

MINUTES OF MEETING
RIDGWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, February 5, 2014 at 1:30 p.m. at the Courtyard by Marriott, 610 Wells Road, Orange Park, Florida 32043.

Present and constituting a quorum were:

Bob Porter	Chairman
Steve Mattix	Vice Chairman
Mark Dearing	Supervisor
Jan Doan	Supervisor

Also present were:

James Oliver	District Manager
Katie Buchanan	District Counsel
Peter Ma	District Engineer
Steve Andersen	Riverside Management Services, LLC

The following is a summary of the minutes and actions taken at the February 5, 2014 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS **Roll Call**
Mr. Oliver called the meeting to order at 1:30 p.m.

SECOND ORDER OF BUSINESS **Audience Comments**
There being none, the next item followed.

THIRD ORDER OF BUSINESS **Approval of Minutes of the January 8, 2014 Meeting**
Mr. Oliver stated included in your agenda package is a copy of the minutes of the January 8, 2014 meeting. Are there any additions, corrections or deletions?

On MOTION by Mr. Doan seconded by Mr. Mattix with all in favor the Minutes of the January 8, 2014 Meeting were approved.
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FOURTH ORDER OF BUSINESS **Update Regarding Amenity Center Construction Project**

Peter Ma presented an amenity center construction update. Still realistic to expect construction to begin before the end of the calendar year with the pool opening for summer.

FIFTH ORDER OF BUSINESS **Update Regarding Community Appearance**
Steve Andersen updated the board and staff on the community appearance.

SIXTH ORDER OF BUSINESS **Ratification of Right-of-Way Easement Agreement with Clay Electric Cooperative, Inc.**

Mr. Ma presented the right-of-way easement agreement with Clay Electric Cooperative, Inc.

On MOTION by Mr. Dearing seconded by Mr. Mattix with all in favor the Right-of-Way Easement Agreement with Clay Electric Cooperative, Inc. was approved.

SEVENTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS **Staff Reports**

A. Attorney

Ms. Buchanan advised that the legislative session is underway. With the anticipated pool opening, rental rates will be discussed at the March meeting. District Counsel will draft amenity policies to be presented at the next meeting.

B. Engineer

Mr. Ma presented Change Order number one with Tim Young Construction in the amount of \$19,108.

On MOTION by Mr. Mattix seconded by Mr. Doan with all in favor Change Order No. 1 with Tim Young was ratified.

Mr. Ma presented Requisition numbers 177 through 179 in the amount of \$109,279.36.

On MOTION by Mr. Marvin seconded by Mr. Doan with all in favor Requisition Nos. 177, 178 & 179 were approved.

C. Manager

There being none, the next item followed.

D. Operations Manager – Monthly Manager’s Report

Mr. Andersen presented the monthly operation manager’s report.

NINTH ORDER OF BUSINESS

**Supervisor’s Requests and Audience
Comments**

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Financial Reports

A. Approval of Check Register

Mr. Oliver stated included in your agenda package is the check register

On MOTION by Mr. Dearing seconded by Mr. Doan with all in favor the Check Register was approved.

B. Balance Sheet & Income Statement

Mr. Oliver stated included in your agenda package is the balance sheet and income statement.

C. Construction Schedule

Mr. Oliver stated included in your agenda package is a construction schedule.

February 5, 2014

Ridgewood Trails CDD

ELEVENTH ORDER OF BUSINESS

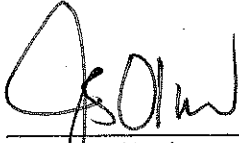
Next Meeting Scheduled for Wednesday,
March 5, 2014 at 1:30 p.m. at Courtyard by
Marriott, 610 Wells Road, Orange Park,
Florida 32043

Mr. Oliver stated the next scheduled meeting is Wednesday, March 5, 2014 at 1:30 p.m.
at this location.

TWELFTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Doan seconded by Mr. Dearing with all in
favor the Meeting was adjourned.



Secretary/Assistant Secretary



Chairman/Vice Chairman