

MINUTES OF MEETING
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, March 6, 2013 at 1:30 p.m. at the Courtyard by Marriott, 610 Wells Road, Orange Park, Florida 32043.

Present and constituting a quorum were:

Bob Porter	Chairman
Steve Mattix	Vice Chairman
Jan Doan	Supervisor
Mark Dearing	Supervisor
Glenn Marvin	Supervisor

Also present were:

James Oliver	District Manager
Katie Buchanan	District Counsel
Peter Ma	District Engineer
Rich Whetsel	GMS, LLC

The following is a summary of the minutes and actions taken at the March 6, 2013 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Porter called the meeting to order at 1:30 p.m.

SECOND ORDER OF BUSINESS

Approval of Minutes of the February 6, 2013 Meeting

Mr. Porter stated included in your agenda package is a copy of the minutes of the January 6, 2013 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Marvin seconded by Mr. Doan with all in favor the Minutes of the January 6, 2013 Meeting were approved.

THIRD ORDER OF BUSINESS

Update Regarding Amenity Center Construction

Mr. Porter presented the scaled down conceptual plan for construction of the amenity center. Once the architect completes the revised plan, the RFP process will immediately begin. The goal is to have proposals reviewed at the May meeting.

FOURTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

FIFTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

B. Engineer

District Engineer to sign off on Vallencourt erosion repairs after his inspection and necessary corrective action taken by contractor. There are resident concerns about exposed dirt, where sod was to be installed. No payment until the engineer approves the completed work. DR Horton to clean up their construction debris.

C. Manager

There being none, the next item followed.

D. Operations Manager – Monthly Manager’s Report

Mr. Whetsel discussed the monthly manager’s report. Riverside Management Services authorized to clean up other construction related debris.

EIGHTH ORDER OF BUSINESS **Supervisor’s Requests and Audience Comments**

There being none, the next item followed.

NINTH ORDER OF BUSINESS **Financial Reports**

A. Approval of Check Register

Mr. Oliver stated included in your agenda package is a copy of the check register.

On MOTION by Mr. Marvin seconded by Mr. Mattix with all in favor the Check Register was approved.

B. Balance Sheet & Income Statement

Mr. Oliver stated included in your agenda package is the balance sheet and income statement.

C. Construction Schedule

Mr. Oliver stated included in your agenda package is a construction schedule.

D. Special Assessment Receipt Schedule

Mr. Oliver stated included in the agenda package is the special assessment receipt schedule. The assessments are fully collected.

TENTH ORDER OF BUSINESS

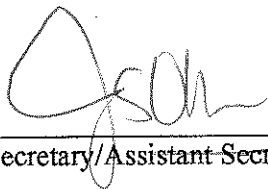
**Next Meeting Scheduled for Wednesday,
April 3, 2013 at 1:30 p.m. at Courtyard by
Marriott, 610 Wells Road, Orange Park,
Florida 32043**

Mr. Porter stated the next scheduled meeting is Wednesday, April 3, 2013 at 1:30 p.m. at this location.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Doan seconded by Mr. Marvin with all in favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman