

**MINUTES OF MEETING  
RIDGEWOOD TRAILS COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, January 4, 2012 at 1:30 p.m. at the Courtyard by Marriott, 610 Wells Road, Orange Park, Florida 32043.

Present and constituting a quorum were:

Bob Porter	Chairman
Steve Mattix	Vice Chairman
Jan Doan	Supervisor

Also present were:

James Oliver	District Manager
Katie Buchanan	District Counsel
Peter Ma	District Engineer

*The following is a summary of the minutes and actions taken at the January 4, 2012 meeting and a copy of the proceedings can be obtained by contacting the District Manager.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Porter called the meeting to order at 1:30 p.m.

**SECOND ORDER OF BUSINESS**

**Organizational Matters**

- A. Appointment of New Supervisor to Fill the Unexpired Term of Office (11/2012)**
  - B. Oath of Office for New Appointed Supervisor**
  - C. Election of Officers, Resolution 2012-01**
- These items were tabled.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the November 2, 2011 Meeting**

Mr. Porter stated included in your agenda package is a copy of the minutes of the November 2, 2011 meeting.

Mr. Oliver stated we will add a comment in the minutes that Mr. Mike Lilly has decided to accept his supervisor pay.

On MOTION by Mr. Doan seconded by Mr. Mattix with all in favor the Minutes of the November 2, 2011 Meeting were approved as amended.

**FOURTH ORDER OF BUSINESS**                      **Update on Foreclosure Matters**

Ms. Buchanan stated the foreclosure sale is scheduled for January 11, 2012 at 10:00 a.m.

We have been in contact with the bondholder and she has requested that we move forward.

On MOTION by Mr. Mattix seconded by Mr. Doan with all in favor Not to Credit Bid on Behalf of the District without Agreement & Funds was approved.

**FIFTH ORDER OF BUSINESS**                      **Other Business**

There being none, the next item followed.

**SIXTH ORDER OF BUSINESS**                      **Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer – Requisition Summary – Requisition Nos. 158A & 159A**

Mr. Ma presented the board with requisition numbers 158A and 159A that total \$5,461.46.

On MOTION by Mr. Mattix seconded by Mr. Doan with all in favor Requisition Nos. 158A & 159A were approved.

Mr. Ma stated the water management district permit has been extended until June of 2014.

**C. Manager**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Supervisor's Requests and Audience Comments**

A resident requested the high grass and weeds get trimmed up around the development.  
A resident requested a marquee sign for the amenity center.

**EIGHTH ORDER OF BUSINESS**

**Financial Reports**

**A. Approval of Funding Request No. 68**

Mr. Oliver presented the board with funding request number 68.

On MOTION by Mr. Mattix seconded by Mr. Doan with all in favor Funding Request No. 68 was approved.

**B. Balance Sheet & Income Statement**

Mr. Oliver stated included in your agenda package are the financial statements..

**C. Construction Schedule**

Mr. Oliver stated included in your agenda package is the construction schedule.

**NINTH ORDER OF BUSINESS**

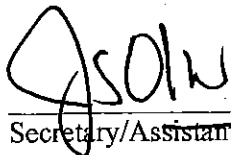
**Next Meeting Scheduled for Wednesday, February 1, 2012 at 1:30 p.m. at Courtyard by Marriott, 610 Wells Road, Orange Park, Florida 32043**

Mr. Porter stated the next meeting is scheduled for February 1, 2012.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Doan seconded by Mr. Mattix with all in favor the Meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman