new supervisor to fill the expired term of office. The newly appointed supervisor will then be given the Oath of Office and the Board can consider appointing them as an officer of the District by adopting Resolution 2020-03.

Included in your agenda package is a copy of the minutes of the March 4, 2020 meeting for your review and approval.

The sixth order of business is approval of the proposed budget for Fiscal Year 2021 and consideration of Resolution 2020-06, which is enclosed for your review along with a copy of the proposed budget. Approval of the proposed budget begins the budget process, allowing in excess of 60 days for Board and staff input prior to a public hearing and adoption of the budget.

The seventh order of business is consideration of Resolution 2020-07, which is enclosed for your review.

The eighth order of business is consideration of resident survey, which is enclosed for your review.

Enclosed under the Manager's report is a letter from the Supervisor of Elections office indicating the number of registered voters.

Enclosed under the Operation Manager's report is a memorandum.

Enclosed is a copy of the balance sheet & income statement, an assessment receipt schedule and the check register.

I look forward to seeing you at the meeting and in the meantime if you have any questions, please contact me.

Sincerely,

Ernesto Torres

Ernesto Torres
District Manager

cc: Peter Ma Rich Whetsel
Chris Hall Shelley Blair Katie Buchanan

AGENDA

Ridgewood Trails Community Development District Agenda

Wednesday
May 6, 2020
6:00 p.m.

Community Website: www.ridgewoodtrailscdd.com

- I. Roll Call
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 - D. Operation Manager - Report

- X. Supervisor's Requests and Audience Comments
- XI. Financial Reports:
 - A. Balance Sheet & Income Statement
 - B. Assessment Receipt Schedule
 - C. Approval of Check Register
- XII. Next Meeting Scheduled for: 07/01/20 @ 1:30 p.m. at the Azalea Ridge Amenity Center
- XIII. Adjournment

FOURTH ORDER OF BUSINESS

C.

RESOLUTION 2020-03

**A RESOLUTION DESIGNATING OFFICERS OF THE
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT
DISTRICT**

WHEREAS, the Board of Supervisors of the Ridgewood Trails Community Development District at a regular business held on May 6, 2020 desires to elect the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD
OF SUPERVISORS OF THE RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were elected to the offices shown, to wit:

_____	Chairman
_____	Vice Chairman
Ernesto Torres _____	Secretary
James Perry _____	Treasurer
Ariel Lovera _____	Assistant Treasurer (s)
James Oliver _____	
Patti Powers _____	
James Oliver _____	Assistant Secretary
Daniel Laughlin _____	
James Perry _____	

PASSED AND ADOPTED THIS 6TH DAY OF MAY, 2020.

Chairman / Vice Chairman

Secretary / Assistant Secretary

FIFTH ORDER OF BUSINESS

**RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, March 4, 2020 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida.

Present and constituting a quorum were:

Bob Porter	Chairman
Marty Genska	Vice Chairman
Jacqui Proctor Miller	Supervisor
Yolanda Nolte	Supervisor

Also present were:

Ernesto Torres	District Manager
Katie Buchanan	District Counsel (by telephone)
Chris Hall	Operations Manager
Melissa Brown	RMS
15 residents	

The following is a summary of the actions taken at the March 4, 2020 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Torres called the meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Affidavit of Publication

A copy of the affidavit of publication of the public hearing was included in the agenda package.

FOURTH ORDER OF BUSINESS

Organizational Matters

A. Appointment of New Supervisor to Fill Seat 5

B. Oath of Office for Newly Appointed Supervisor

C. Election of Officers Resolution 2020-03

This item tabled.

FIFTH ORDER OF BUSINESS

Approval of the Minutes of the January 8, 2020 Meeting

On MOTION by Ms. Miller seconded by Mr. Genska with all in favor the minutes of the January 8, 2020 meeting were approved as presented.

SIXTH ORDER OF BUSINESS

Public Hearing Adopting Rates for the Use of the District's Recreational Facilities, Resolution 2020-04

Mr. Torres stated as discussed at our January meeting this facility is now available to be rented. The proposed fees are: meeting room \$150 with a \$250 deposit, meeting room with the pool \$200 with a \$500 deposit. We set the bar high so if you needed to lower the fees you can do so at this public hearing; you just can't exceed those amounts.

Mr. Genska asked will you explain the annual user fee?

Mr. Torres stated we are a public entity and that is to allow non-residents to pay an annual fee of \$950 to have the same privileges as the residents. At this time there is no one participating in this program.

The resolution only covers the fees to be charged to rent this room and this room with the pool.

On MOTION by Mr. Genska seconded by Ms. Miller with all in favor the public hearing was opened.

Mr. Torres stated typically we ask for two checks, one for the rental and one for the deposit and if there is no damage and the room is left in good order and clean after the rental, staff will return the deposit check and will only process the check for the rental fee. The rental is for five-hour increments.

A resident asked why is it so high for residents, when we pay the annual fee to use these facilities?

Mr. Torres responded usually with a rental there is a little bit more wear and tear than normal usage. Also, there may be additional staffing requirements. We also advertised a very high rate to allow the board some flexibility to be able to reduce it based on the discussions and comments tonight.

Mr. Genska stated if you rent this room or this room and pool it is not available to anybody else.

A resident asked if someone rents this room a resident can't use the pool?

Mr. Genska stated if they rent the room and the pool, that would be for the people renting it. That is the little pool, not the big pool.

A resident stated we pay a fee for this. Don't we get a discount as a resident?

Mr. Genska stated we set the rate high so we can talk about it. We can't go higher, we can only go lower.

Mr. Porter joined the meeting at this time.

A resident asked does the rental fee include an insurance rider or is the person who rents this required to bring insurance? If you rent this pool and there is 25 people there and one drowns who is liable, the person who rented it and he supplies the insurance or the association apply the insurance on their policy? How is the insurance handled?

Mr. Porter stated that is really a question for our attorney. The CDD does have insurance, the CDD also has sovereign immunity that limits the amount of the claim.

A resident stated so we could rent this place and if someone were injured the renter would be held harmless.

Mr. Porter responded no, we would not be doing hold harmless. My experience is if you rent the place and someone gets injured, they will sue the district, they will sue the manager, they will sue you, they will sue everybody else in the pool. I would not expect the district to do a hold harmless.

Ms. Buchanan stated I would point out that because the district is likely to be a target of the lawsuit just because that is the world we live in, it is incumbent upon the district to put in policies and procedures to make sure that people pay attention and take care of the facilities. That is part of what the board is trying to do today by requiring the larger deposit we are ensuring that responsible people are going to be renting the facilities we are not just opening the door and making it easy to abuse the pool and the amenity facility. I would also note that the district does have

insurance and we are protected by sovereign immunity, which means that the district is not the most wealthy party in the room. Generally liability for incidents that occur on district property would be capped at \$200,000 liability limitation.

Residents brought up and discussed the following items: amount of rental and amount of deposits, cancellation policy, ability to use the slide when renting the room and small pool, ability to use the slide seven-days a week, ability to add those costs to an upcoming budget, deposit check returned if there is no damage to the room, capacity of room limited to 30, could additional parking be provided by the playground, rental for room and room and pool is broken into 5-hour increments weekends only.

It was the consensus of the residents that \$50 for the room rental and \$75 for the room and the pool rental were acceptable.

On MOTION by Mr. Porter seconded by Mr. Genska with all in favor the public hearing was closed.

On MOTION by Mr. Porter seconded by Ms. Nolte with all in favor Resolution 2020-04 was approved reflecting a room rental of \$50 with a \$250 security deposit and room and pool rental of \$75 with a security deposit of \$500.

SEVENTH ORDER OF BUSINESS

Consideration of Amenities Rules & Policies

Mr. Torres stated some of the changes to the amenities rules and policies are administrative and the main changes are on pages 11, 12 & 13 about the rental of this facility. The one issue we have heard from the residents was making it available to be rented during the week and the consensus was that we would change that, so I made that change to the rules. You can approve this in substantial form pending the changes of adding the weekdays available for rental that would satisfy the comments from the residents. We consolidated the fee structure in one document and that was a handout but there were no changes to the fees.

Mr. Genska asked did we decide the number of attendees that is TBD, did we decide that is 30?

Mr. Porter stated I think 30 is a reasonable number.

Mr. Genska asked what is the fire code capacity?

Ms. Brown stated 48.

Mr. Porter stated we are adopting a set of rules and fees for now and if it doesn't work for everybody we will address it again.

On MOTION by Mr. Porter seconded by Ms. Miller with all in favor the amenities rules and policies were approved in substantial form with changes in room capacity to be 30 and to allow weekday rentals.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2020-05
Adopting Internal Controls**

Mr. Torres stated there was a change in the statute requiring us to adopt internal controls. We have always had internal controls, which are mentioned in the audit every year, but this formalizes the internal controls.

On MOTION by Mr. Porter seconded by Mr. Genska with all in favor Resolution 2020-05 was approved.

NINTH ORDER OF BUSINESS

Consideration of Resident Survey

Mr. Torres stated we prepared a survey, the board provided feedback and before we send it out, I would like to get formal approval.

Mr. Porter stated I think we are good you can go ahead and send it out.

TENTH ORDER OF BUSINESS

**Consideration of Pond Aerator or Fountain
Proposals**

Mr. Torres stated at the last meeting a supervisor requested staff to provide a proposal for one pond.

Mr. Hall stated the pond in back, I met with Lake Doctors out there and I provided you with a map of that lake because the south side of that lake doesn't have enough water in it for the traditional fountain, it is very shallow; we can get one on the other side. I will provide prices of a couple different companies and the electricity to get to that side would have to go under a driveway, through our easement and back to the other side, which is going to be about \$5,000 in addition to the cost of the fountain.

A resident asked is it possible to use solar power?

Mr. Hall stated I can look into that. I talked to Lake Doctors and if we don't choose to put in a fountain or aerator he has ideas such as carp and aquatic plants to spruce it up and make it look nicer.

Mr. Porter stated that is less expensive and less maintenance.

Mr. Hall stated since it is so shallow they said aquatic plants would do fantastic in there.

Mr. Porter stated if you put a fountain in a shallow pond you have to keep fixing it. I am opposed to doing that, I think it is a waste of money.

ELEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager – General Election

Mr. Torres stated at the beginning of the meeting I mentioned the vacancy we have and I hope to get some interest from residents who are here tonight to consider at the next meeting. During the general election those seats that are expiring, Mr. Porter's seat and the vacant seat will have to go through the qualifying process that is in early June.

Mr. Porter stated if you would like to qualify, go to the supervisor of elections, fill in some paperwork. If nobody bothers to qualify we will ask for volunteers and the board will appoint somebody to fill those seats. We have one seat that is vacant and mine is expiring and if any of you would like to be on this board let Ernesto know and we can have you appointed right away and sworn in. I am not a resident and if two people want to get on the board now I don't mind stepping down so someone else can take over. I will be out in November anyway.

Mr. Torres stated the next meeting is in May and it is going to be a 6:00 p.m. and traditionally that is the meeting at which we approve the budget. I'm working with Chris Hall and Melissa Brown and there may be some slight adjustment to the budget on contracts and utilities, but I will bring that to the board for approval at the May meeting.

Mr. Porter stated in May the board will approve a budget so it can be advertised and notices can be sent to everybody, then we will have a public hearing to adopt the budget. The budget will be posted on the website before the May meeting so look through it and most of the money in the budget is going for things like a contract for landscaping services, pool maintenance, maintenance of the facilities and so forth. When we look at facilities management and that kind of thing that is where we talk about how many days is the slide open. If you think it should be open more we will get a proposal that has it open more and we can talk about how much we are going to spend on the slide. Try to get involved in the budget, it is your budget, it is your money and it is going to show up on your tax bill and you have no choice but to pay it so get involved. We will approve it in May and have the public hearing in July to finalize it and when the public hearing is over the board will vote to adopt some number. The number will not be any more than advertised.

D. Operation Manager's Report –Report

Mr. Hall gave an overview of the Operation Manager's monthly report was included as part of the agenda package.

E. Amenity Manager

Ms. Brown stated I am trying to update the database so everybody is well informed. I have updated emails, the correct person is at that address and I'm going through house by house so if I don't have all of your information in the system I'm sending letters out. I have sent out 150 out and only gotten 10 back. If you are getting a letter and I'm not here you can put it in the mailbox or in the little bin. If you haven't gotten a letter then you are up to date but if you get them back to me I can keep you informed on things. I'm here Monday through Friday usually from 9:00 a.m. to 4:00 p.m.

TWELFTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Porter stated this is the last couple months of me being on the board. I live in a place where CDD board meetings go for five hours or more. I try to keep meetings to an hour or less and it makes it easy to get people to be willing to be on a board and it helps you get people willing to come to the meetings. Regardless of who is running it I suggest you try to keep that in mind.

Mr. Genska asked did the street signs get finished in the new development across Long Branch? I had a comment from our mail carrier.

Mr. Hall stated if they haven't I will contact the county.

Mr. Palanica stated I understand the maintenance fee we pay. What I don't think any of us in the Freedom section understand is what is a CDD and what is the HOA. Can someone let us know where that break is?

Mr. Porter stated the CDD basically takes care of the entry, general mowing, the ponds, the stuff behind the gate is private, which means the CDD doesn't take care of it. The CDD owns this facility and this whole island surrounded by the road out here with football and the rest of it. All the stuff behind the gate is the HOA.

Mr. Palanica asked what about in front of the gate where the fountain is, is that CDD or HOA?

Mr. Porter stated I think that is HOA, I'm not positive but if you contact your HOA for the Freedom section they can tell you.

A resident stated this is a fantastic room and it should be utilized and you are only utilizing it 30% by allowing 30 people to come in here. If you put 40 people in there you still have a 20% cushion.

Mr. Porter stated we have already adopted the rule that has a maximum of 30 people, we are not going to change that tonight. If that turns into a problem, then we will address it in the future.

A resident stated I have a concern about the landscaping. I know we have a different company but I don't think they are any better than the previous company. They are cutting the grass way too short. I own a house on the main sidewalk that goes from the back to the front and they always cut it way too short. We need to find a solution for that.

Mr. Torres stated if you notice they are cutting it too short then tell us throughout the month when they are doing it, that way we can take corrective action instead of waiting for a meeting.

Mr. Porter stated in general if you have a problem with one of the services that we have such as landscaping get in touch with Ernesto and he will follow-up on that.

A resident stated I'm on the HOA and we are getting a lot of questions and there have been a lot of different answers going around. What can be done if anything about this main road about

sprucing up the landscaping? At one point there were a bunch of palm trees, there was a rumor going around that you should have never put the palm trees in because it belongs to the county.

Mr. Porter stated that was not a rumor, that is the truth, those palm trees should never have been put in they were not legal so we had to move them and the ones that hadn't died they moved back here. We can probably get them to approve some sort of shrubs but not trees.

Mr. Hall stated we already approved that we are just waiting for spring. We don't have irrigation down here so that is all we can do unless we run irrigation and that is more expensive.

A resident stated I notice in the new section, the phase by the church, but there is a sign that says Azalea Ridge, and that is part of this neighborhood but if you are coming from Old Jennings you can't see the sign because it is behind a fence. My concern is it has been improperly installed. The point is to let somebody know that neighborhood is there and the name of the neighborhood.

Mr. Porter stated I will look into that.

Mr. Torres stated the section we were talking about earlier about the area by the Freedom section belongs to Freedom Azalea Ridge

THIRTEENTH ORDER OF BUSINESS Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included as part of the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Approval of Check Register

On MOTION by Ms. Miller seconded by Mr. Genska with all in favor the check register was approved.

FOURTEENTH ORDER OF BUSINESS

Next Meeting Scheduled for Wednesday, May 6, 2020 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida

Mr. Porter stated the next meeting is May 6, 2020 her at 6:00 p.m. and that is going to be your first chance to see the budget and it will be posted on the website a week ahead of time.

On MOTION by Ms. Nolte seconded by Ms. Miller with all in favor the meeting adjourned at 7:13 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SIXTH ORDER OF BUSINESS

RESOLUTION 2020-06

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT APPROVING PROPOSED BUDGETS FOR FISCAL YEAR 2020/2021; DECLARING SPECIAL ASSESSMENTS TO FUND THE PROPOSED BUDGETS PURSUANT TO CHAPTERS 170, 190 AND 197, FLORIDA STATUTES; SETTING PUBLIC HEARINGS; ADDRESSING PUBLICATION; ADDRESSING SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has heretofore prepared and submitted to the Board of Supervisors ("**Board**") of the Ridgewood Trails Community Development District ("**District**") prior to June 15, 2020, proposed budgets ("**Proposed Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"); and

WHEREAS, it is in the best interest of the District to fund the administrative and operations services (together, "**Services**") set forth in the Proposed Budget by levy of special assessments pursuant to Chapters 170, 190 and 197, Florida Statutes ("**Assessments**"), as set forth in the preliminary assessment roll included within the Proposed Budget; and

WHEREAS, the District hereby determines that benefits would accrue to the properties within the District, as outlined within the Proposed Budget, in an amount equal to or in excess of the Assessments, and that such Assessments would be fairly and reasonably allocated as set forth in the Proposed Budget; and

WHEREAS, the Board has considered the Proposed Budget, including the Assessments, and desires to set the required public hearings thereon;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT:

1. PROPOSED BUDGET APPROVED. The Proposed Budget prepared by the District Manager for Fiscal Year 2020/2021 attached hereto as **Exhibit A** is hereby approved as the basis for conducting a public hearing to adopt said Proposed Budget.

2. DECLARING ASSESSMENTS. Pursuant to Chapters 170, 190 and 197, Florida Statutes, the Assessments shall defray the cost of the Services in the total estimated amounts set forth in the Proposed Budget. The nature of, and plans and specifications for, the Services to be funded by the Assessments are described in the Proposed Budget, which is on file and available for public inspection at the "**District's Office**," c/o Governmental Management Services, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092, (904) 940-5850. The Assessments shall be levied within the District on all benefitted lots and lands, and shall be apportioned, all as described in the Proposed Budget and the preliminary assessment roll included therein. The preliminary assessment roll is also on file and available for public inspection at the District's Office. The Assessments shall be paid in one more installments pursuant to a bill

issued by the District in November of 2020, and pursuant to Chapter 170, Florida Statutes, or, alternatively, pursuant to the *Uniform Method* as set forth in Chapter 197, Florida Statutes.

3. SETTING PUBLIC HEARINGS. Pursuant to Chapters 170, 190, and 197, Florida Statutes, public hearings on the approved Proposed Budget and the Assessments are hereby declared and set for the following date, hour and location:

DATE: _____, 2020
HOUR: _____

The hearings may be conducted remotely, pursuant to _____ media technology and/or by telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020, as such orders may be extended, respectively, and pursuant to Section 120.54(5)(b)2., *Florida Statutes*. In the event that conditions allow the meeting to be held in person, it will be held at the following location:

LOCATION: _____

4. TRANSMITTAL OF PROPOSED BUDGET TO LOCAL GENERAL PURPOSE GOVERNMENT. The District Manager is hereby directed to submit a copy of the Proposed Budget to Clay County at least 60 days prior to the hearing set above.

5. POSTING OF PROPOSED BUDGET. In accordance with Section 189.016, *Florida Statutes*, the District's Secretary is further directed to post the approved Proposed Budget on the District's website at least two days before the budget hearing date as set forth in Section 3, and shall remain on the website for at least 45 days.

6. PUBLICATION OF NOTICE. The District shall cause this Resolution to be published once a week for a period of two weeks in a newspaper of general circulation published in Clay County. Additionally, notice of the public hearings shall be published in the manner prescribed in Florida law.

7. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

8. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

[CONTINUED ON FOLLOWING PAGE]

PASSED AND ADOPTED THIS 6TH DAY OF MAY, 2020.

ATTEST:

**RIDGEWOOD TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By: _____
Its: _____

***Proposed Budget
Fiscal Year 2021***

***Ridgewood Trails Community
Development District***

May 6, 2020



Ridgewood Trails
Community Development District

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Ridgewood Trails

Community Development District

General Fund

Description	Adopted Budget FY2020	Actual thru 3/31/2020	Projected Next 6 Months	Total Projected thru 9/30/20	Proposed Budget FY2021
Revenues					
Assessments - Tax Roll	\$419,989	\$401,081	\$18,908	\$419,989	\$419,989
Interest Earned/Misc.	\$5,000	\$3,068	\$2,400	\$5,468	\$5,000
Carryforward Surplus	\$39,420	\$0	\$17,207	\$17,207	\$94,605
Total Revenues	\$464,409	\$404,149	\$38,515	\$442,665	\$519,594

Expenditures

Administrative

Supervisor Fees	\$12,000	\$1,800	\$2,000	\$3,800	\$12,000
FICA Expense	\$918	\$138	\$153	\$291	\$918
Engineering	\$5,000	\$0	\$0	\$0	\$5,000
Assessment Roll	\$5,260	\$5,260	\$0	\$5,260	\$5,260
Arbitrage	\$600	\$0	\$600	\$600	\$600
Dissemination	\$1,000	\$500	\$500	\$1,000	\$1,000
(1) Attorney	\$12,000	\$1,245	\$8,755	\$10,000	\$12,000
Annual Audit	\$4,100	\$0	\$3,300	\$3,300	\$3,400
Trustee	\$4,500	\$3,388	\$0	\$3,388	\$4,500
Management Fees	\$41,000	\$20,501	\$20,500	\$41,001	\$41,000
Telephone	\$100	\$44	\$56	\$100	\$100
Postage	\$800	\$238	\$562	\$800	\$800
Printing & Binding	\$1,500	\$561	\$939	\$1,500	\$1,500
Insurance	\$6,690	\$6,298	\$0	\$6,298	\$6,928
Legal Advertising	\$2,200	\$1,550	\$1,600	\$3,150	\$3,150
Other Current Charges	\$1,800	\$2,655	\$480	\$3,135	\$2,160
Office Supplies	\$250	\$661	\$28	\$689	\$250
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Capital Outlay	\$250	\$0	\$0	\$0	\$0
Meeting Room Rental	\$600	\$125	\$150	\$275	\$600
Records Storage	\$250	\$0	\$250	\$250	\$250
Administrative Expenses	\$100,993	\$45,137	\$39,873	\$85,010	\$101,591

(1) Incorporates 4% annual increase to hourly rate since last rate adjustment.

Amenity Center

Insurance	\$11,463	\$13,654	\$0	\$13,654	\$15,478
Facility Manager	\$60,000	\$29,000	\$29,000	\$58,000	\$60,000
General Facility Maintenance	\$10,000	\$4,146	\$5,845	\$9,991	\$10,000
Lifeguards	\$15,000	\$0	\$15,000	\$15,000	\$15,000
Pool Maintenance	\$15,910	\$7,955	\$7,955	\$15,910	\$15,910
Pool Chemicals	\$12,640	\$4,786	\$4,320	\$9,106	\$12,640
Other Current Charges	\$1,000	\$0	\$500	\$500	\$1,000
Water & Sewer	\$13,500	\$4,187	\$6,000	\$10,187	\$13,500
Electric	\$11,000	\$5,786	\$5,850	\$11,636	\$12,000
Internet/Cable	\$1,680	\$1,919	\$2,244	\$4,163	\$4,560
Janitorial	\$9,980	\$4,992	\$4,992	\$9,984	\$9,984
Janitorial Supplies	\$1,500	\$611	\$889	\$1,500	\$1,500
Security	\$16,000	\$9,125	\$9,480	\$18,605	\$19,000
Refuse Service	\$3,000	\$0	\$0	\$0	\$3,000
Special Events	\$6,300	\$2,680	\$3,620	\$6,300	\$6,300
Pool Permit	\$375	\$0	\$375	\$375	\$375
Maintenance Reserves	\$6,174	\$0	\$0	\$0	\$0
Repair and Replacements	\$0	\$1,323	\$4,851	\$6,174	\$6,174
Pest Control	\$480	\$607	\$270	\$877	\$1,000
Capital Reserve	\$22,000	\$22,000	\$0	\$22,000	\$65,000
Amenity Center Expenses	\$218,002	\$112,771	\$101,190	\$213,961	\$272,421

Ridgewood Trails

Community Development District

General Fund

Description	Adopted Budget FY2020	Actual thru 3/31/2020	Projected Next 6 Months	Total Projected thru 9/30/20	Proposed Budget FY2021
<i>Grounds Maintenance</i>					
Operations Management	\$21,218	\$10,609	\$10,609	\$21,218	\$21,218
Access Cards	\$1,000	\$0	\$1,000	\$1,000	\$1,000
Electric	\$8,000	\$3,175	\$3,600	\$6,775	\$8,000
Water	\$8,300	\$3,895	\$4,054	\$7,949	\$8,300
Repairs & Maintenance	\$17,000	\$7,617	\$9,383	\$17,000	\$17,000
Landscape Maintenance	\$72,000	\$35,994	\$35,694	\$71,688	\$72,000
Landscape Contingency	\$10,000	\$3,038	\$6,962	\$10,000	\$10,000
Lake Maintenance	\$7,896	\$4,032	\$4,032	\$8,064	\$8,064
Grounds Maintenance Expenses	\$145,414	\$68,359	\$75,334	\$143,694	\$145,582
Total Expenses	\$464,409	\$226,268	\$216,397	\$442,665	\$519,594
Total Other	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES / (EXPENDITURES)	\$0	\$177,881	(\$177,881)	\$0	\$0
Product Type	Units	ERU's	Gross Per Unit	Total Gross Assessment	
50'	470	333.7	\$ 605.65	\$	284,656
60'	221	190.06	\$ 733.61	\$	162,128
70'	0	0	\$ -	\$	-
	691	523.76		\$	446,783.31
Gross Assessment				\$	446,783
Less: Discounts and Collections (6%)				\$	(26,794)
Net Assessments				\$	419,989

Ridgewood Trails
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2021

REVENUES:

Maintenance Assessments

The District will levy a Non-Ad Valorem assessment on all the platted lots within the District to pay all of the operating expenses for the Fiscal Year in accordance with the adopted budget.

Interest Income/Miscellaneous Income

The District will have all excess funds invested with the State Board of Administration. The amount is based upon the estimated average balance of funds available during the fiscal year. This line includes miscellaneous deposits for the district.

EXPENDITURES:

Administrative:

Supervisor Fees/FICA Expense

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year plus associated payroll taxes.

Engineering

The District's engineering firm, England, Thims & Miller, Inc., will be providing general engineering services to the District, including attendance and preparation for monthly board meetings, review invoices, etc.

Assessment Roll

GMS, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Arbitrage

The District is required to have an annual arbitrage rebate calculation prepared for the District's Series 2007A/B Special Assessment Bonds.

Dissemination

The Annual Disclosure Report required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Attorney

The District's legal counsel, Hopping Green & Sams, will be providing general legal services to the District, including attendance and preparation for monthly meetings, preparation and review of agreements, resolutions, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent CPA Firm.

Ridgewood Trails
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2021

Trustee

The District issued \$11,255,000 Series 2007A/B Special Assessment Bonds are held by a Trustee with US Bank, N.A. The amount of the trustee fee is based on the agreement between US Bank and the District for the Series 2007A/B bonds.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC.

Telephone

This item includes the cost of a telephone and fax machine.

Postage

This item includes mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance. FIA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in the Florida Times Union.

Other Current Charges

Bank charges and any other miscellaneous expenses which includes ADA Human Audit fee of \$1200 incurred during the year.

Office Supplies

This item includes the cost of miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

Capital Outlay

Represents any minor capital expenditures the District may need to make during the Fiscal Year such as a file cabinet for District files.

Ridgewood Trails
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2021

Meeting Room Rental

This item includes the cost to rent a boardroom for the Ridgewood Trails CDD monthly supervisor meetings. The rental fees are based on the quarterly meetings.

Record Storage

The District's Records are stored off site.

Amenity Center

Insurance

The District's Property Insurance policy is with Egis Insurance & Risk Advisors. Egis specializes in providing insurance coverage to governmental agencies.

Facility Manager

The District has contracted with Riverside Management Services to staff the amenity center and manage the day to day operations in accordance with their contract.

General Facility Maintenance

Cost of routine repairs and maintenance to the Amenity Center.

Lifeguards

The District has contracted with Riverside Management Services, Inc. to provide lifeguard services during pool operation season.

Pool Maintenance

The District has contracted with Riverside Management Services, Inc. to provide pool maintenance services three (3) days a week. Services include vacuuming, skimming tiles, brushing tiles, pool and equipment inspections, cleaning of filters and any necessary emergency calls.

Vendor	Description	Monthly	Annually
RMS	Pool Maintenance	\$ 1,326	\$ 15,910
Total		\$ 1,326	\$ 15,910

Pool Chemicals

Represents the estimated cost for chemicals utilized for the swimming pool at the Amenity Center for services provided by RMS. Also covers the cost for chemicals for the new pool for services provided by Poolsure.

Vendor	Description	Monthly	Annually
Poolsure	Pool Chemicals	\$ 720	\$ 8,640
RMS	Pool Chemicals	\$ 333	\$ 4,000
Total		\$ 1,053	\$ 12,640

Ridgewood Trails

Community Development District

GENERAL FUND BUDGET
Fiscal Year 2021

Other Current Charges

Any unanticipated costs for the Amenity Center.

Water and Sewer

This includes the cost of water and sewer for the Amenity Center provided by Clay County Utility Authority.

Account #	Address	Monthly	Annually
00564735	1667 AZALEA RIDGE BLVD AMENITY CENTER	\$ 500	\$ 6,000
00517174	1667 AZALEA RIDGE BLVD AMENITY CENTER	\$ 96	\$ 1,152
00517175	1667 AZALEA RIDGE BLVD IRRIGATION	\$ 130	\$ 1,560
00517176	1667 AZALEA RIDGE BLVD RECLAIMED IRRIGATION	\$ 350	\$ 4,200
	Contingency	\$ 49	\$ 588
Total Amenity Water		\$ 1,125	\$ 13,500

Electric

The item includes the cost of electricity for the Amenity Center Clay Electric Cooperative Inc.

Account #	Address	Monthly	Annually
8874493	1667 AZALEA RIDGE BLVD	\$ 970	\$ 11,640
	Contingency	\$ 30	\$ 360
Total Amenity Electric		\$ 1,000	\$ 12,000

Internet/Cable

The District has accounts with Comcast to provide cable television services for the Amenity Center.

Janitorial

The District has contracted with Riverside Management Services, Inc. to provide janitorial services for the Amenity Center. The services are 3 days per week and include sweeping and mopping floors if necessary, clean sinks, mirrors, fixtures, toilets and urinals, cleaning interior windows, baseboards, clean fitness equipment, remove trash and replace liners, clean pool deck.

Vendor	Description	Monthly	Annually
RMS	Janitorial	\$ 832	\$ 9,984
Total		\$ 832	\$ 9,984

Janitorial Supplies

All supplies needed for janitorial services of the Amenity Center.

Ridgewood Trails
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2021

Security

Cost of security services provided by Clay County Sheriff's office which includes officer pay, employment and scheduling fees, and cost of Access Card Service plan provided by Alpha Dog Audio Video Security.

Vendor	Monthly	Annually
CCSO - officers and fees	\$ 1,448	\$ 17,380
Alpha Dog - Access Plan	\$ -	\$ 1,620
Total	\$ 1,448	\$ 19,000

Refuse Service

This item includes the cost of garbage disposal for the District.

Special Events

This item represents the estimated cost to host any special events for the community throughout the Fiscal Year.

Pool Permit

Represents Permit Fees paid to the Florida Department of Health for the swimming pool.

Repair and Replacements

Represents any unanticipated cost associated with the operation and maintenance of the Districts Amenity Center such as replacing or repairing broken or worn out things around the facility such as broken gates, doors, holes in wall, painting etc.

Pest Control

Annual service for pool bathrooms and fitness room. Services provided by Florida Pest Control.

Capital Reserve

Funding for new recreation projects.

Grounds Maintenance:

Operations Management

The District is currently contracted with Riverside Management Services, Inc. to oversee the day to day operations of the Grounds in the CDD.

Access Cards

Represents the anticipated cost of access cards to the District's Amenity Center.

Ridgewood Trails
Community Development District
 GENERAL FUND BUDGET
 Fiscal Year 2021

Electric

The item includes the cost of electricity for the common area at Ridgewood Trails provided by Clay Electric Cooperative Inc.

Account #	Address	Monthly	Annually
9065441	1799 AZALEA RIDGE BLVD NE CORNER SIGN	\$ 35	\$ 420
9011950	4214 WARM SPRINGS WAY SIGN LIGHTS IRRIG	\$ 38	\$ 458
9047502	1595 AZALEA RIDGE BLVD POND FOUNTAIN	\$ 270	\$ 3,244
9047503	1560 AZALEA RIDGE BLVD POND FOUNTAIN	\$ 174	\$ 2,092
	Contingency	\$ 149	\$ 1,786
Total Common Area Electric		\$ 667	\$ 8,000

Water

This includes the cost of water for the common area at Ridgewood Trails provided by Clay County Utility Authority.

Account #	Address	Monthly	Annually
00569294	1799-2 AZALEA RIDGE BLVD IRRIGATION	\$ 193	\$ 2,320
00560605	4214 WARM SPRINGS WAY	\$ 61	\$ 734
00579216	4458 WARM SPRINGS WAY	\$ 56	\$ 668
00579217	4355 WARM SPRINGS WAY	\$ 46	\$ 549
00579219	4268 WARM SPRINGS WAY	\$ 67	\$ 803
00567767	4164 FISHING CREEK LANE RECLAIMED	\$ 25	\$ 295
00567766	4166 GREEN RIVER PLACE RECLAIMED	\$ 58	\$ 700
00567765	4197 GREEN RIVER PLACE RECLAIMED	\$ 55	\$ 657
00567764	1610 AZALEA RIDGE BLVD RECLAIMED	\$ 24	\$ 288
00567762	1601 AZALEA RIDGE ROAD RECLAIMED	\$ 25	\$ 304
00567760	3891 BRONCO ROAD RECLAIMED	\$ 27	\$ 327
00567759	4217 PACKER MEADOW WAY RECLAIMED	\$ 25	\$ 305
	Contingency	\$ 29	\$ 352
Total Relaim Water		\$ 244	\$ 8,300

Repairs and Maintenance

Represents the costs associated with any miscellaneous maintenance of the District.

Landscape Maintenance

The District cost to provide landscaping services to all the common areas within the District.

Vendor	Monthly	Annually
Tree Amigos Outdoor Service	\$ 5,949	\$ 71,388
Contingency	\$ 51	\$ 612
Total	\$ 6,000	\$ 72,000

Ridgewood Trails
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2021

Landscape Contingency

Other landscaping maintenance cost such as sod replacement, irrigation and tree maintenance.

Lake Maintenance

The District cost to provide monthly water management services to all the lakes throughout the District.

Vendor	Monthly	Annually
The Lake Doctors Inc	\$ 672	\$ 8,064
Total	\$ 672	\$ 8,064

Ridgewood Trails

Community Development District

Debt Service Fund

Series 2007A

Description	Adopted Budget FY2020	Actual thru 3/31/2020	Projected Next 6 Months	Total Projected thru 9/30/20	Proposed Budget FY2021
<u>Revenues</u>					
Assessments	\$13,359	\$13,173	\$186	\$13,359	\$13,359
Interest Earned	\$100	\$112	\$126	\$238	\$100
Carry Forward Surplus	\$4,170	\$4,083	\$0	\$4,083	\$4,304
Total Revenues	\$17,629	\$17,369	\$312	\$17,681	\$17,763
<u>Expenditures</u>					
Interest 11/1	\$4,238	\$4,238	\$0	\$4,238	\$4,096
Interest 5/1	\$4,238	\$0	\$4,238	\$4,238	\$4,096
Principal 5/1	\$5,000	\$0	\$5,000	\$5,000	\$5,000
Total Expenditures	\$13,475	\$4,238	\$9,238	\$13,475	\$13,193
<u>Other Sources/(Uses)</u>					
Interfund Transfer In/(Out)	\$0	\$98	\$0	\$98	\$0
Total Other	\$0	\$98	\$0	\$98	\$0
EXCESS REVENUES/ (EXPENDITURES)	\$4,154	\$13,229	(\$8,926)	\$4,304	\$4,570
				11/1/21 Interest	\$3,955

Ridgewood Trails

Community Development District

Amortization Schedule

Series 2007A, Capital Improvement Revenue Bonds

DATE	BALANCE	RATE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 145,000	5.65%	\$ -	\$ 4,096.25	\$ 13,333.75
05/01/21	\$ 145,000	5.65%	\$ 5,000.00	\$ 4,096.25	
11/01/21	\$ 140,000	5.65%	\$ -	\$ 3,955.00	\$ 13,051.25
05/01/22	\$ 140,000	5.65%	\$ 5,000.00	\$ 3,955.00	
11/01/22	\$ 135,000	5.65%	\$ -	\$ 3,813.75	\$ 12,768.75
05/01/23	\$ 135,000	5.65%	\$ 5,000.00	\$ 3,813.75	
11/01/23	\$ 130,000	5.65%	\$ -	\$ 3,672.50	\$ 12,486.25
05/01/24	\$ 130,000	5.65%	\$ 5,000.00	\$ 3,672.50	
11/01/24	\$ 125,000	5.65%	\$ -	\$ 3,531.25	\$ 12,203.75
05/01/25	\$ 125,000	5.65%	\$ 5,000.00	\$ 3,531.25	
11/01/25	\$ 120,000	5.65%	\$ -	\$ 3,390.00	\$ 11,921.25
05/01/26	\$ 120,000	5.65%	\$ 5,000.00	\$ 3,390.00	
11/01/26	\$ 115,000	5.65%	\$ -	\$ 3,248.75	\$ 11,638.75
05/01/27	\$ 115,000	5.65%	\$ 5,000.00	\$ 3,248.75	
11/01/27	\$ 110,000	5.65%	\$ - #	\$ 3,107.50	\$ 54,340.25
05/01/28	\$ 110,000	5.65%	\$ 5,000.00	\$ 3,107.50	
11/01/28	\$ 105,000	5.65%	\$ -	\$ 2,966.25	\$ 11,073.75
05/01/29	\$ 105,000	5.65%	\$ 10,000.00	\$ 2,966.25	
11/01/29	\$ 95,000	5.65%	\$ -	\$ 2,683.75	\$ 15,650.00
05/01/30	\$ 95,000	5.65%	\$ 10,000.00	\$ 2,683.75	
11/01/30	\$ 85,000	5.65%	\$ -	\$ 2,401.25	\$ 15,085.00
05/01/31	\$ 85,000	5.65%	\$ 10,000.00	\$ 2,401.25	
11/01/31	\$ 75,000	5.65%	\$ -	\$ 2,118.75	\$ 14,520.00
05/01/32	\$ 75,000	5.65%	\$ 10,000.00	\$ 2,118.75	
11/01/32	\$ 65,000	5.65%	\$ -	\$ 1,836.25	\$ 13,955.00
05/01/33	\$ 65,000	5.65%	\$ 10,000.00	\$ 1,836.25	
11/01/33	\$ 55,000	5.65%	\$ -	\$ 1,553.75	\$ 13,390.00
05/01/34	\$ 55,000	5.65%	\$ 10,000.00	\$ 1,553.75	
11/01/34	\$ 45,000	5.65%	\$ -	\$ 1,271.25	\$ 12,825.00
05/01/35	\$ 45,000	5.65%	\$ 10,000.00	\$ 1,271.25	
11/01/35	\$ 35,000	5.65%	\$ -	\$ 988.75	\$ 12,260.00
05/01/36	\$ 35,000	5.65%	\$ 10,000.00	\$ 988.75	
11/01/36	\$ 25,000	5.65%	\$ -	\$ 706.25	\$ 11,695.00
05/01/37	\$ 25,000	5.65%	\$ 10,000.00	\$ 706.25	
11/01/37	\$ 15,000	5.65%	\$ -	\$ 423.75	\$ 11,130.00
05/01/38	\$ 15,000	5.65%	\$ 15,000.00	\$ 423.75	
					\$ 15,423.75
Total			\$ 145,000.00	\$ 91,530.00	\$ 288,751.50

Ridgewood Trails

Community Development District

Capital Reserve

Description	Adopted Budget FY2020	Actual thru 3/31/2020	Projected Next 6 Months	Total Projected thru 9/30/20	Proposed Budget FY2021
<u>Revenues</u>					
Capital Reserve -Transfer In	\$22,000	\$22,000	\$0	\$22,000	\$65,000
Landscape Reserve - Transfer In	\$10,000	\$0	\$0	\$0	\$0
Interest Earned	\$1,000	\$1,521	\$1,200	\$2,721	\$1,500
Carry Forward Surplus	\$191,081	\$187,268	\$0	\$187,268	\$193,262
Total Revenues	\$224,081	\$210,789	\$1,200	\$211,989	\$259,762
<u>Expenditures</u>					
Capital Outlay	\$10,000	\$18,047	\$0	\$18,047	\$20,000
Amenity Improvement Project	\$0	\$0	\$0	\$0	\$50,000
Other Current Charges	\$450	\$340	\$340	\$680	\$450
Total Expenditures	\$10,450	\$18,387	\$340	\$18,727	\$70,450
EXCESS REVENUES/ (EXPENDITURES)	\$213,631	\$192,402	\$860	\$193,262	\$189,312

SEVENTH ORDER OF BUSINESS

RESOLUTION 2020-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT AMENDING RESOLUTION 2020-02 TO RE-SET THE DATE OF THE PUBLIC HEARING TO CONSIDER AND HEAR COMMENT ON THE ADOPTION OF RULES OF PROCEDURE; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Ridgewood Trails Community Development District (“District”) was established by an ordinance adopted by the County Commission of Clay County, Florida, for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure improvements; and

WHEREAS, on January 8, 2020, at a duly noticed public meeting, the District’s Board of Supervisors (“Board”) adopted Resolution 2020-02, setting a public hearing to consider and hear comment on the adoption of Rules of Procedure on May 6, 2020 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068; and

WHEREAS, in accordance with Resolution 2020-02, the District published notices of rule development and rulemaking (“Hearing Notices”) soliciting public comment at the May 6, 2020 public hearing; and

WHEREAS, due to the current COVID-19 public health emergency, and pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020 (“Executive Orders”), respectively, the Board is using communications media technology for its May 6, 2020 Board meeting in lieu of meeting in person as provided for in the Hearing Notices; and

WHEREAS, as access information for the public hearing has been modified since the publication of the Hearing Notices, the Board now desires to change the date of the public hearing allow for proper instructions regarding attendance of the public hearing.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS
OF THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT:**

SECTION 1. PUBLIC HEARING DATE RE-SET. Resolution 2020-02 is hereby amended to reflect that the public hearing as declared in Resolution 2020-02 is re-set to _____, 2020 ____ a/p.m. In the event the Executive Orders are still in effect, the District shall hold the public hearing utilizing communications media technology and shall publish notice providing access information for the same. If the Executive Orders have expired, the public hearing shall be held at the following location:

:

Azalea Ridge Amenity Center
1667 Azalea Ridge Boulevard
Middleburg, Florida 32068

SECTION 2. PUBLICATION OF HEARING NOTICE. The District Secretary is directed to publish notice of the hearing utilizing communications media technology in accordance with Executive Orders 20-52 and 20-69 and Section 120.54, *Florida Statutes*, provided such Executive Orders remain in effect as of the date of the public hearing.

SECTION 3. RESOLUTION 2020-02 OTHERWISE REMAINS IN FULL FORCE AND EFFECT. Except as otherwise provided herein, all of the provisions of Resolution 2020-02 continues in full force and effect.

SECTION 4. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 5. EFFECTIVE DATE. This Resolution shall take effect upon its passage and adoption by the Board.

PASSED AND ADOPTED this 6th day of May, 2020.

ATTEST:

**RIDGEWOOD TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

By:_____

Its:_____

EIGHTH ORDER OF BUSINESS

Results from the Ridgewood Trails CDD Survey Monkey:

Created and sent out: 3/18/2020

81 Residents responded

RESULTS:

1. Dog Park. The district will designate an area dedicated for residents with dogs to mingle and play off-leash. The area will provide fence, gate, benches, and water. The estimated cost for the dog park project is less than \$20,000.

1. DESIRABLE	10.0%
2. MODERATELY DESIRABLE	20.0%
3. NEUTRAL	20.0%
4. MODERATELY UNDESIRABLE	10.0%
5. UNDESIREABLE	40.0%

2. Playground addition, with the goal of providing kids a challenging enjoyable playground environment. The anticipated placement of this addition would be at a vacant pocket park away from the meeting room and pool area. Estimated cost is \$40,000 - \$60,000.

1. DESIRABLE	40.0%
2. MODERATELY DESIRABLE	15.0%
3. NEUTRAL	12.5%
4. MODERATELY UNDESIRABLE	12.5%
5. UNDESIREABLE	20.0%

3. Additional parking at the soccer field and meeting room. Estimated cost is \$15,000 – \$30,000.

1. DESIRABLE	10.0%
2. MODERATELY DESIRABLE	22.5%
3. NEUTRAL	27.5%
4. MODERATELY UNDESIRABLE	17.5%
5. UNDESIREABLE	22.5%

4. Basketball Courts. The District will contract to build two courts to be located near the meeting room and pool area. Estimated cost is \$50,000 - \$60,000.

1. DESIRABLE	42.5%
2. MODERATELY DESIRABLE	17.5%
3. NEUTRAL	15.0%
4. MODERATELY UNDESIRABLE	5.0%
5. UNDESIREABLE	20.0%

5. If you had one suggested improvement the Board of Supervisors did not consider what would it be? Also, let us know if you have other prioritization of the items listed above.

21 responses- (overall responses)

- Toddler play area w/ pool section i.e. sprinklers
- Tennis courts instead of Basketball courts
- Playground section in the back of the neighborhood near Bronco Road
- Lighted Walking/biking path around soccer field
- Additional pool in Express home section
- Over 55 year old that live in non- Freedom section access to Freedom Amenities

NINTH ORDER OF BUSINESS

C.



Chris H. Chambliss

Supervisor of Elections

Clay County, Florida

April 15, 2020

Ridgewood Trails Community Development District
Attention: Katie Buchanan
475 West Town Place, Suite 114
St. Augustine, FL 32092

Dear Ms. Buchanan:

I have queried the number of eligible voters residing within the Ridgewood Trails Community Development District as of April 15, 2020. At this time, there are 886 registered voters residing within the district.

Please provide the contact information and term expiration dates for the current CDD Board Members. I can be reached via the contact information at the bottom of this page or via email at Lynn.Gaver@ClayElections.gov.

Thank you,

Lynn Gaver, MFCEP
Clay County Supervisor of Elections Office
P.O. Box 337 | 500 North Orange Ave.
Green Cove Springs, FL 32043
(904) 269-6350 Fax (904) 284-0935

D.

Ridgewood Trails Community Development District
9655 Florida Mining Blvd W, Bldg. 300, Suite 305, Jacksonville, FL 32257

Memorandum

Date: May 6, 2020

To: Rich Whetsel **via email**
Operations Director

From: Chris Hall **Melissa Brown**
Operations Manager **Amenity Manager**

Re: Ridgewood Trails CDD
Operations Report

Access Cards:

- Total Access Cards Issued to Date: 599

Amenity Center:

- Social room has been decorated with wall art and rugs.
- Star Gazing Event took place on the evening of the Feb 29th
- Community yard sales were canceled and will be rescheduled.
- Easter event was canceled. Petting zoo, pony rides, bounce houses will be rescheduled.
- Dive in Movie scheduled for March will be rescheduled for a later date.
- Community database is in process of being updated, letters are being sent out to residents requesting updated information.
- Clay County Sheriff's Office continues to provide security for the amenity center and is patrolling 2-3 times per week.
- Food trucks are scheduled for the first Friday of every month.
- Florida Pest Control continues to treat the amenity buildings and pool deck.
- Riverside Management continues to perform janitorial services and has provided more extensive sanitizing and outdoor cleaning during the mandatory closures.
- Amenity center lights are being inspected monthly and replaced as needed.
- Riverside Management continues to service and clean the pools.

Fitness Center:

- Yoga mats and holder was installed in the fitness center.
- Fitness Pro continues to perform the preventative maintenance on the fitness equipment.
- Riverside Management cleans and inspects the fitness equipment weekly.

Landscape:

- Palm tree at the back entrance that fell has been reset into the ground.
- The battery irrigation controllers have been replaced with electric control system.
- New grasses have been installed along the front entrance road.
- Tree Amigos continues to maintain all the common area landscaping.
- Riverside Management and Tree Amigos inspects landscaping monthly.
- Irrigation inspections are being performed monthly and repairs are made as needed.

Lakes:

- The broken lake fountain was repaired under warranty.
- The Lake Doctors continue to monitor and treat the lakes monthly.
- Due to Covid – 19 restrictions normal lake cleaning has been suspended. RMS is sending a crew member to remove some of the trash and debris that can be accessed on foot.

Other Projects:

- The fire extinguishers have all been inspected and certified.
- New bulletin board has been installed by the fitness center.
- Message boards for the two other entrances have been installed.
- Pool Rules and slide rules signs have been installed.
- New life rings were installed at both pools.
- A television has been installed in the social room.
- Microwave stand, microwave, and small refrigerator was installed.
- New no parking signs and post have been installed around the playing fields.
- No pets in the playground signs has been added.
- The signpost throughout the community have been painted.
- Broken post on the playground fence is being repaired by the landscape company.
- Dog waste receptacles have been installed and being monitored.
- Pressure washing of the buildings, furniture and water slide is being scheduled.
- Common area roadways are being inspected and cleaned weekly.
- Park and pool trash can liners are being changed on a weekly basis.
- Playground equipment safety check is performed monthly.

Should you have any questions or comments regarding the above information, please feel free to contact Chris Hall at (904) 657-9211 or Rich Whetsel at (904) 759-8923.

ELEVENTH ORDER OF BUSINESS

A.

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
COMBINED BALANCE SHEET
March 31, 2020

	<u>Governmental Fund Types</u>			<u>Totals</u>
	<u>General</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>(Memorandum Only)</u>
<u>ASSETS:</u>				
CASH	\$104,265	\$8,969	---	\$113,234
INVESTMENTS - STATE BOARD	\$385,031	---	---	\$385,031
INVESTMENTS - STATE BOARD - CAPITAL RESERVE	---	\$185,833	---	\$185,833
INVESTMENTS				
Reserve A	---	---	\$9,612	\$9,612
Revenue A	---	---	\$13,229	\$13,229
PREPAID EXPENSES	\$1,129	---	---	\$1,129
DEPOSITS	\$2,833	---	---	\$2,833
DUE FROM GENERAL FUND	---	---	---	\$0
DUE FROM CAPITAL RESERVES	---	---	---	\$0
DUE FROM OTHER	\$1,116	---	---	\$1,116
TOTAL ASSETS	<u>\$494,374</u>	<u>\$194,802</u>	<u>\$22,841</u>	<u>\$712,017</u>
<u>LIABILITIES:</u>				
ACCOUNTS PAYABLE	\$12,659	\$2,400	---	\$15,059
ACCRUED EXPENSES	\$1,158	---	---	\$1,158
DUE TO GENERAL	---	---	---	\$0
DUE TO CAPITAL RESERVE	---	---	---	\$0
FUND BALANCES:				
UNASSIGNED	\$437,174	---	---	\$437,174
NONSPENDABLE	\$3,962	---	---	\$3,962
ASSIGNED	\$39,420	---	---	\$39,420
ASSIGNED FOR CAPITAL RESERVE	\$0	\$192,402	---	\$192,402
RESTRICTED FOR DEBT SERVICE	---	---	\$22,841	\$22,841
TOTAL LIABILITIES & FUND EQUITY & OTHER CREDITS	<u>\$494,374</u>	<u>\$194,802</u>	<u>\$22,841</u>	<u>\$712,017</u>

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<u>REVENUES:</u>				
Assessments - Tax Roll	\$364,604	\$359,542	\$359,542	\$0
Assessments - Direct	\$55,385	\$41,539	\$41,539	\$0
Interest Earned/Misc. Income	\$5,000	\$2,500	\$3,068	\$568
TOTAL REVENUES	\$424,989	\$403,581	\$404,149	\$568
<u>EXPENDITURES:</u>				
<u>ADMINISTRATIVE:</u>				
Supervisor Fees	\$12,000	\$6,000	\$1,800	\$4,200
FICA Expense	\$918	\$459	\$138	\$321
Engineering	\$5,000	\$2,500	\$0	\$2,500
Assessment Roll	\$5,260	\$5,260	\$5,260	\$0
Arbitrage	\$600	\$0	\$0	\$0
Dissemination	\$1,000	\$500	\$500	\$0
Attorney	\$12,000	\$6,000	\$1,245	\$4,755
Annual Audit	\$4,100	\$0	\$0	\$0
Trustee	\$4,500	\$4,500	\$3,388	\$1,112
Management Fees	\$41,000	\$20,500	\$20,501	(\$1)
Telephone	\$100	\$50	\$44	\$6
Postage	\$800	\$400	\$238	\$162
Printing & Binding	\$1,500	\$750	\$561	\$189
Insurance	\$6,690	\$6,690	\$6,298	\$392
Legal Advertising	\$2,200	\$1,550	\$1,550	\$0
Other Current Charges	\$1,800	\$900	\$2,655	(\$1,755)
Office Supplies	\$250	\$125	\$661	(\$536)
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Capital Outlay	\$250	\$125	\$0	\$125
Meeting Room Rental	\$600	\$300	\$125	\$175
Records Storage	\$250	\$125	\$0	\$125
TOTAL ADMINISTRATIVE	\$100,993	\$56,908	\$45,137	\$11,771
<u>AMENITY CENTER</u>				
Insurance	\$11,463	\$11,463	\$13,654	(\$2,191)
Facility Manager	\$60,000	\$30,000	\$29,000	\$1,000
General Facility Maintenance	\$10,000	\$5,000	\$4,146	\$854
Repairs & Replacements	\$0	\$0	\$1,323	(\$1,323)
Lifeguards	\$15,000	\$0	\$0	\$0
Pool Maintenance	\$15,910	\$7,955	\$7,955	\$0
Pool Chemicals	\$12,640	\$6,320	\$4,786	\$1,534
Other Current Charges	\$1,000	\$500	\$0	\$500
Water & Sewer	\$13,500	\$6,750	\$4,187	\$2,563
Electric	\$11,000	\$5,500	\$5,786	(\$286)
Internet/Cable	\$1,680	\$840	\$1,919	(\$1,079)
Janitorial	\$9,980	\$4,990	\$4,992	(\$2)
Janitorial Supplies	\$1,500	\$750	\$611	\$139
Security (1)	\$16,000	\$8,000	\$9,125	(\$1,125)
Refuse Service	\$3,000	\$1,500	\$0	\$1,500
Special Events	\$6,300	\$2,680	\$2,680	\$0
Pool Permit	\$375	\$0	\$0	\$0
Maintenance Reserves	\$6,174	\$3,087	\$0	\$3,087
Pest Control	\$480	\$240	\$607	(\$367)
Capital Reserve	\$22,000	\$22,000	\$22,000	\$0
TOTAL AMENITY CENTER	\$218,002	\$117,575	\$112,771	\$4,804

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
GENERAL FUND

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended March 31, 2020

DESCRIPTION	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<u>EXPENDITURES:</u>				
<u> GROUND MAINTENANCE:</u>				
Operations Management	\$21,218	\$10,609	\$10,609	(\$0)
Access Cards	\$1,000	\$500	\$0	\$500
Electric	\$8,000	\$4,000	\$3,175	\$825
Water	\$8,300	\$4,150	\$3,895	\$255
Repairs & Maintenance	\$17,000	\$8,500	\$7,617	\$883
Landscape Maintenance	\$72,000	\$36,000	\$35,994	\$6
Landscape Reserve	\$10,000	\$5,000	\$3,038	\$1,962
Lake Maintenance	\$7,896	\$3,948	\$4,032	(\$84)
TOTAL GROUND MAINTENANCE	\$145,414	\$72,707	\$68,359	\$4,348
TOTAL EXPENDITURES	\$464,409	\$247,191	\$226,268	\$20,923
EXCESS REVENUES (EXPENDITURES)	(\$39,420)		\$177,881	
FUND BALANCE - Beginning	\$39,420		\$302,675	
FUND BALANCE - Ending	<u>\$0</u>		<u>\$480,556</u>	

(1) Includes Access/Service Plan

**RIDGEWOOD TRAILS CDD
GENERAL FUND**

FY2020

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
REVENUES:													
Assessments - Tax Roll	\$0	\$101651	\$254183	\$1345	\$2363	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$359,542
Assessments - Direct	\$0	\$0	\$27693	\$0	\$13846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$41,539
Interest Earned/Misc. Income	\$424	\$341	\$535	\$743	\$581	\$444	\$0	\$0	\$0	\$0	\$0	\$0	\$3,068
TOTAL REVENUES	\$424	\$101992	\$282410	\$2089	\$16790	\$444	\$0	\$0	\$0	\$0	\$0	\$0	\$404149

EXPENDITURES: ADMINISTRATIVE

Supervisor Fees	\$0	\$0	\$0	\$1,000	\$0	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800
FICA Expense	\$0	\$0	\$0	\$77	\$0	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$138
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Assessment Roll	\$5,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,260
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination	\$83	\$83	\$83	\$83	\$83	\$83	\$0	\$0	\$0	\$0	\$0	\$0	\$500
Attorney	\$120	\$178	\$368	\$580	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,245
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$0	\$0	\$0	\$3,388	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,388
Management Fees	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$3,417	\$0	\$0	\$0	\$0	\$0	\$0	\$20,501
Telephone	\$0	\$0	\$0	\$0	\$0	\$44	\$0	\$0	\$0	\$0	\$0	\$0	\$44
Postage	\$19	\$5	\$8	\$143	\$43	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$238
Printing & Binding	\$57	\$28	\$13	\$171	\$61	\$231	\$0	\$0	\$0	\$0	\$0	\$0	\$561
Insurance	\$6,298	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,298
Legal Advertising	\$65	\$0	\$66	\$1,116	\$66	\$236	\$0	\$0	\$0	\$0	\$0	\$0	\$1,550
Other Current Charges	\$2,308	\$56	\$71	\$80	\$62	\$78	\$0	\$0	\$0	\$0	\$0	\$0	\$2,655
Office Supplies	\$1	\$633	\$0	\$13	\$0	\$14	\$0	\$0	\$0	\$0	\$0	\$0	\$661
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Capital Outlay	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Meeting Room Rental	\$0	\$0	\$0	\$125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
DEPARTMENT TOTALS	\$17,802	\$4,399	\$4,026	\$10,192	\$3,732	\$4,986	\$0	\$0	\$0	\$0	\$0	\$0	\$45,137

EXPENDITURES: AMENITY CENTER

Insurance	\$11,245	\$0	\$2,409	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,654
Facility Manager	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$4,833	\$0	\$0	\$0	\$0	\$0	\$0	\$29,000
General Facility Maintenance	\$830	\$833	\$839	\$809	\$835	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,146
Repairs & Replacements	\$467	\$200	\$0	\$596	\$60	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,323
Lifeguards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pool Maintenance	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$1,326	\$0	\$0	\$0	\$0	\$0	\$0	\$7,955
Pool Chemicals	\$1,077	\$796	\$753	\$720	\$1,440	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,786
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Water & Sewer	\$618	\$739	\$581	\$909	\$672	\$668	\$0	\$0	\$0	\$0	\$0	\$0	\$4,187
Electric	\$1,103	\$1,041	\$999	\$914	\$874	\$855	\$0	\$0	\$0	\$0	\$0	\$0	\$5,786
Internet/Cable	\$140	\$140	\$140	\$801	\$374	\$324	\$0	\$0	\$0	\$0	\$0	\$0	\$1,919
Janitorial	\$832	\$832	\$832	\$832	\$832	\$832	\$0	\$0	\$0	\$0	\$0	\$0	\$4,992
Janitorial Supplies	\$60	\$80	\$46	\$47	\$378	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$611
Security (1)	\$1,480	\$2,700	\$1,080	\$1,080	\$1,325	\$1,460	\$0	\$0	\$0	\$0	\$0	\$0	\$9,125
Refuse Service	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$1,120	\$0	\$1,260	\$0	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,680
Pool Permit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Maintenance Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Pest Control	\$40	\$40	\$40	\$40	\$402	\$45	\$0	\$0	\$0	\$0	\$0	\$0	\$607
Capital Reserve	\$0	\$0	\$0	\$0	\$22,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,000
AMENITY CENTER TOTALS	\$25,171	\$13,561	\$15,138	\$12,907	\$35,651	\$10,343	\$0	\$0	\$0	\$0	\$0	\$0	\$112,771

**RIDGEWOOD TRAILS CDD
GENERAL FUND
FY2020**

	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	TOTAL
<u>EXPENDITURES: GROUNDS MAINTENANCE</u>													
Operations Management	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$1,768	\$0	\$0	\$0	\$0	\$0	\$0	\$10,609
Access Cards	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$536	\$660	\$583	\$668	\$467	\$261	\$0	\$0	\$0	\$0	\$0	\$0	\$3,175
Water	\$657	\$743	\$408	\$426	\$1,198	\$462	\$0	\$0	\$0	\$0	\$0	\$0	\$3,895
Repairs & Maintenance	\$997	\$1,416	\$2,107	\$991	\$2,106	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,617
Landscape Maintenance	\$6,249	\$5,949	\$5,949	\$5,949	\$5,949	\$5,949	\$0	\$0	\$0	\$0	\$0	\$0	\$35,994
Landscape Reserve	\$1,688	\$0	\$1,350	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,038
Lake Maintenance	\$672	\$672	\$672	\$672	\$672	\$672	\$0	\$0	\$0	\$0	\$0	\$0	\$4,032
Capital Outlay - Streetlighting	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
GROUND MAINTENANCE TOTAL	\$12,567	\$11,208	\$12,837	\$10,475	\$12,160	\$9,112	\$0	\$0	\$0	\$0	\$0	\$0	\$68,359
TOTAL EXPENDITURES	\$55,540	\$29,168	\$32,002	\$33,574	\$51,543	\$24,442	\$0	\$0	\$0	\$0	\$0	\$0	\$226,268
EXCESS REV/(EXP)	\$55,116	\$72,824	\$250,408	\$31,485	\$34,753	\$23,997	\$0	\$0	\$0	\$0	\$0	\$0	\$177,881

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
CAPITAL RESERVE

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended March 31, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<u>REVENUES:</u>				
Capital Reserve Transfer In	\$22,000	\$22,000	\$22,000	\$0
Landscape Reserve Transfer In	\$10,000	\$0	\$0	\$0
Interest Income	\$1,000	\$500	\$1,521	\$1,021
TOTAL REVENUES	\$33,000	\$22,500	\$23,521	\$1,021
<u>EXPENDITURES:</u>				
Capital Reserves	\$10,000	\$10,000	\$18,047	(\$8,047)
Other Curent Charges	\$450	\$225	\$340	(\$115)
TOTAL EXPENDITURES	\$10,450	\$10,225	\$18,387	(\$8,162)
<u>OTHER SOURCES AND USES:</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
TOTAL OTHER SOURCES/USES	\$0	\$0	\$0	\$0
EXCESS REVENUES (EXPENDITURES)	\$22,550		\$5,134	
FUND BALANCE - Beginning	\$191,081		\$187,268	
FUND BALANCE - Ending	<u>\$213,631</u>		<u>\$192,402</u>	

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT
DEBT SERVICE FUND - 2007A

Statement of Revenues & Expenditures and Changes of Fund Balance
For the Period Ended March 31, 2020

	ADOPTED BUDGET	PRORATED BUDGET THRU 03/31/20	ACTUAL THRU 03/31/20	VARIANCE
<u>REVENUES:</u>				
Assessments - On Roll	\$13,359	\$13,173	\$13,173	\$0
Interest Income	\$100	\$50	\$112	\$62
Other Revenue Sources	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$13,459	\$13,223	\$13,286	\$62
<u>EXPENDITURES:</u>				
Interest Expense - 11/1	\$4,238	\$4,238	\$4,238	\$0
Interest Expense - 5/1	\$4,238	\$0	\$0	\$0
Principal Expense - 5/1	\$5,000	\$0	\$0	\$0
TOTAL EXPENDITURES	\$13,475	\$4,238	\$4,238	\$0
<u>OTHER SOURCES AND USES:</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$98	\$98
TOTAL OTHER SOURCES/USES	\$0	\$0	\$98	\$98
EXCESS REVENUES (EXPENDITURES)	(\$16)		\$9,146	
FUND BALANCE - Beginning	\$4,170		\$13,695	
FUND BALANCE - Ending	<u>\$4,154</u>		<u>\$22,841</u>	

Ridgewood Trails
Community Development District
Long Term Debt Report

Series 2007A Capital Improvement Revenue Bonds	
Interest Rate:	5.650%
Maturity Date:	5/1/2038
Reserve Fund Definition:	
Reserve Fund Requirement:	\$9,503
Reserve Fund Balance:	\$9,612
 Bonds outstanding - 6/1/2019	 \$150,000
<hr/>	
Current Bonds Outstanding	\$150,000

B.

