

RIDGEWOOD TRAILS
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, March 2, 2016 at 1:30 p.m. at the Courtyard by Marriott, 610 Wells Road, Orange Park, Florida.

Present and constituting a quorum were:

Mark Dearing	Vice Chairman
Jan Doan	Supervisor
James Glenn Marvin	Supervisor
Tommy Taylor	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel
Peter Ma	District Engineer (by telephone)
Brian Stephens	Operations Manager

The following is a summary of the actions taken at the March 2, 2016 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Oliver called the meeting to order at 1:30 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of the Minutes of the January 6, 2016 Meeting

On MOTION by Mr. Marvin seconded by Mr. Dearing with all in favor the minutes of the January 6, 2016 meeting were approved.

FOURTH ORDER OF BUSINESS

Acceptance of the Minutes of the November 4, 2015 Audit Committee Meeting

On MOTION by Mr. Marvin seconded by Mr. Dearing with all in favor the November 4, 2015 audit committee meeting minutes were accepted.

FIFTH ORDER OF BUSINESS

Update Regarding Improvements

A. Amenity Center Expansion and Turf Improvements

Mr. Dearing stated they are finishing up the permitting for the amenity center and are a few months away from being able to start on it.

B. Streetlight Installation

Mr. Stephens stated the direct warrant process has been done and Clay Electric’s target start date is March 14th. They hoped to start the actual installation of the transformers and lights on the 14th.

Mr. Marvin asked are they metered and is the CDD responsible for the electricity?

Mr. Stephens stated yes.

Mr. Marvin asked is the CDD responsible for the electricity inside the community as well?

Mr. Stephens stated everything is a monthly flat fee but I’m not sure about the ones within the community.

Mr. Oliver stated I will find out.

Mr. Ma joined by telephone conference at this time.

SIXTH ORDER OF BUSINESS

Appointment of Audit RFP Committee

Mr. Oliver stated we don’t need to do this, as evidenced by your minutes you have already formed the committee and have selected your auditor.

SEVENTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

Mr. Ma stated I think you had a question about the multi-use paths, the existing tract from the wetlands back to Azalea Ridge Boulevard. We took a look at that and estimated a cost of about \$35,000.

Mr. Oliver stated the chairman isn't here today but I will get with him and let him know that.

Mr. Ma stated also you had a question about the speed limit signs. I think when we permitted this about over ten years ago Clay County required speed limit signs at least 15 mph and I believe in the last couple of years they discovered that is not enforceable. The minimum speed limit for the State of Florida is 30 mph, however, we can also ask the county if we can reduce it to 25 mph and that is what we will do in our office. Basically, we will take a plan of existing neighborhoods and wherever there are speed limit signs we will just make them 25 mph and take it to the county and the county approves it and we would have GMS staff buy the signs and install them.

Mr. Oliver stated I think we need to have a pretty thorough board discussion about that first because I think Bob brought up some issues that it may be problematic to raise speed limit signs from 10 to 15 mph to 25 mph in some of those areas. We need to look at all the potential consequences and make it an agenda item for the next meeting, which will be an evening meeting and residents can weigh in on that also.

C. Manager – Establishment of SBA Account

Mr. Oliver stated the next item is establishment of a State Board of Administration account, that is a State of Florida investment account for public entities.

Mr. Doan asked what are the transaction costs for that?

Mr. Oliver responded I will have to find out. It is very low transaction fees. I will run a scenario that will demonstrate what the earnings would be.

Mr. Doan stated that would be great.

D. Operation Manager's - Report

A copy of the Operation Manager's monthly report was included as part of the agenda package.

NINTH ORDER OF BUSINESS **Supervisor's Requests and Audience Comments**

Mr. Taylor stated at the last meeting we talked about the posted speed limit and a couple times I said it was 15 and a couple times I said it was 10, for purposes of the minutes it is posted at 15 other than the entrance, which is posted at 30 mph. There are a lot of roads in Middleburg with posted 25 mph.

TENTH ORDER OF BUSINESS **Financial Reports**

A. Balance Sheet & Income Statement

A copy of the balance sheet and income statement were included as part of the agenda package.

B. Assessment Receipt Schedule

A copy of the assessment receipt schedule was included in the agenda package.

C. Approval of Check Register

On MOTION by Mr. Marvin seconded by Mr. Dearing with all in favor the check register was approved.

ELEVENTH ORDER OF BUSINESS **Next Meeting Scheduled for Wednesday, May 4, 2016 at 6:00 p.m. at the Clay County Public Library, 2245 Aster Avenue, Middleburg, Florida**

Mr. Oliver stated our next meeting is May 4, 2016 at 6:00 p.m. at the Clay County Public Library in Middleburg.

On MOTION by Mr. Doan seconded by Mr. Marvin with all in favor the meeting adjourned at 1:44 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman