

RIDGEWOOD TRAILS  
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Ridgewood Trails Community Development District was held Wednesday, January 6, 2016 at 1:30 p.m. at the Courtyard by Marriott, 610 Wells Road, Orange Park, Florida.

Present and constituting a quorum were:

Bob Porter	Chairman
Mark Dearing	Vice Chairman
Jan Doan	Supervisor
James Glenn Marvin	Supervisor
Tommy Taylor	Supervisor

Also present were:

Jim Oliver	District Manager
Katie Buchanan	District Counsel (by telephone)
Brian Stephens	Operations Manager

The following is a summary of the actions taken at the January 6, 2016 meeting and a copy of the proceedings can be obtained by contacting the District Manager.

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Oliver called the meeting to order.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being none, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the November 4, 2015 Meeting**

On MOTION by Mr. Doan seconded by Mr. Marvin with all in favor the minutes of the November 4, 2015 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Ratification of Audit Engagement Letter with Berger Toombs Elam Gaines & Frank to Perform the Fiscal Year 2015 Audit**

Mr. Porter stated next is ratification of the audit engagement letter with Berger Toombs Elam Gaines & Frank for the 2015 audit.

Mr. Oliver stated the fee is \$3,800 that is within budget and I executed it so that we could start the audit process.

On MOTION by Mr. Marvin seconded by Mr. Dearing with all in favor the engagement letter with Berger Toombs to perform the fiscal year 2015 audit was ratified.

**FIFTH ORDER OF BUSINESS**

**Update Regarding Improvements**

**A. Entry Features**

Mr. Porter stated the entry features are done, the lights are on and it is more visible than what we had before.

**B. Amenity Center Expansion and Turf Improvements**

Mr. Porter stated all the irrigation was put in and the grass is growing pretty well. We will put the amenity center plans out to bid and get an idea of the cost. Horton is paying for this rather than the district and we need to be sure it is not too far over budget before we get started. I can't give you a timeframe because when we get the bids back it may go through another round of value engineering before we get started on it.

**C. Streetlight Installation**

Mr. Porter stated Horton has sent the district the check, you paid Clay Electric and we are waiting for them to tell us when they can start.

Mr. Oliver stated worse case scenario is that it will be completed in six months but we will get a firm calendar date of when they are going to start the project and we will get the word out to the board and residents.

**SIXTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

There being none, the next item followed.

**B. Engineer – Work Authorization No. 14A for 2015/2016 General Consulting Engineering Services**

On MOTION by Mr. Doan seconded by Mr. Marvin with all in favor work authorization no. 14A was approved.

**C. Manager**

There being none, the next item followed.

**D. Operation Manager’s Report – Monthly Manager’s Report**

A copy of the Operation Manager’s monthly report was included as part of the agenda package.

**EIGHTH ORDER OF BUSINESS**

**Supervisor’s Requests and Audience Comments**

Mr. Taylor stated the easement in Phase 2 has been paved. Are there are going to be barriers put up for vehicular traffic? Somebody may get confused and run a motorcycle through there and I see people stroll through there with their kids on bicycles and scooters and I’m concerned about that. Secondly, will this be extended to Phase 1 where it is grass now?

Mr. Porter stated it might be a good idea for us to get signs that say no motorized vehicles. Brian, will you take care of that?

Mr. Stephens stated yes.

A resident asked what if someone wanted to use a golf cart on the path?

Mr. Stephens stated I think there are only one or two golf carts in the subdivision and they are in Phase 1.

Mr. Porter stated I see no reason why they can’t stay on the street.

Mr. Taylor stated a trooper who came out to enforce the 10 mph speed limit said his equipment doesn’t work that low. I don’t know where the 10 mph came from. When you turn over the roads to Clay County for maintenance is that when they put in the speed limit signs?

Mr. Porter stated it varies by jurisdictions. In Clay County we put in the signs as part of the work but they have to approve what they are and where they go. I think under state law you cannot enforce less than 25 mph. If you put up a 10 mph or 15 mph or 20 mph you cannot enforce it. It is not just a matter of equipment it is state law.

Mr. Taylor asked would it be better to make it consistent when you do Phase 2 and change the signs in Phase 1?

Mr. Porter stated we need to talk to the county to see what we can do because it is up to the county to determine speed limits.

Mr. Stephens stated there are only two in the subdivision on the backend of the amenity center and you can only see them when you go around the island and they are 15 mph signs.

Mr. Taylor stated if we do 25 mph and do it all at one time then it is enforceable.

Mr. Porter stated if the county agrees to 25 mph I don't have a problem with that but when you take down the 10's the people living next to them are going to get angry. It is like the "slow children at play" signs we are going to put them up hoping that people slow down.

A resident asked do you know when the back entrance will be open?

Mr. Porter responded I'm not sure but I think it is close. When it is open we will try to get the construction traffic to go through that way.

**NINTH ORDER OF BUSINESS**

**Financial Reports**

**A. Balance Sheet & Income Statement**

A copy of the balance sheet and income statement were included as part of the agenda package.

**B. Assessment Receipt Schedule**

A copy of the assessment receipt schedule was included in the agenda package.

**C. Approval of Check Register**

On MOTION by Mr. Dearing seconded by Mr. Marvin with all in favor the check register was approved.
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**TENTH ORDER OF BUSINESS**

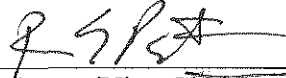
**Next Meeting Scheduled for Wednesday,  
March 2, 2016 at 1:30 p.m. at the Courtyard  
by Marriott, 610 Wells Road, Orange Park,  
Florida**

Mr. Porter stated the next meeting is March 2, 2016 here at 1:30 p.m.

On MOTION by Mr. Marvin seconded by Mr. Doan with all in favor the meeting adjourned at 1:50 p.m.



Secretary/Assistant Secretary



Chairman/Vice Chairman