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2020 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2007A DEBT SERVICE ASSESSED	FY20 O&M ASSESSED	TOTAL ASSESSED
DR HORTON BULK LANDS (2)	92	(1)	55,385.36	55,385.36
TOTAL DIRECT BILLS ASSESSED	92		55,385.36	55,385.36
NET TAX ROLL ASSESSED	599	13,358.77	364,603.64	377,962.41
TOTAL ASSESSED	691	13,358.77	419,989.00	433,347.77

DUE / RECEIVED	BALANCE DUE	SERIES 2007A DEBT SERVICE PAID	O&M PAID	TOTAL PAID
DR HORTON BULK LANDS	13,846.34	(1)	41,539.02	41,539.02
DIRECT BILLS DUE / RECEIVED	13,846.34	-	41,539.02	41,539.02
TAX ROLL DUE / RECEIVED	3,919.81	13,220.23	360,822.37	374,042.60
TOTAL DUE / RECEIVED	17,766.15	13,220.23	402,361.39	415,581.62

(1) Debt has been accelerated due to non-payment of assessments by original Developer

(2) O&M is due 50% by 12/1/19, 25% by 2/1/20, 25% by 5/1/20

SUMMARY OF TAX ROLL RECEIPTS				
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2007A DEBT RECEIPTS	O&M RECEIPTS
1	11/13/19	3,076.53	108.74	2,967.79
2	11/21/19	102,298.88	3,615.67	98,683.21
3	12/11/19	254,888.93	9,008.84	245,880.09
4	12/18/19	8,606.60	304.19	8,302.41
5	01/22/20	1,394.74	49.30	1,345.44
6	02/21/20	2,449.57	86.58	2,362.99
7	03/17/20	-	-	-
8	04/17/20	1,327.35	46.91	1,280.44
			-	-
			-	-
			-	-
			-	-
			-	-
TOTAL TAX ROLL RECEIPTS		374,042.60	13,220.23	360,822.37

PERCENT COLLECTED	TOTAL	DEBT	O&M
% COLLECTED DIRECT BILL	75.00%	0.00%	75.00%
% COLLECTED TAX ROLL	98.96%	98.96%	98.96%
TOTAL PERCENT COLLECTED	95.90%	98.96%	95.80%

C.

RIDGEWOOD TRAILS

Community Development District

Check Run Summary 2/1/20 - 3/31/20

Fund	Date	Check Numbers	Amount	
<u>General Fund</u>				
	2/1/20 - 2/29/20	1753-1779	\$61,298.79	
	3/1/20 - 3/31/20	1780-1804	\$30,121.51	
				\$91,420.30
<u>Capital Reserve</u>				
	2/1/20 - 2/29/20	5-6	\$4,602.29	
		7-8	\$8,608.59	
				\$13,210.88
<u>Autopayments</u>				
	2/12/20	Comcast	\$373.69	
	2/3/20	Clay Electric	\$1,546.00	
	2/27/20	CCUA	\$1,027.79	
	3/12/20	Comcast	\$324.00	
	3/31/20	Clay Electric	\$1,116.39	
	3/26/20	CCUA	\$1,088.08	
				\$5,475.95
Total				\$110,107.13

* Fedex invoices available upon request.

AP300R
*** CHECK NOS. 001753-001804

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIDGEWOOD TRAILS CDD
BANK A RIDGEWOOD TRAILS

RUN 4/24/20

PAGE 1

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/07/20	00063	2/03/20 02032020 1/29/20 SECURITY SERVICES	202001 320-57200-34500	EDGAR HOWELL	*	120.00	120.00 001753
2/07/20	00002	1/07/20 68895828 JAN FEDEX POSTAGE	202001 310-51300-42000	FEDEX	*	134.04	134.04 001754
2/07/20	00005	1/30/20 3255237 NOTICE RULE DEVELOPMENT	202001 310-51300-48000	THE FLORIDA TIMES-UNION	*	297.64	297.64 001755
2/07/20	00005	1/31/20 3255247 NOTICE OF RULE MAKING	202001 310-51300-48000	THE FLORIDA TIMES-UNION	*	818.51	818.51 001756
2/07/20	00003	2/01/20 202 FEB MANAGEMENT FEES	202002 310-51300-34000		*	3,416.67	
		2/01/20 202 FEB DISSEMINATION SERVICE	202002 310-51300-31300		*	83.33	
		2/01/20 202 OFFICE SUPPLIES	202002 310-51300-51000		*	.45	
		2/01/20 202 POSTAGE	202002 310-51300-42000		*	39.25	
		2/01/20 202 COPIES	202002 310-51300-42500		*	61.35	
				GOVERNMENTAL MANAGEMENT SERVICES			3,601.05 001757
2/07/20	00095	2/01/20 13129559 FEB POOL CHEMICALS	202002 320-57200-52100	POOLSURE	*	720.00	720.00 001758
2/07/20	00059	2/03/20 02032020 FY19 LANDSCAPE RESERVE	202002 300-20700-10300	STATE BOARD OF ADMINISTRATION	*	9,330.00	9,330.00 001759
2/07/20	00059	2/03/20 02032020 FY20 CAP RESERVE FUNDING	202002 300-20700-10300	STATE BOARD OF ADMINISTRATION	*	22,000.00	22,000.00 001760
2/13/20	00055	1/24/20 64776 BACKFLOW TEST	202001 330-53800-46000	BOB'S BACKFLOW & PLUMBING SERVICES	*	40.00	40.00 001761
2/13/20	00063	2/10/20 02102020 2/7/20 SECURITY	202002 320-57200-34500	EDGAR HOWELL	*	90.00	90.00 001762

RDGE --RIDGEWOOD-- BPEREGRINO

AP300R
*** CHECK NOS. 001753-001804

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIDGEWOOD TRAILS CDD
BANK A RIDGEWOOD TRAILS

RUN 4/24/20

PAGE 2

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/13/20	00008	1/31/20 112619	201912 310-51300-31500	DEC GEN COUNSEL/MEETING	*	367.50	
				HOPPING GREEN & SAMS			367.50 001763
2/13/20	00064	2/10/20 02102020	202002 320-57200-34500	2/1/20 SECURITY	*	120.00	
				KEITH A. SMITH			120.00 001764
2/13/20	00042	2/01/20 483252	202002 330-53800-46400	FEB LAKE MAINTENANCE	*	672.00	
				THE LAKE DOCTORS, INC.			672.00 001765
2/13/20	00082	2/10/20 02102020	202002 320-57200-34500	2/5/20 SECURITY	*	120.00	
				MATTHEW MCREE			120.00 001766
2/13/20	00039	2/01/20 230	202002 320-57200-34200	FEB JANITORIAL SERVICES	*	832.00	
		2/01/20 230	202002 320-57200-46500	FEB POOL MAINTENANCE	*	1,325.83	
		2/01/20 230	202002 330-53800-34000	FEB OPERATIONS MANAGEMENT	*	1,768.17	
		2/01/20 230	202002 320-57200-46200	FEB FACILITY MANAGEMENT	*	4,833.33	
				RIVERSIDE MANAGEMENT SERVICES, INC.			8,759.33 001767
2/13/20	00091	1/30/20 12618	202001 330-53800-46200	JAN LANDSCAPE MAINTENANCE	*	4,282.32	
				TREE AMIGOS OUTDOOR SERVICES			4,282.32 001768
2/13/20	00091	1/31/20 12624	202001 330-53800-46200	JAN ADDITIONAL MOWING	*	1,666.68	
				TREE AMIGOS OUTDOOR SERVICES			1,666.68 001769
2/13/20	00017	1/24/20 5623363	202001 310-51300-32300	FY20 TRUSTEE FEE 2007A&B	*	3,388.14	
		1/24/20 5623363	202001 300-15500-10000	FY21 TRUSTEE FEE 2007A&B	*	1,129.28	
				US BANK			4,517.42 001770
2/21/20	00070	2/12/20 SSI09456	202001 320-57200-34500	JAN EMPLOYMENT FEE	*	140.00	
		2/12/20 SSI09456	202001 320-57200-34500	JAN SCHEDULING FEE	*	100.00	
				CLAY COUNTY SHERIFF'S OFFICE			240.00 001771

RDGE --RIDGEWOOD-- BPEREGRINO

AP300R
*** CHECK NOS. 001753-001804

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIDGEWOOD TRAILS CDD
BANK A RIDGEWOOD TRAILS

RUN 4/24/20

PAGE 3

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/21/20	00063	2/17/20 02172020	202002 320-57200-34500		*	120.00	
		2/12/20	SECURITY SERVICES	EDGAR HOWELL			120.00 001772
2/21/20	00005	1/31/20 I0325523	202001 310-51300-48000		*	297.64	
			NOTICE RULE DEVELOPMENT				
		1/31/20 I0325524	202001 310-51300-48000		*	818.51	
			NOTICE OF RULEMAKING	THE FLORIDA TIMES-UNION			1,116.15 001773
2/21/20	00064	2/17/20 02172020	202002 320-57200-34500		*	120.00	
		2/11/20	SECURITY SERVICES	KEITH A. SMITH			120.00 001774
2/21/20	00053	2/14/20 2800	202002 330-53800-60100		*	1,200.00	
			50% MESSAGE BOARDS	MATTHEW BROADUS ADVERTISING, INC.			1,200.00 001775
2/21/20	00100	2/20/20 02202020	202002 320-57200-49500		*	300.00	
			STARGAZING EVENT 2/29/20	NORTH EAST FLORIDA ASTRONOMICAL			300.00 001776
2/27/20	00015	2/11/20 309033	202002 310-51300-48000		*	66.15	
			NOTICE OF MEETING 3/4/20	CLAY TODAY			66.15 001777
2/27/20	00093	8/19/19 08192019	201908 320-57200-34500		*	120.00	
		8/13/19	SECURITY SERVICES				
		8/19/19 08192019	201908 320-57200-34500		*	120.00	
		8/16/19	SECURITY SERVICES	DALTON JUNEAU			240.00 001778
2/27/20	00082	2/24/20 02242020	202002 320-57200-34500		*	120.00	
		2/17/20	SECURITY SERVICES				
		2/24/20 02242020	202002 320-57200-34500		*	120.00	
		2/19/20	SECURITY SERVICES	MATTHEW MCREE			240.00 001779
3/05/20	00099	2/25/20 117225	202002 320-57200-43200		*	362.00	
			FIRE ANT TREATMENT	FLORIDA PEST CONTROL			362.00 001780
3/05/20	00003	3/01/20 203	202003 310-51300-34000		*	3,416.67	
			MAR MANAGEMENT FEES				
		3/01/20 203	202003 310-51300-31300		*	83.33	
			MAR DISSEMINATION SERVICE				

RDGE --RIDGEWOOD-- BPEREGRINO

AP300R
*** CHECK NOS. 001753-001804

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIDGEWOOD TRAILS CDD
BANK A RIDGEWOOD TRAILS

RUN 4/24/20

PAGE 4

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		3/01/20 203	202003 310-51300-51000		*	13.76	
		OFFICE SUPPLIES					
		3/01/20 203	202003 310-51300-42000		*	21.00	
		POSTAGE					
		3/01/20 203	202003 310-51300-42500		*	231.45	
		COPIES					
		3/01/20 203	202003 310-51300-41000		*	44.31	
		TELEPHONE					
				GOVERNMENTAL MANAGEMENT SERVICES			3,810.52 001781
3/05/20 00008		2/28/20 113169	202001 310-51300-31500		*	580.00	
		JAN GEN COUNSEL/MEETING					
				HOPPING GREEN & SAMS			580.00 001782
3/05/20 00082		3/03/20 03032020	202002 320-57200-34500		*	120.00	
		2/25/20 SECURITY SERVICES					
				MATTHEW MCREE			120.00 001783
3/05/20 00095		3/01/20 13129559	202002 320-57200-52100		*	720.00	
		MAR POOL CHEMICALS					
				POOLSURE			720.00 001784
3/05/20 00039		2/25/20 232	202001 320-57200-46100		*	809.00	
		JAN GEN FACILITY MAINT					
		2/25/20 232	202001 320-57200-46000		*	454.86	
		JAN REPAIRS/MAINT AMENITY					
		2/25/20 232	202001 330-53800-46000		*	951.33	
		JAN REPAIR/MAINT FIELD					
		2/25/20 232	202001 320-57200-52200		*	46.90	
		JAN JANITORIAL SUPPLIES					
				RIVERSIDE MANAGEMENT SERVICES, INC.			2,262.09 001785
3/05/20 00039		3/01/20 231	202003 320-57200-34200		*	832.00	
		MAR JANITORIAL SERVICES					
		3/01/20 231	202003 320-57200-46500		*	1,325.83	
		MAR POOL MAINTENANCE					
		3/01/20 231	202003 330-53800-43000		*	1,768.17	
		MAR CONTRACT ADMIN					
		3/01/20 231	202003 320-57200-46200		*	4,833.33	
		MAR FACILITY MANAGEMENT					
				RIVERSIDE MANAGEMENT SERVICES, INC.			8,759.33 001786
3/05/20 00091		10/30/19 12481	201910 330-53800-46200		*	1,666.67	
		OCT ADDITIONAL MOWING					
				TREE AMIGOS OUTDOOR SERVICES			1,666.67 001787
				RDGE --RIDGEWOOD-- BPEREGRINO			

AP300R
*** CHECK NOS. 001753-001804

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIDGEWOOD TRAILS CDD
BANK A RIDGEWOOD TRAILS

RUN 4/24/20

PAGE 5

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/05/20	00091	10/31/19 12195	201910 330-53800-46300	INSTALLED PLANTS/FLOWERS	*	654.00	
				TREE AMIGOS OUTDOOR SERVICES			654.00 001788
3/05/20	00091	11/30/19 12482	201911 330-53800-46200	NOV ADDITIOANL MOWING	*	1,666.67	
				TREE AMIGOS OUTDOOR SERVICES			1,666.67 001789
3/05/20	00091	12/30/19 12483	201912 330-53800-46200	DEC ADDITIONAL MOWING	*	1,666.67	
				TREE AMIGOS OUTDOOR SERVICES			1,666.67 001790
3/19/20	00070	3/16/20 SSI09513	202002 320-57200-34500	FEB EMPLOYMENT FEE	*	175.00	
		3/16/20 SSI09513	202002 320-57200-34500	FEB SCHEDULING FEE	*	100.00	
				CLAY COUNTY SHERIFF'S OFFICE			275.00 001791
3/19/20	00093	3/16/20 03162020	202003 320-57200-34500	3/9/20 SECURITY SERVICES	*	120.00	
				DALTON JUNEAU			120.00 001792
3/19/20	00063	3/08/20 03082020	202003 320-57200-34500	SECURITY SERVICES	*	120.00	
				EDGAR HOWELL			120.00 001793
3/19/20	00002	3/03/20 69458168	202002 310-51300-42000	FEB FEDEX POSTAGE	*	137.56	
				FEDEX			137.56 001794
3/19/20	00099	2/18/20 8495533	202002 320-57200-43200	FEB PEST CONTROL	*	40.00	
				FLORIDA PEST CONTROL			40.00 001795
3/19/20	00064	3/08/20 03082020	202002 320-57200-34500	2/20/20 SECURITY SERVICES	*	120.00	
				KEITH A. SMITH			120.00 001796
3/19/20	00064	3/16/20 03162020	202003 320-57200-34500	3/12/20 SECURITY SERVICES	*	120.00	
				KEITH A. SMITH			120.00 001797
3/19/20	00042	3/01/20 489004	202003 330-53800-46400	MAR LAKE MAINTENANCE	*	672.00	
				THE LAKE DOCTORS, INC.			672.00 001798

RDGE --RIDGEWOOD-- BPEREGRINO

AP300R
*** CHECK NOS. 001753-001804

YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER
RIDGEWOOD TRAILS CDD
BANK A RIDGEWOOD TRAILS

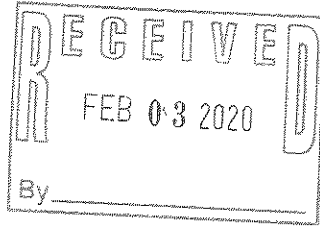
RUN 4/24/20

PAGE 6

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/19/20	00082	3/08/20 03082020	202003 320-57200-34500		*	120.00	
		3/2/20	SECURITY SERVICES	MATTHEW MCREE			120.00 001799
3/19/20	00102	2/28/20 PSI21271	202002 320-57200-46000		*	60.00	
			FIRE EXT INSP ANNUAL	PYE BARKER FIRE & SAFETY, LLC			60.00 001800
3/19/20	00091	2/29/20 12758	202002 330-53800-46200		*	4,282.32	
			FEB LANDSCAPE MAINTENANCE	TREE AMIGOS OUTDOOR SERVICES			4,282.32 001801
3/19/20	00091	2/29/20 12766	202002 330-53800-46200		*	1,666.68	
			FEB ADDITIONAL MOWING	TREE AMIGOS OUTDOOR SERVICES			1,666.68 001802
3/26/20	00064	3/20/20 03202020	202003 320-57200-34500		*	120.00	
		3/17/20	SECURITY SERVICES				
		3/20/20 03202020	202003 320-57200-34500		V	120.00-	
		3/17/20	SECURITY SERVICES	KEITH A. SMITH			.00 001803
3/26/20	00082	3/20/20 03202020	202003 320-57200-34500		*	120.00	
		3/18/20	SECURITY SERVICES	MATTHEW MCREE			120.00 001804
TOTAL FOR BANK A						91,420.30	
TOTAL FOR REGISTER						91,420.30	

RDGE --RIDGEWOOD-- BPEREGRINO

P.O. Box 548
Green Cove Springs, FL 32043



INVOICE DATE: FEB, 3 2020
WEEK OF: 1-27 -20 TO -1-29 -20

TO:
Ridgewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
01-29-20	EGAR HOWELL	1800-2200	4	30.00	120..00
	63				
	1.320, 572, 345				
TOTAL					120.00

THANK YOU FOR YOUR BUSINESS!

Order Confirmation

<u>Ad Order Number</u> 0003255237	<u>Customer</u> RIDGEWOOD TRAILS CDD	<u>Payor Customer</u> RIDGEWOOD TRAILS CDD	<u>PO Number</u>
<u>Sales Rep.</u> bramirez	<u>Customer Account</u> 36928	<u>Payor Account</u> 36928	<u>Ordered By</u> Sarah
<u>Order Taker</u> bramirez	<u>Customer Address</u> 475 WEST TOWN PLACE STE 114 SAINT AUGUSTINE FL 32092 USA	<u>Payor Address</u> 475 WEST TOWN PLACE STE 114 SAINT AUGUSTINE FL 32092 USA	<u>Customer Fax</u>
<u>Order Source</u>	<u>Customer Phone</u> 9049405850	<u>Payor Phone</u> 9049405850	<u>Customer EMail</u>
			<u>Special Pricing</u>

<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>
0	0	0			

Invoice Text

Ad Order Notes

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$297.64	\$0.00	\$297.64	Invoice	\$0.00	\$297.64

<u>Ad Number</u>	<u>Ad Type</u>	<u>Production Method</u>	<u>Production Notes</u>
0003255237-01	JV Legal Liner	AdBooker	

<u>External Ad Number</u>	<u>Ad Attributes</u>	<u>Ad Released</u>	<u>Pick Up</u>
		No	

<u>Ad Size</u>	<u>Color</u>
2 X 2.29"	

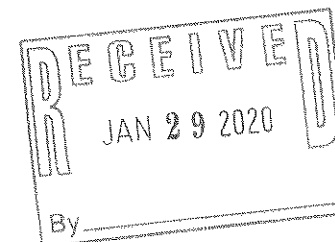
WYSIWYG Content

NOTICE OF RULE DEVELOPMENT BY
THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

In accordance with Chapters 190 and 120, Florida Statutes, the RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT ("District") hereby gives notice of its intention to develop rules establishing fees related to the use of the District's recreational facilities and services. The purpose and effect of these rules is to provide for efficient and effective District operations by setting rates and fees to implement the provisions of Section 190.035, Florida Statutes. Specific legal authority for the rules includes Sections 190.035(2), 190.011(5), 120.54 and 120.81, Florida Statutes (2019). A public hearing will be conducted by the District on Wednesday, March 4, 2020, at 6:00 p.m., at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Milledaleburg, Florida. A copy of the proposed rules may be obtained by contacting the District Manager c/o Governmental Management Services, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092, (904) 940-5850.

Ernesto Torres, District Manager
Ridgewood Trails Community Development District

5 (A)
1.310, 573.480



<u>Run Date</u>	<u>Product</u>	<u>Placement</u>	<u>Rate</u>	<u>Sched Cst</u>	<u>Disc/Prem</u>	<u>Color</u>	<u>Pickup</u>	<u>Tax</u>	<u>Subtotal</u>
01/30/2020	JV Times-Union	JV Legals	\$64.94 per Inch	\$297.64	\$0.00	\$0.00	\$0.00	\$0.00	\$297.64

Order Confirmation

<u>Ad Order Number</u> 0003255247	<u>Customer</u> RIDGEWOOD TRAILS CDD	<u>Payor Customer</u> RIDGEWOOD TRAILS CDD	<u>PO Number</u>
<u>Sales Rep.</u> bramirez	<u>Customer Account</u> 36928	<u>Payor Account</u> 36928	<u>Ordered By</u> Sarah
<u>Order Taker</u> bramirez	<u>Customer Address</u> 475 WEST TOWN PLACE STE 114 SAINT AUGUSTINE FL 32092 USA	<u>Payor Address</u> 475 WEST TOWN PLACE STE 114 SAINT AUGUSTINE FL 32092 USA	<u>Customer Fax</u>
<u>Order Source</u>	<u>Customer Phone</u> 9049405850	<u>Payor Phone</u> 9049405850	<u>Customer EMail</u>
			<u>Special Pricing</u>

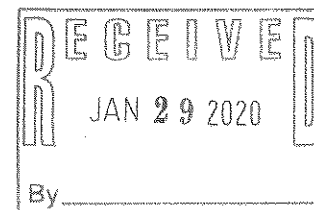
<u>Tear Sheets</u>	<u>Proofs</u>	<u>Affidavits</u>	<u>Blind Box</u>	<u>Promo Type</u>	<u>Materials</u>
0	0	0			

Invoice Text

Ad Order Notes

<u>Net Amount</u>	<u>Tax Amount</u>	<u>Total Amount</u>	<u>Payment Method</u>	<u>Payment Amount</u>	<u>Amount Due</u>
\$818.51	\$0.00	\$818.51	Invoice	\$0.00	\$818.51

5 (A)
1,310,573.48



Ad Number Ad Type
0003255247-01 JV Legal Liner

Production Method Production Notes
AdBooker

External Ad Number Ad Attributes Ad Released Pick Up
No

Ad Size Color
2 X 6.30"

WYSIWYG Content

**NOTICE OF RULEMAKING FOR AMENITY CENTER RATES BY
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT**

A public hearing will be conducted by the Board of Supervisors of the Ridgewood Trails Community Development District ("District") on Wednesday, March 4, 2020, at 6:00 p.m., at the Courtyard by Marriott, 1667 Azalea Ridge Boulevard, Middleburg, Florida..

In accordance with Chapters 190 and 120, Florida Statutes, the District hereby gives the public notice of its intent to adopt proposed rules related to the use of the District's recreational facilities. The public hearing will provide an opportunity for the public to address proposed rules establishing rental fees for the use of such facilities. The proposed fees are as follows:

	Rental Fee	Deposit
Building	\$150.00	\$250.00 Private party
Building w/small pool	\$200.00	\$500.00 Private party

The proposed rates may be adjusted at the public hearing pursuant to discussion by the Board of Supervisors and public comment. The purpose and effect of the Amenity Center Policies is to provide for efficient District operations by setting policies, regulations, rates and fees to implement the provisions of Section 190.035, Florida Statutes (2019). Specific legal authority for the rule includes Sections 190.035(2), 190.011(5) and 120.54, Florida Statutes. Prior Notice of Rule Development was published in The Florida Times Union on January 30, 2020.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.541(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at the public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the District Manager at c/o Governmental Management Services, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092, (904) 940-5850 ("District Office") at least forty-eight (48) hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A copy of the proposed rule may be obtained by contacting the District Office.

Ernesto Torres, District Manager
Ridgewood Trails Community Development District

<u>Run Date</u>	<u>Product</u>	<u>Placement</u>	<u>Rate</u>	<u>Sched Cst</u>	<u>Disc/Prem</u>	<u>Color</u>	<u>Pickup</u>	<u>Tax</u>	<u>Subtotal</u>
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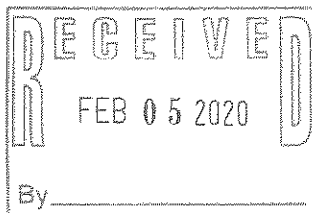
01/31/2020 JV Times-Union JV Legals \$64.94 per Inch \$818.51 \$0.00 \$0.00 \$0.00 \$818.51

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Bill To:**

Ridgewood Trails CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Invoice #: 202
Invoice Date: 2/1/20
Due Date: 2/1/20
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - February 2020 1,310, 513, 340		3,416.67	3,416.67
Dissemination Agent Services - February 2020 313		83.33	83.33
Office Supplies 510		0.45	0.45
Postage 1120		39.25	39.25
Copies 1125		61.35	61.35
B (A)			
Total			\$3,601.05
Payments/Credits			\$0.00
Balance Due			\$3,601.05



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

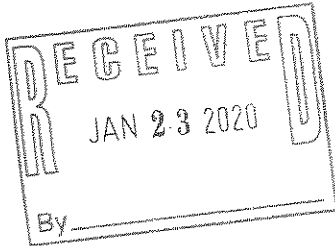
Invoice

Date 2/1/2020

Invoice # 131295590890

Terms	Net 20
Due Date	2/21/2020
PO #	
Customer #	13AZA025

Bill To RMS Ridgewood Trails CDD 9655 Florida Mining Blvd Bldg 300 suite 305 Jacksonville FL 32257	Ship To Azalea Ridge by DR Horton 1667 Azalea Ridge Blvd Middleburg FL 32068
--	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate <i>C. Fall 1/23/20</i> <i>Pool Chemicals</i> <i>1.320.57200.52100</i> <i>95 (R)</i> 	1	ea	720.00

A prepayment discount of 5% is available if the entire amount for 2020 is paid by December 31st, 2019. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 720.00
Amount Due \$720.00

Remittance Slip

Customer
13AZA025
Invoice #
131295590890

Amount Due \$720.00

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



Ridgewood Trails
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
February 3, 2020	\$9,330.00	Darrin Mossing

Payable to:

State Board of Administration #59

Date Check Needed:

Budget Category:

ASAP	1-300-20700-10300	(A)
------	-------------------	-----

Intended Use of Funds Requested:

FY19 Landscape Reserve
(Attach supporting documentation for request.)

Ridgewood Trails
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request

Date	Amount	Authorized By
February 3, 2020	\$22,000.00	Darrin Mossing

Payable to:

State Board of Administration #59

Date Check Needed:

Budget Category:

ASAP	1-300-20700-10300	A
------	-------------------	---

Intended Use of Funds Requested:

FY20 Capital Reserve Funding
(Attach supporting documentation for request.)

Bob's Backflow & Plumbing Services, Inc.4640 Subchaser Ct, Ste 113
Jacksonville, FL 32244

Phone # 904-268-8009 Fax # 904-292-4403

Invoice Date

1/24/2020

Invoice #

64776

Invoice**Bill To**Ridgewood Trails CDD
c/o Governmental Management Services
475 West Town Place
Suite 114
St Augustine, FL 32092**Job At**Ridgewood Trails CDD
1667 Azalea Ridge Blvd
Middleburg, FL 32068

Please make checks payable to Bob's Backflow

Please detach and return top portion with payment

Bob's Backflow & Plumbing Services, Inc.
4640 Subchaser Ct, Ste 113
Jacksonville, FL 32244

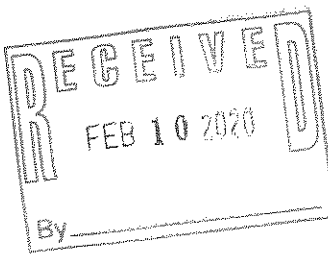
P.O. Number

Terms

Due Date

Net 30

2/23/2020

Serviced	Description	Quantity	Price Each	Amount
1/21/2020	Backflow Test: Backflow Test/ Certified and submitted to proper Water Utility Provider Potable: 2" Wilkins 975XL2 Serial# 4466599- Passed <i>C. Hall 2/10/20</i> <i>Repairs & Maintenance</i> <i>1. 330.53800. 46000</i> <i>55</i> 	1	40.00	40.00

Thank you for your business. Please include Invoice # on check or call office to pay by Credit Card

Total \$40.00

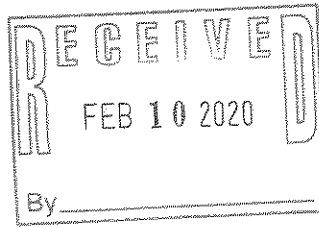
Payments/Credits \$0.00

Balance Due \$40.00

A 1.5% interest will be assessed on
unpaid balances after 30 days.

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: FEB, 10, 2020
WEEK OF: 2-01-20 TO -2-7-20

TO:

Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:

Azalea Ridge

1-32-572-345

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
02/05/20	MCREE 82	1735-2135	4	30.00	120.00
02/07/20	EGAR HOWELL 63	1830-2130	3	30.00	90.00
02/01/20	KEITH SMITH 64	1600-2000	4	30.00	120.00
TOTAL					330.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

Hopping Green & Sams

Attorneys and Counselors

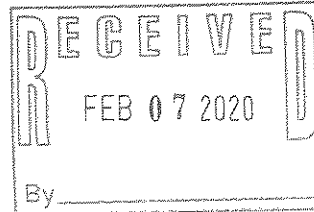
119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

===== STATEMENT =====

January 31, 2020

Ridgewood Trails Community Development District
c/o Jim Oliver, District Manager
GOVERNMENTAL MANAGEMENT SERVICES, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 112619
Billed through 12/31/2019



1-31-513-315
8

General Counsel / Monthly Meeting

RIDGE 00001 KSB

FOR PROFESSIONAL SERVICES RENDERED

12/02/19	KSB	Prepare updated amenity management agreement.	0.70 hrs
12/04/19	KEM	Prepare amenity management and maintenance agreement.	0.30 hrs
12/16/19	KSB	Confer with district manager regarding notice and meeting requirements.	0.50 hrs
Total fees for this matter			\$367.50

MATTER SUMMARY

Ibarra, Katherine E. - Paralegal	0.30 hrs	125 /hr	\$37.50
Buchanan, Katie S.	1.20 hrs	275 /hr	\$330.00

TOTAL FEES \$367.50

TOTAL CHARGES FOR THIS MATTER \$367.50

BILLING SUMMARY

Ibarra, Katherine E. - Paralegal	0.30 hrs	125 /hr	\$37.50
Buchanan, Katie S.	1.20 hrs	275 /hr	\$330.00

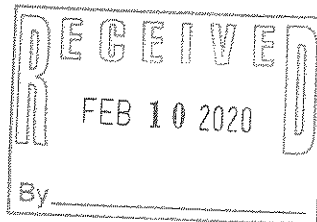
TOTAL FEES \$367.50

TOTAL CHARGES FOR THIS BILL \$367.50

Please include the bill number on your check.



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253



INVOICE

Invoice #	483252
Account #	718416
Invoice Date	2/1/2020
Due Date	2/11/2020
Rep	ERW

Bill To RIDGEWOOD TRAILS CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092
--

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided	
	NET 10 DAYS		
Item	Description	Amount	
	Monthly Water Management Service (R) <i>C. Hall 2/10/20 Lake Maintenance 1,330.53800.46400 42</i>	672.00	
Customer Total Balance		\$672.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice	\$672.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To RIDGEWOOD TRAILS CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092
--

Amount Enclosed

Invoice #	483252
Account #	718416
Date	2/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa American Express
Card #	
Card Verification #	
Exp. Date #	
Print Name	
Billing Address:	Check box if same as above
Signature	

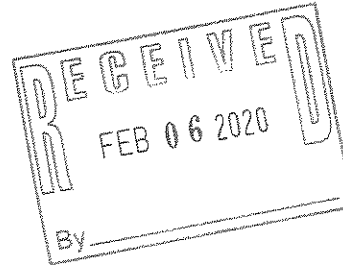
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
2/1/2020	230

Bill To
Ridgewood Trails CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - February 2020 320,572.3420	832.00	832.00
	Pool Maintenance Services - February 2020 320,572.4650	1,325.83	1,325.83
	Operations Management Services - February 2020 330,538.3400	1,768.17	1,768.17
	Facility Management Services - February 2020 320,572.4620	4,833.33	4,833.33
	39		
		Total	\$8,759.33

RHW
2,6,20



Tree Amigos

Outdoor Services

Invoice

Invoice#: 12618

Date: 01/30/2020

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

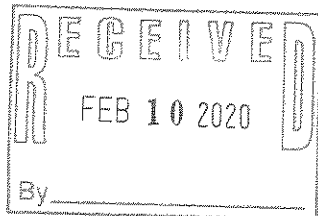
Project: Ridgewood Trails CDD
475 West Town Place Suite 114
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Jan Monthly Landscaping Maintenance Services	1.00	4,282.32	4,282.32

Notes:

THANK YOU FOR YOUR BUSINESS!

Invoice Total: \$4,282.32



C. Hall 2/10/20
Landscape Maintenance
1,330.53800.46200
91



Tree Amigos

Outdoor Services

Invoice

Invoice#: 12624

Date: 01/31/2020

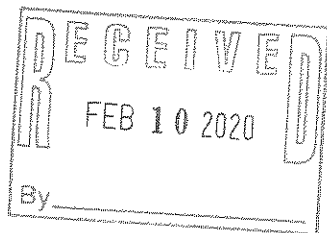
Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: Ridgewood Trails CDD
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
January Additional Mowing Areas	1.00	1,666.68	1,666.68

Notes:

Invoice Total: \$1,666.68



C. Hall 2/10/20
Landscape Maintenance
1,330.53800.46200
91



Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 5623363
Account Number: 113261008
Invoice Date: 01/24/2020
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

RIDGEWOOD TRAILS CDD
ATTN PATTI POWERS
C/O GMS SF LLC
5385 N NOB HILL RD
SUNRISE FL 33351

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT CAPITAL
IMPROVEMENT REVENUE BONDS, SERIES 2007A & B**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE

\$4,517.42

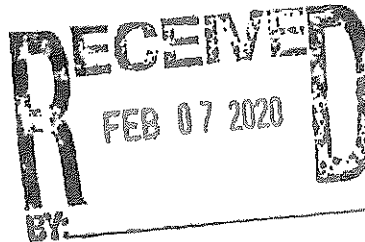
All invoices are due upon receipt.

\$3,388.¹⁴ - 1.31.513.323

\$1,129.²⁸ - 1.300.155.100

17

Trustee fees Series
2007 A+B



Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT
DISTRICT CAPITAL
IMPROVEMENT REVENUE BONDS, SERIES 2007A & B**

Invoice Number:	5623363
Account Number:	113261008
Current Due:	\$4,517.42
Direct Inquiries To:	STACEY JOHNSON
Phone:	407-835-3805

Wire Instructions:
U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 113261008
Invoice # 5623363
Attn: Fee Dept St. Paul

Please mail payments to:
U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690





Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 5823363
Invoice Date: 01/24/2020
Account Number: 113261008
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

**RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT
DISTRICT CAPITAL
IMPROVEMENT REVENUE BONDS, SERIES 2007A & B**

Accounts Included 113261002 113261005 113261006 113261008 113261015 113261018
In This Relationship: 113261019 113261022

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04280 Administration	1.00	4,192.50	100.00%	\$4,192.50
Subtotal Administration Fees - In Advance 01/01/2020 - 12/31/2020				\$4,192.50
Incidental Expenses	4,192.50	0.0775		\$324.92
Subtotal Incidental Expenses				\$324.92
TOTAL AMOUNT DUE				\$4,517.42





Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
Green Cove Springs, FL 32043

(904) 284-7575

Invoice Number: SSI09456
Invoice Date: 2/12/2020

Page: 1

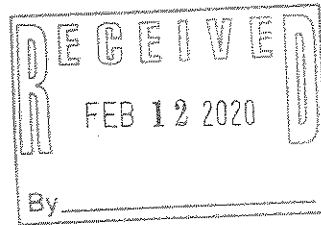
Attn: Fiscal - Accounts Receivable

Bill

To: RIDGEWOOD TRAILS CDD
1408 HAMLIN AVE
UNIT E
SAINT CLOUD, FL 34771
BERNADETTE PEREGRINO

Ship

To: RIDGEWOOD TRAILS CDD
1408 HAMLIN AVE
UNIT E
SAINT CLOUD, FL 34771
BERNADETTE PEREGRINO



Due Date 2/27/2020
Terms Net 15 Days

Customer ID C0000575
P.O. Number
P.O. Date 2/12/2020
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JANUARY 2020		28	28	5.00	140.00
Fees-2nd Employment Scheduling		4	4	25.00	100.00

70 ①
1,320,572.345

POSTED

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 240.00

Subtotal: 240.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 240.00

575	RIDGEWOOD TRAILS CDD	1/6/2020	6375	HOWELL, JR., EDGAR W.	4.00
575	RIDGEWOOD TRAILS CDD	1/13/2020	7665	MCREE, MATTHEW	5.00
575	RIDGEWOOD TRAILS CDD	1/14/2020	7665	MCREE, MATTHEW	4.00
575	RIDGEWOOD TRAILS CDD	1/20/2020	7665	MCREE, MATTHEW	4.00
575	RIDGEWOOD TRAILS CDD	1/21/2020	7665	MCREE, MATTHEW	4.00
575	RIDGEWOOD TRAILS CDD	1/24/2020	6375	HOWELL, JR., EDGAR W.	3.00
575	RIDGEWOOD TRAILS CDD	1/29/2020	6375	HOWELL, JR., EDGAR W.	4.00
	#N/A			#N/A	28.00

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
FEB 18 2020
By _____

INVOICE DATE: FEB, 17, 2020
WEEK OF: 2-9-20 TO -2-15 -20

TO:
Ridgewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
02/12/20	EGAR HOWELL 63	1800-2200	4	30.00	120..00
02/11/20	KEITH SMITH	1600-2200	4	30.00	120.00
	1,320,572,345 (R)				
	POSTED				
				TOTAL	240.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
12/29		Balance Forward						\$0.00	
01/30 01/30	103255237-01302020	NOTICE OF RULE DEVELOPMENT BY THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT In accordance with Chapters 190 and 120, Florida Statutes, the RIDGEWOOD TR	JV Times-Union	2.00 x 2.2917	4.58	1	\$64.99	\$297.64	
01/31 01/31	103255247-01312020	NOTICE OF RULEMAKING FOR AMENITY CENTER RATES BY RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT A public hearing will be conducted by the Board of Supervisors	JV Times-Union	2.00 x 6.3021	12.6	1	\$64.96	\$818.51	
PREVIOUS AMOUNT OWED:				\$0.00					
NEW CHARGES THIS PERIOD:				\$1,116.15					
CASH THIS PERIOD:				\$0.00					
DEBIT ADJUSTMENTS THIS PERIOD:				\$0.00					
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00					
We appreciate your business.									

