

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, March 6, 2018 at 1:30 p.m. at the Courtyard by Marriott, 610 Wells Road, Orange Park, Florida.

Present and constituting a quorum were:

Mark Dearing	Vice Chairman
Jan Doan	Supervisor
Marty Genska	Supervisor

Also present were:

Ernesto Torres	District Manager
Katie Buchanan	District Counsel (by telephone)
Chris Hall	Operations Manager

The following is a summary of the actions taken at the March 6, 2018 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Torres called the meeting to order at 1:30 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Organizational Matters

A. Consideration of Resolution 2019-03 Declaring Vacancies

Mr. Torres stated as you know we posted the vacancies on the district's Facebook page and we put an e-blast out to the community as well. We have not received any interest at this point. We had Katie draft Resolution 2019-03 declaring the vacancies. At this point my recommendation would be to extend the 90-day period and for Jan and Mark to stay on until we have qualified replacements.

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor Resolution 2019-03 was approved.

B. Appointment of New Supervisors to Fill Seats 2 and 4

C. Oath of Office for Newly Appointed Supervisors

D. Election of Officers, Resolution 2019-02

FOURTH ORDER OF BUSINESS

Approval of the Minutes of the November 7, 2018 Meeting

On MOTION by Mr. Doan seconded by Mr. Dearing with all in favor the minutes of the November 7, 2018 meeting were approved as presented.

FIFTH ORDER OF BUSINESS

Consideration of Proposal from Riverside Management Services for Fiscal Year 2019 Field Operations, Pool Service, Janitorial and Lifeguard Services

Mr. Torres stated next is a proposal from Riverside Management Services for fiscal year 2019 field operations, pool service, janitorial and lifeguard services. We had budgeted for \$6,100 for janitorial services and it has increased to \$9,980 so we will have a variance in that line item. At this point there is no alarm regarding the budget and in FY18 we had a bit of a surplus that we carried over.

Mr. Genska asked were lifeguard schedules posted at the pool? I know we had several requests of when the lifeguards are going to be there. Have we ever posted anything like that?

Mr. Hall stated I know she is scheduling for spring break and weekends and holidays for the summer.

Mr. Torres stated in some of our districts we increase the hours during spring break and going back to somewhat of a reduced staff for lifeguards during the weekend and then once we get into the summer months then it is different. We can post the schedule.

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the proposal from Riverside Management Services for fiscal year 2019 was approved.

SIXTH ORDER OF BUSINESS

Consideration of Proposal from Florida Pest Control

Mr. Torres stated in general this proposal is to accommodate the pool bathrooms and the weight rooms and facilities only for an annual fee of \$480.

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the proposal from Florida Pest Control was approved.

SEVENTH ORDER OF BUSINESS

Ratification of Water Management Agreement with The Lake Doctors for Triploid Grass Carp

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the agreement with The Lake Doctors for triploid grass carp was ratified.

EIGHTH ORDER OF BUSINESS

Discussion of District Amenity Policies

Mr. Torres stated currently your policies reflect at the pool that families can bring up to four guests. With the new pool and slide I want to make sure everyone is comfortable with that and if so we will leave it as is. I did want to introduce an opportunity to review the rules for the slide that has been adopted by other districts that I manage that have similar slides. If we can have an approval in the interim then moving into spring break we will have some sort of rules. This gives the lifeguard a little more guidance as to what can be enforced on the slide.

Mr. Dearing asked is district counsel okay with this?

Mr. Torres stated I haven't had an opportunity to have Katie to review it, but we have used it in other districts.

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the amenity policies were approved in substantial form subject to review by district counsel.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Manager

Mr. Torres stated for May I will introduce the draft budget for 2020.

D. Operation Manager's Report

1. Report

A copy of the Operation Manager's monthly report was included as part of the agenda package.

2. Proposal for Playground Regarding Fire Ants

This item tabled to the next meeting.

Mr. Hall reviewed the operations report, copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Genska stated I do have comments from Tommy Taylor. He wanted to know the status of the meeting room at the amenity center. They haven't broken ground yet.

Mr. Dearing stated they should be breaking ground soon. I think you should see some activity by the next meeting and I will get a build-out schedule and bring that to the next meeting.

Mr. Genska asked are there any plans for playground equipment in the new areas under construction given the distance from one playground and the other and additional traffic on the curve when you drive around? We are seeing a lot of traffic and people park on that road.

Mr. Dearing stated Horton doesn't have any plans for it. The district can do whatever the district wants to do going forward it. Things like that take money and that is up to your budget. Something to consider also is location because this was brought up previously for another section and in Phase 2 there are a couple of pocket parks and the suggestion was to put in some playground equipment. Some of the residents who live next to the pocket parks were adamantly opposed.

Mr. Genska stated he had a request for off-duty deputies to spend some time on Azalea Ridge Boulevard because not everybody adheres to the speed limit and we are getting a lot more traffic. I have seen a deputy parked on the hill at the top. I have never seen him do anything. I would like to see signage by the playground.

Mr. Hall stated I can put in, children at play signs before the park and after. I met with ASAP Towing and we now have a sign in the parking lot in case someone parks their car. The policies state no parking on the grass by residents.

Mr. Genska stated I don't see a lot of that. We used to see it by the ponds. I see it frequently by the big pond next to the AT&T equipment. The parking I was referring to was people parking on the roads and there is nothing we can do.

Mr. Hall stated the sheriff's office can be called if they block the flow of traffic or a walkway they can be towed by the sheriff's department. We can have a sign put at each entrance and we are covered through the whole community for towing if they are parking on the fields or something like that.

Mr. Genska stated the last item from Tommy is posting the draft minutes of the meeting. They are posted after they are approved and that goes into the following meeting so by the time people can read them on the website it takes a long time and it still says, draft.

Mr. Torres stated once you approve the minutes the recording secretary posts them to the CDD website. We don't post them until they are approved. The minutes from today's meeting will be approved at your May meeting. We just approved the November meeting minutes and they will be on the website in about a week.

A resident stated that new park that was mentioned, I'm in the back and it is almost a mile to the playground. For the new section in the very back it is really far and there is a pocket park between the Preserve and the first house and it is a good size and it wouldn't be right next to a person's house. It would be nice to have something for the kids. I know it has to be budgeted and if it would be seriously considered for that back area that would be great.

Mr. Torres stated we will start the budget discussions at the May meeting and if the board wants to consider that for next year we can do that.

Mr. Dearing stated once we get the permanent board members in place and have full participation, we can have a good serious conversation. Your points make absolutely sense.

EIGHTH ORDER OF BUSINESS

Financial Reports

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included as part of the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Approval of Check Register

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the check register was approved.

NINTH ORDER OF BUSINESS

Next Meeting Scheduled for Wednesday, May 1, 2019 at 6:00 p.m. at the Clay County Public Library, 2245 Aster Avenue, Middleburg, Florida

Mr. Torres stated the next meeting is May 1, 2019 at 6:00 p.m. at the Clay County Library.

On MOTION by Mr. Doan seconded by Mr. Dearing with all in favor the meeting adjourned at 1:58 p.m.


Secretary/Assistant Secretary


Chairman/Vice Chairman