5 (A)

1,310, 573, 480

POSTED

RECEIVED

FEB 14 2020

BY: _____



5 (A)
1,310, 573, 480
POSTED

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$1,116.15		\$0.00	\$0.00	\$0.00	\$0.00		\$1,116.15
SALES REP/PHONE #		ADVERTISER INFORMATION						
Brenda Ramirez 904-359-4607	1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
		12/30/2019 - 02/02/2020		36928		36928		RIDGEWOOD TRAILS CDD

MAKE CHECKS PAYABLE TO

The Florida Times Union Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Payment is due upon receipt.

The Florida Times Union

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

The Florida Times-Union
jacksonville.com

The Florida Times Union 1261
PO Box 121261
Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1		BILLING PERIOD		2		ADVERTISER/CLIENT NAME													
		12/30/2019 - 02/02/2020				RIDGEWOOD TRAILS CDD													
COMPANY		23		TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT		3		TERMS OF PAYMENT									
JV 5				\$1,116.15		\$0.00				NET 15 DAYS									
21		CURRENT NET AMOUNT		22		30 DAYS		60 DAYS		OVER 90 DAYS									
		\$1,116.15				\$0.00		\$0.00		\$0.00									
4		PAGE #		5		BILLING DATE		6		BILLED ACCOUNT NUMBER		7		ADVERTISER/CLIENT NUMBER		24		STATEMENT NUMBER	
						02/02/2020				36928				36928				0000064295	

BILLING ACCOUNT NAME AND ADDRESS

REMITTANCE ADDRESS



8 - 2028

RIDGEWOOD TRAILS CDD
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



The Florida Times Union
Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Florida Times-Union

RIDGEWOOD TRAILS CDD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 36928
AD# 0003255247-01

State of Florida
County of Duval

Before the undersigned authority personally appeared Brenda Ramirez who on oath says he/she is a Legal Advertising Representative of The Florida Times-Union, a daily newspaper published in Jacksonville in Duval County, Florida; that the attached copy of advertisement is a legal ad published in The Florida Times-Union. Affiant further says that The Florida Times-Union is a newspaper published in Jacksonville, in Duval County, Florida, and that the newspaper has heretofore been continuously published in Duval County, Florida each day, has been entered as second class mail matter at the post office in Jacksonville, in Duval County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

PUBLISHED ON: 01/31/2020

FILED ON: 01/31/2020

**NOTICE OF RULEMAKING FOR AMENITY CENTER RATES BY
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT**

A public hearing will be conducted by the Board of Supervisors of the Ridgewood Trails Community Development District ("District") on Wednesday, March 4, 2020, at 6:00 p.m., at the Courtyard by Marriott, 1667 Azalea Ridge Boulevard, Middleburg, Florida.

In accordance with Chapters 190 and 120, Florida Statutes, the District hereby gives the public notice of its intent to adopt proposed rules related to the use of the District's recreational facilities. The public hearing will provide an opportunity for the public to address proposed rules establishing rental fees for the use of such facilities. The proposed fees are as follows:

	Rental Fee	Deposit
Building	\$150.00	\$250.00 Private party
Building w/small pool	\$200.00	\$500.00 Private party

The proposed rates may be adjusted at the public hearing pursuant to discussion by the Board of Supervisors and public comment. The purpose and effect of the Amenity Center Policies is to provide for efficient District operations by setting policies, regulations, rates and fees to implement the provisions of Section 190.035, Florida Statutes (2019). Specific legal authority for the rule includes Sections 190.035(2), 190.011(5) and 120.54, Florida Statutes. Prior Notice of Rule Development was published in The Florida Times Union on January 30, 2020.

Any person who wishes to provide the District with a proposal for a lower cost regulatory alternative as provided by Section 120.54(1), Florida Statutes, must do so in writing within twenty-one (21) days after publication of this notice.

The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. If anyone chooses to appeal any decision of the Board with respect to any matter considered at the public hearing, such person will need a record of the proceedings and should accordingly ensure that a verbatim record of the proceedings is made which includes the testimony and evidence upon which such appeal is to be based. At the hearing, one or more Supervisors may participate in the public hearing by speaker telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this hearing is asked to advise the District Manager at c/o Governmental Management Services, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092, (904) 940-5850 ("District Office") at least forty-eight (48) hours before the hearing. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

A copy of the proposed rule may be obtained by contacting the District Office.

Ernesto Torres, District Manager
Ridgewood Trails Community Development District

THE FLORIDA TIMES-UNION
Jacksonville, FL
Affidavit of Publication

Florida Times-Union

RIDGEWOOD TRAILS CDD
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE, FL 32092

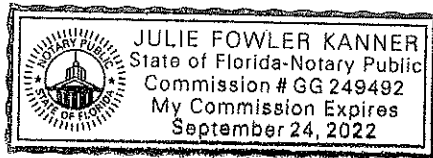
ACCT: 36928

Name: Brenda Ramirez Title: Legal Advertising Representative

In testimony whereof, I have hereunto set my hand and affixed my
official Seal the day and year aforesaid.

NOTARY:

Julie Fowler Kanner



THE FLORIDA TIMES-UNION
Jacksonville, FL
Affidavit of Publication

Florida Times-Union

RIDGEWOOD TRAILS CDD -
475 WEST TOWN PLACE STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 36928
AD# 0003255237-01

State of Florida
County of Duval

Before the undersigned authority personally appeared Brenda Ramirez who on oath says he/she is a Legal Advertising Representative of The Florida Times-Union, a daily newspaper published in Jacksonville in Duval County, Florida; that the attached copy of advertisement is a legal ad published in The Florida Times-Union. Affiant further says that The Florida Times-Union is a newspaper published in Jacksonville, in Duval County, Florida, and that the newspaper has heretofore been continuously published in Duval County, Florida each day, has been entered as second class mail matter at the post office in Jacksonville, in Duval County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

PUBLISHED ON: 01/30/2020

FILED ON: 01/30/2020

NOTICE OF RULE DEVELOPMENT BY
THE RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

In accordance with Chapters 190 and 120, Florida Statutes, the RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT ("District") hereby gives notice of its intention to develop rules establishing fees related to the use of the District's recreational facilities and services. The purpose and effect of these rules is to provide for efficient and effective District operations by setting rates and fees to implement the provisions of Section 190.035, Florida Statutes. Specific legal authority for the rules includes Sections 190.035(2), 190.011(5), 120.54 and 120.01, Florida Statutes (2019). A public hearing will be conducted by the District on Wednesday, March 4, 2020, at 6:00 p.m., at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida. A copy of the proposed rules may be obtained by contacting the District Manager c/o Governmental Management Services, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092, (904) 940-5850.

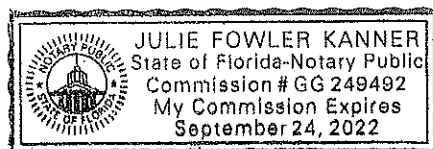
Ernesto Torres, District Manager
Ridgewood Trails Community Development District

Name: Brenda Ramirez Title: Legal Advertising Representative

In testimony whereof, I have hereunto set my hand and affixed my official Seal the day and year aforesaid.

NOTARY:

Julie Fowler Kanner



P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: FEB, 17, 2020
WEEK OF: 2-9-20 TO -2-15 -20

FOR:
Azalea Ridge

[illegible]

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!



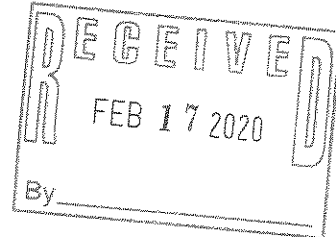
matthew
broadus
advertising, inc.

2139 Nickerson Lane Jacksonville, Florida 32207
(904) 396-6950 (904) 465-1426 E-MAIL mattbroadus@bellsouth.net

Invoice

Date	Invoice #
2/14/2020	28000

Bill To
AZALEA RIDGE Riverside Management Services 9655 Florida Mining Blvd. W. Bld. 300 Suite 305 Jax FL 32257



P.O. No.	Terms	Project
AZALEA RIDGE		

Qty	Description	Rate	Amount
2	AZALEA RIDGE MESSAGE BOARDS (including locking door & 2 boxes of letters) TERMS: 50% Material Draw to begin, \$1200. Balance due at completion \$1200	1,200.00	2,400.00

Thank you for your business.

Subtotal	\$2,400.00
Sales Tax (0.0%)	\$0.00
Total	\$2,400.00
Payments/Credits	\$0.00
Balance Due	\$2,400.00

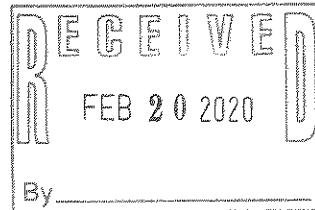
C. Ham 2/17/20
Capital Reserve
1.330.53800.60100
53 (A)

From: Bernadette Peregrino bperegrino@gmsnf.com
Subject: Fwd: Azalea Ridge Stargazing event 2/29
Date: February 20, 2020 at 10:46 AM
To: Daniel Laughlin dlaughlin@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com

For Ridgewood Trails - Special Events

PLEASE NOTE OUR NEW ADDRESS

Thank you,
Bernadette Peregrino
District Accountant
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771
Tel and Fax: 904-239-5309
bperegrino@gmsnf.com



Begin forwarded message:

From: <ridgewoodtrailsmgr@rmsnf.com>
Subject: Azalea Ridge Stargazing event 2/29
Date: February 20, 2020 at 10:43:45 AM EST
To: "Bernadette Peregrino" <bperegrino@gmsnf.com>

Good Morning,

I need to submit a payment request for an upcoming Stargazing event at Azalea Ridge. The check amount is for \$300.00 and made out to NEFAS. I believe Maria at Pine Ridge just requested recently the same request and she stated that the check can be mailed directly to them. Please let me know if you need anything further from me. Thank you so much!

Best Regards,

Melissa Brown
Ridgewood Trials CDD
3813 Great Falls Loop
Middleburg, FL 32068
Office: 904-214-3346
Cell: 904-237-9487
Email: ridgewoodtrailsmgr@rmsnf.com

100 (A)

1. 320, 572. 495

 **POSTED**

**CLAY
TODAY**

3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 284-3200

Recorder

1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

RIDGEWOOD TRAILS C.D.D.
475 W TOWN PL # 114
SAINT AUGUSTINE, FL 32092

Cust#:503014
Ad#:309033
Phone#:904-940-5850
Date:02/11/2020

Salesperson: Clay Legals Classification: Legal Notice Ad Size: 1.0 x 4.90

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	02/20/2020	02/20/2020	1	66.15	66.15

Payment Information:

Date: 02/11/2020 Order#: 309033 Type: BILLED ACCOUNT

Total Amount: 66.15

Tax: 0.00

Amount Due: 66.15

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

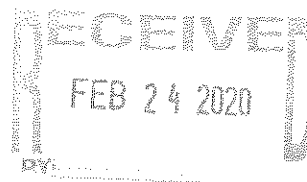
Ad Copy

Notice of Meeting Ridgewood Trails Community Development District

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District will be held on Wednesday, March 4, 2020 at 8:00 p.m. at the Azalea Ridge Amenity Center, 1687 Azalea Ridge Boulevard, Middleburg, Florida 32068. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office. Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Ernesto Torres
District Manager
Legal 48692 published Feb 20, 2020
in Clay County's Clay Today
newspaper.

15 (A)
1.310, 513.480



PUBLISHER AFFIDAVIT
CLAY TODAY
 Published Weekly
 Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF MEETING

in the matter of

MARCH MEETING

LEGAL: 45682 ORDER: 309033

was published in said newspaper in the issues:

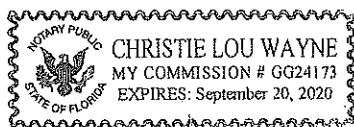
02/20/2020

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 02/20/2020.

Christie Lou Wayne
 NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003
 Telephone (904) 264-3200 - FAX (904) 264-3285
 E-Mail: Christie@opcfla.com

Notice of Meeting
Ridgewood Trails
Community Development
District

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District will be held on Wednesday, March 4, 2020 at 6:00 p.m. at the Azalea Ridge Amenity Center, 1667 Azalea Ridge Boulevard, Middleburg, Florida 32068. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

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Ernesto Torres
 District Manager

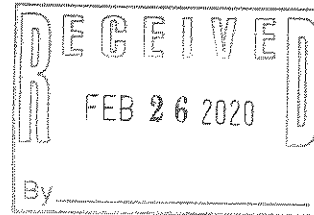
Legal 45682 published Feb 20, 2020
 in Clay County's Clay Today newspaper.

From: Bernadette Peregrino bperegrino@gmsnf.com
Subject: Fwd: Dalton Juneau Ck #1627
Date: February 26, 2020 at 2:34 PM
To: Daniel Laughlin dlaughlin@gmsnf.com, Oksana Kuzmuk okuzmuk@gmsnf.com

Hi Guys! I need to reissue a check for Dalton Juneau for \$120.00 8/13/19 Security Services and \$120.00 8/16/19 Security Services total \$240.00 Bank wouldn't cash the stale check from 8/22/19. I guess there is a limit on our checks even though it doesn't say anything on them. Expense to 8/2019. I just hope this doesn't affect his 2020 1099s.

PLEASE NOTE OUR NEW ADDRESS

Thank you,
Bernadette Peregrino
District Accountant
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771
Tel and Fax: 904-239-5309
bperegrino@gmsnf.com



Begin forwarded message:

From: "Albritton, Angelina L" <aalbritton@claysheriff.com>
Subject: FW: Dalton Juneau Ck #1627
Date: February 26, 2020 at 1:37:08 PM EST
To: 'Bernadette Peregrino' <bperegrino@gmsnf.com>

From: Juneau, Dalton T <djuneau@claysheriff.com>
Sent: Wednesday, February 26, 2020 12:21 PM
To: Albritton, Angelina L <aalbritton@claysheriff.com>
Subject: RE: Dalton Juneau Ck #1627

93 (A)
1,320, 582, 345
08/19/2019

I'm sorry for the delayed response, I haven't been back to work and haven't checked my email. I totally forgot to cash the check and found it in my car. I went to cash it today and VyStar advised it was a stale check by 4 days. Is there any way I can get the check reprinted? I'm sorry for the inconvenience!

From: Albritton, Angelina L <aalbritton@claysheriff.com>
Sent: Tuesday, February 18, 2020 12:26 PM
To: Juneau, Dalton T <djuneau@claysheriff.com>
Subject: FW: Dalton Juneau Ck #1627

From: Bernadette Peregrino <bperegrino@gmsnf.com>
Sent: Tuesday, February 18, 2020 12:20 PM
To: Albritton, Angelina L <aalbritton@claysheriff.com>
Subject: Dalton Juneau Ck #1627

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon Angel.

Could you check with Officer Dalton Juneau if he still has check #1627 in his possession?
It still has not cleared the bank.

PLEASE NOTE OUR NEW ADDRESS

Thank you,
Bernadette Peregrino
District Accountant
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771
Tel and Fax: 904-239-5309
bperegrino@gmsnf.com

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

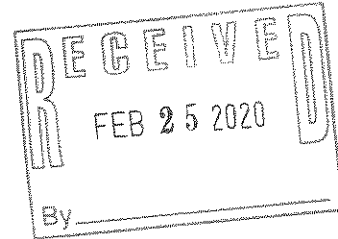
INVOICE DATE: FEB, 24,00
WEEK OF: 2-16-20 TO -2-22 -20

TO:

Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:

Azalea Ridge



DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
02/17/20	MATTHEW MCREE 82	1830-2230	4	30.00	120.00
02/19/20	MATTEW MCREE	1830-2230	4	30.00	120.00
	(A) 1. 320. 572. 345				
TOTAL					240.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!



Ridgewood Trails CDD

Customer's Account Number RI0258 Date 2/25/20 INV 117225
Name Riverside Mgmnt Serivces Address 9655 Florida Mining Blvd
City Jacksonville State FL Zip 32257 County Duval Phone _____

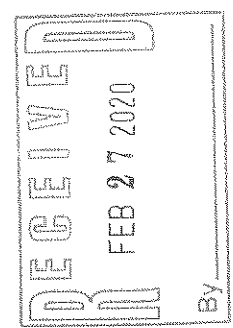
Charge My:
☐ AMEX ☐ VISA ☐ M/C ☐ DISCOVER
Cardholder: _____
Card #: _____
Expires: _____

Serviced by #	Technician Name	Cash	Check	Charge	On Acct.
P-264	Greg	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Code	Decription	Amount			
31t	TOP CHOICE FIRE ANT TREATMENT	\$362.00			
	1667 AZALEA RIDGE BLVD				
		\$362.00			

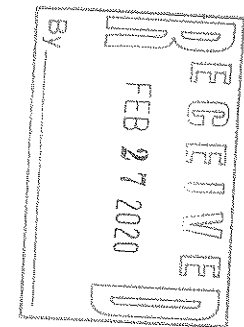
MAIL PAYMENT TO: FLORIDA PEST CONTROL - 2820 SPRING GLEN RD, JACKSONVILLE, FL 32207

Thank You

Customer Signature: _____

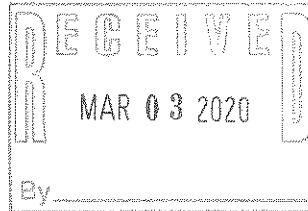


C. V. 2/27/20
(Pest Control) Repairs + Maint.
~~1-330-53800-46000~~
1-32-572-432
gg



Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 203
Invoice Date: 3/1/20
Due Date: 3/1/20
Case:
P.O. Number:

Bill To:

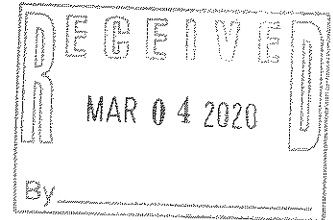
Ridgewood Trails CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - March 2020 1, 310, 573.340		3,416.67	3,416.67
Dissemination Agent Services - March 2020 3/3		83.33	83.33
Office Supplies 570		13.76	13.76
Postage 422		21.00	21.00
Copies 425		231.45	231.45
Telephone 410		44.31	44.31
3 (A)			
Total			\$3,810.52
Payments/Credits			\$0.00
Balance Due			\$3,810.52

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500



STATEMENT

February 28, 2020

Ridgewood Trails Community Development District
c/o Jim Oliver, District Manager
GOVERNMENTAL MANAGEMENT SERVICES, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 113169
Billed through 01/31/2020

8 1,310,513.815 (A)

General Counsel / Monthly Meeting

RIDGE 00001 KSB

FOR PROFESSIONAL SERVICES RENDERED

01/08/20	KSB	Prepare for and attend board meeting.	1.50 hrs
01/16/20	KEM	Confer with district manager regarding notices of rulemaking and rule development.	0.10 hrs
01/22/20	KEM	Prepare notices of rulemaking and rule development.	0.40 hrs
01/22/20	LMC	Prepare resolution adopting internal controls policy.	0.20 hrs
01/23/20	KSB	Confer with district manager regarding rate hearing.	0.20 hrs
01/27/20	KEM	Prepare notices of rule development and rulemaking.	0.20 hrs
Total fees for this matter			\$580.00

MATTER SUMMARY

Ibarra, Katherine E. - Paralegal	0.70 hrs	125 /hr	\$87.50
Buchanan, Katie S.	1.70 hrs	275 /hr	\$467.50
Clavenna, Lydia M. - Paralegal	0.20 hrs	125 /hr	\$25.00

TOTAL FEES \$580.00

TOTAL CHARGES FOR THIS MATTER \$580.00

BILLING SUMMARY

Ibarra, Katherine E. - Paralegal	0.70 hrs	125 /hr	\$87.50
Buchanan, Katie S.	1.70 hrs	275 /hr	\$467.50
Clavenna, Lydia M. - Paralegal	0.20 hrs	125 /hr	\$25.00

TOTAL FEES \$580.00

=====

TOTAL CHARGES FOR THIS BILL

\$580.00

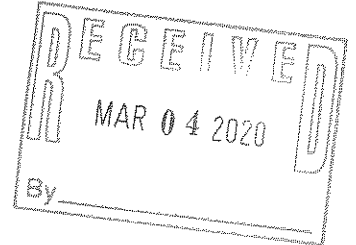
Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

March 5, 2020

Ridgewood Trails Community Development District
c/o Jim Oliver, District Manager
GOVERNMENTAL MANAGEMENT SERVICES, LLC
475 West Town Place, Suite 114
St. Augustine, Florida 32092



Re: Ridgewood Trails Community Development District

Dear District Manager:

Enclosed please find our billing statement through the month of January 2020, for services rendered and expenses incurred on behalf of Ridgewood Trails Community Development District. Please remit payment as soon as possible.

With respect to fees for our services going forward, my hourly rate will increase from \$275 to a discounted rate of \$290. This reflects an upward adjustment of \$15 per hour since the last rate adjustment in 2018, as authorized by our agreement.

If you have any questions or concerns, please feel free to give me a call. Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Katie S. Buchanan".

Katie S. Buchanan

KSB/gim

Enclosure

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
MAR 02 2020
By _____

INVOICE DATE: MARCH 3, 2020
WEEK OF: 2-23-TO 2-29-20

TO:
Rdigewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
02/25/20	MATTHEW MCREE <i>82</i>	1735-2135	4	30.00	120..00
	<i>1. 320. 572. 845 (A)</i>				
TOTAL					120.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 3/1/2020

Invoice # 131295591334

Terms	Net 20
Due Date	3/21/2020
PO #	
Customer #	13AZA025

Bill To RMS Ridgewood Trails CDD 9655 Florida Mining Blvd Bldg 300 suite 305 Jacksonville FL 32257	Ship To Azalea Ridge by DR Horton 1667 Azalea Ridge Blvd Middleburg FL 32068
--	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate <i>C. Hall 2/27/20</i> <i>Pool Chemicals</i> <i>1,320.57200.52100</i> <i>gs (A)</i> <div data-bbox="540 1110 852 1320" data-label="Image"></div>	1	ea	720.00

Total 720.00
Amount Due \$720.00

Remittance Slip

Customer
13AZA025
Invoice #
131295591334

Amount Due \$720.00

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295591334

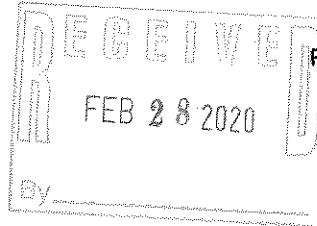
Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 232
Invoice Date: 2/25/2020
Due Date: 2/25/2020

Bill To:
Ridgewood Trails CDD
475 West Town Place Suite 114
St. Augustine, FL 32092

Case:
P.O. Number:



Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1 - January 31, 2019		1,809.50	1,809.50
Maintenance Supplies		2,541.18	2,541.18
Gen. Facility Maint. \$ 809.00 1.320.57200.46100			
R/Maint. - Amenity \$ 454.86 1.320.57200.46000	32		
R/Maint. - Field \$ 951.33 1.330.53800.46000	(R)		
Janitorial Supplies \$ 46.90 1.320.57200.52200			
Capital Improvements \$ 2088.59 32.600.53800.6000			

Total \$4,350.68

Payments/Credits \$0.00

Balance Due \$4,350.68

- 2088.59
\$ 2262.09

RMS

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/2/20	8	L.F.	Removed debris around amenity center and common areas, picked up supplies, treated fire ant hills, cleaned broken glass in parking lot, straightened pool furniture, painted shower posts on pool deck, replaced toilet paper holder, tightened loose toilet paper holder
1/6/20	3	B.M.	Removed debris in all common areas, checked and changed all trash receptacles on pool deck
1/9/20	3	B.M.	Removed Christmas decorations, checked and changed all trash receptacles on pool deck and in all common areas
1/13/20	3	B.M.	Removed debris in all common areas, checked and changed all trash receptacles, dusted cobwebs off building
1/16/20	3	B.M.	Blew leaves and debris off amenity center, removed debris in all common areas, straightened pool furniture, checked and changed all trash receptacles, inspected the playground
1/20/20	3	B.M.	Swept building for cobwebs, checked and changed all trash receptacles, removed debris in all common areas, blew leaves and debris off amenity center
1/22/20	4	L.F.	Install new TV on the wall in new building, common area trash clean up
1/22/20	4	B.M.	Install new TV and mounted bracket, removed debris in all common areas, light inspection of building entries
1/23/20	3	B.M.	Installed cable box on TV, light inspection in social room, changed bulbs, removed debris in all common areas
1/23/20	4	R.W.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
1/23/20	4	A.J.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
1/27/20	3	C.P.	Removed debris around amenity center, parking lot, playground and along common areas, checked and changed all trash receptacles around playground and pool deck
1/31/20	3	C.P.	Swept building for cobwebs, checked and changed all trash receptacles, removed debris in all common areas, blew leaves and debris off amenity center
TOTAL	<u>48</u>		
MILES	<u>291</u>		

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

C. Lee 2/28/20

MAINTENANCE BILLABLE PURCHASES

Period Ending 02/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
Repairs Maint -	12/18/19	Air Vents	21.19	C.H.
Amenity -	1/9/20	Bolt Cutters	40.22	B.M. - RMS
	1/17/20	Black Ink Cartridges (2)	98.42	M.B.
Capital -	1/22/20	50" TV	308.20	C.H.
Capital -	1/22/20	TV Mount	28.61	C.H.
	1/23/20	Airwick Summer Delight	5.73	B.M.
	1/23/20	Airwick Warmer	2.86	B.M.
	1/23/20	Waste Basket	6.87	B.M.
Amenity Maint -	1/23/20	LED Lights 3 pk	16.91	B.M.
	1/23/20	Office Wastebasket	11.47	B.M.
	1/23/20	John Deere Gator/Trailer Rental	70.00	R.W.
	1/23/20	Contractor Trash Bags	22.94	R.W.
	1/23/20	Gas for John Deere Gator	7.50	R.W.
Repairs -	1/24/20	Signs (11)	381.17	C.H.
(Field)	1/27/20	Charmin 24pk	14.92	C.P.
	1/27/20	Bounty 6pk	12.28	C.P.
	1/27/20	Windex 32oz	4.35	C.P.
	1/27/20	Windex 2L	6.76	C.P.
Capital -	1/28/20	Kitchen Cart	218.49	C.H.
Capital -	1/29/20	Dog Waste Stations (4)	1152.12	C.H.
	1/29/20	Case of Dog Waste Bags (2)	110.19	C.H.
			0.00	
TOTAL			<u>\$2,541.18</u>	

Capital - 32,600.53800.6000

Repairs + Maint. - 1,330.53800.46000
(Field)

Repairs + Maint. - 1,320.57200.46000
(Amenity)

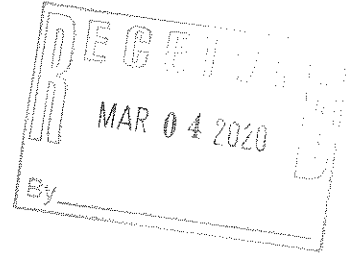
Riverside Management Services, Inc

9655 Florida Mining Blvd. W.
Building 300, Suite 305

Invoice

Date	Invoice #
3/1/2020	231

Bill To
Ridgewood Trails CDD 475 West Town Place Suite 114 St. Augustine, FL 32092



P.O. No.	Terms	Project

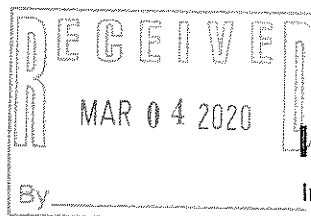
Quantity	Description	Rate	Amount
	Janitorial Services - March 2020 320,572,3420	832.00	832.00
	Pool Maintenance Services - March 2020 320,572,4650	1,325.83	1,325.83
	Contract Administration - March 2020 330,588,3400	1,768.17	1,768.17
	Facility Management - Ridgewood Trails - March 2020 320,572,4620	4,833.33	4,833.33
	39 (A)		
		Total	\$8,759.33

RMW
3,2,20



Tree Amigos

Outdoor Services



Invoice

Invoice#: 12481

Date: 10/30/2019

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: Ridgewood Trails CDD
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Oct Addendum for increased mowing areas	1.00	1,666.67	1,666.67

Notes:

Invoice Total: \$1,666.67

C. Hall 3/4/20
Landscape Maint.
1.330.53800.46200
91 (P)



Tree Amigos

Outdoor Services

Invoice

Invoice#: 12195

Date: 10/31/2019

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

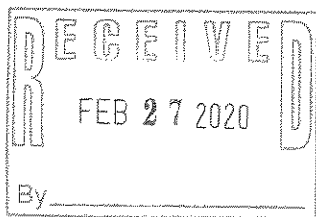
Project: Ridgewood Trails CDD O/S
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Location: Azalea Ridge Front Entry			
Pittsporum 7GL	4.00	32.50	130.00
Coontie Plants 3GL	15.00	20.00	300.00
Flax Lily 3GL	16.00	14.00	224.00

Notes:

12-11-19 Completed per Doug Hill
10-29-19 emailed in by Jim Proctor-quoted to Chris Hall
10-31-19 received signed approval-issued work order

Invoice Total: \$654.00

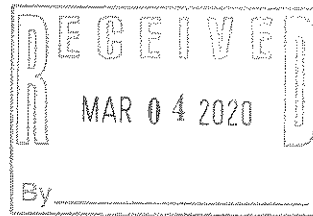


C. Hall 2/27/20
Landscape Contingency
1.330.53800.46300 9/ (A)



Tree Amigos

Outdoor Services



Invoice

Invoice#: 12482

Date: 11/30/2019

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: Ridgewood Trails CDD
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Nov Addendum for increased mowing areas	1.00	1,666.67	1,666.67

Notes:

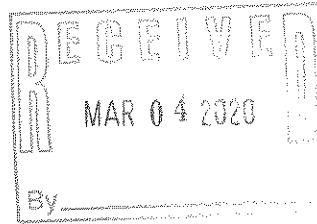
Invoice Total: \$1,666.67

C. Ham 3/4/20
Landscape Maint.
1.330.53800.46200
9/ A



Tree Amigos

Outdoor Services



Invoice

Invoice#: 12483

Date: 12/30/2019

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: Ridgewood Trails CDD
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Dec Addendum for increased mowing areas	1.00	1,666.67	1,666.67

Notes:

addendum 1666.67 for increased mowing areas starting Aug 2019

Invoice Total: \$1,666.67

*C. Hall 3/4/20
Landscape Maint.
1.330.53800.46200*

91 (A)



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
Green Cove Springs, FL 32043

(904) 284-7575

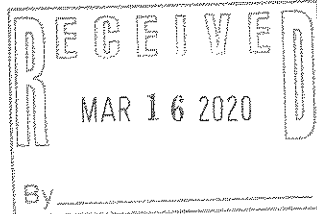
Invoice Number: SSI09513
Invoice Date: 3/16/2020

Page: 1

Attn: Fiscal - Accounts Receivable

Bill
To: RIDGEWOOD TRAILS CDD
1408 HAMLIN AVE
UNIT E
SAINT CLOUD, FL 34771
BERNADETTE PEREGRINO

Ship
To: RIDGEWOOD TRAILS CDD
1408 HAMLIN AVE
UNIT E
SAINT CLOUD, FL 34771
BERNADETTE PEREGRINO



Due Date 3/31/2020
Terms Net 15 Days

Customer ID C0000575
P.O. Number
P.O. Date 3/16/2020
Our Order No
SalesPerson

Item/Description	Unit	Order Qtv	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-FEBRUARY 2020		35	35	5.00	175.00
Fees-2nd Employment Scheduling		4	4	25.00	100.00

70 ①
1,320,572.345

 **POSTED**

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 275.00

Subtotal: 275.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 275.00

575	RIDGEWOOD TRAILS CDD	2/1/2020	6445	SMITH, KEITH A.	4.00
575	RIDGEWOOD TRAILS CDD	2/5/2020	7665	MCREE, MATTHEW	4.00
575	RIDGEWOOD TRAILS CDD	2/7/2020	6375	HOWELL, JR., EDGAR W.	3.00
575	RIDGEWOOD TRAILS CDD	2/11/2020	6445	SMITH, KEITH A.	4.00
575	RIDGEWOOD TRAILS CDD	2/12/2020	6375	HOWELL, JR., EDGAR W.	4.00
575	RIDGEWOOD TRAILS CDD	2/17/2020	7665	MCREE, MATTHEW	4.00
575	RIDGEWOOD TRAILS CDD	2/19/2020	7665	MCREE, MATTHEW	4.00
575	RIDGEWOOD TRAILS CDD	2/20/2020	6445	SMITH, KEITH A.	4.00
575	RIDGEWOOD TRAILS CDD	2/25/2020	7665	MCREE, MATTHEW	4.00
	#N/A			#N/A	35.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

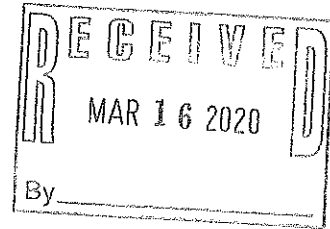
INVOICE DATE: MARCH 16 2020
WEEK OF: 3-8-TO 3-14

TO:

Ridgewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:

Azalea Ridge



DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03/09/20	DALTON JUNEAU <i>gs</i>	1200-1600	4	30.00	120.00
03/12/20	KEITH SMITH		4	30.00	120.00
TOTAL					240.00

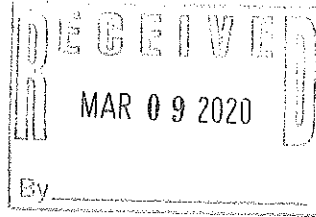
Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

1,320.572.845 (A)

A stamp featuring a small flag icon to the left of the word "POSTED" in large, bold, outlined letters.

P.O. Box 548
Green Cove Springs, FL 32043



INVOICE DATE: MARCH 8, 2020
WEEK OF: 3-03-TO 3-7-20

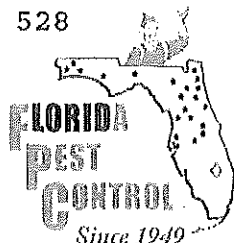
FOR:
Azalea Ridge

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

1. 320. 572, 845 (A)


POSTED

528



2820 Spring Glen Rd
Jacksonville FL 32207
(904) 396-5805
www.flapest.com

TECHNICIAN NOTES:

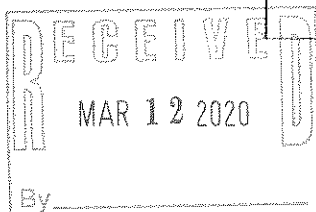
NT NSC NS NL NCG

RT.	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.	TODAY'S CHARGE
7	32	RI0258- 1	02/18/20				849553 3	P370	40.00
Tax-Exempt# 858013571499C6 CLAY							ZONE MDG	TYPE 22 M	\$40.00

MAIL INVOICE

RIDGEWOOD TRAILS CDD
1667 AZALEA RIDGE BLVD
MIDDLEBURG FL

F



CUSTOMER SIGNATURE

F

2820 Spring Glen Rd
Jacksonville FL 32207
(904) 396-5805
www.flapest.com

KEEP THIS PORTION FOR YOUR RECORDS

Scientific Pest Control

DIRECTED BY GRADUATE ENTOMOLOGISTS

RT.	DAY	ACCOUNT NO.	DATE SERVICED	CS	CK	CG	INVOICE NO.	SERVICEMAN NO.
7	32	RI0258- 1	02/18/20				849553 3	P370
							PREVIOUS BALANCE	TODAY'S CHARGE
							.00	40.00
							BALANCE DUE	
							2/06/20	

MAIL INVOICE

RIDGEWOOD TRAILS CDD
1667 AZALEA RIDGE BLVD
MIDDLEBURG FL

CLAY

*PAYMENTS OR OTHER CHARGES MADE AFTER ARE NOT INCLUDED IN BALANCES ABOVE.

TODAY'S SERVICE: ☒ Inspected / treated around windows, eaves, door facings and all entry points.
☒ Inspected / treated around perimeter of structure.

☒ Inspected / treated for control of rats and/or mice.
☒ Cobweb cleaning.

☐ Inspected / treated around garage and utility room.

COMMENTS:

Thanks!

Inspection and treatment applied to prevent insect entry.
Interior inspection and treatment as needed.

Rhianan

PLEASE PAY THE TECHNICIAN AT THE TIME OF SERVICE OR RETURN THIS PORTION WITH YOUR PAYMENT

Payment Information

☐ I'm enclosing a check or money order, payable to Florida Pest Control & Chemical Co.

☐ AMERICAN EXPRESS ☐ VISA ☐ MASTERCARD ☐ DISCOVER

Card number

Expires

Cardholder

(please print name exactly as it appears on card)

Signature C. Hall 3/12/20

Phone Pest Control

E-mail 1.320.57200.43200

Invoice No. 849553 3 99A

Account No. RI0258 - 1

Amount Enclosed \$

POSTED



2820 Spring Glen Rd
Jacksonville FL 32207
(904) 396-5805
www.flapest.com

MAIL INVOICE
RIDGEWOOD TRAILS CDD
1667 AZALEA RIDGE BLVD
MIDDLEBURG FL

GIVE YOUR LAWN THE GIFT OF "LOVE"
WITH A
LAWN CORE AERATION & FERTILIZER APPLICATION

CALL US TODAY FOR A "NO COST"
INSPECTION AND ESTIMATE.



2820 Spring Glen Road
Jacksonville, FL 32207
Phone (904) 396-5805

Scientific Pest Management Directed by
Graduate Entomologists

P 117225

Member of Florida & National Pest Management Associations

www.flapest.com

Customer's Name: R. J. Wood Termite Control

Lawn & Ornamental Service Performed

Recommendations

- | | Lawn | Shrubs | Trees |
|--|-------------------------------------|--------------------------|--------------------------|
| <input checked="" type="checkbox"/> Insecticidal Application | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Fungicidal Application | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Granular Fertilizer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Liquid Fertilizer | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Herbicide Application | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Hydretain Application | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Turf Aeration | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Other | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Moss Treatment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| <input type="checkbox"/> Lichen Treatment | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

- ☐ Continue normal watering & mowing
- ☐ Water lawn as soon as possible
- ☐ Do not water lawn for 3-5 days if possible
- ☐ Do not mow lawn for 3-5 days if possible

Comments:

General Household Pest Treatment Performed

Recommendations/Comments

- | | |
|---|---|
| <input type="checkbox"/> Interior Treatment | <input type="checkbox"/> Cobweb Removal |
| <input type="checkbox"/> Exterior Treatment | <input type="checkbox"/> Rodent Control |
| <input type="checkbox"/> Attic | <input type="checkbox"/> Flea Control |
| <input type="checkbox"/> Substructure | <input type="checkbox"/> Bedbug Control |
| <input type="checkbox"/> Other | <input type="checkbox"/> Ticks |

Termite Treatment Performed

Recommendations/Comments

- ☐ Subterranean Termite
- ☐ Localized Drywood Termite
- ☐ Tent Fumigation
- ☐ Powder Post Beetles
- ☐ Soil Pretreat
- ☐ Wood Destroying Organisms Inspection
- ☐ Formosan Termite Upgrade

☐ Received on Account Only



Customer's Account Number RT-258

Date 1/1/06

P 117225

Name R. J. Wood

Address 1067 12th St

City St. Augustine

State FL

Zip 32080

County St. Johns

Phone 321 921 1111

Charge my:



Cardholder:

(Please print name exactly as it appears on card)

Card #:

Expires:

Serviced by #	Technician Name	Cash	Check	Charge	On Acct.
361	Vernon K	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Code	Description	Amount			
31		362	00		
		Tax			
		Total	362	00	

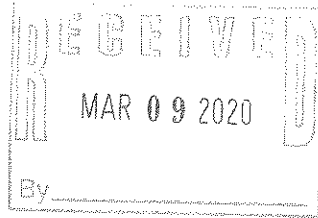
Thank You!

Customer Signature:

C. Hart 3/12/20
Pest Control
1. 320.57200.43200

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: MARCH 8, 2020
WEEK OF: 3-03-TO 3-7-20

TO:

Ridgewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:

Azalea Ridge

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03/02/20	MATTHEW MCREE	1735-2135	4	30.00	120.00
03/04/20	EDGAR HOWELL	1200-1600	4	30.00	120.00
* 02/20/20	KEITH SMITH 64	1730-2130	4	30.00	120.00
	KEITH SMITHS HOURS WERE NOT ON THE LAST INVOICE				
TOTAL					\$360.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

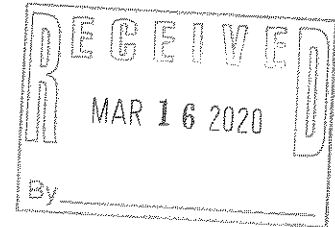
1,322.572.845 (A)

POSTED

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE DATE: MARCH 16 2020
WEEK OF: 3-8-TO 3-14

FOR:
Azalea Ridge



DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03/09/20	DALTON JUNEAU	1200-1600	4	30.00	120..00
03/12/20	KEITH SMITH 64		4	30.00	120.00
TOTAL					240.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

1,320, 572, 8215 (A)

POSTERS



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-3253

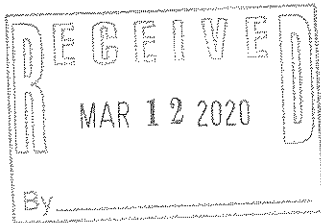

INVOICE

489004

Invoice #	489004
Account #	718416
Invoice Date	3/1/2020
Due Date	3/11/2020
Rep	ERW

Bill To RIDGEWOOD TRAILS CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092
--

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description		Amount
	Monthly Water Management Service (R)  <i>C. Hall 3/2/20</i> <i>Lake Maintenance</i> <i>1. 330. 53800. 46400</i> <i>42 A</i>  POSTED		672.00
Customer Total Balance \$672.00			
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!			Total Invoice \$672.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To RIDGEWOOD TRAILS CDD 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092
--

Amount Enclosed

Invoice #	489004
Account #	718416
Date	3/1/2020

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

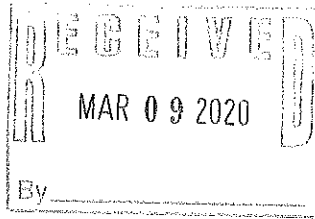
The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	_____ Check box if same as above
Signature	_____

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: MARCH 8, 2020
WEEK OF: 3-03-TO 3-7-20

TO:
Ridgewood Trails CDD aka Azalea Ridge
Bernadette Peregrino
1408 Hamlin Avenue, unit E
Saint Cloud, FL 34771

FOR:
Azalea Ridge

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
03/02/20	MATTHEW MCREE <i>82</i>	1735-2135	4	30.00	120..00
03/04/20	EDGAR HOWELL	1200-1600	4	30.00	120.00
02/20/20	KEITH SMITH	1730-2130	4	30.00	120.00
	KEITH SMITHS HOURS WERE NOT ON THE LAST INVOICE				
TOTAL					\$360.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

1,320.572.345 *(A)*

POSTED



Pye-Barker Fire & Safety, LLC
525 STEVENS ST JACKSONVILLE, FL 32254-3657
904.634.7100
www.pyebarkerfire.com

Account Number	Invoice Number
C405611	PSI212716
Invoice Date	Total USD
02/28/2020	64.20

Ship To Address:
C405611
RIVERSIDE MGNT SVCS C/O RIDGEWOOD TRAILS CDD
9655 FLORIDA MINING BLVD W
JACKSONVILLE, FL 32257-2031

Remit To Address:

Bill To Address:


3282 1 MB 0.439 E0310X I0330 D5908570167 S2 P7194453 0001:0001



RIVERSIDE MGNT SVCS C / O RIDGEWOOD TRAILS CDD
9655 FLORIDA MINING BLVD W
JACKSONVILLE FL 32257-2031



Pye Barker Fire & Safety, LLC
P O Box 714812
Cincinnati, OH 45271

Order Number		Terms		Due Date	
		Net 30		03/29/2020	
Technician	Branch Code	Branch Location		Branch Phone	
Jacksonville House	046-JAX	Pye Barker Fire-046		904-634-7100	
Item No.	Description	Quantity	Unit	Unit Price	Line Amount
SC	FIRE EXT INSP ANNUAL	2	Each	10.00	20.00
SC	SERVICE CHARGE/CALL FEE	1	Each	40.00	40.00
<p><i>C. Hall 3/12/20</i> <i>Maintenance</i> 102 (A) <i>1.320.57200.46000</i></p> <p>RECEIVED MAR 12 2020 By _____</p> <p>POSTED</p> <p>Tax exempt jam</p>					
<p> SAVE TIME AND MONEY WITH OUR CUSTOMER PORTAL Our goal is to make it easy for you to manage the invoices you receive from us. For the ultimate in convenience try our Customer Portal. You can view, print, download and pay your invoices online. Save time and money by going paperless. Go Green! Visit www.pyebarkerfire.com to enroll or email us at ENROLLME@PYEBARKERFIRE.COM</p>					

Remit To Address:

Pye Barker Fire & Safety, LLC
P O Box 714812
Cincinnati, OH 45271

Pye Barker Corporate Office 678.281.6143

Subtotal	60.00
Tax	4.20
Total USD	64.20

TO VIEW AND PAY ONLINE GO TO:

<http://pyebarkerfire.billtrust.com>

USE THIS ENROLLMENT TOKEN:

BSQ WLR RSV



Tree Amigos

Outdoor Services

Invoice

Invoice#: 12758

Date: 02/29/2020

Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

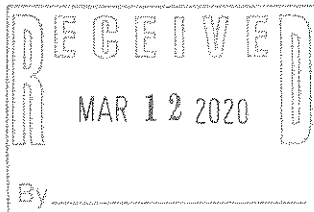
Project: Ridgewood Trails CDD
475 West Town Place Suite 114
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
February Monthly Landscaping Maintenance Services	1.00	4,282.32	4,282.32

Notes:

THANK YOU FOR YOUR BUSINESS!

Invoice Total: \$4,282.32



C. Hall 3/12/20
Landscape Maint.
1. 330.53800. 46200

9/1 (A)

 **POSTED**



Tree Amigos

Outdoor Services

Invoice

Invoice#: 12766

Date: 02/29/2020

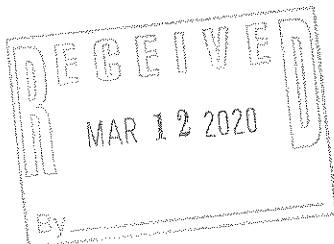
Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: Ridgewood Trails CDD
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
February Additional Mowing Areas	1.00	1,666.68	1,666.68

Notes:

Invoice Total: \$1,666.68



Chad 3/12/20
Landscape Maint.
1,380, 53800, 46200

91 (A)

POSTED

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/07/20	00022	2/03/20 02032020	202002 600-20700-10000		*	3,439.29	
		REIMB ALPHA DOG INV# 1406		RIDGEWOOD TRAILS CDD			3,439.29 000005
2/27/20	00022	2/20/20 02202020	202001 600-20700-10000		*	1,163.00	
		REIMB GF RMS #229 CK#1752		RIDGEWOOD TRAILS CDD			1,163.00 000006
3/05/20	00024	2/25/20 232	202001 600-53800-60000		*	2,088.59	
		CAPITAL IMPROVEMENTS		RIVERSIDE MANAGEMENT SERVICES, INC.			2,088.59 000007
3/05/20	00025	12/12/19 12385	201912 600-53800-60000		*	6,520.00	
		IRRIGATION REPAIRS		TREE AMIGOS OUTDOOR SERVICES			6,520.00 000008
TOTAL FOR BANK D						13,210.88	
TOTAL FOR REGISTER						13,210.88	

Ridgewood Trails
COMMUNITY DEVELOPMENT DISTRICT

Capital Reserve Fund

Check Request

Date	Amount	Authorized By
February 3, 2020	\$3,439.29	Bernadette Peregrino

Payable to:

Ridgewood Trails CDD #22

Date Check Needed:

Budget Category:

ASAP	32-600-20700-10000	D
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Intended Use of Funds Requested:

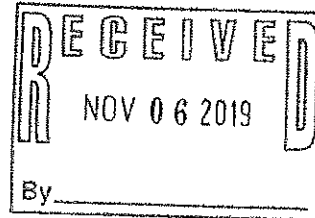
11/4/19 Alpha Dog Inv #1406 Installation of Security System
Reimburse General Fund
(Attach supporting documentation for request.)

From: Bernadette Peregrino bperegrino@gmsnf.com
Subject: Fwd: Alpha Dog Audio Video Security Invoice #1406
Date: November 6, 2019 at 2:46 PM
To: Daniel Laughlin dlaughlin@gmsnf.com

Is this what you are talking about?

PLEASE NOTE OUR NEW ADDRESS

Thank you,
Bernadette Peregrino
District Accountant
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771
Tel and Fax: 904-239-5309
bperegrino@gmsnf.com



Begin forwarded message:

From: Alpha Dog Audio Video Security <Info@alphadogavs.com>
Subject: Alpha Dog Audio Video Security Invoice #1406
Date: November 5, 2019 at 11:57:42 AM EST
To: bperegrino@gmsnf.com
Reply-To: Lori@alphadogavs.com

Dear Customer,

Summary of Invoice #1406 for Installation Services for Job #694.

**Alpha Dog Audio
Video Security**

701 Banchory Ct
Saint Johns, FL 32259

9042574295

Invoice

Customer

Remittance Information

Customer	Ridgewood Trails CDD
Customer Number	10313-2
Invoice Number	1406
Invoice Date	11/4/2019
Due Date	11/4/2019

Invoice

Alpha Dog Audio Video Security
701 Banchory Ct

Customer	Ridgewood Trails CDD
Customer Number	10313-2

9042574295

Saint Johns, FL 32259

Want To Pay Online? Click Here To Create
Your Online Account.

Invoice Number

1406

Invoice Date

11/4/2019

Due Date

11/4/2019

PO Number

PAYMENTS APPLIED
THRU

11/5/2019

Job/Service Ticket #

694

CURRENT CHARGES

Qty	Description	Rate	Amount
<i>Ridgewood Trails CDD, 1667 Azalea Ridge Blvd, Middleburg, FL</i>			
1	Install Access System	300.00	300.00
1	20" x 16" Enclosure with Mercury Backplate 20" x 1	250.00	250.00
1	The ADC-ACC2-34-PSE Door Controller & Power Kit co	1,235.71	1,235.71
2	The Two Reader Expansion Module is designed to add	484.29	968.58
1	8 Door Power Supply	225.00	225.00
1	600LB WEATHERPROOF MAGN LOCK	200.00	200.00
2	L65U Universal Electric Strike with faceplate	130.00	260.00
Subtotal:			3,439.29
Tax			0.00
Payments/Credits Applied			(0.00)
Invoice Balance Due:			\$3,439.29

Ridgewood Trails
COMMUNITY DEVELOPMENT DISTRICT

Capital Reserve Fund

Check Request

Date	Amount	Authorized By
February 20, 2020	\$1,163.00	Bernadette Peregrino

Payable to:

Ridgewood Trails CDD #22

Date Check Needed:

Budget Category:

ASAP	32-600-20700-10000	(D)
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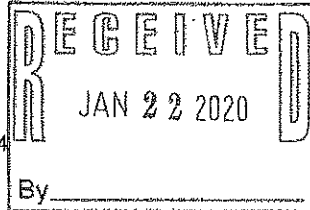
Intended Use of Funds Requested:

1/31/20 RMS Inv #229 Ck #1752
Reimburse General Fund
Fitness Center Improvements
(Attach supporting documentation for request.)

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Bill To:
Ridgewood Trails CDD
475 West Town Place Suite 114
St. Augustine, FL 32092



Invoice #: 229
Invoice Date: 1/15/2020
Due Date: 1/16/2020
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2019		3,420.10	3,420.10
Maintenance Supplies		767.54	767.54
Gen. Facility Maint. 320, 572, 4610		\$ 839. ⁰⁰	
R/Maint, - Field 330, 538, 4600		\$ 2107. ⁰⁰	
Janitorial Supplies 320, 572, 5220		\$ 46. ⁰⁰	
Pool Chemicals 320, 572, 5210		\$ 32. ⁶⁴	
Capital Improvements Cap. outlay. V-39 (A) 1,320, 572, 600		\$ 1163. ⁰⁰	
Total			\$4,187.64
Payments/Credits			\$0.00
Balance Due			\$4,187.64

Rmw
1, 20, 20

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF DECEMBER 2019

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/2/19	2.5	B.M.	Checked and changed all trash receptacles, removed debris around community, light inspection around amenity center, removed debris along Long Bay near and around entry signage
12/4/19	8	C.P.	Cleaned signs and painted post, picked up supplies
12/5/19	5	B.M.	Put lights on roof of amenity center and new building
12/5/19	5	C.P.	Installed Christmas lights around fitness center and social room
12/6/19	2.5	L.F.	Removed debris around amenity center and common areas, met with insurance members, blew leaves and debris off pool deck
12/9/19	2	B.M.	Scrubbed crayon off window sill, painted bike rack at park, checked and changed all trash receptacles on pool deck and park, removed debris in all common areas
12/11/19	3	L.F.	Installed holiday lights
12/12/19	4	R.W.	Inspected and cleaned lakes and outfall structures (Used Gator/Large Trailer)
12/12/19	4	A.J.	Inspected and cleaned lakes and outfall structures (Used Gator/Large Trailer)
12/13/19	2	C.P.	Removed debris along common areas and amenity center, checked and changed all trash receptacles on pool deck and playground
12/13/19	4	L.F.	Prepped walls in fitness center, painted walls in fitness center, picked up paint supplies
12/16/19	2	B.M.	Removed debris in all common areas, checked and changed all trash receptacles on pool deck and park, reset lake fountain
12/16/19	8	L.F.	Painted fitness center
12/17/19	8	L.F.	Painted fitness center
12/18/19	8	L.F.	Painted fitness center
12/19/19	6	L.F.	Prepped and painted vents on bathroom doors, painted fitness center door, installed vent in men's bathroom, checked GFI outlets at entrances
12/20/19	2	C.P.	Removed debris along common areas and amenity center, checked and changed all trash receptacles
12/20/19	5	L.F.	Replaced ground light fixtures at front entrance, picked up new fixtures, replaced lights in fitness center, cleaned ceiling fans in fitness center
12/23/19	2	B.M.	Dusted building for cobwebs, removed debris in common areas, checked and changed trash receptacles on pool deck and playground, cleaned entry to pool, fitness and restrooms, straightened pool furniture
12/26/19	4	R.W.	Inspected and cleaned lakes and outfall structures (Used Gator/Large Trailer)
12/26/19	4	A.J.	Inspected and cleaned lakes and outfall structures (Used Gator/Large Trailer)
12/30/19	2	B.M.	Checked and changed all trash receptacles, removed debris in community common areas

TOTAL 93

MILES 371

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 01/05/20

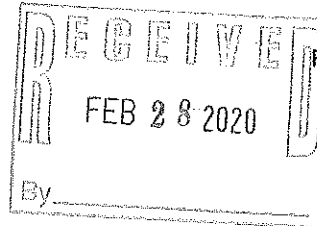
<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
	12/6/19	Poolsure Chemical Fees	32.66	G.H.
	12/12/19	John Deere Gator/Trailer Rental	70.00	R.W.
	12/13/19	Paint Cup	3.42	L.F.
	12/13/19	Behr Paint 1 gallon	32.18	L.F.
	12/13/19	Short Cut Brush (2)	13.50	L.F.
	12/13/19	Spackling 1pt	7.13	L.F.
	12/13/19	Sanding Block	5.37	L.F.
	12/13/19	Clorox 32 oz (2)	7.52	G.P.
	12/16/19	Behr Paint 1 gallon	32.18	L.F.
	12/16/19	Short Cut Brush (2)	13.50	L.F.
	12/18/19	9x3/8" Roller Cover 3pk	11.79	L.F.
	12/19/19	Scotch Tape Blue	7.57	L.F.
	12/19/19	Painters Touch Spray Paint	4.58	L.F.
	12/19/19	Stripping Brush	3.42	L.F.
	12/20/19	6.5w LED Bulbs (2)	17.18	L.F.
	12/20/19	Wire Connectors	3.12	L.F.
	12/20/19	Shark Rocket Vacuum	171.35	L.F.
	12/20/19	15w LED Light Fixtures (3)	143.78	L.F.
	12/26/19	John Deere Gator/Trailer Rental	70.00	R.W.
	12/26/19	Contractor Trash Bags	22.94	R.W.
	12/26/19	Gas for John Deere Gator	18.97	R.W.
	12/30/19	Clorox 32 oz	4.45	B.M.
	1/2/20	Fire Ant Killer (3)	39.57	L.F.
	1/2/20	Short Cut Brush (2)	13.50	L.F.
	1/2/20	Replacement Toilet Paper Holder (2)	6.39	L.F.
	1/2/20	Gloss Black Paint Qt	11.46	L.F.
		TOTAL	<u>\$767.54</u>	

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 232
Invoice Date: 2/25/2020
Due Date: 2/25/2020
Case:
P.O. Number:

Bill To:
Ridgewood Trails CDD
475 West Town Place Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1 - January 31, 2019		1,809.50	1,809.50
Maintenance Supplies		2,541.18	2,541.18
Gen. Facility Maint. \$ 809.00 1.320.57200.46100			
R/Maint. - Amenity \$ 454.86 1.320.57200.46000			
R/Maint. - Field \$ 951.33 1.320.53800.46000			
Janitorial Supplies \$ 46.90 1.320.57200.52200			
Capital Improvements \$ 2088.59 32.600.53800.6000			
24/ D			

Total \$4,350.68

Payments/Credits \$0.00

Balance Due \$4,350.68

- 2088.59
\$ 2262.09

RMS

RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/2/20	8	L.F.	Removed debris around amenity center and common areas, picked up supplies, treated fire ant hills, cleaned broken glass in parking lot, straightened pool furniture, painted shower posts on pool deck, replaced toilet paper holder, lightened loose toilet paper holder
1/6/20	3	B.M.	Removed debris in all common areas, checked and changed all trash receptacles on pool deck
1/9/20	3	B.M.	Removed Christmas decorations, checked and changed all trash receptacles on pool deck and in all common areas
1/13/20	3	B.M.	Removed debris in all common areas, checked and changed all trash receptacles, dusted cobwebs off building
1/18/20	3	B.M.	Blew leaves and debris off amenity center, removed debris in all common areas, straightened pool furniture, checked and changed all trash receptacles, inspected the playground
1/20/20	3	B.M.	Swept building for cobwebs, checked and changed all trash receptacles, removed debris in all common areas, blew leaves and debris off amenity center
1/22/20	4	L.F.	Install new TV on the wall in new building, common area trash clean up
1/22/20	4	B.M.	Install new TV and mounted bracket, removed debris in all common areas, light inspection of building entries
1/23/20	3	B.M.	Installed cable box on TV, light inspection in social room, changed bulbs, removed debris in all common areas
1/23/20	4	R.W.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
1/23/20	4	A.J.	Inspected and cleaned lakes and outfall structures (Used Gator and Large Trailer)
1/27/20	3	C.P.	Removed debris around amenity center, parking lot, playground and along common areas, checked and changed all trash receptacles around playground and pool deck
1/31/20	3	C.P.	Swept building for cobwebs, checked and changed all trash receptacles, removed debris in all common areas, blew leaves and debris off amenity center
TOTAL	<u>48</u>		
MILES	<u>291</u>		

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

C. Lee 2/28/20

MAINTENANCE BILLABLE PURCHASES

Period Ending 02/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
RT				
RIDGEWOOD TRAILS				
Repairs Maint -	12/18/19	Air Vents	21.19	C.H.
Amenity -	1/9/20	Bolt Cutters	40.22	B.M. - RMS
	1/17/20	Black Ink Cartridges (2)	98.42	M.B.
Capital -	1/22/20	50" TV	308.20	C.H.
Capital -	1/22/20	TV Mount	28.61	C.H.
	1/23/20	Airwick Summer Delight	5.73	B.M.
	1/23/20	Airwick Warmer	2.86	B.M.
	1/23/20	Waste Basket	6.87	B.M.
Amenity Maint -	1/23/20	LED Lights 3 pk	16.91	B.M.
	1/23/20	Office Wastebasket	11.47	B.M.
	1/23/20	John Deere Gator/Trailer Rental	70.00	R.W.
	1/23/20	Contractor Trash Bags	22.94	R.W.
	1/23/20	Gas for John Deere Gator	7.50	R.W.
Repairs -	1/24/20	Signs (11)	381.17	C.H.
(Field)	1/27/20	Charmin 24pk	14.92	C.P.
	1/27/20	Bounty 6pk	12.28	C.P.
	1/27/20	Windex 32oz	4.35	C.P.
	1/27/20	Windex 2L	6.76	C.P.
Capital -	1/28/20	Kitchen Cart	218.49	C.H.
Capital -	1/29/20	Dog Waste Stations (4)	1152.12	C.H.
	1/29/20	Case of Dog Waste Bags (2)	110.19	C.H.
			0.00	
		TOTAL	<u>\$2,541.18</u>	

Capital - 32,600.53800.6000

Repairs & Maint. - 1,330.53800.46000
(Field)

Repairs & Maint. - 1,320.57200.46000
(Amenity)



Tree Amigos

Outdoor Services

Invoice

Invoice#: 12385

Date: 12/12/2019

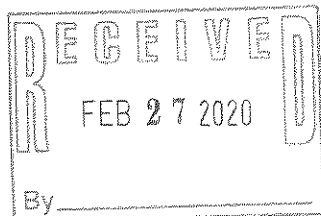
Billed To: Governmental Management Services, LLC
475 West Town Place Suite 114
St. Augustine FL 32092

Project: Ridgewood Trails CDD O/S
475 West Town Place Suite 114
World Golf Village
St. Augustine FL 32092

Description	Quantity	Price	Ext Price
Removal of battery Controllers & valves and adding electric Controllers & valves			
2000 feet of multi-strand wire	1.00	1,750.00	1,750.00
(25) electric Solenoids	1.00	2,250.00	2,250.00
(30) Station Hunter Outdoor Controllers	1.00	720.00	720.00
Labor	1.00	1,800.00	1,800.00

Notes:

Invoice Total: \$6,520.00



C. Hall 2/10/20
Capital Reserve
~~1.330.53800.60100~~
32.600.538.600

25 D